

2020/21 School Year Home-School Co-operation Grants
Application Form for Changing the Approved Activity / Project
(Applicable to Change in the Mode of the Approved Activity / Project only) *

Name of School: _____

Name of the Approved Activity / Project: _____

Name of the Proposed New Activity / Project (if applicable): _____

(Please put a ✓ in the appropriate box)

Type 2 Activity 1

Type 2 Activity 2

Type 3 Project

Reason(s) for Changing the Approved Activity / Project: _____

Objective(s) of the Proposed New Activity / Project (if applicable):

- Nurturing students' positive values and life style
- Organising activities to promote the "Happy Kids Charter" and parent education
- Assisting parents to support their children in learning
- Training parents to support the learning activities in schools
- Initiating information technology projects to enhance the involvement of parents in students' learning
- Organising joint activities for parents, students and teachers
- Organising vocational and professional education and training promotion activities
- Others (please specify): _____

Mode of the Proposed New Activity / Project:

- Educational Activities (e.g. Seminar, Workshop, Training Course)
- Social Activities (e.g. Parent / Child Day, Carnival)
- Outdoor Activities (e.g. Outing, Day Camp)
- Publication (Total: _____ copies for _____ times)
- Others (please specify): _____

Proposed New Activity / Project Related Information (if applicable):

Proposed to conduct: one-off activity a series of activities (No. of Events: _____)

Proposed date: from _____ [DD/MM/YYYY] to _____ [DD/MM/YYYY]

Proposed time: from _____ a.m./p.m. to _____ a.m./p.m.

Proposed venue: inside school outside school (please specify): _____

outside Hong Kong (please specify): _____

Estimated total no. of participants for each event:

Teachers _____ Parents _____ Students _____ Others _____ (Total: _____)

Method of Evaluation: Questionnaire Interview Group Discussion

Others (please specify): _____

- The proposed new activity / project does not include any expenses on refreshment and entertainment.
- The proposed new activity / project includes expenses on refreshment and entertainment which do not exceed 10% the approved amount.

I / We:

1. confirm all the information provided in this application form is factually correct; and understand the information provided herewith shall supersede the information submitted in the originally approved activity / project application form, which is irrevocable once approval is granted;
2. will ensure proper and economic use of the grants. I/We will follow the guiding principles of accounting arrangements in utilising the grants and returning unspent amount; and
3. endeavour to implement the proposed activity / project to take forward home-school co-operation. I/We will complete the School / PTA Home-School Co-operation Activities Evaluation Form after the completion of the proposed activity / project and return it to the Home-School Co-operation Section of the Education Bureau on or before 31 August 2021.

Signature of Supervisor / School Head:

Signature of PTA Chairman:
(for schools with PTAs only)

School Chop

Date: _____ / _____ / _____

***Please submit the duly completed application form to the Home-School Co-operation Section of the Education Bureau by mail.**

[Address: Room W215, 2/F, West Block, Education Bureau Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong, Kowloon.]