



靈光小學

Emmanuel Primary School

13 Miles, Castle Peak Road, Sham Tseng, N.T.

24910256

24915752

info2us@emm.edu.hk

http://www.emm.edu.hk

62

POA School Net No.

**School Information**

Supervisor / Chairman of Management Committee	School Head	Incorporated Management Committee	School Type	Student Gender	Religion
Mr. Ho Ho Leung	Mr. Wong Kai Lun Marcus	Established	Aided Whole Day	Co-ed	Protestantism / Christianity
Name of Sponsoring Body	School Motto	Year of Commencement of Operation	Medium of Instruction	School Bus	Area Occupied by the School
The Emmanuel Church	Respect God and Love Your Neighbour	1956	Chinese	Nanny van	About 4000 Sq. M
Through-train / Feeder / Nominated Secondary School		Past Students' / School Alumni Association		Parent-Teacher Association (PTA)	
-		Yes		Yes	

**2018/2019 Annual School Charges**

School Fee	Tong Fai	PTA Fee	Approved Charges for Non-standard Items	Other Charges / Fees
-	-	\$30	-	-

**School Facilities**

No. of Classroom	No. of Playground	No. of School Hall	No. of Library	Others
6	1	1	1	Reading Corner, Server Room, Farmland, Air-conditioned classrooms.
Special Rooms				Facility Support for Students with Special Educational Needs
Multi-media Language Centre, Lecture Theatre, Common Room, Activity Room, 3 Teaching Resources Rooms, Counselling Room.				Accessible toilet.

**Teaching Staff Information (including School Head) in the 2017/2018 school year**

Number of teachers in the approved establishment		15	Total number of teachers in the school		17	
Qualifications and professional training (%)				Work Experience (%)		
Teacher Certificate / Diploma in Education	Bachelor Degree	Master / Doctorate Degree or above	Special Education Training	0 - 4 years	5 - 9 years	10 years or above
100%	100%	35%	65%	24%	6%	70%

**Class Structure**

		P1	P2	P3	P4	P5	P6	Total
2017/2018 school year	No. of classes	1	1	1	1	1	1	6
2018/2019 school year (Based on the approval of EDB in 2018)	No. of classes	1	1	1	1	1	1	6
Mode of teaching at different levels	To cater for student diversity, an intensive remedial teaching program of subjects, Chinese, English and Mathematics, is offered to students with needs. Besides, the NET has speaking practices with students. Small class teaching and advanced classes are available for students in different grades.							
Remarks	-							

**Performance Assessment**

No. of exam per year	No. of test per year	Streaming arrangement
2	2	N.A.
Diversified Assessment for Learning		
Diversified assessment for different subjects. Apart from examinations, a diversified and progressive student portfolio is also used. Students' self, interpersonal and parent assessments are used to reflect the students' performance.		

**School Life**

No. of school days per week	No. of periods per day	Duration of each normal period	School starts at	School ends at	Lunch break
5 Days	10	30 min	08:00AM	03:15PM	12:05 - 13:00
Lunch arrangement	Healthy school life		Remarks		
Provided by designated supplier and Prepared by parents.	Safety and Healthy School Award (Gold). We set up our own healthy policy, and encourage participation in healthy eating promotion projects, e.g. Joyful Fruit Day and Protect Our Back Programme.		Computing room and library are opened to students after lunch and after school hours. We have story telling, School TV Channel, variety games, Treasure Island and School Movie Time after lunch. (Other specific activities during the school year)		

## Life-wide Learning Activities

African Drum, Dancing, Choir, Field & Tracks, Table Tennis, Gospel Magic, Scout, CYC, Student Fellowship, Junior Environmental Protection Pioneer, Computer, Drama time, Junior Librarian, Hand Bell team, Creative thinking group. (Other specific activities along different school year.)

## School Mission

The school was founded by Emmanuel Church. Based on our mission "Respect God and Love Your Neighbour", we focus on all round development of our pupils. In addition to academic studies and moral education, we would help to develop the potentials and talents of the pupils. We aim at nurturing our pupils to be good citizens and directing them to contribute to the society.

## School Characteristics

### School Management

#### School Management Organisation:

Founded by Emmanuel Church, the school supervisor and managers are appointed by Church Committee.

#### Incorporated Management Committee / School Management Committee / Management Committee:

Set up of Incorporated Management Committee.

#### School Green Policy:

There is a ten thousand feet field for the pupils to have organic farming activities and for weekend family farming. Environmentally Friendly Ambassadors are recruited to encourage pupils to participate in different environmentally-friendly activities and enhance their awareness on protecting the environment.

#### School's Major Concerns:

1. Introduce self-directed learning and foster self learning habit.
2. Increase students' learning motivation by e-Learning.

### Learning and Teaching Plan

#### Learning & Teaching Strategies:

Double-lessons arrangement enhance the flexibility of lesson planning. Through the cross curriculum activities, outings and interviews enrich the pupils' learning experience. We have school based project learning every year. There is small-class teaching practice in the school to promote better learning. Deployment of two class teachers in each level in order to nurture our pupils academically and emotionally. Full time Native English teacher fosters the opportunities for pupils to learn English in daily aspect.

#### Development of Key Tasks:

1. Reading scheme: Early reading sessions, whole school reading session, reading on the internet and bonus reading scheme.
2. Information technology: There are projectors, computer and electronic white board in every classroom. Wireless network in the campus. iPad interactive learning in the class is also introduced.
3. Project learning: Developing the nine generic skills of the pupils through a variety of learning activities.
4. Moral and civic education: Nurture the pupils to be a good citizen in the society. Through group discussions, sharing and interesting games within the Whole Life Education to develop the moral value of the pupils.

#### Development of Generic Skills:

Through variety of lessons and extra-curricular activities to develop the nine generic skills of the pupils.

### Student Support

#### Whole School Approach to Cater for Student Diversity:

Setting of Special Education Need Supporting Group and different small learning groups of pupils to broaden their knowledge, learning skills and abilities. For example, "Volunteer co-reading scheme", "Little Teacher", "Speech Therapy", Chinese Learning and Support Network and "Behavioural and Emotional Learning Group". Aim to broaden children' horizons, learning skills and develop their talents. There are two class teachers in every class to take care of and meet the needs of every student. Also, remedial classes after school, special homework and assessments adaptation are available for pupils who have special education needs.

#### Whole School Approach to Integrated Education:

Training on social skills, speech therapy services, individual education plan, mechanism in soliciting parents' views and discussion on student progress.

#### Education Support for Non-Chinese Speaking Students:

Our school provides additional support for non-Chinese speaking students to facilitate their learning of Chinese. We have arranged some individual sessions for the Non-Chinese Speaking Student (NCS) in the whole class writing lessons, supporting teacher targets to enrich their writing skills. In the homework sessions, teacher teaches them to complete their work. In addition, the supporting teacher works together with the Chinese teacher in some Chinese lessons to assist the NCS to understand the content easier. Moreover, the supporting teacher also tailor-made some speaking, listening, reading and writing curriculum for the NCS in order to raise their level in Chinese.

#### Curriculum Tailoring and Adaptation:

Chinese and English Quizzes contain challenging bonus parts, senior levels include Mathematics in English and problem solving. Introducing RWI from Britain to enhance children's phonetic skills, equipping them with the skills to read and write by themselves. Senior levels include drama classes in the lesson. Chinese and English Early Bird Word Clubs provide the opportunity for children to learn at their own pace. Lower Chinese has prepared different levels support and aims to better learning.

### Home-school Co-operation and School Ethos

#### Home-School Co-operation:

Parent-Teacher Association works as a bridge between the school and parents to maintain smooth communication. Through different means, the school visions are presented to the parents. Parent volunteers activities enhance the cooperation of the school and families. Planning of Parent-Children activities and Parents' workshops broaden the opportunities for parents to understand their sons and daughters.

#### School Ethos:

Little Teachers' Scheme and House Members' Scheme provide opportunities for the senior pupils to take care of the junior ones. It fosters the sense of belonging to the school and the tradition of love and care within the school. Series of Secondary School Attribution meetings are organized for pupils and their parents. Primary One Orientation Day, Adaptation weeks and parents' meetings.

### Future Development

#### School Development Plan:

1. Introduce self-directed learning and foster self learning habit.
2. Motivate student's learning interest by e-Learning.

#### Teacher Professional Training & Development:

Encourage teachers to participate in active and focused professional training, attend educational seminars, workshops, sharing and activities. Arrangement of co-planning lessons and lesson observations between teachers.

### Others

We focus on questioning in the class and aim to development critical thinking and creativity. "Cooperative learning" among students is actively used by teachers to enhance students' knowledge, their interpersonal relationship and the responsibility of learning by themselves. At the same time, communication skills and social skills are developed. More than 40% of the English lessons are taught by our NET teacher in P.1 - P.2 and the NET teacher has also taken more than 20% of the senior classes. All pupils in our school are provided opportunities to use English in their daily life happily.