



佛教孔仙洲紀念中學

Buddhist Hung Sean Chau Memorial College

10 Ping Ting Road Hammer Hill

23226915

23513614

mail@bhscmc.edu.hk

http://www.bhscmc.edu.hk

### Mission Statement

To offer students a favorable learning environment in order to receive a well-balanced education befitting contemporary needs based on Buddhist values.

### School Information

Supervisor / Chairman of School Management Committee	Ven. Sik Hin Hung	
Principal (with Qualifications / Experiences)	Mr. Mok Chung Fai (B.Sc., Cert. Ed., M.Sc., M.Ed.)	
School Type	Aided	Co-ed
School Motto	To illumine wisdom and manifest compassion.	
Name of Sponsoring Body	The Hong Kong Buddhist Association	
Area Occupied by the School	About 4500 Sq. M	Religion Buddhism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	54
Total number of teachers in the school	58
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	100%
Master / Doctorate Degree or above	43%
Special Education Training	30%
Years of Experience (% of total number of teachers)	
0 - 4 years	7%
5 - 9 years	19%
≥10 years	74%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics (S.1), Chinese History, Science (S.1 & S.2)*, Physics (S.3)*, Chemistry (S.3)*, Biology (S.3)*, Life & Society, Computer Literacy, Visual Arts, Physical Education, Music, Putonghua, Buddhist Studies, History, Geography, Applied Technology
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.2 & S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, History, Economics, Visual Arts, Ethics and Religious Studies, Business, Accounting and Financial Studies, Physical Education, Buddhist Studies, Art Appreciation
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Biology, Chemistry, Physics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics (S.1), Chinese History, Integrated Science (S.1 & S.2)*, Physics (S.3)*, Chemistry (S.3)*, Biology (S.3)*, Life & Society, Computer Literacy, Visual Arts, Physical Education, Music, Putonghua, Buddhist Studies, History, Geography, Applied Technology
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.2 & S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, History, Economics, Visual Arts, Ethics and Religious Studies, Business, Accounting and Financial Studies, Physical Education, Buddhist Studies, Art Appreciation
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Biology, Chemistry, Physics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$310					
Other Charges / Fees	-					
Remarks	#Various Applied Learning Programmes are available in S.5 and S.6. Besides, every Friday afternoon is OLE period. We divide the four classes into 5 groups in some core subjects to enhance learning and teaching.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>S.1 Admission criteria and weighting:                      EDB Rank Order List and Academic performance: 60%;                      Non-academic performance (including conduct, extra-curricular activities, services, awards and interview etc): 40%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <ol style="list-style-type: none"> <li>S.1 bridging course.</li> <li>S.1 orientation day.</li> <li>Peer Guidance Scheme.</li> <li>Morality training camp.</li> <li>All students join the Physical Fitness Scheme.</li> <li>We have a Physical Fitness Room for all students.</li> </ol>

**School Characteristics**

**School Management**

**School's Major Concerns:**

I. Aspire to be ardent and adept in knowledge acquisition. Strive for advancement and pursue achievement:

To implement positive education through adopting the multidimensional model into everyday teaching and learning.

II. Cultivate a positive mindset and a sanguine outlook. Develop an attitude of gratitude and reciprocate kindness:

To implement the multidimensional model in a diversified range of activities to cultivate character strengths, growth mindset and the 4 positive attributes within students.

**School Management Organisation:**

Our School Management Committee includes the Principal, representatives from the school sponsoring body, the Parent-Teacher Association, the teaching staff and the Student Alumni Association. Under the School Management Committee, an Advisory Council formed by the Principal and senior staff members are responsible to continually revise our school policy and major concerns.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Established on 31st August, 2009.

**School Green Policy:**

Our school strives to raise students' environmental consciousness. In response to our school's major concern "Cultivate a positive mindset and a sanguine outlook; develop an attitude of gratitude and reciprocate kindness", we encourage students to participate in the following programmes:

1. The Civic Education Committee and Civic Ambassadors will lead a series of promotional activities, including class teacher lessons, morning announcements, video broadcasting as well as recycling campaigns, to encourage reflections on the impacts of overconsumption on the environment as well as to raise concerns for animal rights. We strive to encourage students' active participation in reducing waste from source, recycling and upcycling waste materials as well as protecting the environment.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

In S.1 to S.3, we conduct Extended Learning Activities in English for some non-language subjects. In addition, various English activities, such as English drama and English Days, are organized as extra-curricular activities. Besides, in junior forms, Mathematics teachers conduct Extended Learning Activities in English according to the ability of students. In senior forms, either medium of instruction are adopted according to the ability of students and nature of subjects. Furthermore, we carry out small group teaching in language subjects. We strive to achieve a balanced teacher to student ratio to increase individual attention and care for each student. We organize various bridging courses to help pre-S4 students adapt to the change in medium of instructions (English).

**Learning and Teaching Strategies:**

Our school aims to enhance students' learning effectiveness, creativity and interest. Junior classes are streamed according to students' ability. We deploy different teaching strategies to cater for learners' diversity.

1. Junior form students are streamed according to their language proficiency.
2. The Annual School Activity Day is held with the aim to broaden students' exposure to the world.
3. Subject-based project learning is conducted in each form and large-scale project learning activities are organized for S.1 and S.2 students.
4. Our School library takes an active role in the promotion of reading. It commits itself to the launching of the Lunch Reading Programme and supports the implementation of reading tasks for all subjects.

**School-based Curriculum:**

1. Electives: 2X. Students can select any 2 elective subjects out of 10.
2. Curriculum highlights: Reading, writing and speaking are the emphases in the junior form curriculum. Curriculum reform is also carried out in junior Mathematics and Integrated Science. Besides, we introduce art appreciation lessons in all senior forms and Buddhist Studies lessons in all forms.

**Development of Key Tasks:**

1. Regular Lunch Reading lessons and a Reading Promotion Scheme are conducted along with subject-based reading activities to promote reading.
2. All subjects utilize information technology to enhance teaching and learning effectiveness. Both teachers and students are equipping themselves with the skills to utilize technological tools to maximize efficiency and effectiveness in knowledge acquisition.
3. Subject-based project learning is conducted in each form and large-scale project learning activities are organized for S.1 and S.2 students.
4. To promote Moral and Civic Education, we conduct a variety of activities including morning assembly current issues sharing, current issues board display, lunch-time forum and workshops co-organized with various organizations.

**Career and Life Planning:**

Career Education Committee provides individual counselling to students, and encourages them to develop their career awareness. We also help students understand their specialties, interests, strengths and weaknesses and examine different kinds of jobs in order to explore themselves in terms of university subjects and jobs. We provide students with information and advice on studies and career planning.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

We organise centralised tutorial classes including supervised homework periods, Junior Forms English Enhancement Course, Junior Forms Mathematics Enrichment Program, speech therapy and logical thinking training for students whose academic performance is relatively weak. Moreover, subject teachers adjust their schedule and teaching methods according to discussions in subject, form and class meetings. We also put additional resources into catering for students with special education needs. Besides, we have Double Class Teacher Collaborative System from S.1 to S.3 in order to help teachers cater for the needs of all students.

**Whole School Approach to Integrated Education:**

Our school adopts a whole school approach to promote integrated education. We have established the Student Support Team with members from different committees, specialists including a coordinator, an education psychologist, social workers and a school counselor to work together to cater for the needs of all students. We also arrange and encourage teaching staff to study courses related to Integrated Education. We have flexibility in spending the Learning Support Grant and other school resources to cater the needs of students, including speech therapy service and individual as well as group training. We enhance students learning efficiency through diversified teaching strategies, tiered assignments and examination accommodation. All staff of our school acknowledge the responsibility of establishing an inclusive environment and collaborate with specialists and parents to cater for the needs of students including having Individualized Education Program, parents' meetings as well as case meetings.

**Measures to provide adaptation for Learning and Assessment:**

In junior forms, students are streamed according to their language proficiency. Curricula are tailor-made for different classes. Besides, students' assessment comes from continuous assessment, which includes daily homework, tests, book reports, project learning and learning attitude. Assessment accommodations will also be provided to students with special education needs in reference to professional advice.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Our Parent-Teacher Association organises different activities every year to promote the relationship among parents, students and teachers.
<b>School Ethos:</b> It is our mission to help each student develop a strong sense of responsibility and a positive attitude towards life. All subjects and committees are fully committed to this goal.
<b>Future Development</b>
<b>School Development Plan:</b> Our school aims to assist students to build up a positive learning attitude and values, and enhance their language proficiency. Students are encouraged to participate in various programmes run by different school committees and subjects. In the future, our school will continue to plan the school curriculum in accordance to the fine-tuning of the medium of instruction for secondary schools. This year, our major concerns are: I. Aspire to be ardent and adept in knowledge acquisition. Strive for advancement and pursue achievement: To implement positive education through adopting the multidimensional model into everyday teaching and learning. II. Cultivate a positive mindset and a sanguine outlook. Develop an attitude of gratitude and reciprocate kindness: To implement the multidimensional model in a diversified range of activities to cultivate character strengths, growth mindset and the 4 positive attributes within students.
<b>Teacher Professional Training and Development:</b> In addition to the three staff development days each year, staffs are encouraged to attend seminars and courses to further their professional development. The average training hour of our teaching staff was over the required standard of EDB in last academic year.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Extra-curricular activities include A Cappella Team, Brass Band, Chinese Dance Team, Creative Art Team, Drama Team, Debate Team, Flying Racing Team, Strategy Games Club, The Place of Science Investigation Club, Hipster Writer Club, Intelligent Training Club, Innovation Team, Buddhist Youth Club, Boy Scout, C.Y.C., Girl Guide, Junior Police Call, Red Cross Cadet Unit, Athletic Team, Badminton Team (Boys and Girls), Basketball Team, Table Tennis Team, Volleyball Team, Audio Visual Aids Team, Career Guidance Pioneer Team, Civic Education Ambassador, and Voluntary Services Team. Co-curricular activities include school activity day, science competition, etc.
<b>School Facilities</b>
<b>School Facilities:</b> Include Multi-media Learning Centre, Students Activities Centre, Physics Lab., Biology Lab., Chemistry Lab., Integrated Science Lab., Library, Visual Arts Room, Music Room, History Room, Geography Room, Fitness Room and AV room, English Zone, Multiple-Intelligences Learning Centre, Meditation Room. All special rooms, classrooms and halls are air-conditioned and equipped with computers, LCD projectors and broadband internet.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Multiple-Intelligences Learning Centre.
<b>Others</b>
Our school always supports our students to actively participate in various competitions and they display admirable results throughout the year 2018-19 as follows: <b>Academic performance:</b> 1. In The 70th Hong Kong Schools Speech Festival (English Speech), 30 students attained Merit Certificate and 16 students attained Proficiency Certificate in Solo Verse Speaking and Prose Reading; and Merit Certificate in Choral Speaking. 2. In The 13th Good Talk about Students' oral Communication Contest, 3 students attained Merit Certificate in Group Discussion (Chinese). 3. In The 10th Super 24 Invitation Competition, 3 students attained the 3rd Prize. 4. 1 students attained the 3rd Prize in The 21st Hong Kong Youth Mathematical High Achievers Selection Contest. 5. We attained three 3rd Prizes, two 2nd Prizes and two 1st Prizes in Huaxiabei National Mathematics Olympiad Invitation Competition 2019 (Hong Kong District) in Preliminary. <b>Aesthetic performance:</b> 1. The Merit Certificate in Voal Solo in the 71st Hong Kong Schools Music Festival. 2. The Gold Award in The Joint School Music Competition. 3. The 1st Prize in Chinese Dance Group in The 55th School Dance Festival. 4. The Award for Outstanding Cooperation in The Hong Kong Schools Drama Festival 2018-2019. 5. The Silver Award in Short Film Competition held by Wong Tai Sin Youth Development Network. <b>Sports performance:</b> 1. The prizes in The Inter-School Athletics Competition as below: The 2nd Runner-up in Boys(A Grades) 800M; The Champion in Boys(A Grades) Hurdles; The Champion in Boys(C Grades) Hurdles; The 1st Runner-up in Girls(A Grades) Shot Put; The 2nd Runner-up in Girls(C Grades) 400M. 2. The 3rd Runner-up in Boys (A Grade) in The Wong Tai Sin District Basketball Competition. 3. The 2nd Runner-up in Division Two Girls (BC Grade) in Inter-Secondary Schools Competition - BOCHK Beach Volleyball Cup. <b>Others:</b> 1. The Outstanding Student Award (Junior Form) and The Outstanding Student Award (Senior Form) in The 12th Wong Tai Sin Outstanding Students' Selection. 2. 2 students attained The Scholarships sponsored by Wang On Group.
<b>Direct Public Transportation to School</b>
MTR: Choi Hung (Exit C2); Bus: 3M, 3B, 3D, 116, 203E; Mini-bus: 19, 54, 72.



中華基督教會協和書院  
CCC Heep Woh College

171 Po Kong Village Road Tsz Wan Shan

23234265

23233258

info@ccchwc.edu.hk

http://www.ccchwc.edu.hk

**Mission Statement**

With pastoral care and a balanced curriculum, our school aims to promote a holistic education, addressing the moral, intellectual, physical, social, aesthetic and spiritual needs of our students, enabling them to achieve their personal best to glorify God and to serve mankind.

**School Information**

Supervisor / Chairman of School Management Committee	Prof. Shum Kwok Yan Daisy	
Principal (with Qualifications / Experiences)	Dr. Chu Kai Wing (Ed.D. (HKU), M.Ed. (CUHK), M.Sc. (HKPU), P.G.D.E., B.Sc. (CUHK))	
School Type	Aided	Co-ed
School Motto	When you know the Truth, the Truth will set you free.	
Name of Sponsoring Body	The Hong Kong Council of The Church of Christ in China	
Area Occupied by the School	About 4645 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	60	
Total number of teachers in the school	64	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	64%	
Special Education Training	25%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
9%	13%	78%

Year of Commencement of Operation	1970	
Incorporated Management Committee	Established	
Yes	Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Life Education (S.1 & S.2), Career and Life Planning, Putonghua (PMI)
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Integrated Science (S.1 & S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), History, Geography, Information and Communication Technology, Visual Arts, Music, Physical Education, Religious Education
	Adopt different medium of instruction by class or by group / school-based curriculum	Guided Reading Lesson (S.1 & S.2)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Christianity and Life (S.4 - S.6), Combined Arts (Creative Media) (S.4), Combined Arts (Drama) (S.5), Career and Life Planning (S.5 - S.6)
	English as the medium of instruction	English Language, Mathematics (Compulsory Part/Extended Part M2), Liberal Studies, History, Geography, Economics, Information & Communication Technology, Physics, Chemistry, Biology, Health Management & Social Care, Visual Arts, Combined Arts (Music) (S.4), Physical Education (S.4 - S.6)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Life Education (S.1 & S.2), Career and Life Planning, Putonghua (PMI)
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Integrated Science (S.1 & S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), History, Geography, Information and Communication Technology, Visual Arts, Music, Physical Education, Religious Education
	Adopt different medium of instruction by class or by group / school-based curriculum	Guided Reading Lesson (S.1 & S.2)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Christianity and Life (S.4 - S.6), Combined Arts (Creative Media) (S.4), Combined Arts (Drama) (S.5), Career and Life Planning (S.5 - S.6)
	English as the medium of instruction	English Language, Mathematics (Compulsory Part/Extended Part M2), Liberal Studies, History, Geography, Economics, Information & Communication Technology, Physics, Chemistry, Biology, Health Management & Social Care, Visual Arts, Combined Arts (Music) (S.4), Physical Education (S.4 - S.6)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	5	4	5	4	5
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$70					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$250 (I.T. Fee & Air Conditioning Fee)					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Admission Criteria and Weightings for S.1 Discretionary Places:</p> <ol style="list-style-type: none"> <li>1. Interview performance 35%</li> <li>2. Academic Performance (Rank Order provided by EDB, internal assessment of P.5 &amp; P.6) 50%</li> <li>3. Extra-curricular activities, awards and achievements 15%</li> <li>4. Conduct (Grade B or above)</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <p>An Induction and Summer Bridging Programme and also an Orientation Programme for new S.1 students and their parents are offered. Furthermore, a S.1 Multiple Intelligence course is also provided by CCC Heep Woh Church to help new students adapt to secondary school life and learning.</p> <p>Our school promotes a simple and healthy life style. We encourage students to participate in various sports activities, such as "Rope-skipping Contest".</p>

### School Characteristics

#### School Management

##### School's Major Concerns:

1. Enhancing Learning and Teaching Effectiveness.
2. Strengthening Culture of Teacher Sharing and Collaboration.
3. Enhancing Student Whole-person Development.

##### School Management Organisation:

The Incorporated Management Committee (IMC) was formed on 1st September 2011. It is agreed by the Hong Kong Council of the Church of Christ in China to be established under the Ordinance and in accordance with this Constitution.

##### Incorporated Management Committee / School Management Committee / Management Committee:

The IMC manages the School faithfully and provides education in accordance with Christian principles and the faith of the Sponsoring Body, and implements the Vision, Mission and Core Values set out in this Constitution. The School is operated in accordance with the Ordinance or any other relevant laws of Hong Kong, the relevant Code of Aid, as well as other directives of the EDB and the Sponsoring Body applicable to the School from time to time.

##### School Green Policy:

We fully support environmental protection. Besides collecting used paper for recycling, we encourage teachers as well as students to use both sides of paper and make good use of electronic documents to reduce the consumption of paper. Moreover, we hold various recycling activities, such as collecting old clothes. We observe the principle of simplicity and put it into practice in our daily life.

#### Learning and Teaching Plan

##### Whole-school Language Policy:

Our school adopts English as the medium of instruction in most of the subjects. To enhance students' bi-literate and tri-lingual ability, students are encouraged to speak in both Putonghua and English when making announcements or doing promotions at school.

##### Learning and Teaching Strategies:

Learning & Teaching: With due consideration of the Secondary Education Curriculum Guide (SECG), our school strategically integrates the Major Renewed Emphases (MRE) in the whole-school curriculum to better respond to the changing needs of society.

Policy on Curriculum: We always encourage all subjects to update their curricular frequently so as to meet current needs. At the same time, our teaching staff's professionalism is enhanced as well. Besides, we put much stress on the bridging between the junior and senior curriculum. Junior form subject extension classes and S.3 Taster Programme are implemented to help our students explore their strength and interest in learning.

Support Measures for Academically Gifted/under-privileged Students: Remedial classes and enhancement learning groups for English language and Mathematics are offered. To help students gain good results, we run tutorial and enhancement classes after school, and carry out "Subject-based Project A Scheme".

##### School-based Curriculum:

1. Electives: 2X and 3X. Electives include History, Geography, Economics, Information & Communication Technology, Physics, Chemistry, Biology, Health Management & Social Care, Visual Arts.
2. Curriculum highlights: With reference to the curriculum objective and assessment requirement of the New Senior Secondary (NSS), different strategies and pedagogies are adopted to enhance teaching and learning effectiveness.

##### Development of Key Tasks:

1. Reading to Learn: Our school library emphasizes and promotes heavily the Reading Award Scheme. All S.1 to S.3 students are required to join the Reading Award Scheme, which aims at helping them develop a lifelong reading habit. Our school provides Guided Reading Curriculum to S.1 and S.2 students to equip students with effective reading strategies.
2. Interactive Learning through I.T.: To help students to be active learners, they are encouraged to use various e-Learning platforms for self-directed learning. e-Learning and e-Teaching are promoted to enhance classroom interaction and to provide effective feedback in learning and teaching.
3. Project Learning: Students are equipped with the project learning skills and complete subject-based project learning to enhance their independent learning ability and generic skills. Academic Affairs Committee coordinates the arrangement of project learning in junior forms.
4. Moral and Civic Education: To help students understand themselves and others and also make sensible decisions about their further studies or careers, curricular in various subjects are offered and as well as visits, workshops, seminars, tests, exhibitions and a mentorship scheme are arranged across different forms.

##### Career and Life Planning:

Careers Guidance Committee provides a series of programmes to students to help them formulate Life Planning.

For S.3, there is a careers education lesson for students to understand themselves so as to make suitable selection of subjects in senior forms.

For S.4-S.6, there are also careers education lessons for each form of students to further explore their personality and preference in their career. There are also various kinds of programmes, such as Soci-Game, Mock-release of HKDSE results, mentoring programme, interview workshop and visits, to equip them with adequate knowledge and skills to make decision in their life planning.

#### Student Support

##### Whole School Approach to Cater for Student Diversity:

We have a Life Education Committee to help students deal with their emotional, communication and family problems when they grow up. A tailored syllabus and different teaching strategies are provided for diverse learning needs. We help students to find their motivation to learn, to build up their self-image, and to be positive about life. We make full use of all available resources to provide an all-round education and indicate ways to learn so that students are able to maintain life-wide learning.

##### Whole School Approach to Integrated Education:

Our school aims to create and promote an inclusive and caring environment for students to learn and grow. We have adopted the whole school approach and formulated school-based policy on inclusive education to cater students with different abilities.

Our school utilizes the Learning Support Grant flexibly to hold inclusive activities and to promote caring culture in school with an aim to suitably support students with SEN.

##### Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: Learning support to those students in need will be provided through after-school support.

##### Measures to provide adaptation for Learning and Assessment:

Our school adopts a continuous assessment policy. Other than examinations, uniform tests are scheduled for S.1 to S.6 students. Each department has its own school-based assessment policy providing fair and appropriate assessment.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parents-Teachers' Association, formed in 1993, plays a crucial role in acting as a liaison between parents and the school. To support moral and life education, many parents volunteer to give assistance to the junior forms' service education.
<b>School Ethos:</b> We strive for a simple school life with harmonious relationships between teachers and students. Students are provided with a religious education and activities to learn about Christianity and its values. Taking teachers as their models, students learn how to respect, reflect upon and appreciate their lives. This positive attitude towards life helps create a harmonious school and community.
<b>Future Development</b>
<b>School Development Plan:</b> School Theme - "Transform our Mindset, Stretch our Potential"  The focus of the year: 1. Enhancing Learning and Teaching Effectiveness. 2. Strengthening Culture of Teacher Sharing and Collaboration. 3. Enhancing Student Whole-person Development.  The focus of sustainable development includes: 1. A policy of adopting learning through service. 2. Enhancing Learning & Teaching. 3. Strengthening our school as "Knowledge Organization".
<b>Teacher Professional Training and Development:</b> In order to enhance teaching professionalism, teachers are provided with a variety of staff development activities such as seminars, workshops and training courses and also promoting sharing and collaboration culture to launch school based professional development programme, such as Lesson Study and various Community of Practice (CoP) by the Staff Development Committee.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Our school offers a wide variety of extra-curricular activities, such as the student association and 4 school houses. We offer more than 50 different societies, interest groups, uniform groups, social service group and sports activities to develop students' potential and interests. Apart from the activities organized by the school, students are encouraged to participate in more joint-school activities and international assessments (competition) to broaden their horizons and build their confidence. Over the years, our students have had remarkable performance in different joint-school competitions.
<b>School Facilities</b>
<b>School Facilities:</b> Apart from the school hall, classrooms, laboratories, library, self-study room, music room, visual arts room and 2 multi-media learning centres; the school also provides facilities such as teaching resources centre, campus TV production room, function hall, English learning centre, Chinese Language & Chinese History Learning Centre, conference room, student activity room and archive room.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet, accessible public information / service counter and visual fire alarm system.
<b>Others</b>
Our school is the first school awarded as one of the top three winners of the Hong Kong Most Admired Knowledge Enterprise (MAKE) Award in 2013, 2014 and 2015. Such award demonstrates the effort of our school in KM implementation. Our school works in collaboration with the EDB School-based Support Services Team. To enhance teaching professionalism, we invite professors from different institutions to share their experience and insights during staff development activities. Moreover, professionals are invited to be speakers at school events to enlighten our students and teachers by sharing their life experience.
<b>Direct Public Transportation to School</b>
Buses: 2F, 3C, 3D, 3M, 5C, 15A, 116, 203E; Mini-buses (from Diamond Hill MTR station): 19M, 33A; Mini-buses (from Wong Tai Sin MTR station): 33M, 37M.



中華基督教會基協中學

CCC Kei Heep Secondary School

161 Tung Tau Tsuen Road Wong Tai Sin

23204557

email@keiheep.edu.hk

23251715

https://www.keiheep.edu.hk

### Mission Statement

Our School vision is to glorify God through providing quality education with an emphasis on Christ-centered education, academic excellence and all-round development. Our mission is to provide learning experiences for all students to develop their full potentials, Godly character and stewardship, think and act biblically, and blend academic achievement with biblical truth to influence the society for the glory of God and service to mankind.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Hui Chin Yim, Stephen		
Principal (with Qualifications / Experiences)	Ms. Cheung Pui Shan (BSc., M.A.)		
School Type	Aided	Co-ed	
School Motto	Application and Dedication		
Name of Sponsoring Body	The Hong Kong Council of The Church of Christ in China		
Area Occupied by the School	About 2640 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	47	
Total number of teachers in the school	51	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	47%	
Special Education Training	37%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
12%	10%	78%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science*, Integrated Humanities*, Chinese History, Design and Technology*, Home Economics*, Fashion Design*, Computer Literacy*, Visual Arts*, Physical Education*, Music*, Putonghua, Religious Education*.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part), Liberal Studies, Business Accounting and Financial Studies, Biology, Chemistry, Chinese History, Economics, Information and Communication Technology, Physics, Tourism and Hospitality Studies, Visual Arts, Physical Education, Music, Religious Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science*, Integrated Humanities*, Chinese History, Design and Technology*, Home Economics*, Fashion Design*, Computer Literacy*, Visual Arts*, Physical Education*, Music*, Putonghua, Religious Education*.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part), Liberal Studies, Business Accounting and Financial Studies, Biology, Chemistry, Chinese History, Economics, Information and Communication Technology, Physics, Tourism and Hospitality Studies and Visual Arts, Physical Education, Music, Religious Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	Part of the Senior Form students may take Applied Learning Course as one of their Elective Subjects. The school provides various kinds of life-wide learning activities to enhance other learning experience of the Senior Form students.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Admission criteria and weightings for S.1 DP: Academic result 20%, Conduct 20%, Performance in Interview 40%, Extra-curricular activities 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation Day, Parents' Orientation Meeting, Bridging Course, education camp etc., are organised for S.1 students. A S.1 Summer Bridging Program is organized in July each year in which students attend English Drama Course and participate in an array of learning activities. Adjustment Workshop is also organised for S.3 students. Two teachers are assigned as Form Masters in Junior Forms for guidance and care. The School promotes Healthy School Policy by providing a healthy and safety learning environment, as well as encouraging students to follow a balanced diet. Students are also encouraged to adopt a healthy lifestyle through information displays, student health services and health talks.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To boost academic results;
2. To cultivate values education in a loving environment;
3. To strengthen the on going cycle of professional development.

**School Management Organisation:**

Members of IMC includes School Sponsoring Body Manager, Teacher Manager, Parent Manager and Alumni Manager. Different committees are set up for school development and management.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The IMC manages the School faithfully and provides education in accordance with Christian principles and the faith of the Sponsoring Body, and implements the Vision, Mission and Core Values set out in this Constitution. The School is operated in accordance with the Ordinance or any other relevant laws of Hong Kong, the relevant Code of Aid, as well as other directives of the EDB and the Sponsoring Body applicable to the School from time to time.

**School Green Policy:**

The School is committed to implementing environmental protection measures such as cutting down on the consumption of electricity, water and paper.

**Learning and Teaching Plan****Whole-school Language Policy:**

Medium of instructions: Cantonese. Native English Teacher (NET) and an extra English teacher are hired. There are streaming classes offered in S.1 to S.6. Oral lessons are co-teach by NET and local English teacher. To enhance English speaking, lunch time oral practice is arranged for for S.3, S.5 and S.6 students. There are oral activities support after school for S.1 and S.2 students to enhance their speaking skills. Language Across the Curriculum is implemented across the forms and in various subjects to enhance English vocabulary learning. To enable our students to become biliterate and trilingual there are various activities available: reading schemes in both Chinese and English Languages, English Week, speech festival, Chinese and Putonghua Week. Morning assemblies on Wednesdays are conducted in either English, Putonghua and Cantonese.

**Learning and Teaching Strategies:**

Through student-centred teaching strategies, curriculum tailoring, small-group interactions, life-wide learning, project learning and varies reading schemes, students develop their interests, the study skills and self-regulated learning abilities necessary for lifelong learning.

**School-based Curriculum:**

1. Electives: 2X. Apart from compulsory subjects, students can choose to study Business, Accounting and Financial Studies, Biology, Chemistry, Chinese History, Economics, Information and Communication Technology, Physics, Tourism and Hospitality Studies and Visual Art subjects as electives.
2. Curriculum highlights: Apart from the compulsory subjects, students can choose to study Business, Accounting and Financial Studies, Biology, Chemistry, Chinese History, Economics, Information and Communication Technology, Physics, Tourism and Hospitality Studies and Visual Arts subject as electives. Besides, Students can also choose Applied Learning. Curriculum Period is arranged in Chinese Language, English Language Mathematics, Integrated Humanities and Integrated Science. To fine-tune our curriculum, the English Language and Integrated Science subjects have applied for the school-based support services from the Education Bureau.

**Development of Key Tasks:**

1. Reading across the curriculum:  
Our school adopts a whole-school approach to promoting reading (morning reading periods, book sharing sessions and the reading award schemes).
2. Project learning:  
The Integrated Humanities subject panel has set up project tasks to train students' ability to collect information, analyze and solve problems.
3. Enhancing learning by using information technology:  
Our campus is equipped with good fiber optic network and an intranet system for teachers and students to facilitate a more interactive way of communication.
4. Values education:  
Diversified learning activities are promoted in all Committees to develop better citizenship and responsibilities.
5. Emphasis on aesthetic development:  
A wide range of new and popular forms of arts are introduced in Music, PE and Visual Arts lessons to further boost students' aesthetic development.

**Career and Life Planning:**

Our Life planning education and career guidance has integrated with the school's curriculum. An array of activities and services are provided to students, through which students are equipped with the knowledge, skills and attitude to make wise choices in accordance with their interests, abilities and orientations as well as connecting their career/academic aspirations with whole-person development and life-long learning. The school designates the careers master and teachers to lead the paradigm shift towards a holistic approach to life planning education and career guidance.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Every subject adapts the curriculum and assessment according to the abilities of students. A school-based Chinese Language Learning Support Programme is implemented for junior form students with special educational needs. Guidance, programs and services are provided for students with mixed learning abilities and needs.

**Whole School Approach to Integrated Education:**

The school has set up a special education needs support group, which is co-ordinated by special education co-ordinators. The members include Discipline mistress, Counselling master, Careers Guidance master and Prefect of Studies, the panel-chairmen of the Chinese, English, Mathematics and Liberal Studies, social workers and educational psychologists.

**Measures to provide adaptation for Learning and Assessment:**

Apart from standard tests, term tests and term exams to monitor students' overall performance, the school emphasizes continuous assessment of students' performance in class, assignments and tests.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parent-Teacher Association works collaboratively with the school by holding meetings, activities, sending newsletters regularly, and participating actively in school events.
<b>School Ethos:</b> The School has established a caring, harmonious yet disciplined and orderly school life. Our Academic Affairs Committee, Religious Committee, Discipline Committee, Counselling Committee, Extra-curricular Activities Committee and Careers and Guidance Committee work in collaboration to organise different programmes, such as "Leadership Training Programme" which suit the needs of our students.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To boost academic results; 2. To cultivate values education in a loving environment; 3. To strengthen the on going cycle of professional development.
<b>Teacher Professional Training and Development:</b> Teachers are encouraged to participate in seminars, workshops and networks organised by the EDB or tertiary institutions to keep abreast of the latest curriculum changes and further enhance their professional and personal development.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Activities offered by the School fall into 7 categories and more than 30 activities/clubs such as, Christian fellowship, English Club, Chinese Club, Mathematics and Science Club, Liberal Studies Club, Computer Club, Chinese Drum, Basketball Team, Football Team, Guitar Club, The Boy's Brigade, Japanese Class, Korean Class, Chess Club, Campus TV and Photo Club and Community Youth Club etc.
<b>School Facilities</b>
<b>School Facilities:</b> Information and Technology room, computer room, 3D printers and over 80 iPad. visualizer, projector and screen are installed to facilitate learning and teaching. With the donation from Project WeCan, our computer Rooms, library, medical room and music room are upgraded in recent years. Besides, a Student Learning Centre was donated by our alumni which provides an ideal learning space for teaching and learning as well as for student self-study after school.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> No assistive facilities and provisions.
<b>Others</b>
With the donation from Project WeCan, scholarships are offered to promote students' academic excellence. Besides, the Overseas Study Award recognizes students for great academic performance, extra-curricular and sports achievements, as well as commitment to social service.
<b>Direct Public Transportation to School</b>
Bus: 2F, 3B, 3C, 5, 5C, 6D, 9, 10, 11, 21, 38, 42C, 61X, 62X, 74A, 75X, 80, 82X, 84M, 85M, 89, 89B, 106, 111, 113, 116, 214, 258D, 259D, 268C, 269C, E22, E23; A26, A29, A29P; MTR: Wong Tai Sin Station Exit D2; Mini Bus: 19, 20, 20M, 33M, 37A, 37B, 37M, 38M, 39M, 52, 54, 54S, 70, 70A, 79M, 88.



中華基督教會扶輪中學

CCC Rotary Secondary School

157 Lung Cheung Road, Wang Tau Hom, Kowloon

23381971

info@rotary.edu.hk

23383748

http://www.rotary.edu.hk

### Mission Statement

To put Christian holistic education into practice. To cultivate the spirit of good citizenship in students. To encourage students to pursue spirituality and the five virtues of morality, wisdom, health, sociality and aesthetics. To nurture a proper outlook on life, moral values and a positive, proactive philosophy in students.

### School Information

Supervisor / Chairman of School Management Committee	Dr. Taw Jin Liam	
Principal (with Qualifications / Experiences)	Mr. Lau Ka Lun (Bachelor of Science (Hons) in Applied Physics, Master of Science in Information Technology, Diploma in Education)	
School Type	Aided	Co-ed
School Motto	Purify your soul and polish your mind; to help others and to honour Him.	
Name of Sponsoring Body	The Hong Kong Council of the Church of Christ in China	
Area Occupied by the School	About 6000 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	48
Total number of teachers in the school	51
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	92%
Master / Doctorate Degree or above	50%
Special Education Training	58%
Years of Experience (% of total number of teachers)	
0 - 4 years	8%
5 - 9 years	2%
≥10 years	90%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Putonghua, Chinese History (S.1, S.2), Life and Society*, Integrated Science*, Religious Studies, Information Technology, Commerce, Design and Technology, Visual Arts, Home Economics, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part, Extended Part Modules 1 & 2), Liberal Studies, Religious and Ethical Studies, Business, Accounting and Financial Studies, Chemistry, Design and Applied Technology, Economics, Health Management and Social Care, Information and Communication Technology, Physics, Tourism and Hospitality Studies, Visual Arts, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Putonghua, Chinese History, Life and Society*, Integrated Science*, Religious Studies, Information Technology, Commerce*, Design and Technology, Visual Arts, Home Economics, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part, Extended Part Modules 1 & 2), Liberal Studies, Religious and Ethical Studies, Business, Accounting and Financial Studies, Chemistry, Design and Applied Technology, Economics, Health Management and Social Care, Information and Communication Technology, Physics, Tourism and Hospitality Studies, Visual Arts, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$60					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	Optimization of School Facilities and Equipment \$100					
Other Charges / Fees	-					
Remarks	<p>S.1: One designated class adopts English as the MOI for teaching certain units of Mathematics and Life and Society.                      S.2: One designated class adopts English as the MOI for teaching certain units of Mathematics, Life and Society and Science.                      S.3: One designated class adopts English as the MOI for teaching certain units of Mathematics, Life and Society and Science.</p> <p>The school supports and encourages senior form students to apply for Applied Learning (ApL) courses.</p>					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).                      Admission criteria and weightings:                      Conduct grade - 30%,                      Subject grades - 30%,                      Extra-curricular activities and school duties - 20%,                      Performance in the interview - 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Bridging courses and orientations for new S.1 students are usually held in late July and late August.</p> <p>"Students Fellowship" is a weekly Saturday programme co-organized by The Church of Christ in China Hainan Church and the school. The target participants are Junior Form students. Its regular features include homework tuition, sharing sessions by senior students, singing, playing games, etc. Through these activities, students are able to have a thorough all-round development and exposed to the belief of Christianity.                      The elements of health education are fully incorporated in the current curriculum. In order to provide students with up-to-date health information, subject panels and committees regularly organize activities and invite government departments and bodies to hold seminars for students. Furthermore, the school has the Health Ambassador scheme in place which promotes a variety of health-related activities according to the school theme of the year.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To cater for learner diversity, and to enhance learning efficacy.
2. To cultivate positive values and to facilitate students' personal development and empowerment.

**School Management Organisation:**

School-based Management- Our school's Incorporated Management Committee takes charge of formulating long-term policies & monitoring the administration of the school. In addition, our school takes pride in its remarkable array of functional & administration committees namely Administration & Policy, Academic, IT in Education, Reading & Library, Invitational Education, Staff Development, Discipline, Counselling, Integrated Education, Student Activities, Religious Education, Life & Value Education, Civic & National Education & Life Planning & so on. They coordinate curriculum development & the development of IT, promotion of extra-curricular activities, nurture students holistically & enhance the liaison with parents & alumni.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee (IMC) was founded on 1st September, 2011 and its committee members are as follows:

Sponsoring Body Manager: 7, Alternate Sponsoring Body Manager: 1, Principal (Ex-Officio Manager): 1, Teacher Manager: 1, Alternate Teacher Manager: 1, Parent Manager: 1, Alternate Parent Manager: 1, Alumni Manager: 1, Independent Manager: 1

**School Green Policy:**

1. To raise students' awareness of the ecosystem and to help them understand the importance of environmental protection.
  2. To help students internalize the attitude of co-existence in a symbiotic relationship between oneself, nature and society.
  3. To inculcate in students the sense of responsibility and help them form the habit of maintaining the cleanliness of the environment.
- In 2014, we successfully obtained the approval by Hong Kong Environmental Education and Community Vetting Sub-committee to a funding of HK\$740,000 for "Solar renewable energy supply Scheme".

**Learning and Teaching Plan****Whole-school Language Policy:**

In order to further enhance the efficiency and effectiveness of students' learning, the Chinese language serves as the primary medium of instruction. In addition, to cope with the Fine-tuning of Medium of Instruction for Secondary Schools, which paves the way for more exposure to English. In every junior form, there is a designated class using English as the medium of instruction for certain units in the subjects of Life and Society, Mathematics, Science and Commerce.

**Learning and Teaching Strategies:**

Life-wide learning is promoted by cross-subject collaboration which is strongly encouraged by the school. Curriculum-wise, junior form curricula are redesigned to pave the way for the New Senior Secondary Curriculum. Interactive teaching and learning aside, the school spares no effort at providing an online learning platform where self-learning materials can be easily accessed.

**School-based Curriculum:**

1. Electives: 2X. Nine senior secondary curricular are provided for senior form subject selection (resulting in a total of 8 combinations). In addition, students are highly recommended to apply for Applied Learning (ApL) courses.
2. Curriculum highlights: Senior Secondary Curriculum provides students with the opportunity to choose subjects that best fit their interests. It has effectively removed the traditional barrier that sets the Arts Stream and the Science Stream apart. In order to foster the technological and creative competence of our students, we have implemented the STEAM school-based curriculum from 2016/17 school year.

**Development of Key Tasks:**

A. Learning through Reading: 1. To develop students' interest in reading, we have set up a new library equipped with new audio & video technological gadgets & apps. 2. We have set up a library management committee to design reading program, select the right tools & develop support systems for readers. 3. A weekly reading course is arranged for each form to provide students with chances to get indulged in reading. 4. We hold many activities to make reading an enjoyable experience for students. B. Moral & Civic Education: 1. There are 6 core values among which we adopt 2 in rotation as the guiding principles every 3-year time. They serve as a foundation to lead students all the way. These are to cultivate a zest for life, to work with integrity & a passion for excellence, to respect others in our community & to appreciate good deeds by others, to demonstrate perseverance & responsibility, to support & care for others, to show patriotism & to enforce students' positive values. 2. The elements of moral & civic education permeate all subjects for the formation of good conduct & moral behaviour among students. 3. Voluntary activities, seminars & flag-raising ceremonies aside, outbound field trips are arranged for the purpose of national education. 4. The Elderly Academy is set up for serving the community & fostering trans-generational harmony. C. Information Technology: 1. To establish an interactive e-learning environment, the school aims to devote 25% of teaching & learning time in research & access of technological resources for students. 2. Our school is equipped with optical network & a hundred tablet PCs are installed to support various kinds of multi-media learning activities. 3. The school's Enriched IT Activities Program approved in 2015/16, 2017/18 to support & is a major source to provide assistance in the implement of IT Curriculum (Virtual Reality). 4. Our school is among one of the 100 pilot schools under the EDB's Support Scheme for e-learning in schools. 5. Our school is invited by EDB in 2016/17 as IT in Education Centre of Excellence. D. Project Learning: 1. Developing the Generic Skills through cross curriculum. 2. Junior Form students should create their projects among 2-3 subjects.

**Career and Life Planning:**

1. Setting up a Career and Life Planning Team in 2013 to plan and implement Career and Life Planning Education.
2. Providing different activities that cater for the developmental needs of all students.
3. Organizing a "Student Growth Education Week" every year, catering for all students of different levels and abilities with the following activities: S.1 – Improving self-understanding, self-confidence and team spirit through Life Skills Training Camp. S.2 – Military Training Camp. S.3 – Mainland China Visit. S.4 – Leadership Training Camp. S.5, S.6 – Study and career talks, local and overseas study tours, workplace visits and internship programmes.
4. Equipping students with the skills to devise plans for future life through Mentorship Programmes supported by the Alumni Association, school teachers and Rotarians from Rotary Club of Kowloon West.

**Student Support****Whole School Approach to Cater for Student Diversity:**

1. A school-based approach is adopted to provide learning support for students with special educational needs.
2. To help students with speech or hearing impairment in particular school-based speech therapy sessions from speech and language therapy providers are procured.
3. For students with special educational needs, reading and writing support in the form of programmes, and tailored curricula are in place to help them enhance their learning of the core subjects.
4. A variety of school tutoring service and peer group support are provided.
5. It is also our utmost concern to help SEN students build a better self-image and blend in with the school community.

**Whole School Approach to Integrated Education:**

Whole School Approach is adopted in our school to build up the caring & inclusive campus life and atmosphere for students with Special Educational Needs (SEN). With the interdisciplinary co-operation, we help SEN students to have the early identification, referral to professionals & different kinds of supporting services & activities. Our school makes good use of the Learning Support Grant to engage experienced supporting staff; we hope that we can strengthen the assistance for SEN students. Student Counselling In-charge, SENCO, SENST, Form Teachers, experienced Subject Teachers & Teaching Assistants all participate in the Student Support Team. We look forward to having the multi-dimensional thinking and consideration to cultivate SEN students.

With the good connection between school and parents, SENCO, counselor and teachers communicate with parents regularly and fervently, knowing students' individual needs are the most important step for our school SEN policy. Through the IEP or ISP, teachers and parents can understand students' reasonable condition and revise the supporting procedures. Teachers and social workers will regularly organize the parents' gatherings and workshops in order to understand the SEN students' happiness and worries.

We depend on students' personal needs to provide different arrangements such as special homework and examination arrangements. Supported by educational psychologist, social workers, speech therapist, professional counselor and experienced teachers, we provide speech therapies, training on reading and writing, skill training and improvement on social communication and self-care. We expect that our tailored supports would help SEN students to deal with the difficulties and defiance when they face the future.

**Measures to provide adaptation for Learning and Assessment:**

The academic year is divided into two terms. In each term and for each subject, there is a form test and an examination. For certain subjects, the assessment takes the form of project reports, presentations and daily performance instead of examinations. To equitably assess students with special education needs on their performance in learning, special assessment arrangements are provided.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> It is of vital importance for the school to maintain a good relationship with parents. We hold parents' tea gathering, parents' night and parents' day events regularly to improve home-school relations. It provides a platform to share and exchange ideas with parents. Parent-teacher Association committee members always welcome parents to participate in various school functions as well as voluntary work in the community. We believe that an effective collaboration between the school and parents can only take place when there is a close connection among both parties.</p>
<p><b>School Ethos:</b> Being unsophisticated and simple is the ethos of the school. Therefore, the attitude of being rigorous and caring towards students has always been an indispensable part of the school's education philosophy. Apart from academic studies, students' personal growth in various aspects such as ethical education, intellectual education, physical education, social skills education, aesthetic education and spiritual education always play an important part in our school life. In addition, the objective to help students acquire higher moral values is second to none in our philosophy and a harmonious student-teacher relationship is an evident achievement in our school. Teachers' love and care aside, our Social Workers and Education Psychologist are always ready to provide a wide variety of supporting services. The school takes pride in taking multiple wins in the "Caring School Award Scheme" organized by the Hong Kong Christian Service and that makes our efforts in making the school a caring and harmonious community really worthwhile.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Implementing Invitational Education. 2. Establishing and promoting the culture of appreciation. 3. Catering for learner diversity, and to enhance learning efficacy. 4. Cultivating positive values and facilitate students' personal development and empowerment.</p>
<p><b>Teacher Professional Training and Development:</b> The Teachers' Professional Development Committee was set up to take care of the training and development aspects of teachers. Its objectives are: 1. To foster team spirit and an atmosphere for academic exchanges. 2. To raise our teachers' professional standards, and build up a learning-oriented teaching team. 3. To improve the quality of management and the efficiency of the implementation of school policies. 4. To help newly employed teachers settle into the school's teaching and learning environment.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>'Sports and Arts for Everyone' is a junior form ECA policy which has been in place in recent years.</p> <p>About 60 extra-curricular activities and interest clubs are organized according to academic subjects, interests, arts, sports activities, etc. Volunteer services and charity work are organized for students regularly while Christian fellowship for students is a weekly event. In addition, Civic Education Week, Science and Maths Week, Cross-subject English Week, Book Fairs and Career &amp; Life Planning Week are our indispensable mega events every year.</p> <p>Senior secondary curriculum includes three major areas, which are Core Subjects, Elective Subjects and Other Learning Experiences (OLE). It is designed with a view to providing students with whole-person development. OLE days are organized annually in order to let our students get more exposure to art and culture, modern technologies, etc. Through these exposures, students can experience various learning activities and broaden their horizons simultaneously.</p> <p>The school spares no effort in taking care of students from grassroots families. By providing life-wide learning opportunities and extra-curricular activities, students are encouraged to join competitions, visits, exchange programmes and volunteer services. Through these experiences and encounters, students are enabled to fulfil their potential and become more independent. As a result, both students and parents have been very supportive in recent years.</p> <p>In addition to encouraging students to participate in robot and dodgebee activities and competitions, we established the Aerial Photography Team in 2015, which has achieved outstanding success in a number of inter-school competitions. Also, in order to expand the technology vision of our students, a 'Virtual Reality' club has been set up in 2016/17 school year.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Most of the classrooms and special rooms are equipped with advanced computer teaching facilities, such as graphic plotters, aerial facilities, laser engraving machines, 3D printers, digital SLR cameras, digital recording and editing systems to enrich learning. Our school has Campus TV, Rotary Studio and Café Alpha, through the video production and performance activities, students can practise English in a relaxed environment. Rotary Makerspace provides support for STEAM technology experiments and robotic activities which can improve learning effectiveness. The school has a self-centered learning center and a new resource library to provide students with a well-equipped and comfortable self-study environment.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift.</p>
<b>Others</b>
<p>The school takes pride in robotics and dodgebee competitions. In recent years, the school team has been representing Hong Kong in competitions taking place in Macau, Mainland China, Taiwan, Malaysia, Japan, Australia, etc. Through these competitions, numerous prizes are won, valuable friendships made and partnerships fostered.</p> <p>To actively encourage students to pursue excellence in learning, the school has introduced various scholarships for students. Students with academic and/or non-academic achievements will be awarded the Rotary Club of Kowloon West Scholarship. We also recommend our students to apply for the Project WeCan Scholarship, Sir Edward Youde Memorial Scholarship, Upward Mobility Scholarship, The Chinese Manufacturers Association of Hong Kong Scholarship and so on.</p>
<b>Direct Public Transportation to School</b>
<p>Buses: 1, 2B, 2F, 3C, 7, 7B, 7M, 11C, 11D, 11K, 38, 40, 40A, 40P, 42C, 61X, 62X, 69C, 74A, 75X, 80, 80P, 84M, 89, 89B, 103, 113, 211, 211A, 214, 224R, 252X, 258D, 258P, 259D, 267X, 268A, 268C, 269C, 290A, 889, E22, E22A, E22X, N29. Minibuses: 13, 39M, 53M, 54, 85, 88. MTR: Lok Fu Station, Wong Tai Sin Station.</p>



佛教志蓮中學

Chi Lin Buddhist Secondary School

9 Chi Lin Drive Diamond Hill Kowloon

23218511

23212776

admin@clbss.edu.hk

http://www.clbss.edu.hk

### Mission Statement

Based on the Buddhist perspective of loving-kindness, compassion, sympathetic joy, equanimity, faith, understanding, practice and realization, our school motto is to construct a pleasant learning environment for all students. We endeavour to encourage their learning interests, develop their potentials, and nurture their characters. We aim to help our students have a positive attitude towards life, learning and to be valued members of our local community.

### School Information

Supervisor / Chairman of School Management Committee	Ven. Sik Wei Che	
Principal (with Qualifications / Experiences)	Mr. Ng Yat Ming [MEd in Educational Leadership & Administration (CUHK), MSc in Computing (CityU), PGDE (HKU), BSc (Hons) (HKU)]	
School Type	Aided	Co-ed
School Motto	Loving-kindness, compassion, sympathetic joy, equanimity, faith, understanding, practice and realization.	
Name of Sponsoring Body	Chi Lin Nunnery	
Area Occupied by the School	About 2500 Sq. M	Religion Buddhism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	51	
Total number of teachers in the school	53	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	94%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	53%	
Special Education Training	88%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
13%	6%	81%

Year of Commencement of Operation	1998	
Incorporated Management Committee	Established	
Yes	Student Union / Association	No

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Science, Computer Literacy, Visual Arts, Putonghua, Ethics and Religious Studies, Physical Education, Music, Design and Technology, Catering Services, Reading, Life Planning Education (S.3) and Chinese History (S.1-S.2)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Information and Communication Technology, Design and Applied Technology, Integrated Arts, Putonghua, Ethics and Religious Studies, Physical Education, Reading, Catering Services and Life Planning Education (S.4)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Pre-vocational Training (S.5-S.6)

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Science, Computer Literacy, Visual Arts, Putonghua, Ethics and Religious Studies, Physical Education, Music, Design and Technology, Catering Services, Reading, Life Planning Education (S.3) and Chinese History (S.1-S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Information and Communication Technology, Design and Applied Technology, Integrated Arts, Putonghua, Ethics and Religious Studies, Physical Education, Reading, Catering Services and Life Planning Education (S.4)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Pre-vocational Training (S.5-S.6)

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$20 per year, on a household basis					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>S.1 Admission criteria and weightings:</p> <ol style="list-style-type: none"> <li>1. Applicant's special educational needs;</li> <li>2. Conduct (e.g. grades, records, etc.);</li> <li>3. Interview performance (including presentation skills, communication skills, comprehension skills, rational thinking and judgment).</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <ol style="list-style-type: none"> <li>1. There are orientation activities in late August for all S.1 students to familiarize themselves with the school facilities and learning life in school quickly;</li> <li>2. All S.1 class teachers and the school social worker will conduct home visits to have a greater understanding of students' special educational needs;</li> <li>3. We nurture the physical and mental wellness of our students by implementing different activities such as learning about having a balanced diet, fitness and etiquette training;</li> <li>4. In order to enrich their school life and develop their social skills, S.1 to S.3 students have healthy vegetarian lunches on the campus.</li> </ol>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b></p> <ol style="list-style-type: none"> <li>1. Strengthen eLearning-based interactive teaching and learning to cater for student diversity;</li> <li>2. Continual optimize life planning education to promote diversified development of students.</li> </ol>
<p><b>School Management Organisation:</b></p> <p>Under a school-based management scheme, both the School Management Committee and School Administrative Committee operate with different divisions and units of the school to coordinate the planning of the academic affairs, discipline and guidance, moral education, information technology, extra-curricular activities, professional development of teachers as well as communications with parents and guardians.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b></p> <p>The Incorporated Management Committee was established in December 2009.</p>
<p><b>School Green Policy:</b></p> <p>We place emphasis on environmental protection, energy saving and recycling.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b></p> <p>Chinese as the major medium of instruction.</p>
<p><b>Learning and Teaching Strategies:</b></p> <p>Our school is a government aided and well-facilitated school. It was a skills opportunity school when it was first established in 1998. Since all skills opportunity schools started the mainstreaming process in 2003, it has gradually transformed into a 6-year aided secondary school. To date, we have all along been promoting the same school mission, specializing in students with special educational needs and not aiming at helping students to sit for the Hong Kong Diploma of Secondary Education.</p> <p>To cater for students' learning competence and special educational needs, we provide a diversified curriculum for our students. We made reference to the central school curriculum framework and content set by the Education Bureau to tailor-make our teaching materials, arrange learning activities and assessments for our students. Besides, we use appropriate teaching and learning strategies to provide comprehensive education for our students. Flexible and interactive ways are adopted to help them master difficult concepts and prompt them to think for themselves. We also help them build up basic life skills and positive working attitudes through different practical skills training and pre-vocational training courses. To achieve these, our school:</p> <ol style="list-style-type: none"> <li>1. adopts different teaching materials and assessments in each level to cater for learning diversities of our students;</li> <li>2. has established Life Planning lessons for S.3-S.6 students, allowing them to know more about themselves at the earlier possible time and better plan for their future.</li> <li>3. has set up the Student Learning Support Division which offers our students a range of learning and growth support, after-school classes and counselling services.</li> </ol>
<p><b>School-based Curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: Catering Services, Design and Technology, Information and Communication Technology</li> <li>2. Curriculum highlights:             <ol style="list-style-type: none"> <li>a. Streaming and tiered teaching and learning arrangements: We divide students into different groups based on their learning abilities in Chinese Language, English Language and Mathematics.</li> <li>b. Most of the subjects adopt tailor-made teaching materials and adjust teaching plans and strategies according to the learning progress and abilities of our students.</li> <li>c. Electives for senior form students: Catering Services, Design and Technology, Information and Communication Technology.</li> <li>d. Qualification Framework programmes: We have developed both Level 1 and Level 2 programmes in 'Vegetarian Cookery' and 'Engineering and Technology' within regular senior secondary school hours. The aim is to help our students acquire vocational qualifications before their graduation so as to enhance their employment and career development capabilities.</li> </ol> </li> </ol>
<p><b>Development of Key Tasks:</b></p> <ol style="list-style-type: none"> <li>1. Reading to Learn:             <p>There is a reading period each week to cultivate the reading habits of the students. Our school library provides diversified reading materials and a reading scheme to promote reading and writing at school;</p> </li> <li>2. Information Technology for Interactive Learning:             <p>We incorporate information technology into our teaching to increase the learning effectiveness of our students. Online self-assessment, eLearning and teacher-student online interaction are used in some subjects. In junior levels, students are taught how to use information technology effectively in Computer Studies. In senior levels, students with higher abilities undertake the Microsoft Office Specialist (MOS) examination;</p> </li> <li>3. Project Learning:             <p>We develop the independent and collaborative learning abilities of our students by implementing various project learning and cross-curricular activities to boost their learning effectiveness and experiences;</p> </li> <li>4. Moral and Civic Education:             <p>We nurture our students with positive attitudes, values and develop them into respectable citizens. This is achieved by introducing topics of interest during the class teachers' periods, monthly assemblies, talks, etc.</p> </li> </ol>
<p><b>Career and Life Planning:</b></p> <p>From varied perspectives of the students, parents and teachers, our school provides career and life planning as well as career guidance to suit the abilities and needs of individual students. For instance, we increase students' self-understanding through a Pre-vocational Training Course, Life Planning Education lessons, the Career and Life Planning Team and individual consultations. We also organize a number of career talks, company visits and parents' talks for our students and their parents to acquire the up-to-date information related to different industries.</p> <p>Besides, to help our S.6 students establish positive attitudes and values towards their future career, our 3-week internship programme provides them with hands-on and career-specific experience every year.</p> <p>In addition, we work with local organizations to provide support services for our graduates which include regular gatherings and career consultations.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Cater for Student Diversity:</b></p> <p>Based on students' distinctive learning competences and special educational needs, our school adopts a tailor-made 6-year school-based curriculum. We divide them into different classes so that particular pedagogies, learning activities, content and assignments can be set accordingly. For instance, students in the same level are restreamed into different groups in English and Mathematics lessons. Differentiated teaching is applied in Chinese lessons. By doing so, students can have learning materials with varying levels of difficulties that are fit for their individual learning needs.</p>
<p><b>Whole School Approach to Integrated Education:</b></p> <p>The inclusive school culture is well known among parents and special education institutions that our teachers and students accept each other with understanding and care.</p> <p>Our Student Support Division comprises the Vice Principal, Special Educational Needs Coordinator, Special Educational Needs support teachers, teachers, student counsellors and learning support division assistants. The works closely with the educational psychologist, clinical psychologist, speech therapist and occupational therapist to provide a holistic care for learner diversity in our school.</p> <p>To further support the development of learning, life and social skills of our students, we deploy the Learning Support Grant flexibly to appoint professionals and procure services for organizing various types of after-school learning and support programmes.</p>
<p><b>Measures to provide adaptation for Learning and Assessment:</b></p> <p>There are two examinations per year. Multiple assessment measures are applied in different subjects to cater for the learning needs of our students. For example, quizzes, oral assessments, performance assessments, teacher's observation and project learning are conducted to help teachers evaluate students' learning and provide constructive feedback for them. There are also special examination arrangements to cater for the needs of our students such as reading the examination papers, explaining the questions, extra time allowance, enlarged question papers and special reminders, etc.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> 1. To enhance the close collaboration between the school and parents; 2. To foster the academic, physical and mental growth of the students; 3. To develop the potentials of parents and enhance a closer parent-child relationship.
<b>School Ethos:</b> Our students are polite and well-disciplined. Through enhancing their self-confidence, self-respect, self-discipline and self-reliance, we endeavour to train them on how to approach any adversities they may encounter in life. As a result, they can confidently contribute in their future workplaces and the society.
<b>Future Development</b>
<b>School Development Plan:</b> Three-year School Development Plan (2017/18 – 2019/20): 1. Strengthening classroom interaction to cater for learner diversity; 2. Optimising the school-based life planning education to enhance students' career adaptability.
<b>Teacher Professional Training and Development:</b> A large proportion of our staff have completed special education training. Our school encourages teachers' continuous professional training and development. We also organize school-based workshops to reinforce teachers' skills in catering for students with special educational needs.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
1. We organize different extra-curricular activities to enrich students' school life, increase their sense of belonging and enhance the positive relationship between teachers and students. For example, based on students' abilities, interests and social culture, we organize various co-curricular activities such as Sports Climbing Training Class, Meditation Class, Tole Painting Class, Jazz Drum Class, Buddhist Youth Club, Scouts and Red Cross Youth Club. 2. In order to help our students create a healthy social circle and a balanced attitude towards life, there are different large-scale activities, e.g. Life-Wide Learning Day, Sports Day, Education Camp and different kinds of ball games. We also prepare our students to participate in some inter-school competitions to keep them in touch with the society. 3. We also encourage students to take the initiative to be leaders of different school clubs so as to help them learn from experiences, promote their sense of responsibilities and all-round development in the domains of ethics, intellect, physique, social skills, aesthetics and emotions.
<b>School Facilities</b>
<b>School Facilities:</b> There are 24 classrooms, 3 computer rooms, 2 Design and Technology studios, 2 catering services workshops, a music room, a science laboratory, a visual arts room, a student activity centre, life planning and parents resource room, a library and a hall. All classrooms are air-conditioned and equipped with eLearning and Wi-Fi connections.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift.
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
MTR: Diamond Hill (Exit C2) The Kowloon Motor Bus (KMB): 3B, 10, 11C, 74X, 91, 92 and 286M (next to Chi Lin Nunnery) Green minibuses: 19, 19A, 19M and 72



彩虹邨天主教英文中學

Choi Hung Estate Catholic Secondary School

1 Tse Wai Avenue, Choi Hung Estate, Kowloon

23203594

enquiry@choihung.edu.hk

23256405

http://www.choihung.edu.hk

### Mission Statement

Our school follows the vision of Catholic education to inspire students to understand, experience and carry out the Christ's spirit so as to achieve the goal of an all-round education.

### School Information

Supervisor / Chairman of School Management Committee	Rev. JOHNSON Dhos, SVD		
Principal (with Qualifications / Experiences)	Ms. HO KA YAN (BA (Hons), PGDE, MA)		
School Type	Aided	Boys	
School Motto	SPES SALUS: Hope, Salvation		
Name of Sponsoring Body	Catholic Diocese of Hong Kong		
Area Occupied by the School	About 3040 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	59
Total number of teachers in the school	60
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	97%
Master / Doctorate Degree or above	47%
Special Education Training	38%
Years of Experience (% of total number of teachers)	
0 - 4 years	12%
5 - 9 years	15%
≥10 years	73%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Liberal Studies* (S.1-S.2), Generic Skills (S.3), Integrated Science* (S.1-S.2), Biology* (S.3), Chemistry* (S.3), History and Culture* (S.2), Chinese History (S.1&S.3), Geography* (S.3), History* (S.1&S.3), Religious and Moral Education*, Putonghua, Computer Literacy*, Music, Physical Education*, Visual Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	S.1-S.3: Mathematics*, S.3 Physics
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Business, Accounting and Financial Studies, Biology, Chinese History, Geography, History, Information and Communication Technology, Tourism and Hospitality Studies, Ethics and Religious Studies, Music, Physical Education, Visual Arts, Religious and Moral Education, Physical Education (HKDSE), Visual Arts (HKDSE)
	English as the medium of instruction	English Language, Chemistry, Physics, Mathematics Extended Part (Module 1 & Module 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Liberal Studies* (S.1-S.2), Generic Skills (S.3), Science* (S.1-S.2), Biology* (S.3), Chemistry* (S.3), Chinese History (S.1 to S.3), Geography* (S.3), History* (S.1 to S.3), Religious and Moral Education*, Putonghua, Computer Literacy*, Music, Physical Education*, Visual Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	S.1-S.3: Mathematics*, S.3 Physics
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Business, Accounting and Financial Studies, Biology, Chinese History, Geography, History, Information and Communication Technology, Tourism and Hospitality Studies, Ethics and Religious Studies, Music, Physical Education, Visual Arts, Religious and Moral Education, Physical Education (HKDSE), Visual Arts (HKDSE)
	English as the medium of instruction	English Language, Chemistry, Physics, Mathematics Extended Part (Module 1 & Module 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$70					
Student Union / Association Fee	\$40					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Interview 40%; Rank Order List from EDB 30%; Academic Performance 10%; Conduct 10%; ECA and Achievement 10%</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>F.1 Summer Bridging Course offers a variety of activities to our F.1 newcomers every year. Those activities enable the students to understand the importance of good discipline, life-planning and the value of teamwork. One of our school managers who is an experienced doctor of chiropractic provides free chiropractic examination services for the students. This also allows them to have a deeper understanding of their chiropractic condition. On the other hand, students are encouraged to participate in games which equip them with basic knowledge of our school and environment. The English Fun Day aims at enriching students' proficiency of English through different kinds of games and activities. A 3-day camp aiming at fostering students' growth is held among the secondary one boys at the beginning of the school term. There are activities which promote student's growth such as talks, games, workshops and sharing with teachers.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. Strengthening students' life-long learning skills;
2. Promoting value education in self-discipline, responsibility and love.

**School Management Organisation:**

Our school administrative structure is comprised of two domains, namely "Learning and Teaching" and "Students Support". Moreover, the Steering Committee and Finance Committee supervise the school's day to day operation and resource management in alignment with our school major concerns. In the recent ESR report (May, 2019), our school was complimented for having a communication platform for every involved party during the process of formulating new policies. Also, the teachers' handbook was commended of the variety of information complied.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee of the school was established on 2 September 2013. It is composed of experienced persons from the community. The main aim of the IMC is to set the right directions and strategies for the school.

**School Green Policy:**

Leading our students to the goal of sustainable development is one of our school aims. In order to enhance students' awareness of the importance of sustainability and to cultivate of the 'food wise' culture, our school works with the Environmental Protection Department to organise 'Pilot Programme on Provision of Small Food Waste Composters at School'.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

To facilitate the learning of English through language-across-the-curriculum, the policy of medium of instruction will be launched according to different abilities of the students and characteristics of subjects. In junior forms, we fully utilize the flexibility given by the EDB with extended learning activities in English proportion to 25% of the lesson time. There is a gradual adoption of using English as MOI at junior and senior secondary levels. To enrich English learning environment, we adopt team-teaching and split-class teaching from Form 1 to Form 6 and organize a wide variety of activities. In 2016, our F.1 boys were the winner in choral speaking at the 68th Hong Kong Schools Speech Festival. Putonghua Morning Assembly and the Curriculum Review on Putonghua and Chinese Language are conducted to enhance the effectiveness of the learning of Chinese Language and enrich the Putonghua learning environment.

**Learning and Teaching Strategies:**

Through regular curriculum review, a variety of learning strategies and continuous professional development, we enhance the effectiveness of our teaching, instill in students positive attitudes, develop students' generic, self-regulated and lifelong learning skills and improve their performance in public examinations.

**School-based Curriculum:**

1. Electives: 2X. Total No. of electives: 13 (including Applied Learning); Total No. of subject combinations: 48
2. Curriculum highlights: To enhance the effectiveness of learning and teaching, the curricula of all subjects have been tailor-made to suit students' needs and interests. Knowledge, skill and attitude are explicitly nurtured in the junior forms so that the student could transit to the senior forms smoothly. Application of knowledge & generic skills in an integrative manner as well as an entrepreneurial spirit are fostered through a variety of life-wide learning. IT in education and STEM have been the main focus in the curriculum development recently. Students could be well-prepared for the future's learning as well as social needs.

**Development of Key Tasks:**

To provide students with a pleasant reading environment, the school has set up a reading corner on the rooftop and a digital library. To help students cultivate the habit of reading, a 'Reading Across the Curriculum Scheme' has been implemented. Under the Scheme, morning reading sessions, in which a wide range of reading materials are chosen for students, are incorporated into the timetable. Students are then invited to do reading sharing in class to help develop presentation skills. At home, students are required to complete on-line reading tasks daily both in Chinese and English. Reading is also promoted through activities co-organized by the library and different KLAs. Generic skills and positive values are developed through the learning and teaching of KLAs and other learning activities. Students acquire knowledge and skills through a variety of learning activities involved in projects. Self-directed, self-regulated and self-reflecting approaches of learning are promoted through project learning co-arranged by KLAs. The school implements mobile learning gradually in order to enhance the interaction during classes. In addition, the school encourages students to participate in exchange programs with National Education Centre. Our students have joined study tours to the Mainland, Taiwan, New Zealand etc. We aim at broadening our students' horizons through these kinds of activities.

**Career and Life Planning:**

The school attaches great importance to life planning education. By adopting a whole-school approach, we promotes vocational professional education and training by integrating it into our curriculum and holding various activities by different panels. Our students will be well-equipped with knowledge and skills while fostering a proper attitude, thereby helping them to pursue their interest, realise their potential and establish their career and academic goals.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

We have established Students Support Team to help students to develop study plans through the coordination of different shareholders. To cater for learning diversity, our school has introduced a variety of approaches, such as curriculum reviews, tailoring different teaching strategies, class arrangement, collaboration with other professionals in education, etc.

**Whole School Approach to Integrated Education:**

The school adopts the "whole-school approach" to promote integrated education. Also, the Student Support Group has been established to support the students with special education needs.

With the introduction of various curriculum designs, diversified teaching strategies, tiered assignment and appropriate assessment adjustments, we believe we can help the students to boost their learning effectiveness. Besides, students with special education needs are assisted to apply for the corresponding assessment adjustments at the public exam in order to improve the fairness of the exam.

**Measures to provide adaptation for Learning and Assessment:**

Please refer to Chinese version for more details.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Through participating in the work of Parent-Teacher Association, the parents have a better understanding of their sons and the school. They understand more on how to maintain a better communication with their sons. Active involvement of parents in school activities reflects the good home-school cooperation.</p>
<p><b>School Ethos:</b> The school is committed to creating a caring learning environment and developing positive education on campus. The school continues to strengthen its values education, nurturing students to 'self-discipline, self-love and mutual love' and promote students' sense of responsibility. (ESR report May, 2019) We aim at cultivating students' positive attitudes in time of adversity through different "Whole Person Development" programs and nurturing them with five core values: "Truth", "Justice", "Love", "Life" and "Family". Our mottoes this year are "Enhance students' positive values and attitudes, and further develop their potentials." To help our students to achieve these and obtain better academic results, all subject panels have implemented a lot of policies and organized various activities. For example, we devote a lot of care to our students through classroom management and 'Twin Form-Master Policy'. Form-teachers constantly make good use of different channels to communicate with students &amp; parents. We strengthen the students' whole-person development by arranging diverse programs for them. The Parent-Teacher Association and Old Boys' Association also encourage our students to strive for academic excellence in public examinations by awarding scholarships to the outstanding ones.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> This is the second year of our three-year school development programme. A variety of strategies are used to help boost students' motivation to learn independently. Besides, with the introduction of diversified learning activities, we aim at developing students' innovative spirit, enhancing their knowledge, nurturing their positive values, improving their inter-personal skills and honing their self-control ability. Moreover, the school attaches great importance to the five core values of Catholic education, namely, Life, Truth, Love, Family and Justice, in order to provide students with a holistic education.</p>
<p><b>Teacher Professional Training and Development:</b> Our school actively promotes continuous professional development for our teachers. The External School Review team affirmed the well organized activities of our continuous professional development. It stated that different varieties of workshops and trainings were held in order to enrich teachers' understanding of the latest educational policies and teaching strategies. The school also made great efforts to develop spiritual education for teachers. Training and sharing activities were also provided by our sponsoring body for strengthening the leadership of our mid-level leaders. We have invited a number of scholars in tertiary education to assist us in our continuous professional development for our teachers; our teachers actively participate in various workshops and seminars to enhance their professional development. The total number of hours of continuous professional development of all teachers is 3618.5 in the academic year 2018-2019. On average, each teacher was engaged in about 61.6 hours of professional development activities.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are thirty-five clubs of different natures to realize the talents and interests of students. Joint school activities are also held regularly throughout the school year, e.g. English Oral Practices, Evangelization Variety Show. Closer tie with Taiwan's Fu Jen Catholic High School is also being developed.
<b>School Facilities</b>
<p><b>School Facilities:</b> On top of standard facilities, our school has been financed by the QEF. We can also provide students with quality education amenities such as the Multi-purpose Lecture Room, the Parent-Teacher Resources Centre, Sport Science Laboratory; a Religious Room, a small Chapel, a computerized library, etc. are also established. Moreover the school has installed air-conditioning, projectors, WIFI and loop systems in the school hall and all classrooms.</p>
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b>
NA.
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
Choi Hung MTR Station, Exit C4.



德望學校

Good Hope School

303 Clear Water Bay Road, Kowloon

23210250

23248242

goodhope@ghs.edu.hk

http://www.ghs.edu.hk

### Mission Statement

Good Hope School puts special emphasis on the Christian values of Love, Hope, Joy, and Thanksgiving. Through a whole school approach we aim to unleash the potential and foster a sense of uniqueness of each student. We are committed to providing all Good Hoppers with equal opportunities to develop their spiritual, moral, intellectual, physical, social, emotional and aesthetic dimensions. We accept the call to facilitate the formation of graceful, reflective young women who have a global perspective and are mindful of their responsibilities of citizenship and their capability of making a difference.

### School Information

Supervisor / Chairman of School Management Committee	Sister Pauline Yuen		
Principal (with Qualifications / Experiences)	Mrs. Laura Green (Bachelor of Mathematics, Bachelor of Education)		
School Type	DSS	Girls	
School Motto	Tu Es Spes Mea : You are My Hope		
Name of Sponsoring Body	Missionary Sisters of the Immaculate Conception		
Area Occupied by the School	About 13676 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	-	
Total number of teachers in the school	110	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	58%	
Special Education Training	19%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
17%	20%	63%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language (Putonghua as the medium of instruction), Chinese History (Cantonese as the medium of instruction)
	English as the medium of instruction	Biology (S.3), Business and Economics (S.3), Chemistry (S.3), English, Ethics and Religious Education, Geography, History, Information and Communication Technology, Integrated Science (S.1-S.2), Liberal Studies (S.3), Literature in English (S.3), Mathematics, Music, Physical Education, Physics (S.3), Project Learning (S.2), STEAM (S.1), Technology and Living, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum (English as the medium of instruction): Business and Economics (S.3), English, Ethics and Religious Education, Mathematics Enrichment Programme (S.1-S.3), Project Learning (S.2), Science Enrichment Programme (S.1-S.2), STEAM (S.1)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History (Cantonese as the medium of instruction for all these subjects)
	English as the medium of instruction	Biology, Business, Accounting and Financial Studies, Chemistry, Economics, English Language, Ethics and Religious Education, Ethics and Religious Studies, Geography, History, Information and Communication Technology, Liberal Studies, Literature in English, Mathematics Extended Part (Module 1 and Module 2), Mathematics, Music, Physical Education, Physics, Technology and Living, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum (English as the medium of instruction): Ethics and Religious Education School-based curriculum (Chinese as the medium of instruction): Chinese Language (for NCS students)

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language (Putonghua as the medium of instruction), Chinese History (Cantonese as the medium of instruction)
	English as the medium of instruction	Biology (S.3), Business and Economics (S.3), Chemistry (S.3), English, Ethics and Religious Education, Geography, History, Information and Communication Technology, Integrated Science (S.1-S.2), Liberal Studies (S.3), Literature in English (S.3), Mathematics, Music, Physical Education, Physics (S.3), Project Learning (S.2), STEAM (S.1), Technology and Living, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum(English as the medium of instruction): Business and Economics (S.3), English, Ethics and Religious Education, Mathematics Enrichment Programme (S.1-S.3), Project Learning (S.2), Science Enrichment Programme (S.1-S.2), STEAM (S.1)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History (Cantonese as the medium of instruction for all these subjects)
	English as the medium of instruction	Biology, Business, Accounting and Financial Studies, Chemistry, Economics, English Language, Ethics and Religious Education, Ethics and Religious Studies, Geography, History, Information and Communication Technology, Liberal Studies, Literature in English, Mathematics Extended Part (Module 1 and Module 2), Mathematics, Music, Physical Education, Physics, Technology and Living, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum (English as the medium of instruction): Ethics and Religious Education School-based curriculum (Chinese as the medium of instruction): Chinese Language (for NCS students)

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	6	6	6	6	6	6
School Fee	\$35,000	\$35,000	\$35,000	\$45,000	\$45,000	\$45,000
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$120					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will not accept discretionary places. Our school will not participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>A Parents' Meeting is held for all S.1 students before the new academic year begins, followed by an S.1 Orientation Camp in September. The school emphasizes physical fitness to enhance the good health and mental well-being of our students. Apart from the annual Sports Days, the school holds other events such as the Swimming Gala, inter-house tournaments and the round-the-campus run. In addition, no preservatives or artificial colouring are added to our lunchboxes.</p>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b>                  Priority I: Getting well-equipped as 21st century learners focusing on achievements;                  Priority II: Strengthening the sense of well-being within the GHS community while nurturing leaders of tomorrow.</p>
<p><b>School Management Organisation:</b>                  The School Management Committee represents the highest authority in strategizing for the development of the school and supervising its operations, while daily administration is managed by the School Leadership Team (SLT), which meets once a week. The SLT members, including the Principal, Vice Principals, Associate Head of Academic Affairs Committee and Associate Head of Student Affairs Committee, are responsible for the daily operation of the school and implement the school policies and the major concerns.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b>                  Good Hope School Management Committee Limited</p>
<p><b>School Green Policy:</b>                  The school encourages students and all staff members to respect the environment and save natural resources for the well-being of our future generations. A recycling box for collecting used paper is placed in each classroom, special rooms and the office, while recycling bins for other materials such as plastic and metals are located on campus. Lights and air-conditioners are switched off when they are not in use. Other energy and resources-saving measures are also put in place.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b>                  English is the medium of instruction of the school. All lessons and school activities, with the exception of those that are related to the Chinese Key Learning Area and Chinese History, are conducted in English. Putonghua is used for Chinese Language at Key Stage 3 and all Chinese-related activities, while Cantonese is used for Chinese Language (Key stage 4), Chinese Literature (Key stage 4) and Chinese History (Key stages 3-4). Small class teaching has been adopted for language classes in S.1-S.2 and selected classes at other levels in order to foster an interactive learning environment which is conducive to the building of a strong language foundation.                  To immerse students in a language-rich environment, students are encouraged to speak either in English or Putonghua on campus. Language activities such as debating, drama, musicals, extensive reading and public speaking are organized to strengthen students' language proficiency and to nurture them to be biliterate and trilingual.</p>
<p><b>Learning and Teaching Strategies:</b>                  Student-centred learning and teaching strategies are employed in our classrooms to enable our students to take ownership over their learning. Students are given ample opportunities to develop and practise skills which are essential as 21st century self-directed learners. Special emphasis is also placed on differentiated instruction in order to cater for learner diversity.</p>
<p><b>School-based Curriculum:</b>                  1. Electives: 3X. More than 200 subject combinations are available for students to choose from.                  2. Curriculum highlights: Chinese (For NCS Students), S.1 STEAM, S.2 Project Learning, S.3 skill-based curricula of all non-core subjects.</p>
<p><b>Development of Key Tasks:</b>                  Moral and Civic Education: emphasizes the personal growth and social awareness of students at different levels of study. Good Hoppers are given equal opportunities to lay a sound moral foundation, acquire proper values, and develop a sense of responsibility and social awareness through their Pastoral Care and Other Learning Experiences lessons.                  Reading: Students learn about and practise various reading strategies which allow them to learn effectively through reading.                  Project Learning: The curriculum enables students to acquire all essential research skills by engaging them in authentic projects.                  IT for interactive learning: IT is employed both inside and outside the classrooms to enhance learning and teaching effectiveness.</p>
<p><b>Career and Life Planning:</b>                  The HOPERS Scheme, a comprehensive career guidance programme, and a values education curriculum have been designed for both junior and senior forms. Students learn about their strengths, interpersonal relationships, communication skills and potential through a holistic approach that helps them to better prepare themselves. They will be better-equipped to make informed and responsible choices as well as seeking the best opportunities ahead.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Cater for Student Diversity:</b>                  Enrichment and enhancement programmes of various modes are provided. Language intervention is available to help raise students' language ability. Differentiated instruction and streaming are other measures adopted to cater for learners' diverse needs.</p>
<p><b>Whole School Approach to Integrated Education:</b>                  The Individual Needs Team, which consists of a Team Head and a Student Success Teacher, works closely with the school social workers, Class Teachers and other student support committees in the school.                  The team plays a significant role in communicating with Class Teachers regarding the circumstances of SEN students and ensures appropriate accommodations are made. Special measures that are commonly taken in school include classroom accommodation, such as special seating arrangements, and exam accommodation, such as extending the examination time or having the exams conducted in special rooms. The team also emphasises the need to maintain good communication with the parents of SEN students. For newly-admitted SEN students, parents' meetings are held to understand more about their daughters' respective conditions and to discuss with parents what could be done to build a more accommodating learning environment.                  In addition, the team helps some of the repeaters pursue their goals and aspirations by referring them to meet the Career Life Planning Coordinator for more comprehensive career guidance support and to follow up their progress.                  The team also plays a crucial role in identifying underachievers with special talents. With the help of the Student Success Teacher, small group or one-on-one after-school tutorials are arranged. Monthly wellbeing workshops are also held for these students to learn practical study skills, experience peer support and release stress.                  Each SEN student has her own Individual Learning Profile, which is sent to Class Teachers three times each year. Class Teachers discuss the learning progress of the students with their parents during Parents' Day.</p>
<p><b>Education Support for Non-Chinese Speaking (NCS) Students:</b>                  Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities. Our school-based curriculum, which includes components of Chinese Language, Chinese History and Culture, paired reading with the tutor, and a web-based learning platform, helps NCS students to sharpen their Chinese language skills in preparation for joining the mainstream programme. The school continues to support mainstream NCS students.</p>
<p><b>Measures to provide adaptation for Learning and Assessment:</b>                  Differentiated instruction is practised in many of the classrooms. Special examination/ assessment arrangements and differentiated assessments are in place to cater for students with different needs.</p>
<p><b>Fee Remission Scheme:</b>                  Our school offers full school fee remission, 3/4, 1/2 or 1/4 school fee remission. Needy students, including those from families receiving the Comprehensive Social Security Assistance (CSSA) and students receiving financial assistance provided by the Student Finance Office of the Working Family and Student Financial Assistance Agency (WFSFAA), could apply for fee remission.                  - Newly admitted students could apply for the school fee remission before 5 month(s) of commencement of the new school year. Application results will be announced within 4 week(s) after submission of applications. The new S.1 students can submit their applications before S.1 Registration Day.                  - Please visit the web-link in our school's website for details of school fee remission scheme, including the family income limits.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> There is close collaboration between the school and parents. Each year, three-way conferences are held among teachers, parents and students. Through its website, the PTA issues newsletters and organizes talks and workshops for parents. Many parents also serve as volunteers in various activities organized by the school.
<b>School Ethos:</b> The integral formation of the whole person is the primary aim of the school. Equal importance is given to the laying of a sound moral foundation, the acquisition and maintenance of proper values, intellectual formation and the development of a sense of responsibility, social and environmental awareness. Each student is expected to take an active part in different activities and to benefit from the Christian education provided, so as to learn to be joyful, caring, forgiving and grateful persons.
<b>Future Development</b>
<b>School Development Plan:</b> Good Hope School's development plan is centered on student achievements and well-being within the GHS community. The school focuses on all the components of school life that are necessary to create an enriched positive school experience for our students. A whole-student approach is taken together with a look into the future and the mandate to provide an education that encourages creativity, a global perspective, respect and openness to all future possibilities. By taking the stance that we are nurturing women leaders of tomorrow, Good Hope School is looking forward while providing a solid educational foundation rooted in core Catholic values.
<b>Teacher Professional Training and Development:</b> Ultimately the goal of professional development is to improve student achievements and well-being within the GHS community. At Good Hope School, professional development is one of the strategies we use to strengthen teaching practice while focusing on student needs. Professional development establishes positive collaborative learning environments which translate into exciting and engaging experiences for our students.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are over 60 clubs under six main categories: Music, Academic, Religion, Uniform Groups, Interests and Sports. Students are encouraged to participate in different competitions, seminars and training programmes. Visits to local museums, field trips, overseas exchange programmes and theme-based excursions are arranged for students every year.
<b>School Facilities</b>
<b>School Facilities:</b> All classrooms are air-conditioned and equipped with computers, projectors and Internet connections. Special rooms include multi-purpose school halls, covered playground, open playground, swimming pool, Innovation Room (STEAM-Technology), Science laboratories, Library, Reading Room, Multi-media Learning Centres, Music Rooms, Visual Arts Rooms, Technology & Living Rooms, Drama Studio, Religious Education Room, Students' Common Room, Careers Room, Social Worker Rooms, canteen and Campus TV Room.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift, Accessible toilet and tactile guide path plan.
<b>Others</b> -
<b>Direct Public Transportation to School</b>
Bus: 91M, 91, 92; MTR: Choi Hung Station and take Minibus No. 11 or 1A.



可立中學 ( 齋色園主辦 )

Ho Lap College (Sponsored by Sik Sik Yuen)

15 Tseuk Luk Street

23222220

23202414

hlc-mail@apps.holap.edu.hk

http://www.holap.edu.hk/

### Mission Statement

The school observes closely the belief and philosophy of Taoism, Buddhism and Confucianism in the character training of the students. We pledge to inculcate in our students a genuine concern for people in need and a readiness to make meaningful contribution to the community at large.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Lo Sun Ho		
Principal (with Qualifications / Experiences)	Miss Pang Wai Lan Helena		
School Type	Aided	Co-ed	
School Motto	To act benevolently and to teach benevolence		
Name of Sponsoring Body	Sik Sik Yuen		
Area Occupied by the School	About 4620 Sq. M	Religion	Taoism, Buddhism and Confucianism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	53
Total number of teachers in the school	60
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	98%
Master / Doctorate Degree or above	45%
Special Education Training	13%
Years of Experience (% of total number of teachers)	
0 - 4 years	7%
5 - 9 years	16%
≥10 years	77%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
	English as the medium of instruction	English Language, Mathematics, Liberal Studies (S.1 & S.2), History, Geography, EPA (S.3), Science, Technology Education (Computer Literacy, Home Economics, Design and Technology), Visual Arts, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Physical Education (NSS)
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part M1 & M2, Liberal Studies, History, Geography, Economics, BAFS, Physics, Chemistry, Biology, Information & Communication Technology, Visual Arts, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History
	English as the medium of instruction	English Language, Mathematics Liberal Studies (S.1 & S.2), History, Geography, EPA (S.3), Science, Technology Education (Computer Literacy, Home Economics, Design and Technology), Visual Arts, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Physical Education (NSS)
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part M1 & M2, Liberal Studies, History, Geography, Economics, BAFS, Physics, Chemistry, Biology, Information & Communication Technology, Visual Arts, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	\$12					
Approved Charges for Non-standard items	Fees for special purposes \$210					
Other Charges / Fees	House fees: \$10					
Remarks	F.4 to F.6 students have been reallocated into five classes in order to enhance the effectiveness of learning and teaching.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). The SSPA discretionary place admission criteria and weighting are as follows: Academic achievement 45%, Interview performance 30%, Extra-curricular activities, services and awards 10%, Conduct 10%, Association with our school/sponsoring body 5%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>English Bridging Course for New F.1 students, F.1 Orientation activities, "Joyful Stars" peer counseling programmes and Academic Support scheme on Tuesdays and Thursdays Special programmes in collaboration with the Central Health Department to nurture healthy lifestyle and basic life skills.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To consolidate reading and learning habits;
2. To pursue individual learning progress and team work inside and outside classroom;
3. To foster professionalism in learning, teaching and positive intelligence.

**School Management Organisation:**

The school-based management mode is adopted. The Incorporated Management Committee consists of parents, alumni, teachers, Principal and members of the public recommended by Sik Sik Yuen to monitor the school's administration and operation. All teachers attend regular meetings to set school plans, policy and major concerns. Staff review and evaluate implementation to make continuous improvement through professional dialogues and exchanges.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Formed in 2005, the Incorporated Management Committee consists of parents, alumni, teachers, the Principal, individuals and representatives from the school sponsoring body.

**School Green Policy:**

In order to encourage students to practice Low Carbon Living, we have organized environmental education programs such as Smart Use of Air Conditioners and Electrical Appliances, Waste Separation and Recycling Scheme and Clean and Tidy classrooms.

The Student Environmental Protection Ambassador Scheme organized by Environmental Campaign Committee arouses students' interest in organizing environmental protection programs for their schoolmates. They enjoy applying their knowledge in organizing Waste Recycling Competition and Oxfam Hunger Banquet, etc.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

All subjects, except Chinese Language, Chinese Literature, Chinese History and Putonghua, are taught in English. Class-based presentations in English in morning assemblies, thematic projects in English, Speak Putonghua campaigns, reading programmes, debating contests, public speaking, mini drama and overseas English exchange programmes are organized to help students master the 'Two Languages, Three Dialects'. Newspaper reading activities and forums on current affairs are also held to enhance students' ability to study current issues.

**Learning and Teaching Strategies:**

We regard developing of student's learning skill as our primary concern. Diversified learning activities and tailor-made curricula are adopted to cater for the needs of students of different abilities and to enable them to derive pleasure from their academic achievements. While training on study skills is given in junior forms, a large-scale cross-curricular project learning programme is implemented in F.1 and F.2 to reinforce related skills. 12 NSS elective subjects are offered in F.4 and students can choose any 2 or 3 elective subjects according to their interests and abilities. Various subjects are set to cultivate in students' thinking skills and comprehension skills at different levels. To enhance student participation in class, interactive and self-directed learning and teaching strategies including cooperative learning, collaborative learning, group discussion, reporting and debating are adopted. To boost learning and teaching effectiveness, co-curricular learning activities, visits and field trips are also organized to extend learning and teaching beyond the classroom to reach out to real situations.

**School-based Curriculum:**

1. Electives: 2X and 3X. Students can choose to study 2-3 subjects out of 12 elective subjects. In each elective block, students choose one subject out of 3-7 subjects. Subject combination and number of groups of elective subjects are arranged according to the abilities and interests of the students.
2. Curriculum highlights: For F.1 to F.3, a school-based language and civic education curriculum is adopted to enhance learning interest and competence. It provides training of generic skills & different learning opportunities to our students in order to prepare themselves for public examination and life-long learning.

**Development of Key Tasks:**

To equip students for the challenge in the 21st century, the school curriculum reinforces the development of students' higher order thinking skills, explorative spirits and self-motivation. Online Chinese, English and Mathematics learning programmes are implemented to promote self-directed learning. To prepare students for the NSS, the school implements the F.1-F.2 Project Learning Programme to let students go through various research and project learning processes. Apart from academic pursuits, the school has also prioritized cultivating students' positive intelligence and ethos. In this direction, class periods, workshops, talks, regular morning sharing and other activities are held to cultivate in students the core values of respect, gratitude, perseverance and serving others. F.3 STEM curriculum and inter-disciplinary cooperation between Maths, Junior Science and Computer Literacy Departments pave the way to create an interactive, student-centered STEM Education Environment so as to consolidate students generic skills acquired from various subjects.

**Career and Life Planning:**

The careers and life planning programmes aim at helping students to know themselves better (self-awareness), to learn more about opportunities for further education and careers development (opportunity awareness), to develop a sense of direction (goal setting), to get to know the right attitude towards work and study (developing proper attitude and work ethics), to acquire life skills which can be transferred to real life situations (transition learning), to make the right choice about their own continuing education and career paths (decision making) and to cater for learner diversity in terms of their different career guidance needs and their specific backgrounds.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

Whole school approach is adopted to provide support to students in their personal growth at different stages. It is the whole person development that the school advocates with a view to developing students' potentials in a full, all-round and balanced manner. Students are taught to actualize benevolence and the values as stipulated in school motto, to build up their habits of mind and positive thinking together with collaboration and leadership skills.

**Whole School Approach to Integrated Education:**

Class teachers and counseling teachers cater for students' special educational needs through school-based speech therapy services, social skills training and after-school tutorial classes as well as adventure training for inclusive education.

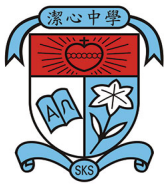
**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities. Adapted learning and teaching materials are provided. Moderation is arranged in Examination and Assessment. Special seating arrangement has been made for NCS and Chinese speaking students in order to enhance the communication in Chinese.

**Measures to provide adaptation for Learning and Assessment:**

There are two examinations and two uniform tests in an academic year. Tests results, first term examination results and final examination results contribute 20%, 30% and 50% respectively to the result of the whole year. Continuous assessment (Dictation, quizzes, projects and book reports) will take up no more than 20% of the examination total.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parent-Teacher Association holds a number of activities to enhance rapport and communication between parents and the school.
<b>School Ethos:</b> We aim to create a caring, harmonious learning environment in which students can acquire a spirit of kindness, benevolence and serving others. Our students are educated to be well-rounders who have outstanding academic results, varied talents or achievements and can make meaningful contribution to the community.
<b>Future Development</b>
<b>School Development Plan:</b> The school aims to provide comprehensive, holistic education for all students. Apart from academic subjects, team building, communication skills, attitude towards life and moral education are also of vital importance in the school curriculum. Teachers are encouraged to further develop themselves and to build up communication network among parents as well as the community.
<b>Teacher Professional Training and Development:</b> Teachers are a team of dedicated professionals who develop among themselves a learning culture and a learning organization.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
We have more than fifty clubs and interest groups. Through inter-house activities and competitions our students develop organizational abilities and a sense of belonging to the school. Co-curricular activities further enhance their knowledge outside the classroom and help them form good habits and character. To widen their horizons, boost their confidence and facilitate exchange of experiences, they actively participate in inter-school contests, charity events and cultural exchange tours.
<b>School Facilities</b>
<b>School Facilities:</b> The school hall, all classrooms and special rooms are air-conditioned. On completion of the school improvement project in 1998, special facilities for the physically disabled, a student activity centre, a staff common room, a parents' resource centre and an interviewing room came into being. To further enhance the facilities, a well-equipped fitness room was built with donations from the Alumni Association in 2005 and partitions and air-conditioners were installed in the covered playground with funding from Sik Sik Yuen in 2007. Sik Sik Yuen has been promoting Information Technology (IT) in education. Recently, under the guidance of the Supervisor and the Principal, the school has had full WiFi coverage since 2016. With progressive training of various e-learning platforms such as Nearpod, Google classroom, etc. and 80 iPads, new momentum has been injected into the school. Both staff and students are enjoying the new facilities with more effective teaching and learning in the lessons.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
Various scholarships are provided by the sponsoring body, Sik Sik Yuen and the HLC Alumni Association and the school.
<b>Direct Public Transportation to School</b>
KMB: 5, 9, 10, 11, 21, 6D, 5C, 3B; MTR: Wong Tai Sin Station; PLB: 20M.



潔心林炳炎中學

Kit Sam Lam Bing Yim Secondary School

9 Fu Mei Street Wang Tau Hom

23379594

23363549

school@kitsam.edu.hk

http://www.kitsam.edu.hk

### Mission Statement

Our school aims to create an atmosphere of freedom and love within the spirit of Gospel, cultivate students to have a balanced development, so that students can develop their potentials, take the initiative to learn, have their wisdom enhanced, have correct values and positive life attitudes.

### School Information

Supervisor / Chairman of School Management Committee	Sr. Agatha Poon	
Principal (with Qualifications / Experiences)	Dr. Lau Yiu Hung (B.Ed., M.Ed., Ed.D.)	
School Type	Aided	Girls
School Motto	Rectify the hearts to manifest our virtue, purify the souls to enlighten our world.	
Name of Sponsoring Body	Sisters of the Immaculate Heart of Mary	
Area Occupied by the School	About 5568 Sq. M	Religion Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	59	
Total number of teachers in the school	59	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	49%	
Master / Doctorate Degree or above	51%	
Special Education Training	29%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
8%	24%	68%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Integrated Humanities*, Computer Literacy*, Religious Education, Putonghua, Music, PE, Visual Arts, Home Economics, Life Education
	English as the medium of instruction	English Language, Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	Science*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese Literature, Chinese History, Geography, Economics, Information and Communication Technology, Tourism and Hospitality Studies, Business, Accounting and Financial Studies, Health Management and Social Care, Visual Arts, Ethics and Religious Studies, Religious Education, PE, Aesthetic Development
	English as the medium of instruction	English Language, Physics, Chemistry, Mathematics, Mathematics Extended Part
	Adopt different medium of instruction by class or by group / school-based curriculum	Biology

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Integrated Humanities*, Computer Literacy*, Religious Education, Putonghua, Music, PE, Visual Arts, Home Economics, Life Education
	English as the medium of instruction	English Language, Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	Science*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese Literature, Chinese History, Geography, Economics, Information and Communication Technology, Tourism and Hospitality Studies, Business, Accounting and Financial Studies, Health Management and Social Care, Visual Arts, Ethics and Religious Studies, Religious Education, PE, Aesthetic Development
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Mathematics Extended Part
	Adopt different medium of instruction by class or by group / school-based curriculum	Biology

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$200					
Other Charges / Fees	-					
Remarks	Starting from 2014-15, English will be adopted as the medium of instruction to teach Mathematics in all classes and Science in elite classes in Junior Forms to maximize students' opportunities in English learning, while other subjects will conduct extended English learning activities. Since 2010-11, the school has joined the Voluntary Optimization of Class Structure Scheme launched by the EDB reducing to 24 classes progressively. It allows the school to create a better learning environment for students.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). The criteria for S1 Discretionary Places: Rank Order List provided by EDB 40%, Conduct and attitude 30%, Interview performance 20%, Extra-curricular activities and awards 10%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Before the school year begins, the "S.1 Bridging Programme" is held to assist fresh S.1 students in understanding the secondary school life better. It includes a day-camp and a few days' lessons introducing the core subjects as well as the self-regulated learning method. Besides, the "S.1 Parents' Gathering" and "S.1 Parents' Orientation Day" can let parents know more about the school at different time intervals. Big Sisters Guidance Program and S.1 Principal &amp; Parents' Meeting are also organized at the beginning of the school year. Personal growth groups are ready for students in need throughout the year. Students are able to know what a healthy lifestyle is from the school curriculum. Moreover, they are reminded of the importance of having a balanced diet, an optimum level of exercise and good interpersonal relationships. Apart from regular fitness training, students are encouraged to join a great diversity of physical activities and collaborative learning activities in their free time. A cordial atmosphere is created through spiritual education, which enables students to feel respected, enjoy mutual support and build self-confidence.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To facilitate individualized learning so that students of different abilities can make progress;
  2. To enhance students' spirituality, their social care awareness and commitment.
- Theme in this year: Tap into your potentials. Reach for your stars. Show your kindness through actions. Praise the Lord for our blessings.

**School Management Organisation:**

Our school implements the committee system, consisting of the School Management & Administration Committee, the Academic Committee and the School Ethos & Student Support Committee. Different functional teams have been formed to ensure the implementation of school policies, the promotion of learning and teaching and the caring of the personal growth of students, which helps to provide quality education.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee, comprising the representatives from sponsoring body, teachers, parents, alumni and the community, takes the lead in formulating school policies. Communication between school managers and teachers is enhanced through the Staff-Management Consultative Team.

**School Green Policy:**

Greening the school, sharing resources, saving energy and putting knowledge about environmental protection into practice are at the core of the school green policy. A student in each class is chosen to be an Environmental Protection Ambassador to ensure energy conservation. Air-conditioners are only on when it is 25 °C or above. Students are also encouraged not to use disposable cutlery. Moreover, using recycled paper and recycling waste are promoted.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

1. Co-teaching is adopted in junior form English lessons whereas senior form English classes are split into groups.
2. To maximize students' opportunities in English learning and bridging the gap in senior forms, English has been adopted as the medium of instruction to teach Math in all classes and Science in elite classes in Junior Forms. Cross-curricular English learning and Extended Learning Activities in English are implemented to help students learn other subjects using English.
3. To enrich the English environment, a NET teacher is hired and there is an English morning assembly every week, the English Corner is open regularly and there are many English activities, English Week, bilingual circulars, notices and school website.
4. English enhancement classes and bridging programmes for S.1 and S.4 Science Stream students are offered on Saturdays and in summer respectively.
5. Local and overseas English immersion programs are organized during the summer vacation.
6. Students join the English and Putonghua verse speaking competitions in the Hong Kong Schools Speech Festival annually and win many awards.
7. Students read Chinese and English books in alternate months while S.4 to S.6 students read English and Chinese books in different reading time.

**Learning and Teaching Strategies:**

1. The Curriculum and Teaching Development Team and the eight KLAs monitor and review the school curriculum, and promote cross-subject collaboration.
2. With the following teaching strategies, student motivation is enhanced and learning performance improved: (a) peer lesson co-planning and observation as well as after-class evaluation; (b) introduce self-regulated learning (SRL), establish the peer support approach to cater for learner diversity; (c) diversified teaching activities linked to daily life, such as visits, field trips, project learning and life experiences to arouse students' interest and cultivate the ability of students in 'learning to learn' and students' active learning attitude, fostering positive values; (d) diversified modes of assessment; (e) introduce e-learning elements and electronic platforms inside and outside classroom, promoting the use of campus TV among different subjects and teams to make e-learning materials; (f) adopt co-teaching in S.1 to S.3 English lessons, S.4 to S.6 English classes are split into groups based on students' ability.
3. Learning and teaching development in recent years: (a) implement self-regulated learning to facilitate individualized learning so that students of different abilities can make progress; (b) promote cross-curricular activities and implement project learning in junior forms so as to inspire students' curiosity and enhance their confidence; (c) promote teacher professional exchanges and implement the teacher professional development week to improve classroom teaching strategies.

**School-based Curriculum:**

1. Electives: 2X and 3X. Electives: Students in S.4 can take 2X or 3X according to their abilities and interests.
2. Curriculum highlights:
  - (1) The senior secondary curriculum is diversified, with 14 electives to cater for students with different aptitudes.
  - (2) There are split classes in English to cater for individual learning differences.
  - (3) The learning experiences in aesthetic development can enhance students' attitudes and manners and pave way for the development of positive attitudes and values.
  - (4) Students in the science stream can choose to take the Math extended module according to their ability.
  - (5) S.5 students can take an applied learning course as one of their chosen electives.

**Development of Key Tasks:**

1. During reading time students read Chinese and English books and they do online reading at home. Book fairs and talks are also organized.
2. Implement project learning, self-study and reflection lessons in junior forms to cultivate generic skills and good learning habits among students.
3. Teachers and students can use information technology, the Internet and Intranet for teaching and learning.
4. Moral, spiritual, sex, health, environmental protection and civic education helps students have correct values and positive attitudes towards life.

**Career and Life Planning:**

The Student Life Planning Team collaborates with the Religion & InSpirEd Team, and the Jockey Club (Clap for Youth) Program to organize various career planning activities for S.1 to S.6 students, strengthening their spiritual development and life education, as well as providing further career guidance, counseling and consultation services, and experiential learning opportunities to let students understand their personal career orientation, abilities and interests so as to prepare for the future.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

1. To accommodate the needs of gifted students, enrichment programmes are organized and they are nominated to join training courses for gifted children.
2. A working team counsels students with special education needs regularly to find out their needs in learning.
3. An educational psychologist and a school social worker provide professional assistance.
4. English and different subjects offer enrichment programmes and enhancement programmes to raise students' academic standards, using extra resources.
5. Graded assignments are designed to meet the needs of individual students.
6. Assistance and counseling are offered to students with learning difficulties.

**Whole School Approach to Integrated Education:**

Our school adopts the whole school approach in implementing integrated education. Students with special education needs are supported by the Learning Ethos and Support Team (including the team leader, SENCO, members of the team, social worker and teaching assistants). In raise teachers' professional competence, teachers are nominated to take courses related to integrated education. With parents' consent, the team collects students' information so as to identify students' education needs and offer support for them. Our school also refers students who are suspected to have special education needs to the education psychologist to follow up. Our school also adopts a flexible approach in making use of the Learning Support Grant and other school resources to provide diverse support to students, including tutors, social workers and teaching assistants. Support also comprises homework tutoring, interpersonal skills' training and individual counselling. Services like speech therapy, life planning services and relaxation groups are also provided to students with related needs. To meet students' diverse learning needs and raise their learning efficacy, curriculum design, diverse teaching strategies, graded exercise, homework and assessment accommodations are also adopted. Our school works closely with the EDB, the education psychologist and other professionals to conduct meetings regularly. Parents are also invited to join them to formulate individualized education plan and evaluate its effectiveness on a regular basis so as to assist parents to teach their children well.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: Our school provides additional support for non-Chinese speaking students to facilitate their learning of the Chinese Language, Chinese culture and Chinese History. Chinese tutorial classes are organized for non-Chinese students regularly to offer extra support so as to assist them in learning Chinese. Also, the students are also recommended to join Student Support Programme outside school so as to offer them more opportunities to learn Chinese.

**Measures to provide adaptation for Learning and Assessment:**

To facilitate learning, formative and summative assessments are equally emphasized, sharing the same percentage.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> 1. The Parent-teacher Association was set up in 1996. Every year it organizes theme-based talks, parent-child activities, voluntary service, etc. 2. It organizes parent-child activities on Parents' Day and second-hand book sales and takes part in races held on Sports Day, etc. 3. It holds principal-parent meetings which enable parents to communicate with the school directly. 4. Assists parent manager election of IMC, promotes parental involvement in education process. 5. It also awards students scholarships to encourage improvement in academic results. 6. Organize parent volunteers to help improve the learning quality of our students and to enhance communication between parents and the school.
<b>School Ethos:</b> 1. The school has good school ethos. Students are loving, caring and willing to learn and serve. 2. An atmosphere of solicitude and mutual respect prevails in the school. The relationship between teachers and students is good. 3. Student leaders have a strong sense of responsibility and are willing to serve schoolmates.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To facilitate individualized learning so that students of different abilities can make progress: (1) To implement differentiated instruction strategies inside and outside classroom so as to facilitate individualized learning, including refining lesson designs of Self-regulated Learning and providing learning support and tools inside and outside classroom, expanding the space for diverse learning. (2) To facilitate cross-curricular learning activities: through problem-based learning, everyday issues and exploration of Catholic values of love and justice to enhance students' social care awareness and confidence of presenting their learning outcome. (3) To enhance teachers' differentiated instruction strategies and competence in applying IT in teaching. 2. To enhance students' spirituality, their social care awareness and commitment: (1) To provide education and learning activities to strengthen the formation of spirituality and life education. (2) Through experiential learning to tap into students' potentials and enhance their social care awareness and responsibility. (3) To promote teachers' learning of spiritual education and core values of the Catholic Church in order to promote the school-based values education.
<b>Teacher Professional Training and Development:</b> 1. Hold self-assessment workshops to facilitate better school development by inviting comments from different stake-holders. School development strategies can be set according to the data analyzed and comments drawn from group discussions. 2. The revised teacher appraisal system is intended for accountability and professional development purpose. 3. Hold 'Professional Development Week' in which classrooms are open and other colleagues are welcome to sit in. This allows a comprehensive lesson observation as well as professional exchange and sharing to strengthen the teaching effectiveness. Moreover, it provides chances for teachers and students to show their learning outcomes. 4. Establish connections with the 'Self-regulated Learning Schools Network' held by the Hong Kong Association of the Heads of Secondary Schools and hold inter-school events on teachers' development. 5. Hold different forms of events in order to enhance teachers' physical, mental and spiritual well-being.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are more than 50 clubs, including spiritual, academic, physical & artistic and interest in nature. The whole school activities, such as Music Festival, Sports Day, Swimming Gala, Student Union and Four houses Election, English Week and Religion Week are coordinated and organized by different teams/committees.
<b>School Facilities</b>
<b>School Facilities:</b> The facilities include the Campus TV station, Library, Students Activity Centre, IH & Geography Room, MMLC, Computer room, Multi-purpose Study Rooms, Basketball court, Chapel and Pastoral care room. All classrooms, special rooms and the school hall have IT facilities and air-conditioners.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
1. To encourage and foster the excellence of our students' achievements, the school offers a number of scholarships to honour our outstanding students. Most scholarships are awarded on the strength of academic merits, and some on other non-academic achievements as specified by the donors including the school supervisor, principal, former teachers, Parents and Teachers Association and alumni. 2. With the generous support from our scholarship donors, the "Heart-to-heart Assistantship" is established to provide immediate relief for students who have financial difficulties, allowing them to concentrate on their studies. 3. Local and overseas English immersion programmes are organized every summer to enhance students' English competency and broaden their horizons.
<b>Direct Public Transportation to School</b>
Bus routes: 2B, 2F, 3C, 75X, E22 MTR: Lok Fu Station



李求恩紀念中學

Lee Kau Yan Memorial School

596 Prince Edward Road East KLN

23834815

27185334

general@lkymys.edu.hk

http://www.lkymys.edu.hk

**Mission Statement**

Students are to be developed into confident, responsible young people with high aspirations, good command of languages (Chinese, English & Putonghua), sound IT techniques, independent thinking and learning skills.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. CHOW Siu Ngor	
Principal (with Qualifications / Experiences)	Mr. LAI Ping Wah, Jonathan (B.A. (Hons.), CUHK, M.A., HKBU, M.P.A., HKU, Teacher's Cert., HKIEd, Special Education Teacher's Cert., HKIEd)	
School Type	Aided	Co-ed
School Motto	Cultivating a student through nurturing his heart and soul.	
Name of Sponsoring Body	Anglican (Hong Kong) Secondary Schools Council Ltd.	
Area Occupied by the School	About 4000 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	60	
Total number of teachers in the school	67	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	52%	
Special Education Training	17%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
21%	8%	71%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Computer Literacy, Integrated Science* (S.1-S.2), Integrated Humanities* (S.1-S.2), Chinese History, Religious Studies*, Putonghua (S.1-S.2), Music, Physical Education, Visual Arts, Economics (S.3), Basic Commerce (S.3), Language Arts*, Life Education, Physics* (S.3), Chemistry* (S.3), Biology* (S.3), Geography* (S.3), History* (S.3), Home Economics (S.1-S.2)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Geography, Economics, Tourism and Hospitality, Physics, Chemistry, Biology, Information and Communication Technology, Visual Arts, Language Arts, OLE Lesson, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Computer Literacy, Integrated Science* (S.1-S.2), Integrated Humanities* (S.1-S.2), Chinese History, Religious Studies*, Putonghua (S.1-S.2), Music, Physical Education, Visual Arts, Economics (S.3), Basic Commerce (S.3), Language Arts*, Life Education, Physics* (S.3), Chemistry* (S.3), Biology* (S.3), Geography* (S.3), History* (S.3), Home Economics (S.1-S.2)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Geography, Economics, Tourism and Hospitality, Physics, Chemistry, Biology, Information and Communication Technology, Visual Arts, Language Arts, OLE Lesson, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	Examination Material and Printing Fee \$300					
Other Charges / Fees	-					
Remarks	Extended learning activities in English are introduced in Junior forms subjects including Mathematics, Integrated Science, Integrated Humanities, Physics, Chemistry, Biology, Economics, History, Geography, Business Studies, Language Arts and Religious education.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Admission Criteria and Weightings for Secondary One Discretionary Places</p> <ol style="list-style-type: none"> <li>1. Performance in Primary School: Academic Results (50%), Conduct (20%), Extra-curricular Activities (10%)</li> <li>2. Interview Performance: Including presentation skills, General Knowledge, politeness and appearance (20%)</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <ol style="list-style-type: none"> <li>1. Parents' Day</li> <li>2. 2-week Orientation course in summer holiday</li> </ol> <p>The school will strengthen physical training in planning co-curricular activities for students. A dedicated committee comprising of parents, teachers and students will be formed to oversee the quality control of lunch supplier; and organize scheduled health talks to remind students the importance of balanced diet and sufficient exercise. An Environmental Protection Ambassador programme will be implemented to signal our care on school hygiene and environmental protection.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Refining teaching strategies, enhancing learning and teaching effectiveness and promoting creativity.
2. Nurturing healthy and positive life values and developing outstanding 'Kauyanists'.

**School Management Organisation:**

A consultative committee comprising of school board members and teaching staff has been set up to address various issues and concerns. The School Administration Consultative Unit has engaged two elected teaching staff as members in order to enhance the transparency of school policy and facilitate the full implementation of school-based management. There are also Teaching Affairs Committee, Self-Assessment Committee, Supporting Students Committee and Students Affairs Committee to help coordinate works on school management.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Formed by professionals, the School Management Committee fully performs its advisory and supervisory functions.

**School Green Policy:**

An Environmental Education Group has been established to oversee all works on environmental protection in school. Environmental protection ambassadors are trained to help launch EP-related activities. The school has reinforced its management on paper consumption and complied with EPD's guidelines on power consumption and temperature setting of air-conditioners in all classrooms. To take forward the green management and promote EP concept among all members of the school, the school has also adopted environmentally-friendly tools for food and beverages.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school stresses uplifting students' English standard. We have introduced a Language-Across-Curriculum policy. We provide students with a variety of opportunities for using English. We have employed few NET teachers to enhance students' communication skills in English. Resources have been deployed to offer students extra English courses to cater their learning diversity. Examples include IELTS, TOEIC and Language Arts. The school strives to enhance students' bi-literate and trilingual abilities. Six classes in junior secondary level are using Putonghua as the medium for teaching Chinese language. We have also recruited language experts and consultants to help promote Putonghua as the core language in school. There are enhancement classes on Chinese and English studies for students after school. To help build up an English cum Putonghua-base environment, the school authority will also use English or Putonghua to conduct morning assemblies to students at regular intervals. The school has also arranged to incorporate English vocabulary in some teaching subjects so as to motivate students to use more English in their daily communication.

**Learning and Teaching Strategies:**

The school advocates a diverse and student-base teaching model, and encourages interaction among teachers and students. To address learning diversities, the school adopts a strategy by grouping the elite with less capable students so as to create a synergy and help narrowing the learning gap. It would also facilitate the school in nurturing the exemplary learners while maintaining an acceptable standard for those average students. Besides, we kick off the school-based Gifted Education Development, as well as the off-site support or collaboration with other tertiary institutes, so as to preserve the Talent Pool and widen the students' horizon. We infuse extensive reading into curriculum which enables us to foster a reading culture at school. The school flexibly applies information technology and theme-base learning model on teaching. To widen the horizons and exposure of our students, we actively liaise with local and overseas education institutes to organize distance learning programmes, exchange programmes and study tours to maximize their benefits.

The school emphasizes teacher development. Apart from sharing different teaching strategies in Staff Development days, we have collaborative preparation periods to promote collaboration between teachers. Teachers participate in lesson studies through which they design lesson plans and teaching resources collaboratively with their colleagues. Through various teacher development measures we keep on striving for improvement in learning and teaching.

**School-based Curriculum:**

1. Electives: 2X. Students may choose to take 2 elective subjects which may fit their interests and capability.
  2. Curriculum highlights: The school seeks to optimize school-base curriculum to fit students' needs. Our initiatives include: modified programme on language arts for students; establishment of school-based database for Liberal Studies; provision of school-base curriculum for Science and Life education etc. A task-oriented committee has been set up to source more learning practices, and to organize tailor-made programmes for students to widen and sustain their learning spectrum.
- Science KLA has joined the supportive service of "School-based curriculum development section" of EDB for enhancing our Science school-based curriculum. We are working to incorporate elements of STEAM education into our existing curricula under different KLAs. To cope with the development of STEAM education, we have deployed resources to set up the "INSEC" Centre to provide students with a favorable environment to explore different idea related to STEAM education. Through participating in STEAM related projects and competitions, we aim to uplift students' innovation and problem solving skills.

**Development of Key Tasks:**

1. Reading to Learn: The school library has been expanded to accommodate more modernized facilities such as visual resources centre. We have also launched a Reading Ambassador Scheme to promote reading habit and share reading experiences by specialists and consultants.
2. Utilization of IT in interactive learning: The school actively participates in distance learning and exchange programmes with other education institutes. We aim to shift the regular teaching programmes from classroom to the outreaching platforms to promote self-learning practice, and to let our students know that distance learning is one of the core elements in the New Senior Secondary Academic Structure.
3. Theme-base learning: The school organizes focus groups to promote the good practice of "learning through groups". The focus groups seek to integrate students' brain potential with question-base learning module in an attempt to (i) steer students towards effective learning and (ii) train up their mindset and thinking.
4. Ethical and Civic Education: The school attaches great importance to students' ethical and civil education which have been included in the school's regular curriculum.

**Career and Life Planning:**

Life planning education in our school provides a wide range of opportunities to help our students to understand themselves, build up their self-confidence and develop their potentials in order to pursue their life goals. In 2015, jointly organized with Unleash Foundation, we held the career planning project, "Dream Walkers". We invited more than 10 professionals from different industries to share with our students the current trend, prospects and the requirement of entering the industries. Our school also participated in the "Project WeCan" initiated by the Wharf Holdings. Through the project, our students visited Hong Kong Air Cargo Terminal and Kwai Chung Container Terminal to have a better understanding of the logistics industry and the impact of globalisation. Accountants and staff from DBS held the workshop, "Knowing me, knowing you". Students learnt to know their characters, the recruitment criteria and the authentic working scenario of the banking industry. In order to provide students wider choices on tertiary education.

**Student Support****Whole School Approach to Cater for Student Diversity:**

1. Developing the 'Cooperative Learning' mode of teaching to ensure students with diverse learning abilities can supplement each other in the learning process.
2. Lesson plans and assignments are well-designed and tailor-made.
3. We adopt a flexible assessment strategy.

**Whole School Approach to Integrated Education:**

To cater for students with special education needs, the school has established "Special Educational Needs Coordination Team" to align with Integrated Education policy. This year, we hire extra teachers, teaching assistants and counsellor with Learning Support Grant to render support to students with special education needs. Moreover, we also subscribe to a variety of services such as Speech Therapy Service, Occupational Therapy Service, reading and writing training, as well as cognitive training.

"Special Educational Needs Coordination Team" offers different supportive measure and services to students with special education needs. For example, we tailor Individual Education Programme, provide adjustments for assessments and examinations, we also deploy teaching assistants to offer extra after school learning support. Besides, we collaborate with Chinese University of Hong Kong, launching "School-based Integrated Education Learning and Teaching Programme". With the consultation and advice from the specialists and professionals, we are able to render further support on the learning of the core subjects. The school-based social worker and counsellor train students with special education needs on skills like social skills and concentration. The Education Psychologist offers assessment, referral and consultation to students with special needs, supplement with interdisciplinary cooperation to support their needs in learning.

**Measures to provide adaptation for Learning and Assessment:**

Apart from two uniform tests and two examinations, students are assessed both during the learning process and at the end of the learning cycle. Diverse modes of assessment are also employed such as classroom performance, classroom discussion, group presentation, project learning and book reports.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> 1. We arrange regular tea gathering for the parents, as well as some parental talks and workshops which they may find useful to strengthen the bond with children. 2. PTA also arranges some hobby classes and voluntary work training workshops, which aim at cultivating collaboration amongst parents and serving the community. 3. PTA initiates a great variety of activities which suit a wide spectrum of parents and teachers. We strive to build up an efficient communication channel with parents which facilitate collaborations between families and the school.
<b>School Ethos:</b> Simplicity is the ethos of our school, with emphasis on good discipline and quality teaching. Striving to enhance students' leadership potentials, we have launched a 'Leadership Training Programme'. With the implementation of 'Two Class-teacher System', teachers help to establish a warm and caring environment for our students. Collaborating with the Chinese University of Hong Kong in the 'Social Work Field Practice Programme', extra care and services are provided to our students. To foster good behaviour and a proactive attitude towards character building, we provide opportunities for our students to serve the school as school prefects. Other programmes like 'S.1-S.3 Stay-in Lunch', 'Homework Collection Scheme' and 'Rainbow Project' all help students to develop self-discipline, positive values and correct attitude towards life.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Refining teaching strategies, enhancing learning and teaching effectiveness and promoting creativity. 2. Nurturing healthy and positive life values and developing outstanding 'Kauyanists'.
<b>Teacher Professional Training and Development:</b> 1. Oriented towards education reforms, staff development programs are implemented. 2. Seminars and workshops are arranged in response to the whole-school development and major areas of concern. 3. Teachers are encouraged to participate actively in staff-development and self-assessment programs through which teaching strategies can be refined. 4. Effective and school-based staff development strategies are introduced.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
A wide range of extra-curricular activities are provided with the categories of spiritual, social, academic, physical, aesthetic, interest and community service.
<b>School Facilities</b>
<b>School Facilities:</b> Library, Student Activity Centre, 5 Laboratory, Language Resources Centre, Inquiry-based STEAM Education Centre, STEAM Education Workshop, Multi-media Reading Resources Centre, MMLC, Spiritual Education Centre, 2 Computer Room, 5 Special Rooms, 2 Basketball Courts and Nishikigoi Pool of Ecology.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
1.Scholarships have been established to encourage students to strive for excellence in different aspects. 2.Our student represented Hong Kong, China to participate in the "long jump" event in an inter-city track and field competition. He was the first runner-up of the event.
<b>Direct Public Transportation to School</b>
Bus: 1A, 2A, 3B, 5, 5C, 5D, 9, 11B, 11D, 11X, 13D, 13P, 14, 15, 16, 17, 21, 24, 26, 27, 28, 29M, 40, 42, 93K, 95, 106, 111, 116; Mini Bus: 20, 20M, 25M.



樂善堂王仲銘中學

Lok Sin Tong Wong Chung Ming Secondary School

161 Lok Sin Road

23820002

27184649

contact@lstwcm.edu.hk

http://www.lstwcm.edu.hk

**Mission Statement**

1. Uphold 'benevolence', 'affection', 'diligence' and 'faithfulness' as our school motto;  
 2. Embrace 'innovation' as the core principle of curriculum development;  
 3. Promote whole-person development and foster the spirit of serving our society and country by nurturing students' self learning and independent thinking skills.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Kyran Sze, MH	
Principal (with Qualifications / Experiences)	Mr. Tse Kwok Chun Wilson (MA (Philosophy), PGDE, BA (Computing), ATCL)	
School Type	Aided	Co-ed
School Motto	Benevolence, Affection, Diligence and Faithfulness	
Name of Sponsoring Body	The Lok Sin Tong Benevolent Society, Kowloon	
Area Occupied by the School	About 2250 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	61	
Total number of teachers in the school	67	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	97%	
Master / Doctorate Degree or above	32%	
Special Education Training	28%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
18%	11%	71%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	S.1 & S.2: Chinese Language, Putonghua, Mathematics*, Science*, Integrated Humanities*, Chinese History, Liberal Arts & Technology (Computer Literacy, Design & Technology, Visual Arts), Music, Physical Education, Personal Growth Education S.3: Chinese Language, Mathematics*, Physics, Chemistry*, Biology, Geography*, History, Chinese History, STEM Education (Computer Literacy, Design & Technology), Music, Visual Arts, Drama, Physical Education, Personal Growth
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Biology, Combined Science, Economics, Geography, History, Chinese History, Tourism & Hospitality Studies, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Aviation Studies, Physical Education, Personal Growth Education
	English as the medium of instruction	Chemistry, English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1 & S.2: Chinese Language, Putonghua, Mathematics*, Science*, Integrated Humanities*, Chinese History, Liberal Arts & Technology (Computer Literacy, Design & Technology, Visual Arts), Music, Physical Education, Personal Growth Education S.3: Chinese Language, Mathematics*, Physics, Chemistry*, Biology, Geography*, History, Chinese History, STEM Education (Computer Literacy, Design & Technology), Music, Visual Arts, Drama, Physical Education, Personal Growth
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Biology, Economics, Geography, History, Chinese History, Tourism & Hospitality Studies, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Aviation Studies, Physical Education, Personal Growth Education
	English as the medium of instruction	Chemistry, English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$270					
Other Charges / Fees	\$5 (House Fee)					
Remarks	Enhancement classes will be provided to suit students' needs in academic subjects. The School also provides students with a variety of other learning experiences (OLE) which includes: 1) Life Skills Programme 2) Social Services Programme 3) STEM/Drama Programme 4) P.A.T.H.S. to Adulthood and Career Planning lessons 5) Arts Education 6) Career-related Experience Scheme 7) Overseas Exchange Tours 8) Applied Learning Courses for senior students					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).                      Admission criteria and weightings for DP:                      P.5, P.6 Performance, including conduct &amp; academic results (15%), Extra-curricular activities (30%), Interview (25%), Rank Order List from EDB (30%)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>We provide summer orientation for Secondary 1 students such as "Campus Tour" and bridging courses in core subjects. A Multiple Intelligence Activity Camp and an Orientation Day are exclusively tailor-made for S.1 students.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

Develop an intelligent and green school. Core Strategies: (1) Academic Development: Curriculum innovation, Assessment for Learning, Blended Learning, Self-directed Learning; (2) Student Development: Mindfulness Education

**School Management Organisation:**

The School endeavors to develop a vibrant learning community through shared leadership. All staff members are encouraged to participate in the Education Quality Assurance in terms of planning, implementation and evaluating school affairs, as well as self-evaluating their teaching on a regular basis. The School values communication and links with the Parent-Teacher Association, Alumni Association, Student Union and external organizations in the community, and works closely with them to foster the development of the School.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Our Incorporated Management Committee consists of 7 managers from our sponsoring body, an independent manager, a principal manager and managers as well as alternate managers elected by parents, teaching staff and alumni.

**School Green Policy:**

The School encourages "Low Carbon Lifestyle" by whole school approach green policy. E.g. plastic free policy, reduce paper usage, energy saving policy, recycling materials...etc. We also promote Vegetarian Culture, implement Food Waste Recycling Scheme and organic farming.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

In line with the Biliterate Trilingual Policy, our school strives to provide quality teaching to meet students' needs and nourish their bilingual talents. The adoption of mother-tongue teaching in our junior secondary curriculum helps boost both the confidence and interest of students in learning. Immense efforts, including resources allocation, adaptation of successful overseas cases and teaching methodologies, have also been put to enhance the English standard of our students. On a gradual basis, our junior secondary curriculum is strategically designed to increase students' exposure to English. In addition, we run small English classes and after-school remedial courses for our junior students. With the provision of morning reading periods, extensive reading scheme, speech festivals, activities with our native English teacher in English Learning Centre and other English activities, our students are given ample chances to better their English in an appropriate language environment in the campus.

**Learning and Teaching Strategies:**

We offer different levels of learning groups according to individual academic subject results of students. Our school is implementing "Blended Learning" model to promote self-directed learning in classroom. Students are using media technology to personalise their learning pace to increase the learning effectiveness. The model is adapted from international contemporary learning theories in line with the paradigm shift in pedagogy worldwide. We engage specialists in various academic subjects to the school to develop innovative curriculum with school teachers. That brings authentic learning experiences to students through different media and enquiry learning opportunities. We also implement "Assessment for Learning" by "Formative" and "Summative" Assessment strategies. Through the curriculum quality assurance mechanism, subject teams will adjust the learning goals and teaching strategies to suit students' learning needs.

**School-based Curriculum:**

1. Electives: 2X and 3X. Two groups of electives. X1 group contains 6 subjects and X2 group contains 6 subjects. Some students may select X3 subject PE.  
2. Curriculum highlights: To cater for the diversity of learning interests and needs, the school strives to design the curriculum framework complemented with our school-based characteristics that ultimately feature a smooth transition from junior to senior secondary curriculum. To recognize this aim, we have been actively taking part in EDB's School-based Support Service Scheme and Seeds Project and collaborating with external organizations to reform our curriculum. These measures are meant to integrate the formal curriculum with the informal and hidden curricula. We hope our students can become more confident and competent throughout the acquisition of learning experiences and the pursuit of whole person development.

**Development of Key Tasks:**

Develop Liberal Arts Technology Curriculum.  
Promote reading and learning languages across the curriculum through art media.  
Develop Value and Life Education curriculum (Mindful and Green Education).

**Career and Life Planning:**

Incorporate career and life planning into the whole-person development: optimize the entire curriculum structure, open up individual counseling service; and establish the culture of reflective learning.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

The school is committed to build a culture of inclusiveness. It supports students with special educational needs through the Whole School Approach. Through resource allocation, students are provided with appropriate and diversified support services to enhance their learning effectiveness and help them integrate into school life.

The specific support measures are as follows:

1. set up a "School Support Team to initiate, coordinate and monitor various new measures to cater for students with special educational needs. Streaming of learning groups according to students' academic levels and use of various pedagogies to suit students' learning mode. The quality assurance mechanism is adopted to adjust the curriculum objectives;
2. recruited more teachers, counsellors, and teaching assistants to help implement integrated education through the Whole School Approach and to provide appropriate support like individual help / after-school tutorial classes / remedial classes for students with special educational needs;
3. purchase "Speech Therapy Service" to provide regular group / individual speech therapy / training for students with speech impairments;
4. offer various lectures, training courses, and workshops to enhance the capacity of parents in understanding the learning characteristics of students with special educational needs;
5. organize or launch various courses for teachers to enhance their professional capacity in catering for students with special educational needs.

**Whole School Approach to Integrated Education:**

The school has set up a "Student Support Team" to implement integrated education through the Whole School Approach and to provide appropriate support for students with special educational needs.

In this academic year, the Learning Support Grant is deployed to recruit teachers, teaching assistants and outsource speech therapy services, literacy training, social training and concentration training courses for students with special educational needs.

Different support measures and services such as developing individual learning plans and providing assessment adjustments for students with special educational needs. A variety of assessment adjustments like extra time allowance, enlarged question papers, use of screen readers, use of speech-text-device to input the answers, etc. The school also helps students with special educational needs to apply for special examination arrangements provided by the Hong Kong Examination and Assessment Authority to ensure students with special educational needs are equitably assessed under suitable conditions without having an unfair advantage over other candidates.

The school works closely with the Education Bureau as well as school-based educational psychologists to conduct individual meetings and student assessments on a regular basis. Parents are invited to participate in meetings and workshops to develop individual learning plans for students and to regularly review the effectiveness of the programmes.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: Employ teaching assistant to provide after-school Chinese learning support; procure teaching resources; special arrangement for examination papers.

**Measures to provide adaptation for Learning and Assessment:**

When it comes to evaluating learning progress, we perceive summative assessment and informative assessment are equally important. Summative assessment has been carried out through tests and examinations at the end of each school term, i.e. with a total of 2 planned assessments throughout the school year. Our formative assessments take a number of forms such as regular quizzes, homework, daily class performance and many different kinds of unstructured observations in class. Our school has split the Chinese, English and Mathematics classes into smaller learning groups to facilitate small class teaching and more collaborative learning. This practice has been extended to S.4-S.6 Liberal Studies. In addition, students are provided with after school tutorial at regular intervals.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> To keep harmonious home-school relationships, we hold two Parents' Days and parents' gatherings for all forms every year. The Parent-Teacher Association has been established for many years to organize various activities, e.g. excursions, parent-child relay, parent education talks and interest classes (cookery, yoga and so on). Moreover, we encourage parents to help the development of the school, watch over the operation of service providers, tenders and miscellaneous expenses. Every year one of our parents is elected by all parents to be the parent school manager in our Incorporated Management Committee.</p>
<p><b>School Ethos:</b> The entire school is dedicated to the motto: "Care about each other; Learn from each other". Efforts are made to bond classmates, alumni and schoolmates as cohesive units to live up to our school ethos. Our students project an image of neatness and tidiness; and are always filled with learning enthusiasm and readiness to help. Our devoted teachers have a good rapport with students and always demonstrate a sense of active participation and collaboration inside and outside the school. They endeavour to co-work in their professional community and networks, seek reflective self-evaluation and team collaboration; and that some of the inspiration they generate carries over into practice and excels in our school ethos.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> To develop an intelligent and green campus: 1. To develop learning spaces that enhance classroom engagement. We shall implement BYOD in junior forms to enhance the effectiveness of learning and teaching, classroom interaction as well as students' ability in self-directed learning, problem-solving and collaboration. 2. e-Campus: By using media technology (Slack, Google for Education, GRWTH Integrated Education Platform, WeChat Official Account...etc) to enhance communication between students, teachers and parents. 3. Low Carbon Lifestyle: To create a platform generated by Renewable Energy to support organic farming and planting. To promote vegetarian style in school kitchen. To implement whole-school approach recycling policy.</p>
<p><b>Teacher Professional Training and Development:</b> Our principal and all our teachers take active part in life-long learning. In-house training sessions, on-the-job workshops, professional sharing, seminars and inter-school visits (both in Hong Kong and overseas) are organized for our staff members.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>All students are grouped into four houses, class associations and clubs. Clubs are mainly divided into 3 categories: academics, interests and services. In addition to school activities, students also participate in inter-school and open competitions, and they are provided with opportunities for outings and field trip and exchange programmes outside the territory. At lunchtime, after school and during school holidays, life-wide learning activities are co-organized by teachers, teaching assistants, student leaders and professionals from other organizations.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Environmental meadow platform "The Green", organic cultivation field, School kitchen, Multi-learning Library, Multi-media Learning Centre, Information Technology Education Centre, Campus TV, Computer Room, Air-conditioned School Hall, Air-conditioned Classrooms installed with multi-media technology, English Learning Centre, Student Common Room, Elevator, Toilets for the Disabled, etc.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>1. Odyssey of the Mind Hong Kong Regional Tournament 2019 Problem 5 Division 2 Champion, Problem 3 Division 2 1st Runner-up, Problem 2 Division 3 2nd Runner-up 2. MTR STEM CHALLENGE Best Application of STEM Knowledge 3. 2019 Inter-School Dodgeball Championships Hong Kong Island and Kowloon Secondary Schools Boys Champion 4. HKSSF Inter-School Volleyball Competition Girls B Grade Champion</p>
<b>Direct Public Transportation to School</b>
<p>Buses: 23B, 25, 25A, 25C, 27, 81A, 81S, 108, 529, 41A, 529P. Minibuses: 25, 49M, 88.</p>



樂善堂余近卿中學

Lok Sin Tong Yu Kan Hing Secondary School

3 Fu Yue Street Wang Tau Hom

23362657

23385504

info@ykh.edu.hk

http://www.ykh.edu.hk

### Mission Statement

To nurture good conduct amongst our students, our school adopts a student-centred approach. We offer an appropriate curriculum catering for the abilities and interests of our students so that they will have balanced development of the five essential Chinese virtues: 'Ethics, Intellect, Physique, Social skills, Aesthetics'. Our students will enjoy a happy and self-disciplined school life, developing good virtues and life-long learning skills as they strive to uphold the school motto: Benevolence, Affection, Diligence and Faithfulness.

### School Information

Supervisor / Chairman of School Management Committee	Ms. Chan Jeanette	
Principal (with Qualifications / Experiences)	Mr. Lau Chun Hung ( M.Ed.)	
School Type	Aided	Co-ed
School Motto	Benevolence, Affection, Diligence and Faithfulness	
Name of Sponsoring Body	The Lok Sin Tong Benevolent Society, Kowloon	
Area Occupied by the School	About 5000 Sq. M	Religion   Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	61	
Total number of teachers in the school	76	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	92%	
Bachelor Degree	99%	
Master / Doctorate Degree or above	39%	
Special Education Training	35%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
21%	13%	66%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Maker Education*, Visual Arts*, Physical Education; S.1: Integrated Humanities*, Technology*, Performing Arts and Multi-Media Education*; S.1, S.2: Science*; S.2, S.3: Geography*, History*, Economics*, Music*; S.3: Physics*, Chemistry*, Biology*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1 to S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Physics, Chemistry, Biology, Integrated Science, Chinese History, Geography, History, Economics, Tourism and Hospitality Studies, Visual Arts, Informatin & Communication Technology, Physical Education; Other Learning Experiences: Performing Arts and Multi-Media Education, Music and Visual Arts
	English as the medium of instruction	English Language, Business, Accounting & Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Maker Education*, Visual Arts*, Physical Education; S.1: Integrated Humanities*, Technology*, Performing Arts and Multimedia Education*; S.1, S.2: Science*; S.2, S.3: Geography*, History*, Economics*, Music*; S.3: Physics*, Chemistry*, Biology*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1 to S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Physics, Chemistry, Biology, Integrated Science, Chinese History, Geography, History, Economics, Tourism and Hospitality Studies, Visual Arts, Information & Communication Technology, Physical Education; Other Learning Experiences: Performing Arts and MultiMedia Education, Music and Visual Arts
	English as the medium of instruction	English Language, Business, Accounting & Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$100					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	\$300 annual (Approved collection for specific purposes)					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Selection criteria: Academic Results 35%; Performance in Interview 25%; Conduct 25%; Participation in extra-curricular activities and services 10%; Awards 5%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To help students adapt to secondary school life, students will participate in the following activities: Form One Bridging Programme, Form One Parents' Day, Team Building Day and Form One Training Camp. Our Healthy School Policy puts heavy emphasis on improving student's physical fitness, providing a balanced lunch, the prevention and control of diseases and fostering a clean school environment. At the beginning of the school year, all students make the "Health Pledge" and set their annual targets. Talks on health education, drug education, sex education, internet awareness education and environmental protection are arranged at different stages of the year to guide students to develop a healthy lifestyle and improve their personal health. In addition, all Form One students are required to join a 3-day life-experience camp in the Home of Decorum to help them develop their life skills, communication skills and a healthy living style.</p>

**School Characteristics****School Management****School's Major Concerns:**

Our school also puts equal emphasis on the importance of students' moral values, academic performance and trilingual proficiency. On top of the development of students' sense of future, self-management and self-respect, the school stretches students' diverse potential and whole-person development through the provision of an English-rich environment, e-learning, Maker Education and STEM Education.

**School Management Organisation:**

The Lok Sin Tong Benevolent Society, Kowloon is the school's sponsoring body. The Incorporated Management Committee (IMC) is responsible for monitoring school administration and formulating policies. The principal is supported by the School Development Committee to formulate the aims for the school regularly. The management of the school is divided into two divisions: 'Learning and Teaching' and 'Student Development and Pastoral Care'. These divisions support the balanced development of students in learning experiences, moral education, co-curricular activities and life planning.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The IMC of the school is comprised of representatives from Lok Sin Tong, the principal manager, teacher manager, parent manager, alumni manager and independent manager. It manages the operation of the school, sets objectives, creates policies according to the needs of students, utilises and distributes school resources effectively.

**School Green Policy:**

Through the green campus programme, environmental ambassadors' training and organic farming, the conservation of coral in our aquarium and the use of solar panels to generate electricity, our school nurtures the awareness of environmental protection and encourages students to treasure natural resources.

**Learning and Teaching Plan****Whole-school Language Policy:**

In order to enhance the capability of students in biliteracy and trilingualism, we have increased the teaching hours of language subjects and organised split-class teaching to provide appropriate care for students' needs. The school has received funding from the Sunnex Foundation offered by the Yu's Family, to employ two additional native English-speaking teachers (3 NETs in total). Various language activities are held to foster a richer English learning environment. Moreover, online learning platforms such as English Central, and Write & Improve are used to enhance the efficiency of English learning.

**Learning and Teaching Strategies:**

To achieve a student-centered learning environment, our school encourages diversified learning modes and has developed a multi-disciplinary curriculum. A close link between subject knowledge and students' daily life nurtures students' self-learning abilities. Our school also promotes e-learning in different subjects and adopts online platforms to experience a "flipped classroom" to facilitate self-directed learning and enhance teaching effectiveness. There are also "learning frameworks" and monthly learning goals set in various subjects to help students evaluate their own learning progress clearly. With appropriate feedback, students' learning is consolidated. Our school will soon adopt the "Bring Your Own Device" (BYOD) policy to further exploit the advantages of using mobile computer devices in learning. Moreover, a new subject called "Maker Education" is introduced to the S.1 to S.3 curriculum. Students will design and develop electronic products through the study of programming and their creativity and problem-solving skills will be developed. Also, STEM in Action, which is sponsored by the Hong Kong Jockey Club and supported by the Chinese University of Hong Kong, will be implemented in S.2. In addition, with the assistance of the City University of Hong Kong, we will teach students the application of Artificial Intelligence in our S.3 Maker Class. "YKH Elite Programme" is established to provide advanced enhancement courses in small groups for diligent students.

**School-based Curriculum:**

1. Electives: 2X. 12 elective subjects are offered by the school. No fixed combination of electives has been set. Senior form students can choose two electives from two main streams.

2. Curriculum highlights: Curriculum highlights: Our school endeavors to provide a wide and balanced school-based curriculum to broaden students' learning experiences and apply their knowledge to their daily lives. Subjects like Maker Education in junior forms and Media Education in senior forms provide ample opportunities for students to develop their creativity. Students in S.4 will be arranged to join a project on CLAP TECH, which is collaborated between the Baptist University of Hong Kong and the Hong Kong Jockey Club to develop students' IT knowledge in a dynamic and interactive way. Lessons on advanced IT skills will be delivered by professionals while job tasting will also be made possible with the help of different enterprises.

**Development of Key Tasks:**

- The school aims to develop students' reading habits by implementing a variety of regular reading activities. We make good use of a variety of electronic reading platforms on the Internet so as to widen the learning of both teachers and students.
- The school emphasises the development of information literacy whereby different subjects have their own e-learning platforms on which to promote independent learning and interaction through online classroom tasks. This year the school has developed the "Bring Your Own Device" (BYOD) policy, to enhance the advantages of using mobile computer devices in learning. The subject of Technology and Maker Education in junior forms, stresses the development of creativity and problem-solving skills through designing and developing electronic products on their own.
- The building of a caring culture is the school's priority. Through the Virtuous Academy Award Scheme, students are able to develop character with justice, resilience, and determination to establish a proactive and positive attitude towards life. Also, by participating in the Innovation Elder Academy Scheme, students learn the importance of respecting the elderly, as well as fostering transgenerational harmony and serving the community. Additionally, through Action Enlightenment, which includes academic training, life planning, community services and other challenges, students are trained to be determined and courageous when taking up new challenges. Their problem-solving skills and leadership are also enhanced.
- Cross-curricular project learning opportunities are arranged in junior forms where students can develop their project learning skills gradually for the senior secondary curriculum.

**Career and Life Planning:**

Our school places an emphasis on career guidance and life planning. To this end, we have compiled a systematic 6-year course providing counsel and guidance on both higher studies and careers choices. We arrange a wide variety of life planning activities to help students come to a better understanding of their character, interests, abilities and career aspirations. So they have clear objectives and do what is needed to equip themselves for the fast changing society. Regarding career guidance, we aim to widen students' social horizons and to harness their career potential. Under this scheme, students in different forms are arranged to take part in various career-related activities and training programmes hosted by organizations such as the Education Bureau, Home Affairs Department (Wong Tai Sin District Office), MTR Corporation Limited, the Chinese Manufacturers' Association of Hong Kong and The Wharf (Holdings) Limited, etc. Such experiences will enhance students' employability and help them keep abreast of the latest trends in the job market and cultivate in them proper values in various careers. Through organizing overseas study tours, students are able to gain a global view of future work environment and opportunities of personal career development which lead to a promising future.

**Student Support****Whole School Approach to Cater for Student Diversity:**

To cater for the diverse needs of students, we offer split-class teaching in Chinese Language, English Language, Mathematics and Liberal Studies. Tailor-made learning materials are provided with different methodologies and modes of assessment to boost learning effectiveness. Moreover, the school is taking part in the School-based Educational Psychology Service and one additional social workers are employed to provide better support.

**Whole School Approach to Integrated Education:**

The Special Education Need Support Team is established and led by the vice-principals, SEN Coordinator, Disciplinary Master, teachers and school social workers. The team is responsible for planning and implementing the in-house inclusive education, and assessing its effectiveness with all the teachers. Principles on deployment of resources and services to support student growth include teaching adaptation and assessment accommodation, remedial learning groups, training on social skills, speech therapy services and individual education plan are adopted. We also solicit parents' views and hold discussions on student progress and conduct parental workshops. An educational psychologist is stationed in our school regularly. Teachers involved in SEN education are encouraged to take professional development courses to strengthen student support.

**Measures to provide adaptation for Learning and Assessment:**

There are two terms in each academic year. Four uniform tests and examinations are arranged in junior forms and some papers are set according to students' learning performance to address students' different learning needs and boost learning motivation. In senior forms, on top of the two exams each year, there is a uniform test every week covering different subjects to develop students' exam skills intensively. Furthermore, since learning, teaching and assessing have to be planned systematically, learning frameworks are designed in Chinese, English and Maths in junior forms so that students are trained and assessed according to their different learning goals.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Our school continues to foster the link between parents and school to build up a harmonious partnership. Through the Parent-Teacher Association and home-school activities, we strive to provide a better environment for students to grow. Throughout the year, our teachers also provide various educational talks and activities for parents to build good communication between the school and parents.</p>
<p><b>School Ethos:</b> The school aims to create an environment of mutual trust, diligence and loyalty. A holistic approach is adopted through concerted efforts of discipline, guidance, life education, co-curricular programmes and life- planning education. The establishment of the Student Development and Pastoral Care Committee assists in nurturing students' self-esteem, self-discipline, self-confidence and self-management. By creating a pleasant and caring culture, our students enjoy and develop responsibilities towards their own learning.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Exploring students' potential, widening their horizons and helping them to embrace opportunities in response to social development and their personal character. 2. Cultivating and strengthening students' resilience and self-confidence by training them to recognize proper values and develop a critical mind. 3. Recognizing teaching staff's personal character and their professional development, enhancing teamwork and professionalism among teachers by building a sustainable and professional learning community. Tremendous efforts have been devoted by the school to promoting e-learning which aims at facilitating the use of various learning management systems such as Schoology among students to improve learning and teaching effectiveness, learner autonomy and extension studies on top of using iPads. Moreover, we provide Maker Education classes in junior forms; meanwhile in Liberal Studies, flipped classroom is widely used to motivate self-directed learning and student participation as well as to enhance their higher order thinking skills. At the same time, our school has been granted the Centre of Excellence by EDB to provide teachers with professional training on IT. We have also become a STEM Education Support Centre offering technical support and guidance to other schools to help them experiment with STEM education. In addition, the school has successfully gained support from many professional partners outside to assist the learning and teaching of Information Technology and STEM education. They include the Centre for Learning Sciences and Technologies of the Chinese University of Hong Kong, the School of Design of the Hong Kong Polytechnic University, The City University Apps Lab, The Education University of Hong Kong, the Hong Kong Baptist University etc.</p>
<p><b>Teacher Professional Training and Development:</b> With the help of our own and external resources, different activities are organised for the professional development of teachers, allowing them to share their experience and learn from each other in order to build common ground regarding effective teaching practices and pastoral care of students. Besides this, there are common free periods every week for teachers to prepare lessons together. Teaching effectiveness, collaborative culture and team spirit are well developed. Teachers are also encouraged to share with other schools and participate in seminars, networks, etc., arranged by the EDB or tertiary institutions to keep abreast of the latest curriculum changes and further enhance their teaching expertise. The Principal and teachers are often invited to have professional exchange in different education forums. The focuses of the professional development for teachers this year are many. In addition, our Science teachers have won the Chief Executive's Award for Teaching Excellence (Science Education) and they are asked to take part in the CEATE Awardee Workshop this year to conduct lesson co-planning with the participants to promote self-directed learning.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>With a view to developing students' talents, making use of multiple intelligences, and helping them towards future accomplishments through a kaleidoscope of campus activities, the Co-curricular Activities Group strives to give the students all-round and personal development in ethical, intellectual, physical, social and aesthetic domains. Eight areas of learning experiences are offered, including over 30 activity groups from uniform teams, musical lessons, drama, technology, sports, student development &amp; pastoral care, interest clubs and leadership training programme. It is hoped that students will develop their potential, confidence, perseverance and problem solving through these programmes. In addition, the Student Association and four Houses have been facilitating students' leadership, abilities to organize activities, communication skills, problem solving techniques and teamwork. 'Life-wide learning lessons' are also arranged for students to foster their all-round development through visits, seminars, sports and art activities and leadership training classes.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> School facilities include: Science Tech Path (Aquaponics Garden, Aquarium Learning Centre, English AquaCafé and Maker Laboratory), A.I.Laboratory, School Hall, Conference Room, English Corner, Library, iTheatre, Student Activity Room, Computer Room, Multi-media Learning Centre, Home of Decorum, Visual Arts Room, Integrated Science Laboratory, Physics Laboratory, Biology Laboratory, Chemistry Laboratory, Music Room, Campus TV Centre, Student Association Room, Social Worker Rooms, Pastoral Care Room, Life Planning Room and Parent-Teacher Association Room.</p>
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b>
Accessible toilet.
<b>Others</b>
<p>Our school offers more than twenty scholarships in academic, moral and activity aspects donated by directors of Lok Sin Tong, Lane Crawford (Hong Kong) Limited, the Parent-Teacher Association and our alumni. Apart from encouraging students to participate in exchange programmes offered by EDB and other organisations, every year we organise distinctive study tours to different places. In addition, our school has organized many community services learning projects such as job tasting programmes and Action Enlightenment. Action Enlightenment is a whole-person development programme aiming at helping students to plan ahead and pursue their aspirations. The programme provides students with ample opportunities to unleash their potential through taking part in various training targeting at different domains, such as academic development, leadership, career planning, social services, individual and team challenges, etc.</p>
<b>Direct Public Transportation to School</b>
<p>MTR: Lok Fu Station Exit A. Bus: 2F, 3C, 38, 42C, 61X, 62X, 75X, 80, 89, 89B, 258D, 259D, 268C, 269C, 796B, E22.</p>



龍翔官立中學

Lung Cheung Government Secondary School

1 Ma Chai Hang Road Wong Tai Sin

23234202

23202246

lcgss@edb.gov.hk

http://www.lcgss.edu.hk

**Mission Statement**

'Every student has the potential to be successful'. We strive to provide a healthy and harmonious campus which is full of love and intellectual atmosphere. We aim to help our students achieve the goals of learning to learn, exploiting potential, building confidence, being progressive, and ultimately contributing to our country.

**School Information**

Supervisor / Chairman of School Management Committee	Ms. LAU Yuk-lin, Karen (Principal Education Officer, EDB)	
Principal (with Qualifications / Experiences)	Ms. WONG Kit-hing, Becky [Bachelor of Science (CUHK), Postgraduate Diploma in Education(HKU)]	
School Type	Gov	Co-ed
School Motto	BENE DISCE OMNIA POTES (Good Learning Achieves Everything)	
Name of Sponsoring Body	Education Bureau	
Area Occupied by the School	About 4500 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	37
Total number of teachers in the school	39
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	92%
Bachelor Degree	100%
Master / Doctorate Degree or above	64%
Special Education Training	28%
Years of Experience (% of total number of teachers)	
0 - 4 years	8%
5 - 9 years	5%
≥10 years	87%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Science (Junior) (S.1 & S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), Computer Literacy, Life and Society, Chinese History, Geography, Putonghua, Design & Technology, Visual Arts, Music, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Mathematics, Mathematics Extended Part Module 2, Physics, Chemistry, Biology, Chinese History, Geography, Economics, Business Accounting & Financial Studies, Tourism and Hospitality Studies, Health Management and Social Care, Information & Communication Technology, Design & Applied Technology, Visual Arts (HKDSE), Physical Education, Applied Learning
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Science (Junior) (S.1 & S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), Computer Literacy, Life and Society, Chinese History, Geography, Putonghua, Design & Technology, Visual Arts, Music, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Mathematics, Mathematics Extended Part Module 2, Physics, Chemistry, Biology, Chinese History, Geography, Economics, Business Accounting & Financial Studies, Tourism and Hospitality Studies, Health Management and Social Care, Information & Communication Technology, Design & Applied Technology, Visual Arts (HKDSE), Physical Education, Applied Learning
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	2	2	2	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	-	-	-
Parent-Teacher Association Fee	\$70					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	Implementation of SBM: \$100					
Other Charges / Fees	Extra-curricular Activities fee: \$148 (S.4-S.6)					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). We welcome students with good academic results and conduct to apply for our Secondary One places. Admissions are based on:</p> <p>(1) academic results (30%),                      (2) conduct (30%),                      (3) participation in co-curricular activities and services (20%),                      (4) and performance at interviews (20%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To help our new students adapt to the new school life, a series of orientation activities are organized in July and August including a 3-day orientation programme, a 1-week summer induction programme, an English and Mathematics bridging course, a S.1 Life and Education Camp, a S.1 Pastoral Care Programme and a S.1 after school tutorial class. We have the Parents' Day for parents to know our school better. It is our policy to maintain a harmonious and healthy environment for our students. Talks on health issues and related activities are organized regularly in order to raise students' awareness of healthy lifestyles. Moreover, S.1 students are members of uniform groups so as to develop self-discipline.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Strengthen students' spoken and written communication abilities, enhance their learning efficiency and develop their self-confidence.
2. Cultivate good conduct in students and help them develop the spirit of love, care and willingness to serve.

**School Management Organisation:**

The School Management Committee (SMC) is set up to make school-based decisions regarding administrative and management policies. The School Development Committee and different functional groups help to facilitate the integration of learning and teaching through Pastoral Care, Values Education and co-curricular activities, close liaisons with the Parent Teacher Association (PTA) and Alumni Association.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Our School Management Committee (SMC) was set up in 1999. It now consists of 10 members, including the Chairman (assigned by & a delegate of EDB), the School Principal, 2 parent representatives, 2 Alumni representatives, 2 independent members and 2 teacher representatives. Under normal circumstances, three meetings are held every year to discuss and report on major school matters.

**School Green Policy:**

The School has an Environmental Education Centre for conducting learning activities. Each class will assign an Environmental Protection Ambassador to assist in the dissemination of green messages. Talks and various activities like the green campus are organized and staff and students are encouraged to reduce paper and electricity consumption to promote environmental awareness among students.

**Learning and Teaching Plan****Whole-school Language Policy:**

Our language policy is in the line with the EDB policy of promoting biliteracy and trilingualism in Hong Kong schools. To provide our students with more opportunities to be exposed to and use English at junior secondary levels, we have conducted "Extended Learning Activities in English" for all S.1 students in Mathematics, Integrated Science and Computer Literacy since 2010/11. At the same time, English terms will also be incorporated in the learning materials of other non-language subjects. Supporting measures such as the NET scheme, Chinese and English Extensive Reading Schemes, Morning Reading Scheme, participating in Chinese and English Speech Festival, English Debating Competition, organizing tutorial classes for Chinese and English, English Drama Performance and English Week are also conducted so as to meet the policy goal of upholding mother-tongue teaching while enhancing students' proficiency in both Chinese and English.

**Learning and Teaching Strategies:**

Our school emphasizes learning & teaching effectiveness. Different forms of assignments are designed, including extensive reading, project work and tailor-made worksheets. An adequate numbers of elective subjects are offered to cultivate an all-round education. Under NSS, students in S.4-S.6 can choose at most 2 elective subjects from various elective subjects. Our school provides a school-based curriculum to enhance students' motivation in learning and making achievements. We encourage our students to read extensively through our Morning Reading Sessions, Extensive Reading Award Scheme and by setting up a Library Corner in each classroom. The English Corner and the Chinese Corner also house a variety of audio-visual aids and materials for students' leisure reading. Our school promotes self-directed learning strategies to encourage students to do pre-lesson preparation and develop their note-taking skills. Self-directed Learning Apps are developed to nurture students with good self-learning habits. To enhance students' self-confidence and presentation skills, our school provides opportunities for developing multi-intelligence such as debating and MC training. Also, prize-giving ceremonies are organized to commend students with outstanding performance in different fields.

**School-based Curriculum:**

1. Electives: 2X. Our school offers 14 elective subjects.
2. Curriculum highlights: Mathematics Extended Part (Module 2), Physics, Chemistry, Biology, Chinese History, Geography, Economics, Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Health Management and Social Care, Information and Communication Technology, Design and Applied Technology, Visual Arts (HKDSE) and Applied Learning.

**Development of Key Tasks:**

A whole-school approach is adopted to promote the interest in reading and help students develop a reading habit. Under IT in Education, our school implements Wifi900 and makes use of eClass interactive teaching-learning platform to promote e-learning to enhance students' learning motivation and effectiveness. In the area of project learning, students are given the freedom to select topics they feel inclined to study and explore further. The student-oriented approach provides room for students to acquire as well as practise different generic skills. There is also a comprehensive moral and civic education programme to cultivate the right values in students and help them develop a sense of national identity.

**Career and Life Planning:**

Career and life planning is an ongoing and lifelong process for personal fulfillment, with different foci at different stages of the life time. Our career and life planning education is delivered in line with the three components of 'Self Understanding and Development', 'Career Exploration', and 'Career Planning and Management'.

Our career and life planning education connects with the school's curriculum components, and through it students are equipped with the knowledge, skills and attitude to make wise choices according to their interests, abilities and orientations; and guided to integrate their career/academic aspirations with whole-person development and life-long learning.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Curriculum adjustment and tailor-made materials are provided to cater for learners' diversity. The Individual Education Plan is designed for students who need extra support on social, emotional and academic development. The school adopts a 3-Tier Support Model with long-term and short-term plans. Long-term plan includes establishing long-term learning goals with regard to the expectations of parents, students and schools, and post-school options. Short-term plans include short-term learning objectives, relevant teaching strategies, success criteria and dates of review.

**Whole School Approach to Integrated Education:**

The school adopts a whole school approach to Integrated Education. Student Support Team members include Principal, Assistant Principals, SENCO, subject teachers (Chinese, English and Mathematics), teaching assistants etc. The team supports students in need. Teachers are enrolled in the relevant courses so as to advance in professionalism. The school makes good use of the Learning Support Grant and other resources to provide students' support, such as employing teachers for individual or group learning consultation, individual counselling, life survival skills and social skills teaching. Outsourced speech therapy services are also provided. Through curriculum designs, multi-dimensional teaching approaches, tiered assignments, homework and assessment adjustments, students' learning diversity is catered for. The two school social workers and the educational psychologist meet regularly with the team for case consultations and student assessments. Parents are invited to join the meetings and workshops to review the progress of their children's Individual Education Plans so that they can learn the positive and effective parenting skills.

**Measures to provide adaptation for Learning and Assessment:**

Both formative and summative assessments are conducted throughout the school year to ensure improvement in learning and teaching. In each school term, students are required to sit for one mid-term test and one final examination as well as tests and quizzes of different subjects. To enhance junior form students' competency in Chinese Language, English Language and Mathematics, tutorial classes are organized in school. In addition, our school arranges academic enhancement classes for senior form students to boost their academic performance in HKDSE.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> To promote home-school cooperation, annual events like talks on parenting skills, tea gatherings for teachers and parents, school outings and workshops are organized by the Parent-Teacher Association.
<b>School Ethos:</b> Our students have learned to be law-abiding citizens through uniform groups since Secondary One. With the amalgamation of Discipline and Counselling Teams and cooperation of family and school, our students clearly understand the importance of civic duties and behaviour cultivation.
<b>Future Development</b>
<b>School Development Plan:</b> 2019-2020 Key Development Project: 1. To enhance students' presentation skills and raise their thinking and organizing power; 2. To raise the students' awareness of social responsibility and contribution to society, and the spirit of serving the community.
<b>Teacher Professional Training and Development:</b> Teachers are encouraged to work collaboratively and attend different kinds of education seminars/workshops so as to enhance their professionalism for effective teaching and learning. Our teaching staff are outstanding. Fourteen teachers have been awarded prizes from the EDB.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Multifarious activities are provided by the Student Union, Houses (Red, Blue, Yellow and Green Houses), and clubs of various types. There are a total of 18 clubs of Extra-curricular Activity classified as academic clubs, performing art clubs, uniform groups and recreational clubs.
<b>School Facilities</b>
<b>School Facilities:</b> Our five-storey campus is equipped with School Hall, 23 standard classrooms and a number of special rooms, such as the Information Technology Learning Centre, Multimedia Learning Centre, Multipurpose Learning Room, Computer Room, Music Room, Art Room, Design and Technology Workshops, laboratories for the study of Integrated Science, Physics, Biology & Chemistry, Geography Room, English Corner, Chinese Corner, Mathematics and Liberal Studies Room, Economics & BAFS Room, PTH Corner, Library, Student Activity Centre, Physical Fitness Centre, Environmental Education Centre, Prefect Room and Self-study Room.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet, accessible public information / service counter and visual fire alarm system.
<b>Others</b>
We are a well-equipped school with a quiet environment, ideal location and quality teachers. Steady progress has been made over academic performance and school ethos. Our school has established sponsorship to support S.1 families in need.
<b>Direct Public Transportation to School</b>
Bus: 2F, 3C, 7M, 11C, 38, 40, 42C, 61X, 74A, 75X, 80, 84M, 85C, 89, 89B, 113, 211, 258D, 259D, 268C, 269C; MTR: Wong Tai Sin Station Exit B3.



天主教伍華中學

Ng Wah Catholic Secondary School

5 Choi Hung Road San Po Kong

23838077

27182543

school@ngwahsec.edu.hk

http://www.ngwahsec.edu.hk

### Mission Statement

Ng Wah Catholic Secondary School is dedicated to nurturing youth with all-rounded education. Based on Christian values and the invaluable essence of Chinese culture, Ng Wah provides balanced and quality education to youngsters to enhance the quality of life for them morally, intellectually, spiritually and physically. In facing the challenging future, they can contribute to their family, society and country positively and proactively with love, intelligence, competence and commitment.

### School Information

Supervisor / Chairman of School Management Committee	Rev. Renzo Milanese	
Principal (with Qualifications / Experiences)	Mr. Lau Pak Ling (MA, MSc)	
School Type	Aided	Boys
School Motto	IN CONSILIO SAPIENTIA	
Name of Sponsoring Body	The Catholic Diocese of Hong Kong	
Area Occupied by the School	About 4500 Sq. M	Religion Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	60	
Total number of teachers in the school	61	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	45%	
Master / Doctorate Degree or above	55%	
Special Education Training	37%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
2%	5%	93%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Putonghua, Chemistry (S.3), Physics (S.3), Computer Literacy, Chinese History (S.1 and S.2), History (S.3), Geography, Music, Visual Arts, Physical Education, Liberal Studies (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Integrated Science (S.1 and S.2, S.3 : Biology)
S.4 - S.6	Chinese as the medium of instruction	Ethics & Religious Studies, Chinese Language, Liberal Studies, Chinese History, History, Economics, Geography, Visual Arts, Physical Education, Information and Communication Technology, Business, Accounting and Financial Studies
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Physics, Chemistry, Biology, Mathematics Extended Part (Module 1)

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Putonghua, Chemistry (S.3), Physics (S.3), Computer Literacy, Chinese History, Geography, Music, Visual Arts, Physical Education, Liberal Studies (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Integrated Science (S.1 and S.2, S.3 : Biology)
S.4 - S.6	Chinese as the medium of instruction	Ethics & Religious Studies, Chinese Language, Liberal Studies, Chinese History, History, Economics, Geography, Visual Arts, Physical Education, Information and Communication Technology, Business, Accounting and Financial Studies
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Physics, Chemistry, Biology, Mathematics Extended Part (Module 1)

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$250					
Other Charges / Fees	-					
Remarks	Collaborative and split-class teaching will be implemented in core subjects of some forms, to increase the teacher-student ratio, so that more support will be given to students.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). EDB rank order 35%, Student overall performance 65% (academic results 35%, performance in co-curricular activities 10%, conduct 10%, interview performance 10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>S.1 Adaptation Counselling Group, S.1 Orientation Day, S.1 Parents Orientation Meeting and Talk, S.1 Summer Bridging Course, S.1 Personal Growth induction programmes, S.1 I CAN personal growth camp, Life skill training etc. The Health Education Team promotes healthy life to students. Activities such as healthy living programmes, say no to drugs and healthy eating habit programmes are held in order to promote students' awareness of healthy life style. The school also set up an environmental kitchen to provide central portioning lunch service to all S.1 to S.2 students with a more healthy and balanced diet.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To promote Catholic five core values through diversified learning experiences to enrich the qualities of NG WAH.
2. To promote diversified teaching strategies with e-learning so as to help students become active learners.

**School Management Organisation:**

Incorporated Management Committee comprises not only the supervisor and the principal but also teacher representative, parent representative, alumni and professionals from outside. Under the Incorporated Management Committee, the School Development and Executive Committee, the Finance and Administration Committee, 8 sub-committees are responsible for Teaching & Learning, student affairs and school administration.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee is comprised of 15 members, namely, Rev. Milanese Renzo, Mr. Lau Pak Ling, Francis, Mr. Lai King Him, Eric, Mr. Chan Tze Leung, Nicholas, Mr. Yeung Kong Hing, Peter, Mr. Antonio G. Ernest, Mr. Shu King, Mr. Chan Ka Luen, Clement, parent representative, teacher representative and alumnus representative, one independent manager and three alternate managers.

**School Green Policy:**

Religious, Moral and Civic Education Committee is responsible for environmental activities in school, such as planting of trees and keeping the school campus green. Different activities such as waste paper collection are held every year to enhance students' awareness of protecting the environment. The school has installed solar panels on its roof to generate electricity for rebate. The project is aimed at promoting environmental education and reducing power consumption.

**Learning and Teaching Plan****Whole-school Language Policy:**

Chinese is the MOI in junior forms. Starting from 2010-2011, according to our school-based MOI arrangements, some subjects in some junior form classes adopt English as the MOI, including Mathematics (S.1 to S.3), Integrated Science (S.1 and S.2) and Biology (S.3). In senior forms, bilingual teaching is used. To enhance students' English proficiency, different English activities such as sharing sessions with our NET teachers are held. Through morning assembly sharing, extensive reading scheme, English ambassadors, English corner, Holiday English speaking class, phonetic class, English enrichment lessons, students' English proficiency can be enhanced.

**Learning and Teaching Strategies:**

The school helps to develop students' generic skills, encourages them to be keen learners and nurtures their reading habits. Through collaborative lesson preparation, peer observation, open lesson observation, IT in teaching and project learning, teachers are able to enhance learning and teaching effectiveness.

**School-based Curriculum:**

1. Electives: 2X. 2 elective subjects.
2. Curriculum highlights: The school flexibly and appropriately plans the curriculum to lay a good foundation for students' life-long learning. Its breath and depth meet the needs of both the society and students.

**Development of Key Tasks:**

**Reading to Learn:** In addition to providing reading periods within Chinese and English curriculum and reading KLA articles in the timetable, students are invited to share their reading experience with fellow schoolmates at Morning Assemblies. Various programmes are organized throughout the year to promote a reading culture in school.

**Information Technology in Teaching:** Teaching with the use of information technology is always a major concern in our school. Teachers are able to make use of multimedia presentation to help students understand complicated and abstract concepts. A computer presentation system is standard equipment in each classroom and special room. This, together with the resources provided by the Internet and intranet, would certainly facilitate interactive learning and discussion between teachers and students.

**Project Learning:** A systematic, cross-curricular approach is adopted in the implementation of project learning in junior forms. Students are expected to acquire the necessary skills and knowledge in the first two years in order to finish a group project by the end of S.3, under the supervision of teacher advisers.

**Moral and Civic Education:** Based on Christian values, social issues are integrated into the curriculum. Various programmes and activities in parallel with the formal curriculum are scheduled throughout the year. By taking a more active role in the community, students can better contribute to their family, society and country.

**Career and Life Planning:**

Our school aims to provide career life planning to students in fostering students' self-understanding, personal planning, goal setting, reflective thinking and articulation to progression pathways. Our school provides students with a systematic career life planning education, including aptitude tests, career planning courses, seminars, workshops, workplace visits, leadership training programmes, study tours, so that students can get well prepared from the senior secondary stage to further studies and employment.

**Student Support****Whole School Approach to Cater for Student Diversity:**

To cater for student diversity, class allocation and split-class teaching will be based on students' abilities. Through collaborative curriculum planning, teachers will adopt adequate, diversified teaching strategies such as e-learning, differentiated worksheets and group learning tasks. Enhancement and remedial learning programmes will be regularly organized for both junior and senior forms. Moreover, students are encouraged to join various co-curricular activities to develop personal interests and potential.

**Whole School Approach to Integrated Education:**

Our school strives to implement integrated education. Through whole-school approach and comprehensive services, we hope to enhance SEN students' learning effectiveness and encourage them to engage in all-rounded school activities. Student support team includes Vice Principal, SEN co-ordinator, guidance teachers, School Social Worker, counsellors and School-based Education Psychologist. Student Support Team also works with teams in school to give continuous support to students in need. Our school well-utilizes Learning Support Grant to provide services and enrich human resources to give appropriate services to students. Training to students include Speech, Occupation, attention, writing and social skills. Our school also provides accommodation to homework, lesson and examination and trains peer Counsellors to help school to promote integrated education and school caring culture. Besides, our school also treasures school-parents co-operation. Programmes such as banquet gatherings, careers planning parents' meetings are regularly held to help strengthen our connections with parents on the one hand, and help reinforce parents' network on the other.

**Measures to provide adaptation for Learning and Assessment:**

Apart from traditional written assessment, continuous assessment which includes performance in class, Q & A, homework, short quiz, observation and project learning are also used to evaluate students' learning effectiveness.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> PTA actively participates in many activities in school, including parent volunteers, Teacher Appreciation Day, Parents' Day and school functions. Also, PTA holds regular meetings to discuss issues related to school. A PTA website is also set up for parents' information.
<b>School Ethos:</b> We have implemented the whole school approach in school-based counseling and discipline work by strengthening the collaboration among class teachers, discipline board and counseling team. The double class-teachers scheme and the class teacher's period are provided to give proper care to each student. The Student Award Scheme, the class-based Smart Team Award Scheme and S1 Ng Wah Star Award Scheme are to affirm and encourage students' participation in extra-curricular activities to help students develop good character.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To promote Catholic five core values through diversified learning experiences to enrich the qualities of NG WAH. 2. To promote diversified teaching strategies with e-learning so as to help students become active learners.
<b>Teacher Professional Training and Development:</b> Apart from staff development days, seminars and visits are arranged throughout the year. The average CPD hours per teacher exceed 40 hours.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Besides Student Union, there are more than 30 clubs and societies. All S.1 students must at least attend one sustainable training activity to nurture perseverance. Life-wide learning period is scheduled to be held every Wednesday. All students are engaged in different personal growth activities and programmes including clubs' interest classes. Furthermore, "Student Award Scheme" is set up to encourage and recognise students' positive development in co-curricular activities and moral imperatives.
<b>School Facilities</b>
<b>School Facilities:</b> 32 standard sized air-conditioned classrooms. Special rooms such as Computer-Assisted Learning Centre, 2 computer rooms, 5 laboratories, Geography Room, Student Activity Centre. Hall, library and all classrooms are equipped with air-conditioning, e-whiteboard, computers and LCD projectors. Lift and toilet for the disabled are also provided.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
The OBA and PTA set up different scholarships to commend students with outstanding performance in various areas.
<b>Direct Public Transportation to School</b>
Bus: 3B, 5, 5C, 9, 11, E23, 203E, 106, 111, 116; Minibus: 70.



聖母書院  
Our Lady's College

3 Lung Fung St Wong Tai Sin

23275860

27527645

info@olc.edu.hk

http://www.olc.edu.hk

**Mission Statement**

The school promotes whole person education through implementing the Preventive System of St. John Bosco (Reason, Religion, Loving Kindness) and fostering students' academic, moral and spiritual development. It offers students a great variety of activities and learning experiences to enrich their school life. It values family spirit in helping students develop a healthy personality and a positive attitude towards life.

**School Information**

Supervisor / Chairman of School Management Committee	Sister Tso Enid		
Principal (with Qualifications / Experiences)	Sister Lim Lai Ling Amy (Master of Education)		
School Type	Aided	Girls	
School Motto	Purity and Charity		
Name of Sponsoring Body	Daughters of Mary Help of Christians (Salesian Sisters)		
Area Occupied by the School	About 6600 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	53	
Total number of teachers in the school	55	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	58%	
Special Education Training	22%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
25%	11%	64%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Chinese History, Putonghua, Physical Education, Visual Arts, Information Literacy (S.1), Liberal Studies (S.3)
	English as the medium of instruction	English Language, Integrated Humanities (S.1: Integrated curriculum; S.2: Life and Society, Geography, History; S.3: Economics and Business, Geography, History), Science (S.1, S.2: Science; S.3: Biology, Chemistry, Physics)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Technology & Living, Computer Literacy, Music
S.4 - S.6	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Liberal Studies, Chinese History, Technology & Living, Physical Education, Visual Arts
	English as the medium of instruction	English Language, Biology, Chemistry, Physics, Mathematics, Mathematics Extended Part Module 1, BAFS, Economics, Geography, Information & Communication Technology, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Chinese History, Putonghua, Physical Education, Visual Arts, Information Literacy (S.1), Liberal Studies (S.3)
	English as the medium of instruction	English Language, Integrated Humanities (S.1: Integrated curriculum; S.2: Life and Society, Geography, History; S.3: Economics and Business, Geography, History), Science (S.1, S.2: Science; S.3: Biology, Chemistry, Physics)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Technology & Living, Computer Literacy, Music
S.4 - S.6	Chinese as the medium of instruction	Ethics and Religious Education, Chinese Language, Liberal Studies, Chinese History, Technology & Living, Physical Education, Visual Arts
	English as the medium of instruction	English Language, Biology, Chemistry, Physics, Mathematics, Mathematics Extended Part Module 1, BAFS, Economics, Geography, Information & Communication Technology, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$310					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Admission Criteria and Weightings: Interview 35%, Academic Results 40%, Conduct 10%, ECA &amp; Awards 10%, Others 5%. All applicants will be invited to attend an interview.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation Activities: English bridging programme for pre-S.1 students, S.1 Learning Strategies Workshops, orientation programmes for students and parents in August, orientation activities and house gatherings in the first cycle. Fostering healthy lifestyles among students through the school curriculum and corresponding learning activities.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To enhance learning and teaching effectiveness;
2. To enhance positive character formation of students.

**School Management Organisation:**

The school adopts school-based management and values communication and collaboration at different levels. School Development Committee, consisting of appointed teachers as members, discuss and formulate plans and policies for school development. It leads 4 policy divisions: Academic Development, Student Development, Life-wide Learning, School Administration and Management. Staff meetings are held regularly to foster consensus and coordination.

**Incorporated Management Committee / School Management Committee / Management Committee:**

It comprises representatives from the Sponsoring Body, the Principal, teachers, parents, past pupils and independent persons to ensure the school is managed according to the mission statement of the Catholic religion and the Salesians.

**School Green Policy:**

To enhance environmental awareness, the school promotes environmental education. Activities are held to promote waste classification and recycling, and reduce energy consumption. Some students are appointed Environmental Monitresses.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

English is used as the major medium of instruction.

For some S.1 to S.3 students, Chinese is used as the MOI for some of the non-language subjects.

(For details, please refer to "Subjects Offered in 2019/20 and 2020/21".)

**Learning and Teaching Strategies:**

The school provides students with a harmonious and good learning ambience. It offers a broad and balanced curriculum. On top of formal curriculum, activity days are held to promote life-wide learning to broaden students' horizons. The school promotes a student-oriented teaching mode and adopts diversified strategies. There are enhancement classes for S.1 to S.3 to raise the learning capacity of high achievers. Homework guidance classes are run in S.1 and S.2 for students of average ability. Remedial or tutorial classes of Chinese Language, English Language and Mathematics are run at junior levels to help lower-ability students. For S.5 and S.6 Core Subjects (Chinese Language, English Language and Liberal Studies), small group learning is arranged so as to enhance teaching and learning effectiveness. To foster a proper learning attitude among students, attitude marks are allocated in the assessment component for all subjects.

**School-based Curriculum:**

1. Electives: 2X and 3X. (Please refer to the school website: <http://www.olic.edu.hk>.)

2. Curriculum highlights: A number of school-based curricula such as Ethics and Religious Education, Integrated Humanities, Language Across Curriculum Programme and STEM Education are carried out to promote learning and whole person development of students.

**Development of Key Tasks:**

**Reading to Learn**

Our teacher librarian collaborates with various subject panels in cultivating a reading culture at school and helping students develop their reading habits and interests as well as their self-learning abilities. We promote reading across the curriculum through Chinese and English extensive reading schemes and e-reading programmes. A variety of reading activities such as book-sharing sessions, author talks and book recommendations are organized. Students are encouraged to participate in territory-wide reading events like Reading Carnival, Popular Reading Award Scheme and Secondary Students' Best Ten Books Election.

**Information Technology for Interactive Learning**

e-Learning is implemented in all subjects. Students are encouraged to make good use of online learning platforms for self-directed learning.

**Students' Spiritual and Moral Formation:**

We have been educating students according to St. John Bosco's educational principles. We strive to nourish their spiritual lives and instill in them Catholic core values. Besides, we put great emphasis on students' moral formation. In addition to the Ethics and Religious Education curriculum, a variety of moral education activities are organized to cultivate students' moral values and help them build a positive self-image as well as nurturing positive values and attitudes in them.

**Organizing Exchange Tours:**

A wide variety of cross-border and overseas exchange programme are organized to encourage students to extend their learning experience beyond the classroom, exploring different cultures and broadening their global perspectives.

**Career and Life Planning:**

The school implements a whole-school life planning education programme. A series of activities are organized to help students of different forms understand their interests and strengths in order to plan their future career paths. It includes parents' nights, talks, workshops and visits. Group and individual career counseling are offered to students in need. In addition, a Mentorship Programme with the support of alumnae is held for students from S.3 to S.6. Career-related information will be timely disseminated via the Teamwork School Messenger of the school.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

Academic support measures for students include enhancement classes, remedial and tutorial classes for core subjects, homework guidance classes and gifted education.

Teachers with SEN training offer guidance to students with special education needs.

**Whole School Approach to Integrated Education:**

With the Learning Support Grant, our school implements various support measures to cater for the learning needs and growth of students with special educational needs including student counseling services, career and life planning workshops, after-school individual and small group tutorial classes. Our school also encourages teachers to attend the training courses of 'Special Educational Needs - 3 Tier Model' to update their knowledge and skills so as to build the foundation for an inclusive campus.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

The assessment mechanism includes tests, examinations, coursework and learning attitude. Collaboration, problem-solving, communication skills and the whole learning process are assessed in project learning by teachers and peer students as well. Teachers would request the enhancement classes to complete more challenging tasks. On the other hand, for the remedial and tutorial classes, teachers adjust the contents and teaching methods according to students' needs though all students are given the same assessments.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Apart from monthly circulars, the school publishes a newsletter 'Bridge' regularly. The PTA members volunteer to help distribute lunch boxes, monitor the quality and operation of the suppliers, and organize different activities such as tea gatherings, talks, outdoor activities to enhance communication between the parents and the school.
<b>School Ethos:</b> The school values simplicity and modesty and stresses moral and religious education to help students establish proper values and develop intellectually, morally, spiritually and socially. The school also emphasizes "Family Spirit" – students can grow in an environment of love and care, and build familial bonds through happiness and the spirit of love.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To enhance learning and teaching effectiveness 2. To enhance positive character formation of students.
<b>Teacher Professional Training and Development:</b> The school encourages and subsidizes teachers' professional training to keep teachers abreast of the latest developments in education. Appraisals, peer observation and collaborative lesson planning are conducted to promote staff development. School-based and subject-based sharing sessions are held regularly. Some teachers are arranged to receive SEN training.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
42 extra-curricular activities in 7 categories: religion, academics, interest, arts, sports, social and school services. All S.1 students are required to join at least one extra-curricular activity. In addition, learning activities such as visits, cultural study tours and workshops are organized on the activity days, after school and during post-exam periods. Study tours are held during school holidays for broadening students' horizons.
<b>School Facilities</b>
<b>School Facilities:</b> There are 30 classrooms, 17 special rooms, a campus television studio, a STEM Room, an English Activity Room, a chapel, a prayer room, an assembly hall which can accommodate all staff and students, 2 playgrounds and a spacious basement. WiFi has been installed in all classrooms.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
~~ Academic Enhancement & Mentorship Programme ~~  Academic Enhancement & Mentorship Programme is an initiative of the Past Pupils Association. The main objectives are to enhance students' academic performance, develop the skills needed to get on in life, engage alumnae in reciprocation to our alma mater and encourage alumnae bonding.  The Programme consists of two parts: * Academic Enhancement - A professional coach was invited to offer speech training with an aim to develop students' confidence and ability in expressing themselves in English. Scholarships are offered to students to recognize their academic achievements. Sponsorship is also provided for overseas study tours so as to broaden students' horizons and enhance their language proficiency. * Mentorship Programme - Alumnae are invited to act as Mentors for senior form students, imparting knowledge of different professions, sharing life experience and offering them advice on further education and future careers.
<b>Direct Public Transportation to School</b>
Bus: 1, 2B, 2F, 3C, 5C, 7M, 11C, 11K, 15A, 103, 203E; MTR: Wong Tai Sin Station; Mini Bus: 37M, 20, 70, 72, 73.



五旬節聖潔會永光書院  
PHC Wing Kwong College

155 Lung Cheung Road Wang Tau Hom

23370137

23363142

webmaster@wingkwong.edu.hk

http://www.wingkwong.edu.hk

**Mission Statement**

We profess our faith in Jesus Christ, following the Holy word of our Lord and lifting His banner high. Dedicated to the holistic development of our students, we are committed to sparking their thirst for knowledge, developing their ability to think critically and creatively to exploit their full potential. We seek to build up their confidence and cultivate a positive outlook on life so that they can fulfil their duties and contribute to their family, community, country and the world.

**School Information**

Supervisor / Chairman of School Management Committee	Ms. Tsang Po Ling		
Principal (with Qualifications / Experiences)	Mr. Kwok Man Kwan (B.Sc., Dip.Ed., M.Ed.)		
School Type	Aided	Co-ed	
School Motto	DEVELOPMENT OF SOUL MIND BODY		
Name of Sponsoring Body	Superintendent in HK of The PHC		
Area Occupied by the School	About 4000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	57
Total number of teachers in the school	59
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	95%
Bachelor Degree	100%
Master / Doctorate Degree or above	39%
Special Education Training	22%
Years of Experience (% of total number of teachers)	
0 - 4 years	24%
5 - 9 years	12%
≥10 years	64%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Geography (S.1 & S.3), Economics (S.2 & S.3), Computer Literacy, Integrated Science (S.1 & S.2), Science (S.3), Visual Arts, Music, Life Education, Home Economics (S.1 & S.2), Design & Technology (S.1 & S.2), STEM (S.3), Putonghua, Physical Education
	English as the medium of instruction	English Language, Mathematics, Life and Society (S.1 & S.2)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Liberal Studies, Geography, Chinese History, BAFS, ICT, Economics, Tourism and Hospitality Studies, Health Management and Social Care, Physics, Chemistry, Biology, Physical Education (incl. Physical Education (HKDSE)), Life Education
	English as the medium of instruction	English Language, Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Geography (S.1 & S.3), Economics (S.2 & S.3), Computer Literacy, Integrated Science (S.1 & S.2), Science (S.3), Visual Arts, Music, Life Education, Home Economics (S.1 & S.2), Design & Technology (S.1 & S.2), STEM (S.3), Putonghua, Physical Education
	English as the medium of instruction	English Language, Mathematics, Life and Society (S.1 & S.2)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literacy, Mathematics, Liberal Studies, Physics, Chemistry, Biology, Chinese History, Geography, Economics, BAFS, ICT, Health Management and Social Care, Tourism & Hospitality Studies, Physics, Chemistry, Biology, Physical Education (incl. Physical Education (HKDSE)), Life Education
	English as the medium of instruction	English Language, Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	\$300					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Interview 35%; Academic Performance 25%; Conduct 20%; Extra-curricular Activities and Awards 10%; Service 10%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To consolidate F.1 students' foundations of languages and mathematics, we organize a summer adaptation course for them. Other activities such as F.1 orientation day, care from big brothers and sisters and workshops on moral values, are arranged so as to help the new students to adapt to the changes that they undergo.</p> <p>Our school has a hostel scheme for Secondary 1 students. The purpose of the scheme is to help students develop self-management skills. They need to think about the menu for dinner and cook the food by themselves. In preparation for the supper, they will learn about the importance of a balanced diet and pay attention to the nutritional value of different food. Above all, students can also develop proper values and learn to set realistic goals to be achieved.</p>

### School Characteristics

#### School Management

##### School's Major Concerns:

Our school is dedicated to nurturing the eight WingKwongers' attributes in students. Being open-minded, reflective and principled will be our foci.

##### School Management Organisation:

The Incorporated Management Committee is composed of professionals such as reverend, clinical psychologist, solicitor, doctor, social worker and professional management people. Our school also sets up a consultative committee whose job is to facilitate communication between the school management body and teachers. In addition, the school management board supports the school to make innovations and attempt new strategies that benefit the teachers and students as a whole.

##### Incorporated Management Committee / School Management Committee / Management Committee:

The Incorporated Management Committee of the PHC Wing Kwong College

##### School Green Policy:

Our school promotes environmental conservation proactively through environmental campaigns initiated by Environment Ambassadors, Green Club, and Community Youth Club, for example, 'Mooncake cans' Collection Competition, 'Red envelopes' Reuse Campaign and so on. Besides the above school functions, our school has been helping students develop food wise habits through a campaign called Zero Food Waste @ Campus in recent years. Students are encouraged to reduce food waste and recycle leftovers in school into useful organic compost for planting on the school rooftop so that they can show their support for environmental protection through their own effort.

#### Learning and Teaching Plan

##### Whole-school Language Policy:

With the aim of enhancing students' English proficiency and boosting their learning performance, Mathematics is taught in English in all forms from S.1 to S.6. English is also the medium of instruction for Life and Society, a new subject to be introduced in S.1 and S.2. Our school strives to maximise students' exposure to English and their opportunities to use the language through both curriculum measures adopted by the English Department such as drama teaching and non-curriculum measures, for instance, English camps and English speaking days.

##### Learning and Teaching Strategies:

Our school encourages the departments of different disciplines to employ a variety of teaching strategies, which includes a wide range of activities, homework designs and assessment modes that are conducive to arousing students' interest in learning and improving their learning effectiveness.

##### School-based Curriculum:

1. Electives: 2X. Our school offers 11 elective subjects for students to choose from.
2. Curriculum highlights: To arouse our students' interest in the learning of languages, junior-form curricula of both Chinese and English are specially tailored for the needs of our students, with the incorporation of drama into teaching. Other school-based curricula also include junior-form Computer Literacy and Life Education.

##### Development of Key Tasks:

Our school has implemented a schoolwide reading scheme to develop students' reading interest and habits and to promote a reading atmosphere. The activities under this scheme include writers' talks, book fairs, reading club meetings, a book floating campaign, an award scheme called "Reading Passport" and so on. In addition to these activities, our school offers reading lessons in junior forms to maximise the benefits of reading by incorporating reading into the teaching of different subjects through interactive activities such as discussions and the introduction of books that are of students' interest.

Information Technology for Interactive Learning: The wifi900 project, our school fosters mobile learning with the use of tablet computers, aiming to provide a wide range of learning experiences to students to enhance their interest in learning and promote their learning outcomes. Over the past decade, STEM elements have been incorporated into the curricula of several subjects namely Science, Computer Literacy and Design and Technology, and students have participated in relevant contests. After two years of progressive development from 2017-2019, STEM is gradually taking shape in the school, such as incorporating Micro:bit, VR, and Google Expeditions into regular teaching; employing engineering building blocks and drones in extra-curricular activities; and experimenting STEM in different disciplinary subjects, like an exploration of DNA testing in Biology and a motion analysis by Coach Eyes in Physical Education. In the coming 2019-2020, STEM subject will be offered to junior secondary students to allow popularization and integration of S, T, E, and M. Other than school activities, there are also experiences and visits out of classroom, such as Make Faire exhibition, Bett Show, and different workshops; participating in different types of STEM competitions, like MTR STEM Challenge, JA Student Challenge, GreenMech Contest, and Building Model Design Competition, to broaden STEM development in our school.

##### Career and Life Planning:

Our school adopts a whole-school, interdisciplinary approach to raising students' concerns about their careers as well as arousing their willingness to explore and plan their career paths so that they will learn the relevant skills more effectively and develop appropriate career attitudes. The focuses of career planning and counselling at different levels are as follows:

- (a) Secondary 1 to 3: Through form teacher periods and life education lessons, teachers help students to establish correct values and set goals for their studies. Form teachers will assist students, through interviews, to reflect on the effectiveness of their plans and encourage students to continue to strive for their goals.
- (b) Secondary 4 to 6: In addition to the provision of career information, other learning experiences and work experiences, the life education syllabus includes life planning education topic. Teachers from the Study and Careers Team and the class teachers will counsel senior secondary students individually to enhance their self-awareness and skills in personal planning, goal setting and self-reflection.

#### Student Support

##### Whole School Approach to Cater for Student Diversity:

To cope with student diversity, small-class teaching is adopted. For instance, in Chinese Language and English Language lessons, junior form students will be divided into groups according to their abilities so that teachers can pay more attention to those who need help. Besides this, a myriad of class activities and specially-designed materials are used to motivate students and help them learn better.

##### Whole School Approach to Integrated Education:

To create an inclusive culture, our school has set up a committee called 'Learning Diversity Concern Group', which is comprised of the vice principal, teachers of the three core subjects including Chinese, English and Mathematics, teaching assistants and counsellors, with the aim of supporting students with special educational needs using the whole school approach. Our teachers are also arranged to enrol on courses related to catering for diverse learning needs to further enhance their professional skills in this regard. For early identification of students' needs and provision of suitable learning support, information about Secondary One students with special educational needs is collected with consent from the parents. Other students who show symptoms of learning needs will also be referred to educational psychologists for follow-up treatment. To facilitate the learning and development of students with special needs, not only does our school provide special examination arrangements and assist them in applying for relevant arrangements in public examinations, the learning support grant is also effectively utilised to employ counsellors and offer speech therapy, social skills training, after-school tutorials and interest classes to students through service providers.

##### Measures to provide adaptation for Learning and Assessment:

There are two terms in a school year. Students are assessed based on their performance in the class, homework, tests, mid-term evaluation and school exams. A full-scale and effective summative assessment has been launched.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Laying great emphasis on support for parents, our school has set up the Parent-Teacher Association and Parent Fellowship. Parents have shown active participation in activities such as 'Non-annoying Parents' Workshop and other parenting talks on different themes. These activities, well received by parents, enable them to understand and respond to the struggles and challenges their children are faced with, which is beneficial to the development of a more harmonious relationship between parents and their children. Some parents have also become volunteers to support other parents and help them know more about Christianity.</p>
<p><b>School Ethos:</b> Our students are well-behaved, and the rapport between teachers and students is strong. In recent years, our school has been actively promoting class culture by strengthening the training of class committee members and allowing them to develop multiple intelligences and gain successful experiences from organising class-based activities. In addition, the school collaborates regularly with other organisations to arrange various activities to help promote students' growth and boost their self-image.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Pursuing Excellence through Wholehearted Education - to spark students' passion for learning, bolster their self-confidence and instil in them an open mind (the Wingkwongers' attribute of being 'open-minded'). 2. Grasping Success through Perseverance - to stimulate students to embrace hope, adhere to their goals and become reflective and principled individuals (the Wingkwongers' attributes of being 'reflective' and 'principled').</p>
<p><b>Teacher Professional Training and Development:</b> To enhance the teaching effectiveness of our teachers, our school promotes staff development from three different perspectives namely 'point', 'line' and 'surface'. For individual teachers (point), our school encourages each teacher to set goals for their own development and invite other teachers to observe their lessons for professional exchange and interaction. At the subject level (line), collaborative lesson preparation and peer observation are conducted based on the focuses of different subjects and School's Major Concerns. As regards the school level (surface), staff development days are deployed to organise activities that correspond to the school development plan.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>There are over 30 extra-curricular clubs in our school, falling into 5 categories namely academic study, interests, services, physical education and arts. They aim at arousing students' interests and exploring their potential of becoming a student leader. We actively participate in different inter-school and exchange activities so as to provide students with life-wide learning experiences.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Such as an IT learning centre, computer room, Inno Lab and 1 language laboratory. Besides these, all classrooms are equipped with multi-media equipment. Other facilities include a dance room, a two-leveled library, a student hostel and a multi-purpose area in which rock-climbing and adventure activities can be conducted. Besides, a drama studio has been built to enhance the effectiveness of language teaching and learning in the New Senior Secondary curriculum.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>Our school is very much concerned about counseling work and moral education in junior forms, therefore life education is incorporated into the school curriculum. In Form 1, the introduction of NLP (Neuro Linguistic Programming) into the subject by two of the school managers (a clinical psychologist and an expert in adventure-and-counseling activities) together with the "Form One Student Hostel Scheme" aims at promoting students' confidence and learning motivation.</p> <p>The abovementioned opportunities also include exchanges and competitions. In recent years, our school has entered a wider range of international STEM-related competitions as well as local ones. For instance, our student representatives received an honourable mention (senior secondary) in 2018 World GreenMech Contest in Taiwan and an app design competition on privacy protection organised by the Privacy Commissioner for Personal Data for all Hong Kong secondary school students.</p> <p>Besides STEM, our school actively promotes life-wide learning particularly through offshore exchange programmes, and Mainland and overseas visits proactively. In recent years, students had set foot in various countries, such as Australia and Kenya. One special programme, which aims to maximise students' exposure to English, is the exchange programme co-organised by our school and Redeemer Baptist School in Australia. The programme creates valuable opportunities for students from both schools to visit each other and learn more about the life and culture of their counterpart.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 1, 2F, 3C, 11D, 38, 42C, 80, 89, 89B.</p>



保良局何蔭棠中學

Po Leung Kuk Celine Ho Yam Tong College

176 Po Kong Village Road, School Village, Wong Tai Sin, Kowloon

26269930

info@plkchc.edu.hk

26269339

http://www.plkchc.edu.hk

### Mission Statement

In accordance with the school mission of Po Leung Kuk, we endeavour to nurture students with an all-round development and positive attitude towards life. The teaching methodology emphasizes inspiring and enhancing students' motivation to learn. We believe students should be creative, proficient bilingually, critical and possess leadership skills.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Cheng Kam Chung		
Principal (with Qualifications / Experiences)	Ms Lam Siu Kuen		
School Type	Aided	Co-ed	
School Motto	Love, Respect, Diligence, Honesty		
Name of Sponsoring Body	Po Leung Kuk		
Area Occupied by the School	About 7000 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	No

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	64	
Total number of teachers in the school	64	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	59%	
Special Education Training	9%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
17%	25%	58%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
	English as the medium of instruction	English Language, Mathematics, Science, Integrated Humanities, Computer Literacy, Economics and Business, Accounting and Financial Studies, Music, Physical Education, Visual Arts, Home Economics
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature
	English as the medium of instruction	English Language, Mathematics, Extended part of Mathematics (M2), Liberal Studies, Chemistry, Biology, Physics, Geography, Visual Arts, Economics, Information and Communication Technology, Business, Accounting and Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
	English as the medium of instruction	English Language, Mathematics, Science, Integrated Humanities, Computer Literacy, Economics and Business, Accounting and Financial Studies, Music, Physical Education, Visual Arts, Home Economics
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature
	English as the medium of instruction	English Language, Mathematics, Extended part of Mathematics (M2), Liberal Studies, Chemistry, Biology, Physics, Geography, Visual Arts, Economics, Information and Communication Technology, Business, Accounting and Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	5	5	5	5	5	5
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$190					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Interview (Conducted in Chin &amp; Eng) 30%; Academic Performance (2 subjects among Chinese, English and Mathematics should attain Merit or above) 30%;            Conduct (Merit or above) 20%; Extra-curricular Activities 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>1. Summer Bridging Courses            2. Orientation Seminar for Parents            3. Orientation counseling activities</p> <p>To help students develop the right values, Civic and Moral Education Committee, together with Guidance Committee, Discipline Committee, Information Technology Committee, Student Affairs Committee and Extra-curricular Activities Committee, launched various activities related to healthy lifestyle, drug education, sex education, the ability to handle adversity, emotional quotient enhancement, peer support and online moral education.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> -
<b>School Management Organisation:</b> The College adopts School-based Management. The Incorporated Management Committee members, PTA and different executive committees join hands in the management.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> IMC has been established since 2007.
<b>School Green Policy:</b> A committee and an environmental manager would be responsible for facilitating the policies and activities.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> The College has always attached paramount importance to students' English proficiency and 37 English policies including writing workshops, folk songs singing, English ambassadors, English learning portfolio and online learning program have been launched. Extra 30 Chinese and English speaking classes are arranged from Form One to Form Six. The teacher-student ratio is reduced to 1:18 and the ratio of some classes is even reduced to 1:15. Under this scheme, students were provided with ample opportunities to practise their oral skills while teachers could cater for students' individual needs.
<b>Learning and Teaching Strategies:</b> Summary of the eighth HKDSE results, all subjects (including Liberal Studies) were taken in English apart from Chinese Language & Culture, Chinese History and Chinese Literature. The percentages of students obtaining level 2 to 5** and level 4 to 5** in all subjects were 99% and 57% on average. The percentages of students obtaining level 4 to 5** in Mathematics, Biology and Physics were 75% on average. In the past three years, averagely 120 graduates from our school enrolled in undergraduate studies offered by local universities. This number is four times higher than the average number of graduates enrolling in undergraduate studies in Hong Kong secondary schools. Our students' admission to departments includes Medicine, Law, Insurance and Financial and Actuarial Analysis, Risk Management Science, Professional Accountancy, Chinese Medicine, Physiotherapy, Economics and Finance, Business Administration, Social Work, Engineering, Education, Early Childhood Education, Nursing, etc. Apart from the remarkable success in the HKDSE, quite a number of students gained significant achievements in both academic competitions and sports events at district levels in previous five years, 550 prizes which mainly were the champions, first runners-up, second runners-up and merit awards.
<b>School-based Curriculum:</b> 1. Electives: 2X and 3X. To help students better understand the New Senior Secondary curriculum of each subject, a series of briefing sessions and a parents' gathering will be held prior to class streaming. Students are advised to select the most suitable class according to their ability and interest. 2. Curriculum highlights: The College has always attached great importance to the effectiveness and efficiency of teaching and learning. Millions of dollars have been deployed to hire additional seventeen teachers and teaching assistants to perfect teaching and learning. Moreover, native English teachers from different countries, tutors from a particular discipline and teaching assistants are employed every year to expose students to different learning experiences and stimulate their learning interest. In line with the practice of Multiple Intelligences, different kinds of IT equipment are utilized in students' learning.
<b>Development of Key Tasks:</b> In 1819, the College allotted approximately \$142,048.39 to purchase books and journals, and conduct a series of reading schemes including 'Pleasant' Reading Scheme, School Book Fairs, Book Recommendation, Students' Book Purchase Scheme and A Ranking of Students Reading Most to promote reading and help students nurture a good reading habit. This year, extensive reading scheme was launched together with intensive reading scheme to strengthen students' reading ability. After the successful implementation of Intensive Reading Scheme, the College implemented Extensive Reading Scheme, which improves students' comprehension ability. Moreover, to encourage students to read newspapers from different regions, an online newspapers search engine service is purchased from the newspaper service provider.
<b>Career and Life Planning:</b> Our school will provide life planning education and career guidance service for junior and senior form students respectively. A variety of talks, seminars, visits, mock work placement, interviews and personality tests regarding life and career planning would be implemented with a view to help students examine their interests and abilities, recognize their strengths, arouse their curiosity towards learning and working, enhance their capacity in planning and decision making. Through diversified learning experiences and career exploring, students can be familiar with various job sectors and paths of further studies, and to make wise choices in career path or academic aspirations.
<b>Student Support</b>
<b>Whole School Approach to Cater for Student Diversity:</b> Graded worksheets are designed closely in line with the characteristics in different subjects, enabling students of different abilities to learn at their own pace. To further address students' different needs, students' learning performance reports and class-based enrichment and basic courses are conducted regularly. Both formative and summative assessments are adopted to evaluate students' learning progress. Students who cannot reach the promotion requirements or whose average marks do not attain the promotion mark are required to join the Promotion on Trial Scheme and Consolidation Scheme, in which they should attend extra lessons, finish supplementary exercises and take assessments every week. A series of enhancement, remedial and enrichment courses which focus on Chinese, English and Mathematics subjects are held for students from Form One. In order to intensively enhance the effectiveness of the courses, a Mentoring Scheme is implemented in Form Two and Form Three. Experienced tutors are hired to conduct the After-school Academic Courses, with the aim of the provision of assistance for students who encounter learning problems in specific topics in Chinese, English, Mathematics and Science. Apart from consulting subject teachers, the enrollment in After-school Academic Courses greatly assists students to eliminate their academic confusions. More importantly, with the assessments conducted to evaluate students' learning process, students' foundation can be highly strengthened. As for F.6 students, item analysis is conducted for subject teachers to have a better understanding of students' performances in different units and topics.
<b>Whole School Approach to Integrated Education:</b> In line with the development of Integrated Education, school-based approach has been adopted to cater for the needs of different students. Various services are provided to support students in enhancing their learning efficiency and communication skills. Various resources have been adopted including Learning Support Grant and school-based Educational Psychologist services. There are examination accommodation arrangements at school and applications are made in public examinations for students.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: With the aim of providing support services for non-Chinese speaking students in their Chinese learning, after-school remedial courses featuring different skills, Chinese induction programmes and after-school study groups are conducted.
<b>Measures to provide adaptation for Learning and Assessment:</b> On top of the general examinations, internal assessments in Chinese, English and Mathematics are carried out at the beginning and end of each school year. According to the analysis of the results last year, the results of students on average have a double-digit increase. In HKDSE, to cover the syllabus the earliest possible and enhance their exam skills, students in F.6 were required to attend extra classes conducted by subject teachers after school and during holidays. Subject teachers are to take turns to conduct lessons for the students. Moreover, teaching assistants were hired to conduct enhancement and basic classes for students in some subjects, which helped them train their high order thinking and consolidate their knowledge.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Tonglads, Writing Collections, Inside the College and Outside the Classroom, School Circulars and the highlights of all Fortnight activities are published and distributed to parents. Two parent gatherings are arranged and two phone calls made every year for better communication between parents and teachers.
<b>School Ethos:</b> To enhance students' ethics, build up their positive values and develop positive attitudes towards cyber world, Discipline Committee, Guidance Committee, Student Affairs Committee and Civic and Moral Education Committee organized various educational programmes with different themes included, such as positive education, life education, cyber-bullying, online defamation, illegal uploading and downloading of pictures or information, online thefts and hacking activities etc. Various activities were held, such as news discussion, video clip broadcast, slogan design competition, online monitoring campaign, talks or workshops so as to let students understand the importance of positive thinking and criminal responsibility of committing cyber crimes.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Refinement of self assessment and strategies. 2. Enhancement of teaching and learning through the use of electronic devices.
<b>Teacher Professional Training and Development:</b> To balance teachers' professionalism and school development with the aid of various professional training programs.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
To enhance professionalism and widen students' exposure, the majority of the club activities are outsourced so that students can acquire more professional knowledge. To provide more opportunities for students to acquire knowledge outside the curriculum, the club and society activities have been launched on a half year basis. Students are given the chance to join one club in each term. The type of extra-curricular activities is diversified. The academic ones included Mathematics Olympiad, Physics Olympic, Contract Bridge, Marine Ecology, Biotechnology and so on. The artistic ones included Photography club, Ceramic Art club, Origami club, Model-making club, Leather Accessories club, Hand Bell, Orchestra, Chinese Orchestra, Choir, A cappella, Caricature Club and so on. In the sports aspect, there were Soccer Team, Basketball Team, Volleyball Team, Swimming Team, Athletics Team, Badminton Team, Table Tennis Team, Bicycle Team, Fitness Club and so on. Interest groups included Western Dessert Club, Thai Dessert Club, Magic Club, Aerial Videography Club, Virtual Reality and Augmented Reality Club, Digital Film Production Club, M Bot Programming Club and so on. Different uniform groups were also provided.
<b>School Facilities</b>
<b>School Facilities:</b> The College is the first secondary school located at the School Village, with an area of over 7,000 square meter. The campus is of millennium design. Apart from classrooms, laboratories and computer rooms, there are also Speech Chamber, I-Lab, Po Tong Exhibition Hall, an air-conditioned canteen, a mini-football court, track field, etc.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet, tactile guide path and accessible public information / service counter.
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
Bus: 2F, 3B, 3C, 3D, 3M, 5C, 203E, 116; Mini-Bus: 19M, 33M.



保良局第一張永慶中學

Po Leung Kuk No.1 W.H. Cheung College

173 Po Kong Village Road Tsz Wan Shan

23212167

plkno1@eservices.hkedcity.net

23284301

http://www.plkno1whc.edu.hk

### Mission Statement

The school aims at providing an all-round education in both academic training and inculcation of moral virtues and development of personality, and our school emphasizes the cultivation of various generic skills in students, thus enabling them to better equip themselves and make contribution to society.

### School Information

Supervisor / Chairman of School Management Committee	Mr. MA Ching Nam, CStJ, JP		
Principal (with Qualifications / Experiences)	Mr. CHAU Chor Shing (B.Sc., Cert. Ed., C. Dip. A.F., M.Ed.)		
School Type	Aided	Co-ed	
School Motto	Compassion, Respect, Diligence, Integrity		
Name of Sponsoring Body	Po Leung Kuk		
Area Occupied by the School	About 5000 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	63	
Total number of teachers in the school	63	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	54%	
Special Education Training	30%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
14%	6%	80%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
	English as the medium of instruction	English Language, Mathematics, Physics (S.3), Chemistry (S.3), Biology (S.3), Integrated Science (S.1-S.2), History (S.1, S.3), Geography, Business, Accounting and Financial Studies (S.3), Economics (S.3), Life and Society (S.1-S.2), Computer Literacy, Visual Arts (S.1-S.2), Technology and Living, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Geography, Economics, Extended Part of Mathematics (M2), Biology, Physics, Chemistry, Combined Science, Business, Accounting and Financial Studies, Information and Communication Technology, History, Visual Arts, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua
	English as the medium of instruction	English Language, Mathematics, Physics (S.3), Chemistry (S.3), Biology (S.3), Integrated Science (S.1-S.2), History (S.1, S.3), Geography, Business, Accounting and Financial Studies (S.3), Economics (S.3), Life and Society (S.1-S.2), Computer Literacy, Visual Arts (S.1-S.2), Technology and Living, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Geography, Economics, Extended Part of Mathematics (M2), Biology, Physics, Chemistry, Business, Accounting and Financial Studies, Information and Communication Technology, History, Visual Arts, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	5	5	5	5	5	5
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$60					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$150					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Academic result: 50%;                      Interview performance: 30%;                      Conduct: 10%;                      Extra-curricular activities: 10%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Our school runs the F.1 New-comers Counselling Scheme and the two-week F.1 English Bridging Programme in August. To enhance understanding of the school, our school co-organized the F.1 Orientation for new students and their parents with the Parent-Teacher Association.</p> <p>Talk on pressure and mental health; F.1 adjustment talk; exhibition on emotional health; 'No Drug' activities; talk on prevention of drug-abuse; talk and workshop on sex education.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> We aim at providing an all-round education which stresses both academic training and inculcation of moral virtues and development of personality.
<b>School Management Organisation:</b> School-based management is in place, with the establishment of various functional constituents which oversee curriculum planning, information technology, moral education, co-curricular activities, liaison with parents, etc.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The Incorporated Management Committee has been established on May 2013.
<b>School Green Policy:</b> Our school attaches much importance to School Green Policy. The green message is imparted to students through various subjects. Our school receives the grant from the Environment and Conservation Fund to carry out various school green policies, for example, installation of T5 fluorescent tubes, solar film windows and heat shield coating, etc. With such policies, we can establish an environmentally friendly school.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> The school adopts English as the teaching medium in all classes and for all subjects except Chinese Language, Chinese History and Chinese Literature. Putonghua is offered for junior forms.
<b>Learning and Teaching Strategies:</b> It has always been our mission to provide a quality education which emphasizes interaction in teaching and learning. We are also devoted to the development of information technology, as seen in the establishment of the MMLC. This, together with our varied teaching activities which enhance creativity and widen horizons, provides our students with a pleasurable learning experience. The junior curriculum aims at laying a solid foundation in students whereas the senior one stresses the cultivation of multi-intelligence. The school promotes reading through the English Extensive Reading Scheme, the Chinese Extensive Reading Scheme, and a Reading Club.
<b>School-based Curriculum:</b> 1. Electives: 2X and 3X. Our school offers subjects in science, arts and business, totalling 98 combinations. 2. Curriculum highlights: (a) The curriculum of most subjects at junior secondary level is modified to facilitate smooth transition to the senior secondary level. (b) Notes and exercises in some subjects are specially designed to suit students' levels. (c) We offer tutorial classes for junior students who are weaker in Chinese, English and Mathematics respectively. We also organize summer classes in Chinese, English and Mathematics for F.1, F.2 and F.3 students to prepare them for the NSS curriculum. (d) Mathematics training classes are run to boost students' interest and skills in the subject. (e) A tailor-made syllabus is designed for Learning Skills to help F.1 students explore helpful skills in their secondary studies. (f) Reading schemes are conducted in some subjects to enhance students' interest in reading and understanding of the subjects. (g) Outside classroom activities are organized in some subjects to sustain students' interest in topics learnt. (h) Project learning is done on a cross-subjects scale. (i) Online exercises are prepared for students.
<b>Development of Key Tasks:</b> In line with the curriculum goals established according to students' needs and curriculum reform imperatives, our school strategically incorporates the development of the 4 key tasks into the curriculum. To cultivate students' interest in reading, diverse reading schemes and activities are launched jointly with different subjects and clubs by the library. Scholarships and awards are provided for the best readers, and a Reading Corner is set up. The availability of MMLC, IT supporting staff, computer rooms helps to create an environment conducive to using IT for teaching and learning. Interactive learning is also encouraged through information exchanges on Intranet folders of various subjects. Project learning has been widely adopted among subjects. The school library provides support for teachers and students in gathering information and conducting project learning activities. Moreover, the curriculum of moral and civic education is specially modified to suit the needs of all students and is provided through various activities, such as visits, exhibitions, talks, quizzes, flag-raising ceremonies, etc.
<b>Career and Life Planning:</b> Our school aims at helping students to plan their paths after graduation according to their abilities, interests and talents. In 2019, 99% of our F.6 students furthered their studies at post secondary level. 97% of our students obtained a JUPAS offer and 35% of them were admitted to the Chinese University of Hong Kong and the University of Hong Kong. Furthermore, 36% of the students were admitted to the Hong Kong University of Science and Technology and the Hong Kong Polytechnic University. Our school provided personality tests and academic aptitude assessments for junior form students to discover their potentials and prepare for elective subject selection in F.3. Students were encouraged to participate in volunteer services, career visits, university taster programmes and job experiencing programmes so as to explore different career development opportunities. Senior form students were given chance to join activities like mock interview, alumni sharing sessions, admission talks, university visits to equip students with knowledge and skills for career planning. Group and individual counseling would be conducted to assist students in subject selection under JUPAS and applications of various post-secondary programmes. Talks on multiple pathways and newsletters with career information were also delivered to parents regularly. With the support of CLP grant, one teacher was hired to share the teaching load of careers teachers in order to enhance their capacity to attend trainings and offer professional career counseling for students. A teaching assistant was employed to support the JUPAS applications and administrative work of various careers-related events.
<b>Student Support</b>
<b>Whole School Approach to Cater for Student Diversity:</b> 1. Teachers adopt a broad range of teaching strategies to maximize students' participation and let students assume more responsibility for their learning; 2. Support for the able and less able students is provided. Tutorial classes and assignments are specially designed to match the ability of students; 3. Teachers provide feedback on students' performance; 4. Split classes in F.1, F.2 and F.3 in English, Chinese and Mathematics.
<b>Whole School Approach to Integrated Education:</b> Our school's Student Support Team is responsible for planning, implementing and evaluating all supporting work related to Integrated Education, tailor-making relevant support measures for students with special educational needs, inviting parents and the educational psychologist to attend meetings for different cases when necessary. Our school collects information about new F.1 students with special educational needs after getting parents' approval, in order to identify their needs and tailor-make relevant support measures. Our school also screens out suspected cases and refers them to our educational psychologist to follow up these cases. Our school allocates the learning support grant flexibly to buy services to support our SEN students, e.g. speech therapies, social skills training groups, group and individual counselling, after-school learning groups. Our school also arrange assessment accommodation within our internal tests and exam for these students, and help students apply for special DSE arrangements in order to get fair assessments.
<b>Measures to provide adaptation for Learning and Assessment:</b> 1. The assessment policy is formulated according to the curriculum goals and reforms; 2. Fairness and openness are maintained in the assessment system; 3. Curriculum and assessments are closely linked. Assessment information is used for reviewing curriculum goals and setting up follow-up work.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Our Parent-Teacher Association was established in 2000, aiming to strengthen communication between the school and the parents, to enhance teaching and learning and to help students have good moral virtues and remarkable academic achievements. Every year, our association organizes a variety of activities including parents' talks, cookery courses, etc.
<b>School Ethos:</b> Our school stresses the inculcation of moral virtues and the development of personality. The Guidance Committee and social worker play the role of caring about and guiding the development of individual student's character development and personal interest, and helping them handle emotional problems.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Enhance STEAM education; 2. Develop positive values towards a goal-driven life.
<b>Teacher Professional Training and Development:</b> 1. Teachers are encouraged to attend seminars and courses to keep abreast with the new trends of Hong Kong education; 2. Talks and workshops are organized for staff development day.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
A total of 45 clubs and societies have been set up to provide students with a broad and balanced education, cultivating in them the spirit of co-operation, self reliance and the will to serve the community. One student was awarded Unit Outstanding Girl Guide (Wong Tai Sin District) by the Hong Kong Girl Guides Association. Our students attained Gold Awards, Silver Awards and Bronze Awards in the Po Leung Kuk 'Museum Ambassador' Project for three consecutive years. Their active participation in social services won them the Outstanding Student Leaders Award and the Hong Kong Student Civic Ambassador Award organized by Wofoo Social Enterprises. Also, our students are encouraged to join various educational programmes to widen their horizons, for example, Mainland Exchange Programme for Students "Passing on the Torch" Platform Programme Series and Mainland Exchange Programme for Student Leaders, etc.
<b>School Facilities</b>
<b>School Facilities:</b> The school is well equipped with MMLC, internet room, conference room, library, 10 special rooms, canteen, covered playgrounds, gymnasium, basketball court, volleyball court, golf driving range and badminton court. The whole school is air-conditioned.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible toilet.
<b>Others</b>
Two of our students attained 5** in 5 subjects, 5* in 2 subjects and 5 in 1 subject (including the Mathematics extended part) in the 2019 Hong Kong Diploma of Secondary Education Examination. As for the rate of attaining 5 or above in all subjects, it was 41.7%. 96.2% of our students met the '3322' requirement or did better in the four core subjects, namely Chinese, English, Mathematics and Liberal Studies, which was far above the Hong Kong average.  Students are encouraged to participate in extra-curricular activities and competitions. Our outstanding achievements are as follows: 1. In the Hua Xia Cup Mathematics Olympiad, nine students were awarded First Class Honours in the Preliminary Round (Hong Kong Region) and one student was awarded Special Rank Award in the Promotion Round (South China District) respectively; 2. We attained Gold Awards in Hong Kong & Macao Mathematical Olympiad Open Contest "HKMO Open" and the 2019 Asia International Mathematical Olympiad Open Contest (Semi Final); 3. Our students got Special Rank Award and First Class Honours in the "Elite Maths Challenge Cup" International Mathematics Competition; 4. In the Heat Round and Semi-Final of the Hong Kong International Mathematical Olympiad 2019, our students got Gold Award; 5. One student got Gold Award and First Class Honours in the 2019 Hong Kong Junior Mathematics Olympiad — National Mathematical Forum for Youths; 6. Our students got First Class Honours in the Hong Kong Biology Literacy Award 2018/19; 7. In the Hong Kong School Ice Hockey League, our Ice Hockey team was 1st runner up in Season and Playoffs respectively; 8. Our students got Girls Overall Championship in Inter-school Badminton Competition 2018-2019 (Kowloon Division 2); 9. In the 50th Anniversary Logo Design Competition, our students got the championship; 10. In the MI Young Writers Award 2019 English Writing Competition, one student attained the championship in Senior Section; 11. We won Silver Award in the Winter Band Festival 2018; 12. In 55th Schools Dance Festival, our students attained Highly Commended Award in Secondary Section Chinese Dance; 13. Our students got First Prize in 2019 Robofest Hong Kong BottleSumo (senior).
<b>Direct Public Transportation to School</b>
Buses: 2F, 3B, 3C, 3D, 3M, 5C, 116, 203E; Mini-buses: 19, 19M, 20, 33, 33M, 37M, 65.



救世軍卜維廉中學

Salvation Army William Booth Secondary School

100 Yuk Wah Street Tsz Wan Shan

23269068

23280052

wbss@hkt.salvationarmy.org

http://www.wbss.edu.hk

**Mission Statement**

We aspire to be a dynamic learning community that fosters and demonstrates care, love, respect, faith, character and the joy of learning.

**School Information**

Supervisor / Chairman of School Management Committee	Dr. Cheng, Kai Yuen Carl		
Principal (with Qualifications / Experiences)	Principal Hung, Chor Ying Edmond (B.Ed.(Hons.), M.A., M.Ed. (Educational Administration & Leadership))		
School Type	Aided	Co-ed	
School Motto	The fear of the lord is the beginning of wisdom, and knowledge of the Holy one is understanding. (Proverbs 9:10)		
Name of Sponsoring Body	The Salvation Army		
Area Occupied by the School	About 4700 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	45
Total number of teachers in the school	51
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	92%
Bachelor Degree	98%
Master / Doctorate Degree or above	53%
Special Education Training	23%
Years of Experience (% of total number of teachers)	
0 - 4 years	24%
5 - 9 years	42%
≥10 years	34%

Year of Commencement of Operation	1973
Incorporated Management Committee	Established
Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese, Mathematics, Integrated Science, Chinese History, History, Life & Society, Geography, Computer Literacy, Music (S.1 & S.2), Physical Education, Home Economics (S.1 & S.2), Putonghua (S.1 & S.2), Religious Studies, Visual Arts.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Geography, Economics, Biology, Chemistry, Physics, Visual Arts, Tourism and Hospitality Studies, Information and Communication Technology, Business Accounting and Financial Studies, Religious Studies, Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese, Mathematics, Integrated Science, Chinese History, History, Life & Society, Geography, Computer Literacy, Music (S.1 & S.2), Physical Education, Home Economics (S.1 & S.2), Design & Technology, Putonghua (S.1 & S.2), Religious Studies, Visual Arts.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Geography, Economics, Biology, Chemistry, Physics, Visual Arts, Tourism and Hospitality Studies, Information and Communication Technology, Business Accounting and Financial Studies, Religious Studies, Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$25					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Conduct: 30%;            Internal examination result: 30%;            Interview: 20%;            ECA participation rate: 20%</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>New F1 students are required to attend the free new F.1 summer bridging program. The program include Chinese, English, Mathematics tutorial classes, and other extra-curricular activities, including game stalls, visiting museum and city tour. Special classes are tailored for Newly Arrived Children. In late August, a parents' night will also be held.            Students have to join the fitness scheme. F.1 - F.3 students are required to have lunch at school.</p>

**School Characteristics****School Management****School's Major Concerns:**

To enhance learning and teaching effectiveness;  
To enhance teacher professional development.

**School Management Organisation:**

The school administration include: Curriculum Development, Learning and Teaching, Discipline, Guidance, Moral and Civil Education, Career and Life Planning, Extra-curriculum Activities, Religion Activities and IT Departments.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Salvation Army is the sponsoring body of the school. The Incorporated Management Committee pays great concerns on school's affairs and promotes the school's development according to her mission.

**School Green Policy:**

The Green Society organized different activities emphasizing on promoting the importance of environmental conservation.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school has implemented using Chinese as the medium of instruction since 1998, emphasizing both English and Chinese, which also increases the interest and motivation of students' learning. Students' results have improved significantly. For English lessons, small-class teaching is implemented. School policies align with education policies in order to strengthen effective education.

**Learning and Teaching Strategies:**

Clear education goals on the personal growth of the 5 basic virtues by means of a balanced curriculum which built on students' ability and interest. Programs like Learning Circles etc. have achieved expected outcome.

**School-based Curriculum:**

1. Electives: 2X. There are 11 electives. Students are encouraged to study the Applied Learning courses.  
2. Curriculum highlights: There are collaborative lesson planning in various subjects. Teachers designed various school based curriculum for students. There is special caring group to cater for learners' diversity.  
There is Applied Learning courses for senior class students.

**Development of Key Tasks:**

Morning reading scheme, extensive reading scheme and subject based reading projects. IT facilities installed in all classrooms, teachers IT competency have met the requirement. Project learning takes place in various subjects, e.g. Liberal Studies, Chinese, English, Travel and Tourism etc. Moral education activities are organized during school hours and extra-curricular activities.

**Career and Life Planning:**

Students have to understand their attitude, strength and weakness. There are vocational internship for senior students. There is vocational English course to cater different students' need.

**Student Support****Whole School Approach to Cater for Student Diversity:**

There is tailored curriculum to cater for learners' diversity. There is independent education planning for students. There are different learning and emotional training.

**Whole School Approach to Integrated Education:**

There is a special team to cater for learners' diversity. The members include guidance master, form masters, subject panels, educational psychiatrist. The school offer, studying skills training, emotional training, social training and vocational training. There is special arrangement for examination.

**Measures to provide adaptation for Learning and Assessment:**

The school puts emphasis on both formative and summative assessments. Assessments are graded in junior English in order to cater for students' diversity.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Cooperation between parents and school: our school values home-school cooperation. Parents' Day, workshops, surveys, etc. are carried out every year to provide child-management skills to parents and to strengthen communication between home and school in order to help students' growth effectively. The PTA has organized several activities for families. It also publishes newsletter and participates in district activities. The PTA also representatives in the IMC to help with the promotion of school matters.</p>
<p><b>School Ethos:</b> The school values discipline. The principle of managing before educating is firmly established. The school rules are strict, yet the school spirit simple. Students should look presentable and behave with discipline. Counseling teachers, the school chaplain and school social workers also offer support for individuals and small groups. Preventive workshops and counseling sessions are also organized. In addition, lunch activities, orientation camps are also organized by the pastoral-care department in order to strengthen students' sense of belonging. Each department works with team spirit and collaboration which offer huge support for students at different growing stages.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> To enhance learning and teaching effectiveness; To enhance teacher professional development.</p>
<p><b>Teacher Professional Training and Development:</b> Emphasizes on enhancing teachers' teaching and learning skills to build the school into a learning community.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
More than 200 activities made up of subject societies, service groups, performance group, sports teams, Christian fellowship and other interest clubs.
<b>School Facilities</b>
<p><b>School Facilities:</b> All classrooms, special rooms and tuck shops were air-conditioned. Broadband network have been installed throughout the school campus.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible toilet.</p>
<b>Others</b>
Caring School Award
<b>Direct Public Transportation to School</b>
<p>Bus: 2F, 3B, 3C, 3D, 3P, 3M, 5C, 5P, 15A, 116, 203E; MTR: Wong Tai Sin or Diamond Hill Station; Mini Public Bus: 19, 19M, 20, 33M, 37M.</p>



聖公會聖本德中學  
S.K.H. St. Benedict's School

No.11, Lam Chung Avenue, Choi Hung Estate, Kowloon

23200011

info@skhsbs.edu.hk

23204470

http://www.skhsbs.edu.hk

**Mission Statement**

The school is committed to providing a quality all round education and helping students to grow and learn in the love of Christ so that they can be well-educated and intelligent young adults who are able to serve the community in the future with integrity and responsibility.

**School Information**

Supervisor / Chairman of School Management Committee	Rev. LAU Wing Kai	
Principal (with Qualifications / Experiences)	Mr. CHENG Ming Keung (Bachelor of Science, Master of Education, Diploma in Education)	
School Type	Aided	Co-ed
School Motto	TO SERVE, BUT NOT TO BE SERVED	
Name of Sponsoring Body	Anglican (Hong Kong) Secondary Schools Council Limited	
Area Occupied by the School	About 2700 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	51	
Total number of teachers in the school	54	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	97%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	52%	
Special Education Training	20%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
6%	11%	83%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science* (S.1-S.2), Integrated Humanities* (S.1-S.2), Computer Literacy* (S.1-S.2), Music*, Physical Education*, Ethics & Religious Studies*, Visual Arts* (S.1-S.2), Physics* (S.3), Chemistry* (S.3), Biology* (S.3), Economics* (S.3), Geography* (S.3), Business Fundamental* (S.3), Chinese History, Liberal Studies* (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Business, Accounting and Financial Studies, Geography, Economics, Health Management and Social Care, Physics, Chemistry, Chinese History, Physical Education (DSE), Tourism and Hospitality Studies, Biology, Ethics & Religious Studies, Music, Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science* (S.1-S.2), Integrated Humanities* (S.1-S.2), Computer Literacy* (S.1-S.2), Music*, Physical Education*, Ethics & Religious Studies*, Visual Arts* (S.1-S.2), Physics* (S.3), Chemistry* (S.3), Biology* (S.3), Economics* (S.3), Geography* (S.3), Business Fundamental* (S.3), Chinese History, Liberal Studies* (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Business Accounting and Financial Studies, Geography, Economics, Health Management and Social Care, Physics, Chemistry, Chinese History, Physical Education (DSE), Tourism and Hospitality Studies, Biology, Ethics & Religious Studies, Music, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	School Based Management \$300					
Other Charges / Fees	-					
Remarks	All subjects, except Chinese and Chinese History, in junior forms are supplemented with English-medium Extended Learning Activities. Core subjects in senior forms will be taught in 5 or 6 groups.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Criteria for S.1 Discretionary Places: Conduct 30%, Academic achievement 30%, Extra-curricular activities 20%, Interview performance 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>The school offers an Orientation Camp and a Bridging Programme in English, Chinese and Mathematics to new students. Our Healthy School Policy Committee will organize various activities such as health lessons, training workshops, seminars, visits for our students.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> We have implemented small class teaching to enhance classroom teaching and learning effectiveness.
<b>School Management Organisation:</b> Implementation of school-based management.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The Incorporated Management Committee is composed of various professional bodies.
<b>School Green Policy:</b> A task force has been set up to provide environmental conservation education and to formulate environmental protection policy.
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> Aim to enhance students' biliterate and trilingual abilities.
<b>Learning and Teaching Strategies:</b> 1. To foster a positive learning attitude; 2. Emphasize quality classroom teaching; 3. Emphasize all round education; 4. Organize local and non-local study tours and educational visits; 5. A diversified school curriculum including well established programmes on 'Liberal Studies', 'Integrated Humanities' and 'History & Culture'.
<b>School-based Curriculum:</b> 1. Electives: 2X. We offer six subjects for both electives, students can choose one subject for each electives. 2. Curriculum highlights: We offer Integrated Humanities, History and Culture as well as Liberal Studies in our junior school-based curriculum.
<b>Development of Key Tasks:</b> Reading Award Scheme' organized by the library and different subject groups; 'Morning Reading Scheme'; 'Teachers' Recommended Reading List' etc.
<b>Career and Life Planning:</b> We have set up Life Planning Committee to assist students to formulate a life plan for their development in studies or work. To achieve this, we have helped students understand themselves and establish their goals. We have also arranged seminars, site visits, individual and small group counselling to facilitate students in planning for their future. Furthermore, we have organized educational tours to Taiwan, Mainland China and Macau to enable students to learn about the information of studying abroad.
<b>Student Support</b>
<b>Whole School Approach to Cater for Student Diversity:</b> A Task Force has been set up to cater for the diversified needs of students with different backgrounds and learning abilities.
<b>Whole School Approach to Integrated Education:</b> We have established Student Support Team co-ordinating all the work and resources involved in offering both general and specific support to different individual students with special needs.
<b>Measures to provide adaptation for Learning and Assessment:</b> There are continuous assessments and an examination in each semester.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The PTA organizes a variety of educational and recreational activities to enhance the cooperation and communication between the school and the parents.
<b>School Ethos:</b> Emphasize moral education and promotion of Christianity.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To enhance students' academic performance; 2. To strengthen teachers' professional development; 3. To promote a pro-active reading habit among students; 4. To foster a loving and caring culture in the school.
<b>Teacher Professional Training and Development:</b> There are three 'Staff Development' Days every year to help teachers refresh themselves or update themselves on relevant educational issues. Also teachers who enrolled on professional training programmes will be subsidized.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Including the Student Union, there are altogether 26 different academic clubs and interest groups. The school has put a lot of emphasis on uniform groups and community services. The school encourages students to participate in at least one extra-curricular activity.
<b>School Facilities</b>
<b>School Facilities:</b> School facilities include air-conditioning in all classrooms, special rooms and the school hall. Besides, classrooms have been equipped with computers and LCD projectors to incorporate the use of information technology in classroom teaching and learning. Apart from laboratories and special rooms, we have an Information Technology Learning Centre, Multimedia Resource Centre, Student Activity Centre, Chinese and Liberal Studies Resource Centre, English Self Access Centre and Computer Room.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Not provided.
<b>Others</b>
Great emphasis has been put on all round education. To achieve this, we have organized different kinds of extra-curricular activities, study tours and educational visits for our students so as to help broaden their horizons and encourage them to participate in community services. In the first Outstanding Election in Kowloon Region, one of our students has been awarded 'Top Ten Outstanding Student'. Implement small-class teaching to allow more attention for individual students.
<b>Direct Public Transportation to School</b>
Accessible by bus and MTR.



聖文德書院

St. Bonaventure College & High School

47 Sheung Fung Street Tsz Wan Shan

23238217

23228786

office@sbc.edu.hk

http://www.sbc.edu.hk

### Mission Statement

Our school is a Catholic secondary school following the Franciscan Spirit in education. We strive to build up a pleasurable learning environment, and motivate our students to learn with a humble attitude so as to achieve wisdom. We aim to provide a holistic education with equal emphasis on the spiritual, moral, intellectual, physical, social and aesthetic development of the students.

### School Information

Supervisor / Chairman of School Management Committee	Rev. Fr. Stephen Chan		
Principal (with Qualifications / Experiences)	Mr Law Wai Nam (MA in Education (School Leadership & Management), BSSc (Hon), Dip Ed)		
School Type	Aided	Co-ed	
School Motto	Ubi Humilitas, Ibi Sapientia (Latin)		
Name of Sponsoring Body	Minister of Order of Friars Minor		
Area Occupied by the School	About 6000 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	56	
Total number of teachers in the school	58	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	97%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	41%	
Special Education Training	52%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
12%	14%	74%

Year of Commencement of Operation	1970
Incorporated Management Committee	Established
Student Union / Association	Yes

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Religious Education, Physical Education, Liberal Studies (S.3)
	English as the medium of instruction	English Language (including Language Across Curriculum), Mathematics, Integrated Science (including Physics, Chemistry, Biology)
	Adopt different medium of instruction by class or by group / school-based curriculum	Geography, History, Life and Society* (S.1-S.2), Economics (S.3), "Business, Accounting & Financial Studies" (S.3), Computer Literacy, Music, Visual Arts
S.4 - S.6	Chinese as the medium of instruction	Liberal Studies, Chinese Language, Ethics and Religious Studies, Information and Communication Technology, Geography, Chinese History, History
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology
	Adopt different medium of instruction by class or by group / school-based curriculum	Economics and "Business, Accounting & Financial Studies"

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Religious Education, Physical Education, Liberal Studies (S.3)
	English as the medium of instruction	English Language (including Language Across Curriculum), Mathematics, Integrated Science (including Physics, Chemistry, Biology)
	Adopt different medium of instruction by class or by group / school-based curriculum	Geography, History, Life and Society* (S.1-S.2), Economics (S.3), "Business, Accounting & Financial Studies" (S.3), Computer Literacy, Music, Visual Arts
S.4 - S.6	Chinese as the medium of instruction	Liberal Studies, Chinese Language, Ethics and Religious Studies, Information and Communication Technology, Geography, Chinese History, History
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology
	Adopt different medium of instruction by class or by group / school-based curriculum	Economics, "Business, Accounting & Financial Studies"

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	Annual electricity fee for IT maintenance and replacements: \$100					
Other Charges / Fees	Exercise Books (according to the needs of students)					
Remarks	A wide range of Other Learning Experiences with both lessons (Music, Visual Art, Religious Education and Physical Education), and quality-based co-curricular activities (Talent Shows, Sports Days, Music Concerts, Community Services Schemes, Experiential Learning and Site Visits) are offered. The activity plan will be evaluated and amended yearly to cater for the needs of students.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic result (50%), Interview performance (20%), Conduct (15%), ECA &amp; Awards (10%), Religion and Connection (5%)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To establish a close relationship between the parents and the school, help new students understand the school, reinforce students' sense of belonging to the school and develop good relationship among students, the Counseling and Guidance Department of our school holds an Orientation Day and Orientation Camp for both the new students and parents in August, as well as the Orientation Workshop for all the Form One students in September every year. Besides, we arrange a two-week Bridging Course for students to adapt to the curriculum and change of medium of instruction. The school implements the "Healthy School Policy", with the aim of helping our students to form healthy life concepts through lessons and talks, extra-curricular activities and other learning experiences. Physical Education teachers and Health Education Committee teachers take care of the health condition of students. They frequently provide relevant information and guidance. The school provides lunch service and has joined the "Eat Smart School Accreditation Scheme".</p>

**School Characteristics****School Management****School's Major Concerns:**

- (1) Develop our school as a language education centre of excellence.
- (2) Foster Whole-person development, implement life education.
- (3) Nurture Self-Regulated Learning, enhance teaching and learning effectiveness.

**School Management Organisation:**

Under the leadership of Incorporated Management Committee, communication with stakeholders is viable through various administrative groups such as the Academic Committee, School Executive Committee, Parent-Teacher Association and Student Union, so as to ensure the quality of education. The system of self-evaluation and accountability is implemented to ensure the quality of teaching and learning, and realization of the concept "Plan, Implement & Evaluate".

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee consists of fifteen members, including the Supervisor, Principal, affiliated primary school Principals, retired Principals, parents, teachers, alumni and independent members.

**School Green Policy:**

Implementing environmental conservation education is an important mission to inculcate Franciscan spirits in students of St. Bonaventure College & High School. The school has established Environmental Education Co-ordination Group and formulated the Environmental Education Policy. The Environmental and Conservation Funds have been fully utilized to enhance the environmental conservation education, such as implementing Solar Power Education Program and set up an Environmental Ambassadors Program. We have been awarded the Green School Award and the Sustainable Development Community Project Award. We hope our students can learn to treasure Mother Nature through the participation in the above projects.

**Learning and Teaching Plan****Whole-school Language Policy:**

All along, the school puts emphasis on "Biliteracy and Trilingualism". Our major concerns are: 1) Enrich the language learning environment; 2) Make use of the opportunities from the fine-tuning of MOI to increase Extended Learning Activities in English; 3) Raise the language proficiency of the teaching staff. The school provides a broader coverage of English learning environment for students with the ability. Mathematics and Integrated Science are taught in English in junior forms so that students can adapt to English-medium senior secondary subjects. The school uses the Attainment Test results to allocate students to appropriate medium of instruction classes. The school has set up a mechanism for students to be promoted to Form 2 and Form 3 classes with more subjects taught in English. Our substantial arrangement to upgrade the language proficiency of students includes split-class teaching for secondary one to six English; split-class teaching for English-medium Mathematics; school-based English curriculum reform, in order to promote interactive learning; assessment for learning to promote English learning; the implementation of Language-Across-Curricular English learning activities; setting up of Language Across Curriculum subjects to increase opportunities for students' exposure to English; after-school English enrichment classes and the extra-curricular activities in enhancing language learning. There are bridging courses in English for primary six students allocated to our school to enable them to adapt to changes in the medium of instruction.

**Learning and Teaching Strategies:**

Through learning circle & collaborative lesson planning, our teachers design interactive lessons, which have a variety of learning activities and are related to daily application for our students. Students are encouraged to participate, collaborate, communicate and create in order to construct knowledge by themselves. Besides, our teachers provide learning activities of different levels to cater for learners' diversity. Teachers make use of continuous and different modes of assessment to give feedback on students' learning, so as to promote assessment for learning. Students are motivated to learn through projects, site visits, experiential learning, social services and self-learning on the web. In this way, it is hoped that students' self-learning habits and life-long learning skills will be developed. In accordance with the school 3-year development plan, the preparation for NSS curriculum is consolidated and implemented in order to ensure smooth transition. The school has adopted the block-timetabling schedule so as to offer flexibility for students to choose the subjects that they are interested in.

**School-based Curriculum:**

1. Electives: 2X. We offer 10 elective subjects, totally 12 groups, divided into 2 blocks, for our students to choose with reference to their ability and interest. Students can choose 2 electives across different key learning areas.
2. Curriculum highlights: Our school-based curriculum is broad and balanced, and we provide our students with a variety of subjects so that they can have whole-person development and learn for life. We have curriculum tailoring so as to provide learning activities of different levels for our students and cater for learners' diversity. Besides the acquisition of knowledge, our curriculum also emphasizes the cultivation of values and the mastery of generic skills. In addition to the core curriculum, extended curriculum is provided to further develop students' potential and cater for learners' diversity. For NSS core subjects: English, Chinese, Mathematics & Liberal Studies, we arrange small group learning so as to strengthen the care for learners' diversity.

**Development of Key Tasks:**

The implementation of the four key tasks enables students to develop independent learning ability and learn for life. Reading to learn: through the co-operation of the Reading Promotion Team, Library and KLA Extensive Reading Programmes, and Reading Period, students can learn reading skills and form reading habits. IT in education: Effective application of e-learning platform to encourage students to collaborate, communicate and create more. Project learning: F.1 to F.6 students have to do Cross-curricular Projects, and Liberal Studies carry out Independent Enquiry Study, so that they can learn to search for information, analyze the information, organize and present the project, and collaborate with others. Our School puts strong emphasis on Civic and Moral Education. Besides integrating this aspect into the curriculum of different subjects systematically, our School conducts different thematic morning assembly speeches every week. On top of these, we currently utilize external resources to provide students with various types of educational activities such as visits to the Legislative Council and overseas exchange tours.

**Career and Life Planning:**

The 3 components of life planning are self-understanding and development, career exploration and career planning and management. Our school offer comprehensive careers education and programs about the 3 components mentioned above. School-based life planning lessons are provided for F.1 to F.6 students. We offer plenty of opportunities for our students to explore the world of work through visiting work places, job shadowing programs and mentorship scheme programs. We provide different kinds of talks/seminars and workshops for our students and parents to make well-informed decisions. Most of our F.6 students choose to continue their further studies in a local university or tertiary education institute. Some will choose other multiple pathways in accordance with their interest, e.g. study in the Mainland or Taiwan.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Split-class teaching is implemented in English, Chinese and Mathematics in different forms and the method of splitting is based on the examination results. A tailored class-based curriculum is offered in order to cater for learning diversities in students. Curriculum (English Language, Chinese Language and Mathematics) for academically-gifted students is offered to F.1 to F.3 students after school. We also provide remedial tutorials for students. The Counselling and Guidance Committee makes use of the Learning Support Grant for Secondary Schools (LSGSS) to carry out a whole-school plan to cater for students with special educational needs. We also employ assistant teachers and buy outside services to support them. In addition, we have a plan to arrange our teachers to receive training in this area to support students further.

**Whole School Approach to Integrated Education:**

Our support team includes counseling master, Special Educational Needs Coordinator, school social worker, counselors and counseling teachers. We implement the Whole School Approach to integrated education. Learning Support Grant is mainly spent on employing counselors, clinical psychology service, and speech therapy service and interest classes for exploring students' talent. In addition, our school participates in the Student Mental Health Support Scheme and Jockey Club Autism Support Network. We also implement the Individualized Education Program for some SEN students.

**Measures to provide adaptation for Learning and Assessment:**

The school puts emphasis on "Assessment for Learning" and "Assessment of Learning". Apart from internal tests and examinations, various modes of assessment are adopted such as project learning, journals, and peer observation. The strategies include students' self-evaluation, peer learning and teachers' evaluation, so as to improve the effectiveness of teaching and learning.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> In cooperation between parents and our school, the PTA supports our school's development and sponsors equipment such as chairs in the school hall, ventilation fans, drinking fountain and air-conditioning facilities. Besides, the PTA has set up a PTA Scholarship to award students' remarkable achievement. The PTA also organizes the Respect Teachers Campaign. In order to achieve the aim of home-school co-operation, the PTA also organizes different activities for the parents, teachers and students to join, such as annual outing, barbecue night, 2nd-hand book bazaar and talks for parents. Meanwhile, parents also offer voluntary services such as student lunch tasting, being on duty in the Parents Resource Centre during lunch time, distributing 2nd-hand school uniform for the needy, accompanying students to the Hong Kong Speech Festival and concerts and assisting in handling lost property of students. Also, PTA publishes Newsletters every year to promote home-school cooperation.</p>
<p><b>School Ethos:</b> Discipline and counselling are implemented simultaneously with a whole school approach. Teachers make every effort to help students to cultivate appropriate attitudes and values, including self-respect, self-discipline and independence. The school has established the Student Development Committee to act as a bridge between form-teachers and various departments, to coordinate various activities to enhance the care and counselling for the students. In order to strengthen the love and care for students, reinforce the liaison with parents, the school implements the "Double Form-teacher System" in F.1 to F.5. There are plans to cultivate "class spirit" by arranging class level competitions. In addition to strengthening the cohesion among students, these activities can let the form-teachers have better understanding of the students so that they can help students to build positive values and attitudes.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> The three major concerns of school development are to develop our school as a language education centre of excellence, foster Whole-person development and implement life education, nurture Self-Regulated Learning in order to enhance teaching and learning effectiveness. We hope our students can learn to love and love to learn. We strive to grasp the opportunity of the Fine-tuning of the Medium of Instruction Policy and nurture our students to be bi-lingual and develop them to be future leaders with a global view.</p>
<p><b>Teacher Professional Training and Development:</b> Three staff development days are held annually. In addition, teachers are encouraged to attend various seminars and undergo further development and reach the goal of having 150 staff development hours in three years. Our teachers join the School-based Support Services, focusing on the curriculum goals with reference to content, pedagogy and assessment; reflecting on and improving their own practices both inside and outside the classroom.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>There are 40 regular ECA clubs and groups, as well as many co-curricular activities arranged to cater for the diversified needs of students. A wide range of ECAs are launched and coordinated by the LWL Committee. We have outstanding performances in IT, uniform groups, sports and the school band; these groups are the award winning teams of many joint school competitions. Through participating in ECA activities and events, students can develop their generic skills, as well as values and attitudes. The emphasis of group service scheme for F.1 and F.3 students is to cultivate their self-discipline and the sense of belonging to our school, whereas, the "One Life, One Sport, One Art" scheme is to establish a whole-person development for every F.1 or F.2 student. In NSS, the curriculum of Other Learning Experiences is implemented to enrich students' school life, develop their potential, as well as nurture positive values and attitudes.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> 34 Classrooms, 6 Laboratories (IT, Biology, Chemistry, Physics, Science), Hall, Library, Co-teaching Room, Music Room, Student IT Development Centre, Computer Room, Geography Room, English Corner, Student Activity Centre, Student Association Office, PTA Resources Room, Counseling Room, Study Room.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp and Accessible lift.</p>
<b>Others</b>
<p>The school re-structured the number of classes and has constructed additional classrooms so as to make room for small group learning. Our NSS curriculum emphasizes the elements of interactivity, variety and daily application. We have designed the curriculum of school-based Other Learning Experiences and prepared the electronic Student Learning Profile so as to enrich students' learning experiences and record students' achievement.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 15A, 5C, 2F; Mini-bus: 37M, 20.</p>



香港神託會培敦中學  
Stewards Pooi Tun Secondary School

162 Hammer Hill Road Wong Tai Sin

23265211

23201344

info@pooitun.edu.hk

http://www.pooitun.edu.hk

**Mission Statement**

We aim to provide an all-round, holistic Christian education, focusing on the spiritual, moral and academic needs of our students. At the same time, our goal is to engender in our students independent and critical thinking and to empower them with a global perspective.

**School Information**

Supervisor / Chairman of School Management Committee	Ms. PANG Chau Sheung		
Principal (with Qualifications / Experiences)	Ms. LAM Pui Yee ((Chief Executive's Award for Teaching Excellence), MEd (CUHK), MA (HKUST), PGDE (HKU), BBA (CUHK))		
School Type	Aided	Co-ed	
School Motto	Shine like stars in the universe as you hold out the word of life (Philippians 2:15-16)		
Name of Sponsoring Body	Stewards Ltd.		Year of Commencement of Operation
Area Occupied by the School	About 5000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	55
Total number of teachers in the school	59
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	98%
Bachelor Degree	100%
Master / Doctorate Degree or above	56%
Special Education Training	25%
Years of Experience (% of total number of teachers)	
0 - 4 years	15%
5 - 9 years	10%
≥10 years	75%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, History, Geography, STEM-IT, Religious Studies & Life Education Music, Visual Arts, Physical Education S.1 & S.2: Putonghua, STEM-Technology S.3: Economics, Business, Accounting and Financial Studies (BAFS)
	English as the medium of instruction	English Language S.1 & S.2: Mathematics, Integrated Science
	Adopt different medium of instruction by class or by group / school-based curriculum	S.1 & S.2: Chinese Language (PMI) S.3: Mathematics, Integrated Science (Physics, Chemistry and Biology)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, History, Chinese History, Geography, Economics, Business, Accounting and Financial Studies (BAFS), Visual Arts, Information and Communication Technology, Religious Studies & Life Education, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Physics, Chemistry, Biology

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, History, Geography, STEM-IT, Religious Studies & Life Education Music, Visual Arts, Physical Education S.1 & S.2: Putonghua, STEM-Technology S.3: Economics, Business, Accounting and Financial Studies (BAFS)
	English as the medium of instruction	English Language S.1 & S.2: Mathematics, Integrated Science
	Adopt different medium of instruction by class or by group / school-based curriculum	S.1 & S.2: Chinese (PMI) S.3: Mathematics, Integrated Science (Physics, Chemistry and Biology)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, History, Chinese History, Geography, Economics, Business, Accounting and Financial Studies (BAFS), Visual Arts, Information and Communication Technology, Religious Studies & Life Education, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Physics, Chemistry, Biology

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	Special Collection & Air-Conditioning Fee \$310 (F.1-F.5), \$210 (F.6)					
Other Charges / Fees	-					
Remarks	<p>Our school provides different Senior Secondary Applied Learning Courses for students to enrich their learning such as Aviation Studies, Child Care and Education, Food and Beverage Operations, Fundamental Cosmetology, Hospitality Services in Practice, Image Design, Dance and Drama, Western Cuisine.</p> <p>English Classes are grouped into 5 groups according to ability among all senior forms for enhancing learning effectiveness.</p> <p>Chinese Language, English Language and Mathematics classes of all senior forms are grouped according to ability.</p>					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Academic potential and learning attitude 50%, Conduct 20%, Potential in both Physical and Artistic development 15%, Performance in Interviews (Chinese, English) 15%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Every year, we start with the S.1 Adjustment Programme in the Pre-S.1 Summer Holiday, which helps S.1 students adapt to new learning environment. The programmes range from Adventure Training Camp, Self-access Learning Programme, Chinese, English, Maths and Science Course, IT Learning Class and Orientation Day. We also hold a Parents Sharing Night of the Pre-S.1 students for better communication with parents.</p> <p>We endeavor to foster in our students a healthy lifestyle by including Life Education as curriculum. The course covers topics like Personal Growth, Sex Education, Food and Nutrition as well as Consumer Education. We constantly organize talks and workshops on Healthy Life Style which are hosted by professional social workers, nurses and nutritionists. Through Physical Education and Co-curricular Activities, students' potential can be discovered and nurtured, and their interest in sport can be strengthened.</p>

**School Characteristics****School Management****School's Major Concerns:**

With creative minds, and language proficiency,  
 With humble hearts, and gratitude,  
 We search every avenue, every clue,  
 For the naked truth is what we pursue.

**School Management Organisation:**

Our school established the Incorporated Management Committee in 2009. It is formed by representatives of parents, alumni, teachers and our sponsoring body.  
 Through the "whole-school distributive leadership approach", our school set up different departments to supervise, lead and support the management of the school.  
 Our staff appraisal system operates in two ways: both top-down, and bottom-up, in order to enhance the efficiency of the management.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Please refer to school website:  
<http://www.pooitun.edu.hk>

**School Green Policy:**

We strikes our best in keeping our campus green. Through various Gardening Clubs and horticulture activities, field trips and environmental protection related activities, we are working hard to preserve the environment. We have also joined the Construction of Green Building Project and we set up the Firefly House in our campus to let students learn more about the ecosystem.

**Learning and Teaching Plan****Whole-school Language Policy:**

(i) Facilitating our students to be Bi-literate and Tri-lingual is always the school's emphasis. Through local and offshore experiential activities, the school has endeavored to create a language environment favorable for English and Mandarin learning.

(ii) Medium of instruction:

- a) Mathematics and Science subjects mainly in English;
- b) PSHE subjects mainly in Chinese.

Rationale:

a) As the subject nature and terminology of Science and Mathematics are mostly in English, using English to teach these subjects can keep our students abreast of the international trend and thus help facilitate students' further studies and career

b) Whereas most of the teaching and learning materials of PSHE subject are in Chinese, using Chinese to teach PSHE subject can enhance students' interest and motivation

(iii) English Enhancement Scheme: With school based curriculum, measures to cater for different learning abilities as well as diversified activities, the English Department has uplifted students' English proficiency successfully.

(iv) English Enhancement includes English Learning Groups (conducted by our NET), English Tutorial Class, Phonics Class.

(v) One class from F.1 to 2 use PTH as medium of instruction in learning Chinese.

**Learning and Teaching Strategies:**

We believe that all students are unique and they can realize their full potential. We adopt an all-round approach to teaching and learning which encourages self-motivation, understanding, creativity and character development. We seek to provide the best opportunities for the formation of positive values and attitudes and for the development of skills and competencies through our diverse learning programmes. The school curriculum also aims at providing all students with opportunities to develop to their full capacity through IT and E-learning as well as interactive learning platform.

**School-based Curriculum:**

1. Electives: 2X. Students can choose their favourite subjects among different streams according to their own ability and interests. We provide 10 elective courses including Arts, Science and Business Studies.

2. Curriculum highlights: The school curriculum aims at providing all students with opportunities to develop to their full capacity. The curriculum offers a diverse range of school-based material catering for students of all levels of ability.

**Development of Key Tasks:**

Life Education: The school puts strong emphasis on Life Education through exemplary conduct, proper attitudes and correct values. Through our renowned and award-winning 6-year life education programme, we advocate strong communication and interpersonal skills to promote harmony, mutual respect, appreciation and peace among humankind.

**Career and Life Planning:**

We provide a variety of career guidance, training and workshops to enhance students' awareness of their career planning. We are dedicated to provide students support to plan and start their career exploration early with the form-based career guidance.

**Student Support****Whole School Approach to Cater for Student Diversity:**

We strive hard to build a campus with love, care and support for all students. With an established counseling system in place, we offer ongoing individual guidance to benefit students who might need it, helping them to build their self-confidence, overcome challenges and enjoy their school lives.

**Whole School Approach to Integrated Education:**

We adopted the Whole School Approach to establish a campus with love, care and support for all students especially those with special care and needs. With an established counseling system in place, we offer ongoing individual guidance to benefit students with special needs. Through the assistance of all staffs of our school, the education psychologists from the EDB and speech therapists, comprehensive assistance is provided for all students in need.

**Measures to provide adaptation for Learning and Assessment:**

Continual and diversified assessment is adopted in our assessment system. With participation in international and local assessment and examinations, students board their horizons to meet international standards.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Our Teachers Parents Association has been established since 1999 and we constantly organize activities and events for parents to participate in our policy making and share the happiness of their children.
<b>School Ethos:</b> We believe "example is better than precept" and, as teachers, we strive hard to enhance students' life education through exemplary conduct, proper attitudes and correct values. Through our renowned and award-winning 6-year-life education programme, we advocate strong communication and interpersonal skills to promote harmony, mutual respect, appreciation and peace among humankind.
<b>Future Development</b>
<b>School Development Plan:</b> Our school puts strong emphasis on both Life Education, and on enhancing students' academic performance. Our motto for this year is "With creative minds, and language proficiency, With humble hearts, and gratitude, We search every avenue, every clue, For the naked truth is what we pursue." Equipped with language proficiency and creativity, We pursue the truth." In terms of Life Education, the class teachers actively advocate strong communication and interpersonal skills to promote harmony, mutual respect and appreciation in class. With the Pastoral Care Teams, we foster love and care among the campus. We promote the STEM-learning to encourage our students to pursue the truth. Catering for learning diversity, we target to instill a thirst for knowledge, develop strategies for effective learning and pave way for academic achievement.  We joined different programmes in order to provide opportunities for our students to plan their career paths in advanced. We have our alumni-mentoring programme brings together our students and alumni in purposeful, mutually rewarding relationships, provide support and career guidance to current students. We sincerely hope our students can study hard and be serious in their learning.
<b>Teacher Professional Training and Development:</b> To facilitate sharing among peers, regular teacher-sharing sessions and development programmes are held each year. For professional development, our school has carried out the Peer Observation and Assessment on teaching during the past few years. Also, many of our staffs participate in EDB curriculum planning, the committee of the Public Examination Board and Professional Teachers' Union, which helps our colleagues update the latest educational trends. We are keen on sharing with other educationalists and our staffs have always been invited to be speakers in many educational seminars and workshops.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
We emphasize co-curricular activities as an important part of an all-round education. We run over 50 clubs, teams and interest groups in different aspects including social service, academic, arts, physical education and uniform teams. Students are encouraged to take an active part in these co-curricular activities to enrich their school life.
<b>School Facilities</b>
<b>School Facilities:</b> Air-conditioning and internet network are installed in the auditorium, 24 classrooms, 13 special rooms, STEM Innovative Lab, Liberal Studies learning centre, DT room, VA room, HE room, Music room, English room, students' activity room and laboratories throughout the school. To promote the use of information technology, all classrooms and special rooms are equipped with advanced and comprehensive support facilities such as Fiber-Optic broadband, Wi-Fi facilities, infrared wireless microphone system, LCD projectors, visualizers and computers. Our school provides more than 200 tablet computers allowing 4 classes of students to learn interactively with the aids of the gadgets at the same time. Students' self-learning is encouraged with the installation of Visual Desktop Infrastructure among all computers in the classrooms and library.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
Bus: 116, 203E, 3B, 3D, 3M, 3P, 5. MTR: Choi Hung Station Exit C2 or Diamond Hill Station Exit C. Mini Bus: 19A, 19M, 72, 79M.



德愛中學

Tak Oi Secondary School

8 Tsz Wan Shan Road Kowloon

23238504

27261153

school@takoi.edu.hk

http://www.takoi.edu.hk

### Mission Statement

The school motto 'Truth and Love' embodies our mission to provide an all-round Christian education to enable our students to learn and grow in a harmonious and supportive environment. It is also our aim to cultivate in them a good sense of social responsibility and a genuine passion to serve.

### School Information

Supervisor / Chairman of School Management Committee	Sister Lau Wai Lan, Rossetti, MIC	
Principal (with Qualifications / Experiences)	Ms Wong Sau Ping, Kitty (BA (HKU), MA (CUHK))	
School Type	Aided	Girls
School Motto	Truth & Love	
Name of Sponsoring Body	Missionary Sisters of the Immaculate Conception	
Area Occupied by the School	About 5000 Sq. M	Religion Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	50	
Total number of teachers in the school	54	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	51%	
Special Education Training	19%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
19%	17%	64%

Year of Commencement of Operation	1970	
Incorporated Management Committee	Established	
Yes	Student Union / Association	Yes

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Ethics and Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Technology & Living, Computer Literacy, Visual Arts, Music, Physical Education, Science (S.1-S.2), Biology (S.3), Business & Economics (S.3), Chemistry (S.3), Geography (S.3), History (S.3), Physics (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	Extended Curriculum (S.2 & S.3)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Visual Arts (S.6), Ethics and Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Biology, Business Accounting & Financial Studies, Chemistry, Economics, Geography, History, Information & Communication Technology, Mathematics Extended Part Module 2, Technology & Living, Physics, Music (S.4-S.5), Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Ethics and Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Technology & Living, Computer Literacy, Visual Arts, Music, Physical Education, Science (S.1 & S.2), Biology (S.3), Business & Economics (S.3), Chemistry (S.3), Geography (S.3), History (S.3), Physics (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	Extended Curriculum (S.2 & S.3)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Ethics and Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Biology, Business Accounting & Financial Studies, Chemistry, Economics, Geography, History, Information & Communication Technology, Mathematics Extended Part Module 2, Technology & Living, Physics, Music (S.4 & S.5), Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$90					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	-					
Other Charges / Fees	School document application or replacement fee: Student Card HK\$10, Report Card HK\$25, Transcript/Testimonial HK\$25, Self Development Award Scheme Booklet HK\$10, Student Learning Profile HK\$25					
Remarks	<p>Different Student Growth Teams have been set up to plan and co-ordinate various programmes and activities under the Five OLE areas, namely Moral and Civic Education, Community Services, Career-related Experience, Aesthetic Development and Physical Development to enhance an all-round development of our students.</p> <p>There are various enrichment and enhancement classes in different forms to help students learn effectively in various subjects and to enable them to stretch their potentials.</p>					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Apart from academic achievement and interview performance, conduct, extra-curricular activities, prizes and awards will also be considered.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation activities are organized to help our S.1 new comers and their parents to better adapt to the new school environment. S.1 Orientation programmes are normally held in July and August. An S.1 English Foundation Programme as well as an S.1 English Bridging Programme are also offered during the summer holidays aiming at preparing the S.1 students for their learning through English.</p> <p>The school constantly sees to the campus hygiene and healthy eating habits among students. The school aims to foster a culture that promotes students' spirit of love and care and pays close attention to their physical and mental wellness.</p>

**School Characteristics****School Management****School's Major Concerns:**

We work towards the cultivation of the "Truth" and "Love" spirit as well as a 'joyful' and 'thanksgiving' heart through the provision of a rich array of learning experiences both inside and outside class, aiming at enhancing students' potentials as well as their life-long learning capabilities to prepare and equip them to become young able women with good values and character to work for the development of the human world.

**School Management Organisation:**

Communication is the key in our management principle. Communication channels between the management board and all staff members are always available and welcome. Different advisory groups and consultative committees have been formed to give advice and feedback to the school. The whole school collaborates closely together, under the atmosphere of mutual trust, respect and open-mindedness, to provide quality education for our students.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee of Tak Oi Secondary School was established on 3 August 2015. Regular meetings are held throughout the year to discuss school policies and direction of the school.

**School Green Policy:**

Students share the responsibility for conserving the environment: Students can learn planting at our Organic Farm and Roof Garden, which enhances the inter-relation between human and nature. Moreover, students have the opportunity to practice recycling at school through the use of recycling containers.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school strives to develop the bilingual and trilateral capacity of our students. Students are encouraged to take part in various forms of internal and external language-related activities. English continues to be the medium of instruction except for Chinese subjects, Ethics & Religious Education and Visual Arts (S.6). We make efforts on creating an English-rich environment so that students can use the language in their school life.

**Learning and Teaching Strategies:**

The school's learning-and-teaching policy aims to enhance effectiveness in both learning and teaching with due focus on the essential elements of an effective lesson - lesson preparation, student engagement and consolidation. Teachers are enthusiastic to join seminars and courses for professional development and apply flexibly various pedagogies to suit the different needs and interests of the students. The school curriculum has been under constant review to be in line with the development of the society, the needs of students and the changes in education reforms. For promoting whole-person and balanced development of students, the school offers a wide range of "Other Learning Experiences" opportunities to students. Different subject departments will incorporate various reading elements into their curriculum to widen the reading scope of the students.

**School-based Curriculum:**

1. Electives: 2X and 3X. Business, Accounting & Financial Studies, Biology, Chemistry, Chinese History, Economics, Geography, History, Information & Communication Technology, Physics, Technology & Living, Visual Arts, and Mathematics Extended Part Module 2
2. Curriculum highlights: To cope with the challenges of the 21st century and to cultivate whole-person development, the school provides some school-based elements in various subjects and other learning opportunities such as Ethics and Religious Studies, Junior Liberal Studies, S.2 & S.3 Extended Curriculum (STEM and Languages Education), S.1-S.3 Reading lessons and Activity lessons etc.

**Development of Key Tasks:**

1. Learning and Reading Skills: In order to promote self-regulated learning, we equip students with the different learning skills necessary for the verbalization of ideas to consolidate and regulate their own learning. Students are given a good variety of meaningful reading activities to enhance their ability to read and to learn.
2. Information Technology: We have a well facilitated campus. We have upgraded our school network and refurbished the Multi-media Learning Centre for the convenient use of teachers and students. With the availability of the e-learning platform and various tools, students are encouraged to develop effective self-directed learning both inside and outside class time.
3. Moral and Civic Education: A good sense of moral and civic responsibility is cultivated through class building, leadership training, and the reinforcement of good habits and values. A good degree of exposure through various learning experiences also helps heighten students' awareness and self-understanding, which enables them to better develop their potentials and become wise decision-makers.
4. Leadership Development: In order to promote students' leadership capacity and responsibility, students are to undergo meaningful learning experiences. Besides taking up responsibilities to serve their fellow school-mates, they are given chances for inter-school interflow/exchanges and various training opportunities to enhance experience and widen exposure.

**Career and Life Planning:**

To enhance career and life values, a major concern of the school in the three-year (2018-2021) development theme is to nurture in our students the necessary skill, knowledge and values to enhance their self understanding and to stretch their potentials through a good variety of learning activities. With good exposure and empowerment, our students not only set goals for themselves but also are resilient as well as competent enough to face future life challenges.

**Student Support****Whole School Approach to Cater for Student Diversity:**

All the teachers see closely to the learning diversity of students and strive to cater for their needs through material design, group activities as well as personal care and attention. In case of special need, a clear referral system is in place to facilitate the class teacher, the Student Growth Committee personnel and the school social workers to work together to provide help and support services.

**Whole School Approach to Integrated Education:**

Our school adopts the Whole School Approach to cater for the students with special educational needs. The Student Care Team is responsible for the co-ordination of available resources to provide intensive support to them. Regular meetings for planning and evaluations are held with parents and students concerned in order to raise the effectiveness of the measures taken. A comprehensive support is introduced to develop the strengths and potentials of our students with special educational needs.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities. One additional Chinese Culture lesson for NCS students for learning Chinese History and Culture is provided.

**Measures to provide adaptation for Learning and Assessment:**

The performances of the students in their everyday learning activities and in examinations constitute their academic assessment records. In addition to test and quiz results, students are also assessed continuously through the diverse learning experiences they are engaged in, e.g. assignments, lesson preparation, class participation, project work as well as field study and visit reports.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The school organises various parents' days and parents' nights to build close liaison with parents, and facilitate co-operation in nurturing students' development. The Parent-Teacher Association (PTA) organises different talks, picnics and tea gatherings in order to strengthen the family bonding and enhance the sharing culture among parents. The PTA also offers numerous scholarships and prizes to encourage the all-round development of students.
<b>School Ethos:</b> To live up to our school motto "Truth and Love", we always endeavour to provide a caring and supportive learning community for our students. Workshops, seminars, class teachers' periods, school assemblies are some good examples of activities which help the growth and development of our students. It is also our major focus to nurture in our students a good sense of responsibility and belonging, as well as an appreciative attitude to everything around them.
<b>Future Development</b>
<b>School Development Plan:</b> The 3-year (2018-2021) Development Theme is "Deepening Sustainable Learning Capability – Making A Difference". Our development direction is to equip our students with the necessary knowledge, skills and values to become effective, confident, expressive and self-regulated learners. Through meaningful learning experiences, students will develop their personal aspiration and a wholesome character.
<b>Teacher Professional Training and Development:</b> The school attaches great importance to teacher training and their professional development. School-based training workshops, scheduled on the Staff Development Days, reinforce various skills and areas of knowledge as well as help echo the major concerns of the year. Our teachers are all keen professionals actively involved in different development courses, seminars, and workshops.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are around 30 extra-curricular activities (ECA) groups. Besides, civic, moral and religious programmes, outings, visits and study tours are organized to enrich the school life of our students.
<b>School Facilities</b>
<b>School Facilities:</b> Air-conditioned Classrooms, Music Room, Computer Room, Study Room, Library, Multi-media Learning Centre, Student Activity Centre, Activity Room, English Learning Centre, School Social Worker's Room, Meeting Room, Conference Room, Religion Room, Chapel, First Aid Room and School Hall, Basketball Court, Volleyball Court, Roof Garden, Grotto, Lift and Toilets for the Disabled are also provided.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
Please refer to our school website.
<b>Direct Public Transportation to School</b>
Bus: 2F, 3B, 3C, 3D, 3M, 3P, 5C, 116, 203E; MTR: Diamond Hill Station - 19M mini bus; Wong Tai Sin Station - 37M mini bus; San Po Kong - 20 mini bus.