



佛教善德英文中學  
Buddhist Sin Tak College

5 Hing Shing Road Kwai Chung

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http://www.bstc.edu.hk

**Mission Statement**

To instill Buddhist values and create a caring and supportive community for learning. To provide students with extensive development opportunities that help them excel and make them citizens of integrity and capable leaders of tomorrow.

**School Information**

Supervisor / Chairman of School Management Committee	Permanent honourable Supervisor: Ven. Kok Kwong, Supervisor: Ven. Ku Tay	
Principal (with Qualifications / Experiences)	Mr. Ho Moon Tim (B.A.;M.A. (Lang. Studies); M.Ed. (Edu. Admin. & Management))	
School Type	Aided	Co-ed
School Motto	To illumine wisdom and manifest compassion and pursue kindness and virtue	
Name of Sponsoring Body	Hong Kong Buddhist Association	
Area Occupied by the School	About 8000 Sq. M	Religion Buddhism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	52	
Total number of teachers in the school	56	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	96%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	59%	
Special Education Training	32%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
16%	11%	73%

Year of Commencement of Operation	1973	
Incorporated Management Committee	Established	
Yes	Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Buddhist Studies, Buddhist Moral Values Education, Chinese Language, Chinese History, Life & Society (S1 & S2), Putonghua, Visual Arts, Physical Education, Careers Planning Education (S2) and Liberal Studies (S3)
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S1 & S2), Geography (S2 & S3), History (S1 & S3), Computer Literacy (S1 & S2), Physics (S3), Chemistry (S3), Biology (S3), STEM Education (S2), Home Economics (S1 & S2) and Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Putonghua, Visual Arts, Physical Education, Ethics & Religious Studies, Buddhist Studies, Tourism and Hospitality
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, Mathematics Extended Part (Modules 1 and 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Buddhist Studies, Buddhist Moral Values Education, Chinese Language, Chinese History, Life & Society (S1 & S2), Putonghua, Visual Arts, Physical Education, Careers Planning Education (S2) and Liberal Studies (S3)
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S1 & S2), Geography (S2 & S3), History (S1 & S3), Physics (S3), Chemistry (S3), Biology (S3), STEM Education (S2), Computer Literacy (S1 & S2), Home Economics (S1 & S2) and Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Buddhist Studies, Chinese Language, Chinese History, Putonghua, Visual Arts, Physical Education, Ethics & Religious Studies, Buddhist Studies, Tourism and Hospitality
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, Information Technology and Computer, Mathematics Extended Part (Modules 1 and 2)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$250 for printing of teaching materials, IT equipment maintenance and replacement.					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Assessment criteria:</p> <ol style="list-style-type: none"> <li>1. Interview 35%;</li> <li>2. Academic results 55%;</li> <li>3. Participation in open competitions and inter-school competitions and other personal development programmes 10%.</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <p>The 'Secondary School Life Adaptation Programme', which is a subject-based course, is held in mid-July. This school-based adaptation course aims at cultivating proper learning attitudes in students. S.1 students can acquire the methods to learn effectively through English, study skills and problem-solving skills and there is an assessment at the end of August. The last Saturday in August is the S.1 Orientation Day and S.1 Parents' Day, an occasion where parents can gain an understanding of their children's school life and enhance cooperation with the school.</p> <p>Our policies of a healthy school campus aim at creating a health-conscious and safe school campus as well as facilitating students in cultivating healthy living habits, positive values and critical thinking along with sustaining healthy psychological and physiological states for socializing with others. Those policies include: 1. Implementing anti-drugs and drug abuse prevention education; 2. Introducing and encouraging healthy eating habits; 3. Fostering a healthy lifestyle: to cater for learners' differences and provide a spectrum of extra-curricular activities; to pay close attention to students' physical and psychological health so as to reduce stress from school life and to prevent students from addiction to the Internet and drugs; 4. Implementing sex education: to instill students with correct concepts and righteous attitude regarding sex; 5. Creating a safe school campus; 6. Making the school campus environmentally friendly: to use resources sparingly to avoid wastage and to live a green life.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To enhance the junior forms students' motivation towards learning and pursuing excellence.
2. To boost students' resilience.

**School Management Organisation:**

One vice-principal takes up work related to studies. The other vice-principal is responsible for the pastoral care and the all-round development of students. Four Assistant Principals help with the school administrative work. (Two are responsible for the pastoral care. Two are responsible for work related to studies). The School Improvement Team formulates policies and makes development plans of the school.

**Incorporated Management Committee / School Management Committee / Management Committee:**

<http://www.bstc.edu.hk/>

**School Green Policy:**

Staff and students are encouraged to save paper by printing on both sides and using used paper. Scrap paper collecting box is placed on every floor. Three sets of metal cans / plastic bottles / paper recycling bins are placed in the school campus. Energy-saving lighting facilities are installed in classroom.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Our school aims at cultivating students' bilingual proficiency. We provide a language-rich environment and ample opportunities for students to polish their English. Apart from using English as the medium of instruction for EMI subjects, English is used at morning assemblies, hall assemblies, the athletics meet, Students' Union election, graduation ceremonies and all public occasions to maximise exposure to this international language. Moreover, there are regular English activities outside the classroom to strengthen the English Immersion Environment. The Exchange Student Programme and the Native English Teacher Programme can provide more chances for our students to use English in authentic contexts.

**Learning and Teaching Strategies:**

Chinese and English proficiency are of paramount importance, with high priority given to the building of language abilities especially in junior levels to lay a solid foundation for further academic pursuit. Our curriculum policy, which is aligned with the Education Bureau's requirements, the school's teaching and learning modes and the teaching staff's strengths, is orientated towards student learning needs by creating opportunities for students to develop their thinking skills and making use of cooperative learning to boost their classroom participation and learning.

**School-based Curriculum:**

1. Electives: 2X and 3X. 14 elective subjects are offered. Students may take either 2 or 3 electives.
2. Curriculum highlights: Provide a balanced senior secondary curriculum. It will cater for students' academic study and provide suitable other learning experiences.

**Development of Key Tasks:**

For effective delivery of three key tasks, namely, Reading, IT in Education and Project learning, their implementation is linked with subject contents. These 3 key tasks are incorporated into both junior and senior curriculum in various ways. Besides, school-based moral and civic education curriculum is designed to help students formulate values and attitudes towards respect, perseverance, responsibility and national identity. Morning reading sessions on Tuesdays, Wednesdays and Fridays aim at developing a good reading habit and providing an opportunity for sharing among students a wide variety of English and Chinese reading materials.

**Career and Life Planning:**

1. Help students to gain a better self-understanding of their abilities, inclination and interests.
2. Help senior form students (S.3 to S.6) understand what tertiary institutions and society expect from youngsters nowadays.
3. Help students make better preparations for their future studies and careers.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

Small class teaching is adopted for English and Chinese in S.1. Saturday classes are organised for S.1, S.2 and S.3 students experiencing difficulties in using English to learn, so that they can be equipped with more efficient learning strategies to adapt to using English to learn effectively. For S.1 to S.2, there are after school homework classes where students do their homework under the supervision of teachers. Students with a strong aptitude towards Mathematics join our Mathematics Olympiad Group and participate in competitions and courses for elite students organised by universities. Elite students in Science, Humanities, Mathematics and leadership are recommended to enroll in the Hong Kong Academy for the Gifted.

**Whole School Approach to Integrated Education:**

The student support team of our school consists of the vice-principal, discipline masters, guidance mistress, social workers and experienced teachers. Professional help from an education psychologist and speech therapists is also provided to meet the special needs of some students. Our school adopts different strategies like curriculum design and diversified teaching and learning methods to cater for student diversity. There are also special assignment and exam arrangements for students with special educational needs (SEN). Some support services like speech therapy, training on social communication skills, occupational therapy are provided to SENs using the Learning Support Grant. A wide variety of activities is organized for students by the Guidance Committee and Extra-curricular Activities Committee to enhance students' self-confidence and strengthen their sense of belonging to the school. Concerning staff development, our school arranges teachers to take SEN courses and share what they have learnt in teachers' meetings. Regular form meetings are held for class teachers and subject teachers to get a better understanding of different students' needs and evaluate the support measures for both the academic and student support domains. To facilitate parent-teacher cooperation and ensure the healthy growth of SEN, parents of SEN are constantly informed of their children's performance in school.

**Measures to provide adaptation for Learning and Assessment:**

Apart from traditional summative assessment, students' classroom performance, learning attitude, assignments and project work form a substantial part of assessments. Key generic skills such as independent and critical thinking, creativity and collaboration are stressed in various subjects at different levels. At least ten per cent of an examination paper is allocated to open-ended questions. Provide extra examination time for students with special education needs.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b>  There is one Parents' Day for S.1-S.5. Besides, there are six Parents' Nights this year, two for S.1 parents, one for S.3, S.4, S.5 and S.6 parents respectively. Class teachers interview every parent of their class individually at least once each school year and make phone calls to all parents early in the year to understand how well students adapt to school life in the new year. The Parent-Teacher Association also serves as an important means of communicative co-operation between parents and the school. In the year 2016-2017, a series of activities and functions were organized. They included a picnic, a New Year tea-gathering, voluntary services and parent education workshops. The PTA is also responsible for organising musical instrument classes and plays an active part in monitoring the quality of service of the school tuck shop and the lunch boxes supplier. The Incorporated Management Committee also includes a parent manager who can raise opinions on any school issues.</p>
<p><b>School Ethos:</b>  Our students are known for their good discipline, impeccable behaviour and an untiring spirit of pursuing knowledge. A number of awards and scholarships (Academic Award, Conduct Award, Service Award, Improvement Award, ECA Award and so on) are offered to encourage advancement in various areas.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b>  1. Amid the drastic and rapid education and curriculum reforms, we continue to uphold the school as a learning community, so as to equip students with knowledge, attitude and skills, so that they may handle future challenges;  2. Through developing our professional teaching team, we provide quality lessons and learning experiences for students as well as giving comprehensive support for student's personal growth, so that students will excel in different aspects and pursue excellence, and become leaders of tomorrow.</p>
<p><b>Teacher Professional Training and Development:</b>  Training and professional development aim at helping teachers face changes brought about by new senior secondary curriculum and school major concerns, as well as developing the teaching staff for the future development of the school. Every year, our school provides school-based training workshops and seminars according to the school development needs and school major concerns so that teachers are ready to face professional challenges ahead.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>To provide diversified learning experiences for our students and to facilitate all-round development, our school offers 29 clubs. Students learn to organise a wide variety of academic, leisurely, skill-based and community service activities with teachers as advisers. The Student Union organises every year a variety of activities both inside and outside school. Our school has three uniform groups including Red Cross, Boy Scout and Girl Guide.  On the artistic side, our school has channeled abundant resources to the Chinese and Western Orchestras, school choir and dance team. Our school has also established various sports school teams, professional coaches and scheduled training sessions are provided which will develop the potentials of students with talent in sports. For the NSS students, the school provides a variety of other learning experiences (OLE) such as appreciation of arts and music and voluntary services, so that students would experience all round development.  Every year during the summer vacation, our school will organize an English Immersion Tour outside Hong Kong. Our school will sponsor 10 students who have done well academically: \$2,000 each.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b>  One computer room, one MMLC, one Student Activity Centre and one English Corner. A teaching laboratory to facilitate peer lesson observation and reflection upon teaching. Fixed IT facilities in laboratories, special rooms and all classrooms. Lockers provided in S.1 classrooms.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b>  Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>Spiritual education: Our school motto is 'To illumine wisdom and manifest compassion'. We aim at cultivating in our students the ability to distinguish right from wrong and critical thinking skills. Besides, through the various activities organised by the Buddhist Youth Club, we inspire students to serve and nurture their virtue of compassion, enabling them to enjoy the happiness of living a righteous life.  The S.H. Ho Foundation Fund has set up a special scholarship for our graduates who are successfully admitted to S.H. Ho College in CUHK and The Hang Seng University of Hong Kong. The recipients of the scholarship will be exempted the tuition fee for a Bachelor's degree programme, regardless of the faculty to which the recipient is admitted.</p>
<b>Direct Public Transportation to School</b>
<p>Only about five minutes' walk from Exit C of the Kwai Hing MTR station. Our school is accessible by bus or minibus.</p>



佛教葉紀南紀念中學  
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http://www.byknmc.edu.hk

**Mission Statement**

Provide all-round education to our students.

**School Information**

Supervisor / Chairman of School Management Committee	Ven. Sik Hin Hung	
Principal (with Qualifications / Experiences)	Mr. So Ka Leung (B.Ed. (Hons.), M.Sc., M.A., Prof. Dip.)	
School Type	Aided	Co-ed
School Motto	To Illumine Wisdom and Manifest Compassion	
Name of Sponsoring Body	The Hong Kong Buddhist Association	
Area Occupied by the School	About 8000 Sq. M	Religion Buddhism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	60
Total number of teachers in the school	62
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	98%
Bachelor Degree	100%
Master / Doctorate Degree or above	53%
Special Education Training	24%
Years of Experience (% of total number of teachers)	
0 - 4 years	8%
5 - 9 years	16%
≥10 years	76%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Buddhist Studies, Chinese History, Computer Literacy, Putonghua, Aesthetic Development, Physical Education, Moral Education, Life Planning; S.1 and S.2: Integrated Science, Integrated Humanities, Home Economics, Design & Technology; S.1: Library, Tutorial; S.3: Physics, Chemistry, Biology, Geography, History, Economic & Public Affairs
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part), Liberal Studies, Geography, Economics, Chinese History, History, Tourism & Hospitality Studies, Ethics & Religious Studies, Chinese Literature, Physics, Chemistry, Biology, Information & Communication Technology, "Business, Accounting & Financial Studies", Visual Arts, Buddhist Studies, Aesthetic Development, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based Curriculum: Moral Education, Life Planning

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Buddhist Studies, Chinese History, Computer Literacy, Putonghua, Aesthetic Development, Physical Education, Moral Education, Life Planning; S.1 and S.2: Integrated Science, Integrated Humanities, Home Economics*, Design & Technology; S.1: Library, Tutorial; S.3: Physics, Chemistry, Biology, Geography, History, Economic & Public Affairs
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (Compulsory Part), Liberal Studies, Geography, Economics, Chinese History, History, Tourism & Hospitality Studies, Ethics & Religious Studies, Chinese Literature, Physics, Chemistry, Biology, Information & Communication Technology, 'Business, Accounting & Financial Studies', Visual Arts, Buddhist Studies, Aesthetic Development, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based Curriculum: Moral Education, Life Planning

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	Charges and Fees for specific purposes including approved charges for non-standard items, which will be used to improve school facilities to enhance our education quality.- S.1-S.5: \$200; S.6: \$100					
Remarks	Applied Learning & Other Learning Experiences.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). S.1 Discretionary Places admission criteria include academic results (30%), conduct (30%), extra-curricular activities (20%) and performance in interview (20%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Every year, our school organizes an array of orientation activities including the Get-Set-Go camp for S.1 students such that they can get accustomed to the new learning environment straight away. It also ensures a smooth transition into secondary school. The school also offers various summer bridging courses so as to help students get used to the curriculum changes. Students' personal development and a healthy diet are also of immense importance. To achieve the goal of a Healthy Campus, promotion during assemblies has been made and posters have been posted accordingly, in order to instill good habits of personal hygiene in students.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

By striving for our ideals, we can all live a marvellous life. By being self-disciplined, we can bring about a world of harmony. Areas of major concerns are "To cultivate students' positive learning attitudes to promote learning and teaching effectiveness" and "To nurture students' positive value and establish healthy pleasant school cultures".

**School Management Organisation:**

School-based management is implemented by the Incorporated Management Committee; the administration of the school is headed by the Principal with the assistance of the vice-principal and assistant principals; all teachers are grouped into different functional teams to assist the Principal with planning, implementation and evaluation of school policies.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee is established and composed of representatives from the School Sponsoring Body, teachers, parents and alumni and the independent manager.

**School Green Policy:**

Our environmental education group actively disseminates environmental conservation information to the students to cultivate their values through various school activities. In response to climate change, our school promotes energy saving and supports the government's Energy Saving Charter 2019, and promises to set energy saving goals and a timetable, which effectively ensures the transparency of our progress.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Chinese is employed as the medium of instruction of our school; nonetheless, the school also places huge emphasis on improving students' English ability in general. English enhancement courses are offered and small-class teaching is practised so as to cater for students' diverse needs. Our school also implements the Extensive Reading Scheme to improve the language capacity of students. After-school English oral courses have been set up as well. We help students enhance their language proficiency and bilingual communication skills through the NET Scheme, English Week, English Ambassador training, reading schemes, the Speech Festival, presentations during morning assemblies and project-based learning. Bi-literate and trilingual training are emphasized as well.

**Learning and Teaching Strategies:**

The school underscores the virtues of diligence and at the same time nurtures students' positive values. Through contemplating Buddhist thoughts, students are able to gradually acquire positive life values, allowing them to differentiate wrong from right, thus fulfilling the deep-seated Buddhist idea of doing good to others. Ultimately, they are able to give back to our society. The school upholds the principle of student-centred learning and teaching, while students' generic skills are developed continuously. We also focus on enhancing students' incentive to learn, atmosphere of learning and self-learning, as well as optimizing students' Other Learning Experiences. The school proactively advocates the four identified key tasks and at the same time fosters students' learning and reflection through multi-dimensional assessment. In order to cater for the diverse learning needs of different students, we plan our curriculum according to their ability and interest, offering various practical subjects according to the demands of society. Tutorial sessions in S.1 are arranged so as to maximize students' learning progress.

**School-based Curriculum:**

1. Electives: 2X. 13 elective subjects, together with Applied Learning courses, have been offered to our students.
2. Curriculum highlights: Curriculum adjustment and co-operative learning to cater for the diverse needs, interests and abilities of learners; Teaching and Learning in Information Technology; Development of Generic Skills, Other Learning Experiences and so on.

**Development of Key Tasks:**

1. Reading to learn: morning reading schemes, Chinese and English Extensive Reading Schemes, book fair, author's talks and teacher's reading sharing are held regularly in order to develop students' reading habits and widen their knowledge base.
2. Information Technology for Interactive Learning: All classrooms have wireless network coverage to cater for the need of using e-textbooks and e-learning resources in class. In addition to the emphasis on STEM elements in the curriculum, we also form a STEM Society, including a series of drone, robot and 3D printing workshops.
3. Project Learning: Cross-disciplinary project learning and life-wide learning activities are carried out regularly. A 'spiral' curriculum mode of learning is adopted in project learning at junior levels so as to nurture students' generic skills.
4. Moral and Civic Education: Elements of moral education are integrated into activities, assemblies and related subjects. Multiple generic skills and positive values and attitudes are fostered through multiple pathways, which include the adoption of a diversified learning curriculum, moral education and extra-curricular activities.

**Career and Life Planning:**

The objective is to help students understand their goals as early as possible, and thus is beneficial to their future selection of subjects in furthering their studies, seeking employment, or choosing their favourite lifestyles. Life planning courses are arranged for students in junior levels through teachers' guidance to enable our students to explore their personal aptitudes, interests, abilities and social needs. As such, students can think about their own future when deciding whether to pursue further education or employment elsewhere. In the senior levels, our school strives to provide students with a wide diversity of activities both at school and extra-curricular ones outside school, allowing them to understand different pathways of future studies and potential career prospects. Regarding admission to higher education, the school will hold talks on furthering studies. As for employment, the school will collaborate with different institutions, organizing different types of activities such as "Workshop on Success Skills" and "Job Shadowing Programs", as well as other visits so as to encourage students to learn more about different industries.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

The enhancement classes in English Language are organized in S.1 and S.2; after-school English oral courses are conducted in S.4.

**Whole School Approach to Integrated Education:**

As for integrated education, the school has set up a 'Student Support Team' with members including the Special Educational Needs Coordinator (SENCO), educational psychologist, counselors, counselling teachers and school social workers. The team organizes regular meetings to discuss the appropriate support for students with special education needs (SEN). Our school not only understands students' education needs through classroom management meetings, but also implements small-group teaching by introducing language bridging courses of various types. In addition, our school will hold regular seminars to enhance teachers' understanding of integrated education, and also encourage school staff to attend the professional development course on 'Catering for Diverse Learning Needs' organized by the Education Bureau. The school also adopts diverse support models, including the flexible utilization of the 'Learning Support Grant', outsourcing professional support services such as training for developmental dyslexia, speech therapy and occupational therapy.

Our school places great value on home-school cooperation, such as talks and seminars regarding students with SEN are held regularly for parents to be updated on their children's learning progress and support their children's learning development together with the school.

**Measures to provide adaptation for Learning and Assessment:**

Three uniform academic assessments each year; continuous assessments including classroom assessments, project learning throughout the whole year and multi-dimensional assessment for learning.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> In order to strengthen the parent-school relationship, the PTA organizes a wide variety of activities including the Parents-Also-Appreciate-Teachers scheme, PTA's outing, Parent-child Day Camp, talks, interest classes for parents and activities caring for the elderly.
<b>School Ethos:</b> Our school is renowned for our ethos of simplicity and modesty. We advocate active participation together with a spirit of mutual respect and love through a wide variety of programs for students with "living a fabulous life of fulfillments; achieving peaceful world of self-discipline and self-respect" as the thematic slogan. For example, they include: Pre-S.1 Adaptation Challenging Camp, Fun-filled Corner, Campus Radio, Social Skills Group, "Peer Mediation Service", "Big-Brother-Big-Sister Scheme", "Matchstick Men Scheme", "Good Student Award Scheme", "Dream Come True Scheme" and so on to encourage students to play an active role in school life and serve the communities.
<b>Future Development</b>
<b>School Development Plan:</b> The Three-year School Development Plan includes: "to cultivate students' positive learning attitudes to promote learning and teaching effectiveness" and "to nurture students' positive value and establish healthy pleasant school cultures".
<b>Teacher Professional Training and Development:</b> In order to keep up with various school development policies on effective teaching and school planning and to enhance the competence and professionalism of our teachers, a series of strategies have been implemented by the Staff Development Committee. Various seminars and workshops are held to enhance teachers' techniques in teaching, thus catering for students' diverse academic needs, counseling and self-evaluation. Joint-school seminars are also organized to further improve our teaching strategy. Lesson observations and co-operative lesson planning are encouraged among teachers for more intellectual interactive exchanges and professional development.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Our school provides a wide range of extracurricular activities including academic societies, interest groups, sports/art groups and service and uniformed groups. Our students' performances in academic achievement, Speech Festival, music, dance, inter-school ball games and other art competitions are impressive. Through participating in different community services, our students are able to build up a sense of belonging to society. The "One Student One Service" Scheme for S.1 students is also established which enhances a sense of responsibility and belonging. Inter-house competitions are held regularly. 'Realize Your Dreams to Live a Marvelous Life' Scheme is carried out to help students realize their dreams.
<b>School Facilities</b>
<b>School Facilities:</b> There are altogether 1 hall, 28 standard classrooms, 27 special rooms including library, special rooms for different subjects, laboratories, a Buddhism retreat, computer rooms, language room, supportive education rooms, fitness centre, multi-purpose room, student activity centre, teacher resource centre, student union activity room and English corner in the New Wing and Old Wing. Facilities for the disabled are also available. All classrooms and special rooms are air-conditioned along with the installation of computers and projectors. The whole school has wifi connection and a wireless network so as to enhance the implementation of e-learning. Teachers and students can teach and learn with I.T. equipment to improve learning efficiency.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift, Accessible toilet and visual fire alarm system.
<b>Others</b>
1. Scholarships: Students are encouraged to apply for scholarships and take part in award schemes such as the Sir Edward Youde Memorial Prize, Outstanding Student Award of Tsuen Wan, Kwai Chung and Tsing Yi Districts, Jinan University Scholarship offered by The Glorious Sun Enterprises Limited and other scholarships organised by the Hong Kong Buddhist Association. 2. Awards: Open and inter-school competition awards (for details, please refer to the Chinese version). 3. Exchange program and excursion to Mainland China, Taiwan, Malaysia and Japan: Students gain opportunities to visit the local universities, enabling them to better equip themselves and plan ahead.
<b>Direct Public Transportation to School</b>
Near Cheung Ching Bus Terminus; Bus routes: 41, 42, 42A, 42C, 43, 43A, 43B, 43C, 43M, 243M, 249M, 242X, A32; Mini-bus routes: 88D, 88M, 405.



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http://www.csjss.edu.hk

### Mission Statement

Our school aims at providing a balanced all-round education, based on the needs of students with different learning orientations and abilities, which such education help students meet the requirements of professional and tertiary education. Implementing with Catholic's moral value and Caritas's motto and vision, such education provided guides the students in developing a meaningful life embraced with Caritas's spirit.

### School Information

Supervisor / Chairman of School Management Committee	Mr. LEE King Chi		
Principal (with Qualifications / Experiences)	Ms CHEUNG Mei Mei (Dip.Ed.(CUHK), B.A.(CUHK), M.A.(CUHK), Global Career Development Facilitator (GCDF))		
School Type	Aided	Co-ed	
School Motto	Be Faithful, Diligent and Stay Simple, Love God and One Another		
Name of Sponsoring Body	CARITAS - HONG KONG		
Area Occupied by the School	About 4275 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	44
Total number of teachers in the school	48
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	94%
Bachelor Degree	56%
Master / Doctorate Degree or above	40%
Special Education Training	28%
Years of Experience (% of total number of teachers)	
0 - 4 years	38%
5 - 9 years	8%
≥10 years	54%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science*, Liberal Studies*, Computer Literacy*, Ethics & Religious Studies*, Design & Technology*, Physical Education, Putonghua, Music*, Fashion Design*, Visual Arts*, Chinese History*, Media Arts*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School Based Chinese Language curriculum for Non Chinese Speaking Students
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part - Module 1, Liberal Studies, Ethics & Religious Studies, Tourism & Hospitality Studies, Physics, Biology, Combined Science (Chemistry + Biology / Physics + Chemistry), Business, Accounting & Financial Studies, Design & Applied Technology, Information & Communication Technology, Visual Arts, Physical Education, Applied Learning, Chinese History, Other Learning Experiences (School based courses)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School Based Fashion Image Design School Based Household Design & Services School Based Cosmetology

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Integrated Science*, Liberal Studies*, Computer Literacy*, Ethics & Religious Studies*, Design & Technology*, Physical Education, Putonghua, Music*, Fashion Design*, Visual Arts*, Chinese History*, Media Arts*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School Based Chinese Language Curriculum for Non Chinese Speaking Students
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part - Module 1, Liberal Studies, Ethics & Religious Studies, Tourism & Hospitality Studies, Physics, Biology, Combined Science (Chemistry + Biology / Physics + Chemistry), Business, Accounting & Financial Studies, Information & Communication Technology, Visual Arts, Physical Education, Applied Learning, Chinese History, Other Learning Experiences (School Based Courses)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School Based Fashion Image Design School Based Household Design & Services

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$180					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	Installation & maintenance of Interactive TV in classrooms: \$310					
Other Charges / Fees	Fees (Student Card + Notebooks + Miscellaneous + Tailored-made materials) = Around \$150 - \$200					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <ol style="list-style-type: none"> <li>1. Interview Performance (Courtesy, Appearance, Attitude, Verbal Presentation Skills) 40%,</li> <li>2. Performance at Primary School (Conduct &amp; Academic Results) 25%,</li> <li>3. CCA &amp; Services Participation 15%,</li> <li>4. Relations with Current Students 10%,</li> <li>5. Residing in Tsing Yi or Nearby area 10%.</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Our school holds Orientation Activities and Bridging Courses for all new S.1 Students in mid-July and August every year. In enhancing the communication between the school and parents, our school also holds Introductory Parents'Night for S.1 Parents, and Parents' Day for all parents.</p> <p>Our school also encourages students to maintain a balanced nutrient intake and healthy body. Besides, 'Life of Sports Counselling Scheme' helps students build a positive and perseverant spiritual culture. Furthermore, the Physical Education Subject Team organises and participates in various Inter-school, Inter-House and Inter-class sports competition for students in encouraging the whole school in participating in sports activities. Highlights of the year includes "Healthy Body &amp; Healthy Mind Days" and "Journey to the Best of Me".</p> <p>Our School invites Professionals (Medics, Celebrities and Religious Group) to interact with students so as to spread the message of "Healthy Living". Our school adopts and deepens the policy of maintaining a healthy school, enriching physical healthiness of both teachers and staff.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Enhancing self-directed learning and catering for learning diversity.
2. Nurturing students' positive values and equipping students with career and life planning skills.
3. Reinforcing professional interaction and strengthening middle-managers' leadership skills.

**School Management Organisation:**

Our school implements a school based management. Under the supervision of the Principal and hold responsible to the School's Incorporated Management Committee (IMC), Vice and Assistant Principals serve as head of Academic Affairs, Student Support and Administrative Support.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The School's IMC consists of representatives from various stakeholders which are the School's Sponsoring Body, The Principal (as Ex-Officio Member), Teachers, Parents and Alumni. The Committee supervises all school works.

**School Green Policy:**

Our school is actively constructing a Green School with green bicycle generating electricity, whereas teachers explain the importance of environmentally friendly during Class Teacher Period, Morning and Weekly Assembly.

**Learning and Teaching Plan****Whole-school Language Policy:**

Under the 'Fine-tuning MOI Policy', our school formulates the whole school language policy in accordance with the school's actual situation. Our school thus formulates the policy with due consideration of the following bases:

The expectation of parents; The learning needs of students; The language proficiency, standard, performance and interest of our students; Supportive measures provided by our school.

To enhance our students to be better biliterate and trilingual users of English, Putonghua and Cantonese:

After-school supplementary classes are conducted at different levels to enhance students' learning effectiveness; To promote reading atmosphere by encouraging students to read more English and Chinese books during the morning reading session; In order to enhance students' interests in Classical Chinese, the Chinese Department conducts learning activity such as Recital Contest on Tang and Song Poetry;

To create a English-speaking context:

English Corner and English Café activities conducted by NET teacher to promote student's speaking and listening skills; The whole-school participating English Variety Show is annually held during the post-exam period; to arouse student's interest through various activities and performances.

**Learning and Teaching Strategies:**

Our school provides a diversified curriculum catering students with different ability and aspirations. Apart from our regular curriculum, our school also provide different Applied learning Courses, widening our students's future academic and career path. Students are divided into small learning group based on their learning needs in core subjects such as Chinese, English and Mathematics, in order to serve both remedial and enhancement purpose. Our school also seeks external professional support in offering professional training to our teachers, equipping teachers' teaching techniques and skills for the New Senior Secondary Curriculum. Collaborative, Peer Lesson Planning and a Gradual development of quality homework are some of the key concern for such enhancement of teaching development.

**School-based Curriculum:**

1. Electives: 2X. Our school provides 10 Electives and Applied Learning Course for Senior Secondary students.
2. Curriculum highlights: To smoothen the students' transition into the Senior Secondary Curriculum, the school is offering Liberal Studies, Chinese History and Fashion Design Subjects in the junior secondary forms, so the students can quickly adapt to Senior Secondary Curriculum.

**Development of Key Tasks:**

Morning Reading Period is implemented on Monday to Thursday weekly. Each subject team incorporates Elements of Extensive Reading into the subject curriculum, while Chinese and English Key Learning Area Team take the lead in actively promoting the Extensive Reading Scheme. The School Library cooperate with subjects so as to encourage Cross-Subject Reading Activities. Students are encouraged to make good use of online and offline platforms such as eClass and Wisenews in the Library and computer rooms for self-learning. Project-based tasks are highly encouraged at the school, as it can help develops students' cooperation, communication and integrating knowledge skills.

Through the continuous inputting of moral values elements during Morning, Weekly Assembly and Class Teacher Period, Students are equipped with the good moral values fundamentals. By this students are physically and mentally healthy, caring and independent individuals who serve their society. "Other Learning Experience" offered at Senior Secondary level offers a wide range of activities that suit the students' need in equipping skills for further career. The school also offers scholarships and bursaries to students with financial difficulties, so that they can start on the same pace with others.

**Career and Life Planning:**

Our school has already designed a 3-year plan: exploring students' potentials, widen students' horizons, and help them to establish life goals and directions.

To implement the career learning activities through whole-school approach, equip students with the knowledge, skills and attitude to make wise educational/career choices. Our school also form an alliance and a number of foreign universities, through referral program to get scholarships, greatly increase the chances of further education.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Our school is well equipped and experienced in serving students with Special Education Needs (SENS), and a team (SENS Team) is formulated with teachers, social workers and Educational Psychologist. By allocating resources, our school employs extra assistants and teachers in order to spare professionals for enhancing SENS supports and catering difference learning needs. Moreover, our school employs two registered social workers, offering counselling and support services to students and parents. Our school also set up a SENS Support Center, which provides a comfortable learning environment for SEN Student.

**Whole School Approach to Integrated Education:**

The Learning Support Team comprises Counselling Master, SENCO, Prefect of Studies, Teachers of Chinese, English & Liberal Studies, Social Worker and Educational Psychologist.

In order to provide students with appropriate support, LSG is used for outsourcing counselling service, speech therapy, IEP, occupational therapy and clinical psychology service. Moreover, reading and writing training for SEN students, social skills training for students with autism, concentration skills for ADHD students.

Information on SEN students will regularly be released to all teaching staff. Teachers review teaching progress and adapt curriculum through collaborative lesson planning. Special arrangements have been made, such as extended examination time. Various integrated activities, such as Student Ambassadors, Healthy and Caring Campus Week, are conducted to promote Integrated Education. Furthermore, IEP is specially designed for SEN students. Meetings are regularly held so as to provide learning support measures and collect opinions from parents.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities. Our school has developed a series of tailored curriculum in accordance with the Chinese proficiency level of NCS students. An internal assessment tool specially designed for NCS students will be used to determine their levels. They will then be divided into four learning groups: 1. Adaptation; 2. Fundamental Chinese; 3. Transition to Local Chinese Course; 4. Enrichment Chinese.

**Measures to provide adaptation for Learning and Assessment:**

There are altogether one uniform test and two examinations throughout the years, and continuous assessments weigh approximately 15% - 40% of the subject grade, so students are evaluated through various activities. Special Arrangements are granted to SEN Students in tests and examinations.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b>  "Voluntary" is the key point of the school's Home School corporation strategies. Parents help in organizing events and leading students to external competition. Solidified Cooperation ensure students' development and growth. "My son grows a lot because of the teachers' continuous guidance. He may not achieve high results, his personalities, however, excels and is praised always. Thank You CSJ." - Quote from a Parent.</p>
<p><b>School Ethos:</b>  Our school adopts a Whole School Approach in building a rigorous yet fun school ethos with students being praised as compliance young adults. There are two class teachers in each junior secondary class which can offer a more comprehensive care. Class management is practiced in building a loving and caring class ethos. Class teachers hold form meeting regularly in order to keep track of class development. S.1 Students are required to stay at school for lunch, both S.1 &amp; S.2 students need to attend regular three After-School Extensive Learning sessions weekly. Some are selected for Enhancement class as well. The school also promotes Catholic values and Caring through assembly, Ethics lessons and Class Teacher Period; by this the school has been named as Caring School for eight years.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b>  1. Enhancing self-directed learning and catering for learning diversity  2. Nurturing students' positive values and equipping students with career and life planning skills  3. Reinforcing professional interaction and strengthening middle-managers' leadership skills</p>
<p><b>Teacher Professional Training and Development:</b>  Teachers are required to complete appraisal yearly. Successful pedagogues are promoted through collaborative lesson planning, peer lesson observation and extensive discussion.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>Our school offers around 40 kinds of Co-Curricular activities which cover academic, services, sports, arts and hobbies area. These interest groups are mostly led by teachers, where some of them are led by external professionals. CSJ DanSo is one of the highlights of these activities They won numerous external awards and were many times invited to perform in the community. Our school also trains student leaders systematically by regular training session and camps and practicing through organizing school events. Our school organises Cross Boundaries study tour, Life-wide Learning, and Social Service Day for school members to interact and explore with the world.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b>  Our school is equipped with prayers' room, project learning room, STEM room, black box theatre, fashion design room, cosmetics design room, computer rooms, computer laboratories and information technology center with wireless internet all over the school premises. All classrooms are equipped with computer, LED projector and screen, for facilitating e-learning. All classrooms, laboratories and hall are air-conditioned.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b>  Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>1. Project WeCan commenced in 2018-19. Initial projects include renovation of classrooms into a mini-cabinet 'Space for Positive Thinking', which is a space of leisure, art &amp; music specially for those in need of staying at solitude. The project also sponsored voluntary teaching services to Cambodia, which was joined by 30 students, with a view to understanding the education situation in developing countries and to experiencing the spirit of "More blessed to give than to receive".</p> <p>2. Our school has continuously been the recipient of 'Honoured Caring School Award' for 11 years under the Caring School Award Scheme. The theme of award is 'Exemplary CSJ Student'. The criteria of selection includes: to respect oneself as a CSJ student, to put yourself in caring and respecting others, keen to serve and love your community. Through the scheme, the school expects our student can attain the skills to communicate, self-learn and be creative.</p> <p>3. Multi-intelligence Learning Scheme is conducted in junior secondary classes through various alternate curriculum such as adventure, skills and discipline trainings. The scheme was extended to senior classes last year to assist students to set goals in life and to prepare for the future. Programmes include Bronze Medal for Lifesaving, Certificate Course in Mountaineering and basketball referee training.</p> <p>4. As for awards outside school, Leung Nga Ching of S4 has won numerous prizes in Hong Kong Jump Rope Championship 2019. Chan Ka Chung of S4 has won championships in Inter-school Swimming Competition (Kwai Tsing). The CSJ Danso has won the 1st runner up in Asia Sports Dance Competition. Besides, our track and field team has won numerous champions and 1st runners up in The Hong Kong Schools Sports Competition. Moreover, Lin Siyixing and Xie Huishan of S2 have won the Silver and Bronze Medals respectively in the Pan Asia Pacific International Mathematics Invitation Competition and the National Mathematical Olympiad Competition. Our school was awarded Certificate of Excellence (Chinese) in the Hong Kong Schools Speech Festival.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 41, 41A, 41M, 42C, 43B, 44, 49X, 243M (approx. 3-min walk);  MTR: Tsing Yi Station (approx. 5-min walk);  Minibus: 88, 401, 409, 409K (approx. 1-min walk).</p>



迦密愛禮信中學

Carmel Alison Lam Foundation Secondary School

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**Mission Statement**

To provide whole-person, quality education based on Biblical truths to students in the moral, intellectual, physical, social, aesthetic and spiritual aspects of their lives so as to: enhance their academic aptitude; realise their potentials; bring them to know God and understand His Word; and build up their character and self-discipline; that they may grow up in faith, hope and love, hence establish themselves in society, care for their country and community, serve mankind, and glorify God.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Chui Ki Wing	
Principal (with Qualifications / Experiences)	Dr. Ho Yuk Fan (B. Sc., Dip. Ed., M. Ed (Ed. Psy., CUHK), D. Ed. (Ed. Admin & Policy, CUHK))	
School Type	Aided	Co-ed
School Motto	Self-discipline through the understanding of the Word; Service to mankind through faithfulness to the Lord.	
Name of Sponsoring Body	Evangelical School Development Inc Ltd.	
Area Occupied by the School	About 5700 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	56	
Total number of teachers in the school	62	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	53%	
Special Education Training	28%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
4%	8%	88%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Integrated Science* (S.1 & S.2), Physics (S.3)*, Biology (S.3)*, Chemistry (S.3)*, Geography*, Chinese History, History (S.1)*, Life and Society*, Computer Literacy*, Music*, Physical Education*, Home Economics*, Design & Technology*, Putonghua, Biblical Knowledge & Ethics*, Liberal Studies*, Business Fundamentals (S.3)*, Visual Arts*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1-S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, BAFS (Management), BAFS (Accounting), Information & Communication Technology, Chinese History, Geography, Economics, Chinese Literature (S.5-S.6), Physical Education, Biblical Knowledge & Ethics, Music and Visual Arts (S.4)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Biology, Physics, Chemistry, Mathematics Extended Module

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Integrated Science* (S.1 & S.2), Physics (S.3)*, Biology (S.3)*, Chemistry (S.3)*, Geography*, Chinese History, History (S.1-S.2)*, Life and Society*, Computer Literacy*, Music*, Physical Education*, Home Economics*, Design & Technology*, Putonghua, Biblical Knowledge & Ethics*, Liberal Studies*, Business Fundamentals (S.3)*, Visual Arts*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1-S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, BAFS (Management), BAFS (Accounting), Information & Communication Technology, Chinese History, Geography, Economics, Chinese Literature, Physical Education, Biblical Knowledge & Ethics, Visual Arts and Music(S.4)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Biology, Physics, Chemistry, Mathematics Extended Module

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	\$319					
Other Charges / Fees	House Fee \$20					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Under the Secondary 1 Discretionary Places stage of Secondary School Places Allocation (SSPA) System, we accept S1 application for admission by considering academic achievement and interview performance (60%), conduct (25%) and extra-curricular activities and service (15%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To help Pre-S.1 students prepare for their secondary school life, we have Summer Bridging Course, S.1 Orientation Day Camp, S.1 Parents' Day, S.1 Class Teacher Caring Plan for Freshmen. Our concern for students' knowledge of healthy life is to let them develop a holistic concept of health, socially, biologically, and psychologically, by means of assemblies, morning assemblies, class teacher periods and school-wide special programmes through which we nurture students with concepts and habits of health, life skills and interpersonal skills.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To promote motivation to learn and strive for continuous improvement;
2. To foster an English-rich environment through whole-school approach;
3. To care about student needs and to provide ample opportunities to nurture strengths.

**School Management Organisation:**

Under the leadership of the IMC, the school management is steered through the Administrative Council, with membership as the Principal, the two Vice-Principals, heads of eleven functional committees and an elected representative of teaching staff. The two Vice-principals are responsible for planning, implementation and evaluation of practices and measures related to academic development and student development respectively.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Our IMC was established in September 2008. Committee members are knowledgeable and experienced professionals with vision, passion and expertise in providing good education to the youth.

**School Green Policy:**

In order to arouse students' awareness of environmental sustainability, various approaches have been adopted. We have 3-coloured bins to collect different types of waste and green activities including Green School Picnic and Green Christmas Party. In addition, we have regulations on the use of air-conditioning in the classrooms and hall and a campus surrounded by different kinds of vegetation. We also have the STEM Science Team which offers students opportunities to get exposure to the nature by running aquaponics and conducting soybean research, etc. These activities help educate our students to play an active part in environmental protection.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

In junior forms, CMI is adopted, with Mathematics and Integrated Science having a reasonable portion of L&T conducted through EMI to prepare for bridging towards the senior section; there are English-based activities across subjects. Among electives offered in S.4-S.6, there are both Chinese and English classes offered for Mathematics, Biology, Physics and Chemistry.

**Learning and Teaching Strategies:**

Since 2018, we foster self-directed learning through building "10 Essential learning habits" in a whole school approach. Students learn through various Other Learning Experiences (OLE), including community services, exchange programmes and visits, to widen their horizons and to nurture their sense of social responsibilities. We have S.1-S.3 Reading lesson in junior forms to motivate students to read and foster self-directed learning. Special tutorial classes could be offered for those who need additional support to develop their attitude and skills in learning. Our school adopts a cross-disciplinary approach in junior form curriculum, for instance, cross-disciplinary project-based learning in Humanities in S.2, and entrepreneurship education module in S.3 with collaboration among subjects under the Technology Education KLA. Through these initiatives students integrate knowledge from different subjects, develop and apply generic skills, and showcase their learning outcomes to the whole school. S.1 students will bring their own devices (BYOD) for e-learning since 2019/20. STEM education is another emerging focus of whole-school development. Since 2016, students have received a lot of recognitions and awards in STEM. In order to enhance learning and teaching, through integration in formal curriculum in S.1-S.3, and provision of ample opportunities for students to partake in competitions, as well as establishment of collaboration with various professional bodies and companies, we have nurtured a positive culture of self-directed learning and problem-solving.

**School-based Curriculum:**

1. Electives: 2X. We offer over 20 subject combinations; Student may choose ApL or Other Language if they demonstrate interest and abilities in specific areas of study.
2. Curriculum highlights: Curriculums are adjusted along with the strategies of teaching, learning and assessment. By means of a variety of materials that integrates teaching, learning and assessment, students can enjoy the richness of learning and experience whole-person development and life-long learning as their life goals. Various subjects under Humanities KLA and Liberal Studies in junior levels aim to raise the awareness of exploring the world, broaden their horizons and critical thinking ability. The curriculum also provides ample opportunities for students to explore and learn to express their view with confidence.

**Development of Key Tasks:**

In order to develop the four key projects, formal curriculum, life-wide learning programmes, reading session, reading award scheme, student award scheme, e-Student Learning File, extra-curricular activities and cross-curricular activities are implemented.

**Career and Life Planning:**

- The followings are key components of life planning education and career guidance in CALFSS:
1. To provide school-wide and class-based career guidance curriculum in line with developmental needs of students at different stages.
  2. To promote students' exposure through diversified career-related experiences and work-place engagement activities.
  3. To provide comprehensive and impartial career information on further studies and options so as to promote informed choice-making among students.
  4. To provide individualized guidance and counselling and to coach students in formulation of their Student Learning Profile, through which students could actualize their career aspirations.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

We aim at bringing out students' potentials and training the gifted systematically with the aid of school-based courses and those offered by tertiary institutions. We are determined to build a cultural of care, mutual respect with substantial social integration.

Our school has been granted additional and ample resources through two programmes, namely, "Carmelians x Joyful@HK" (by QEF) and "Dream House@CALFSS" (by Child Development Fund). Through the programmes we envision to nurture students with positive thinking and attitude towards life and their future, passion and preparations to actualize their unique potential and aspirations, and many could have a fruitful learning experience through the mentorship scheme.

**Whole School Approach to Integrated Education:**

The SEN Support Committee consists of Vice-Principal, the Chairperson of the Counselling Committee, SEN Coordinator, SENST, social workers, educational psychologists, senior language teachers and Student Development Assistants. Responding to the different learning needs of students, CALFSS provides SEN students with academic supports such as learning strategies courses in Chinese, English, Mathematics and Liberal Studies, and after-school remedial classes. Regarding exam accommodation, apart from the individualized exam room and time accommodation, the SEN group provides particular adjustments in the exam syllabus and assessment methods to enhance students' learning motivation and effectiveness. For personal development and interpersonal skills, the School arranges speech therapy, occupational therapy, A-Connect Autism Support Programme, attention focus training, executive functioning training, art course, tabletop game group, etc. Through various training programmes and peer-support, we sincerely hope that students' potentials are unleashed and their personal growth is fostered. The School aims to build up an inclusive and caring school culture. Through organizing talent shows, exhibitions (Art and Culture), drama, Inclusive Fun Day and voluntary services, students learn to embrace, appreciate and accept others. In order to promote teachers' supporting skills, the teaching staff are provided with guidelines and training catering for the needs of SEN students. Other than these, three Student Development Assistants are additionally hired to coordinate different activities and carry out student counselling work.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: We have a teacher coordinator to organize support measures NCS. We aim to provide relevant and pluralistic learning activities and post-class study supports, which assist learners to participate at ease in their school life and to co-construct a culture of inclusion and care.

**Measures to provide adaptation for Learning and Assessment:**

Other than the two term-end examinations, students are assessed according to their performances in daily assessments, tests, project work, lab reports etc. Since 2006, we have set up e-Student Learning Files to help them collect and review learning experiences and work of excellence.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Partnership between school and family in the growth of teenagers is significant in nurturing students' personal growth, positive attitude towards life, moral development and academic achievement. The Parent-Teacher Association (PTA) also aims to provide opportunities for teachers and parents to work together in a supportive atmosphere to improve students' welfare and enhance quality of teaching. This fosters holistic development of students in moral, intellectual, physical, social, aesthetic and spiritual aspects.</p>
<p><b>School Ethos:</b> Students are nurtured with good qualities including humbleness, respect and integrity.</p> <p>Students demonstrate positive attitude, self-discipline and have good peer relationship. They love the school and respect their teachers. They are keen to serve and are responsible. There are projects including Breakthrough Pathway for S.1, Enhanced Smart Teens Project for S.2 &amp; S.3 that promote positive culture. There are also special coaching classes, tutorial classes, study sessions, student award schemes and subsidies to promote whole-person education.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Our school will put forth the following initiatives through investment of resources, school-based and cross-school professional development, and collaborations with external partners:</p> <ol style="list-style-type: none"> <li>1. To promote motivation and efficacy in learning: (i) To step up pedagogical competence and a culture of L&amp;T innovations in order to foster a continuous improvement in learning outcomes, including the public examination results; (ii) To promote STEM/STEAM education through Establish a versatile STEM SPACE that facilitates learning activities related to science, technology, engineering and mathematics, engage students in various challenging competitions or programmes on STEM or making, explore and progressively instill and STEM in curriculum to measure talents and skills for the 21st century.</li> <li>2. To enhance capacity in learning and teaching of English language: Promote learning and using English effectively by our students through enrichment in L&amp;T strategies, cross-disciplinary activities with English usage infused, cross-school collaboration and exchange, as well as provisions of ample opportunities of exposure through activities and creation of an English-rich environment.</li> <li>3. To build on our culture of care, we step up support to individual students, and provide opportunities of learning and development in line with their specific strengths and needs.</li> </ol>
<p><b>Teacher Professional Training and Development:</b> There are annual events for teachers: Staff Development Day, teaching evaluation for teachers, summer teacher retreat, class observation and various kinds of seminars.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>This year over 50 activities were held, including six areas: academic, interest, sports, social services, religious and counselling-oriented activities. S.1 students have to join one of them. Students have obtained a number of awards in the following events: Hong Kong School Speech and Music Festival, Hong Kong Multi-intelligence Competition, Hong Kong Statistic Project Competition, Joint-school Drama Competition, Joint-school Robotic Competition, Chinese Chess Competition, Weiqi Competition, International Sand Competition, District Sand Sculpture Competition, handball, swimming, track and field events, basketball, volleyball, badminton, football, table tennis, Taek-won-do, rope-skipping, Squash Competition, Hong Kong Reading Carnival Design Competition etc.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> School facilities: STEM SPACE, Student Guidance Centre, 2 Computer Rooms, Multi-media Learning Centre, Computer Design Room, English Corner, Counselling Room, Barbecue Pits, Student Activity Centre, Dancing Room, Fitness Gymnasium, Philharmonic Instrument Room, Prefect Room. Air-conditioners are installed in all rooms.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> A specialized team of professional teachers and personnel to provide tailored support and guidance to SEN.</p>
<b>Others</b>
<p>Different types of scholarships are awarded to students with excellence in academic performance, non-academic achievements and conduct.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 31B, 32, 35A, 36B, 38, 42C; Minibus: 47M, 92M, 93, 93A, 97A.</p>



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**Mission Statement**

Embracing the HKCCCC's philosophy of holistic education and 'To Minister and Serve Through Schools', we are committed to the provision of quality education services. It is our aspiration that our students will grow into individuals of integrity and noble character.

**School Information**

Supervisor / Chairman of School Management Committee	Prof. WONG Sing-wing		
Principal (with Qualifications / Experiences)	Mr. IP Tin-yau, MH (B.Soc.Sci.(Hon),P.C.Ed.,M.Ed.)		
School Type	Aided	Co-ed	
School Motto	Learn to discern and be perfect like God		
Name of Sponsoring Body	The Hong Kong Council of the Church of Christ in China		
Area Occupied by the School	About 5000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	54	
Total number of teachers in the school	57	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	97%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	62%	
Special Education Training	26%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
12%	9%	79%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Music, R.E., Liberal Studies, Visual Arts
	English as the medium of instruction	S.1 - S.2: English Language, Mathematics, Geography, Physical Education, History, Integrated Science, Creative Technology S.3: English Language, Mathematics, Geography, Physical Education, History, Physics, Chemistry, Biology, Creative Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Visual Arts, Liberal Studies, R.E, P.E.
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, ICT, Mathematics extended part (Module 1), Mathematics extended part (Module 2).
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1 - S.3: Chinese Language, Chinese History, Music, R.E., Liberal Studies and Visual Arts
	English as the medium of instruction	S.1 - S.2: English Language, Mathematics, Geography, P.E., History, Integrated Science, Creative Technology / S.3: English Language, Mathematics, Geography, P.E., History, Physics, Chemistry, Biology, Creative Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Visual Arts, Liberal Studies, R.E, P.E.
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, History, Economics, BAFS, ICT, Mathematics extended part (Module 1), Mathematics extended part (Module 2).
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	The school offers students a range of OLE opportunities in the five areas of OLE, namely Moral and Civic Education, Community Service, Career-related Experiences, Aesthetic Development and Physical Development. (For more details, please refer to the school website.)					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Application period: from 2-1-2020 to 16-01-2020. Admission criteria:            - Academic results (60%)      - Conduct (10%)      - Services, extra-curricular activities and certificates (10%)            - Interview performance (15%)      - Awards (5%)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To help S.1 new comers to overcome the difficulties encountered in their new secondary life, a series of activities will be held:            July - orientation programs organized by Chuen Yuen Church for S.1 students and S.1 Parents' Day.            During the summer holidays - an language-across-curriculum bridging program            Late August - welcoming activities            Early September - activities organized through our school's peer counselling scheme, musical performance and promotion activities.</p> <p>To promote healthy eating habits, activities including "Talk on Healthy Lunch" and "Joyful Fruit Day" are organized in the first term and the second term respectively.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. Quality Learning 2. Achieving goals with perseverance

**School Management Organisation:**

The Incorporated Management Committee of the school was established in 2011-12. At the operation level, various functional committees and teams, e.g., the Executive Committee, the Academic Committee, the Guidance Committee and the Discipline Committee, work together to carry forward all aspects of the school affairs. Consultation and participation are emphasized.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The IMC is responsible to formulate education policies of the School in accordance with the school's vision, mission and core values; to ensure the mission of the School is carried out in good faith; to develop and manage the financial and human resources of the School; to promote quality education; and to approve school plans and formulate standards for self-improvement.

**School Green Policy:**

An energy saving team has been established to achieve the following objectives: 1. To reduce the use of electricity, water and paper without affecting teaching effectiveness. 2. To promote awareness of sustainable development. 3. To improve participation and communication across school personnel on energy conservation and green policy.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

It has been our goal to enable students to be biliterate and trilingual so as to achieve proficiency in both Chinese and English. We adopt English as the medium of instruction and the language for learning in all major subjects. A variety of enrichment measures have been taken to expand students' language exposure, which include: 1. small-group teaching in English language classrooms in junior forms 2. employment of a native English speaking teacher to promote English learning atmosphere and organize activities at the Language Corner. 3. English reading and writing programs 4. English drama appreciation 5. Inter-house Drama Competition 6. Morning assembly sharing in English 7. English broadcast 8. Junior and senior English debate teams 9. Participation in Hong Kong Schools Speech Festival 10. Language Corner activities in the school 11. English summer day camp 12. English ambassador training class 13. Day trips 14. English Reader's Theatre 15. English DSE speaking, reading and writing tutorial classes 16. Debate training  
Emphasis is also put on students' mastery of Chinese. Chinese ERS scheme, writing classes and morning assembly talks by students are arranged to enhance students' Chinese proficiency.

**Learning and Teaching Strategies:**

Under the new senior secondary curriculum and in addition to the core subjects, we offer 11 elective subjects. To cater for learner diversity, various teaching methods are adopted in the classroom, e.g., small group teaching, group discussion and e-learning.

**School-based Curriculum:**

- Electives: 2X and 3X. English, Chinese, Mathematics, Liberal Studies, Religious Studies and Physical Education are compulsory. Students can choose other two to three subjects from other 11 subjects as electives.
- Curriculum highlights: We emphasize on self-regulated learning. Adopting a student-centered approach and a lesson preparation policy, teachers strive to help students learn how to learn and be responsible for their own learning. We also place emphasis on a holistic development of students through formal and informal curriculum. To foster positive attitudes and help students establish proper value judgement, we offer a range of OLE opportunities encouraging them to participate in the five areas of OLE, namely Moral and Civic Education, Community Service, Career-related Experiences, Aesthetic Development and Physical Development.

A structured and coherent value education curriculum covering the six domains of personal growth, family, society and nation, interpersonal relationships, school and work, is launched by the Moral and Civic Education Committee in collaboration with the Discipline Committee, the Guidance Committee, the Careers Committee and the Religious Committee. It aims to foster students' positive values and attitudes through exploring different topics and the provision of diversified learning activities such as voluntary service, Chuen Yuen Forum, talks, interactive theatre and career planning.

**Development of Key Tasks:**

- Reading to Learn: Taking on a whole school approach, Morning Reading is incorporated into the school timetable to enhance reading atmosphere. Students are required to read themed books in different subject areas. Chinese and English reading schemes, English Reading Pal Scheme and Language Across Curriculum Reading Scheme are implemented to encourage students to read more and to expand their scope of reading in a systematic way;
- Moral and Civic Education: Great emphasis is put on developing students' moral sense and responsible citizenship. In addition to the weekly moral and civic education lessons, activities such as visits to the elderly and the mentally retarded children are arranged to promote learning through community services. Cross-border study tours are organised every year to broaden students' horizons and promote their understanding of the motherland;
- Project Learning: To encourage active inquiry and high-level thinking, S.2 students are required to conduct group inquisitive projects guided by teachers;
- Information technology for interactive learning: E-learning has been carried out in S.1 to S.3 with iPads being used to increase class interaction. As one of the WiFi900 schools, a wireless LAN network has been set up. It covers the whole campus and allows teachers and students to access the Internet at any time. Effective e-learning will be our focus in the years to come;
- STEM: STEM education is promoted through cross-curricular project learning, classroom activities and extra-curricular activities organized by STEM Club, aiming to strengthen students' ability in the synthesis and application of knowledge and skills, thus cultivating their creativity, collaboration skills and problem solving skills.

**Career and Life Planning:**

To strengthen support for students' progression for further studies and career development in accordance with their interests, abilities and orientations, the Careers Team provides life planning education and career guidance to S.1 to S.6 students.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

We have a peer counselling scheme to help new S.1 students to adapt as soon as possible to life in secondary school. An SEN supporting team was established in 2009 to work with an education psychologist to identify and support SEN students. Various teaching strategies like "lesson studies" and "Teaching and Learning in meta-cognition" were employed to cater for different learning needs of students. Starting from 2017, School Chaplain project has been introduced to enhance church and school co-operation. The spiritual development of students will be strengthened.

**Whole School Approach to Integrated Education:**

The school Student Support Team is run under the supervision of the vice principal in-charge of student affairs and led by an SENCO. Other members include class teachers and subject teachers of the students with SEN. Working with Academic Committee, Discipline Committee, Guidance Committee and Examinations Team, Student Support Team offers cross-functional support to SEN students; and if necessary, school social workers, education psychologists and other professionals also provide assistance. There is a speech therapist stationing at our school this year. It helps enhance speech therapy service, offering more supports to students with special education needs.

Based on professional advice and with the consent of parents, the school considers the learning needs of students with SEN and uses flexibly various grants such as Learning Support Grant to provide various support to them, e.g. social skills training, speech therapy, reading and writing training, integration activities and adjustments to assessments. Personalized study plans are also formulated for individual students. Various talks and workshops are held for parents and teachers in order to strengthen support for students with SEN. The members of Student Support Team communicate and collaborate closely with parents to understand the needs of the students. The team also invites parents, teachers and other professionals to meetings and interviews to discuss students' progress and gather opinions, which, if necessary, will be passed to relevant groups for follow-up.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: Our school strives to encourage and support the early integration of non-Chinese speaking (NCS) students, including facilitating their adaptation to the local education system and mastery of the Chinese language. NCS students are arranged to take recognized Chinese assessments according to their needs. Our school has also applied for a special fund from the EDB to buy teaching aids and organize some after school activities of integration of culture.

**Measures to provide adaptation for Learning and Assessment:**

We have two school terms per year, each with two tests and one examination. Every examination accounts for 70% of the academic performance of the term, with the remaining 30% of each term derived from the results of the two tests and continual assessments such as project learning, homework and class performance.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> The PTA of CYC was established in 1994. It aims at strengthening the bonding and co-operation between the school and the parents, assisting the school to realize its educational goals, improving the welfare of students, and enhancing the enforcement of the school policies. Eventually, it aims at building up the partnership between the school and families.</p>
<p><b>School Ethos:</b> The school would expect students to lead a modest style of ethics, with emphasis on both discipline and caring. We have a "Dual Form Teachers" system for S.1 classes to strengthen our support for both parents and students of Form 1. With the Peer Counselling Scheme, S.1 students are paired to senior form schoolmates from whom they can learn about how to adapt to secondary school life. Our PTA and Alumni also offer more than 50 scholarships each year in recognition of students with remarkable performance in different aspects.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Quality Learning 2. Achieving goals with perseverance</p>
<p><b>Teacher Professional Training and Development:</b> To foster professional development, all teachers participate in 3 days of whole-school training workshops/seminars such as talks on counselling students and guidance for students in life planning. The school is also a participant of CUHK Quality School Improvement Project. Other activities such as outside school visited are also organised to enhance professional development. In addition, all teachers are encouraged to attend EDB seminars or workshops provided by other professional institutes.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>There are 29 clubs and societies in our school to cater for students' various extra-curricular interests. Over 120 activities are organized each year, which include dance competitions, music competitions, speech events, quiz competitions and inter-house competitions. Various sports teams like basketball team, swimming team, tennis team, football team and volleyball team have been set up to develop students' sports talents. Our students actively participate in various extra-curricular activities and have achieved outstanding performance in inter-school activities and competitions. Below is a few of the prestigious awards won by our students in 2018-19:</p> <p>CHOI HIU LAM (6D) Tsuen Kwai Tsing District Outstanding Students Award 2018 Distinction Award (Senior), Sir Edward Youde Memorial Prizes for Senior Secondary School Students 2018-2019.</p> <p>SHUM CHEUK FUNG(5D) "Pursuing Excellence and Beyond" Youth Leadership Award Scheme 2018 Outstanding Student Award, 2018-2019 CCC The Most Distinguished Student Award.</p> <p>TSUI MAN LAM (6D) Sir Edward Youde Memorial Prizes for Senior Secondary School Students 2018-2019.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> We have 2 Computer rooms, a Multi-Media Learning Centre, a Student Activities Centre, a Student Union Office, a Language Corner, a Library, Chaplain's room, fitness room, a Careers room and a Hall. All classrooms and special rooms are air-conditioned and equipped with multi-media facilities such as computers connected to the internet and the intranet, audio systems, visualizers and LCD projectors. A campus wide Wireless LAN network has been set up to facilitate learning through internet. The network, together with the use of iPad and the establishment of the Learning Management System, allows teachers to design suitable teaching plans to conduct effective e-learning for the students.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp and Accessible lift.</p>
<b>Others</b>
<p>More than 50 scholarships have been set up by alumni and are awarded to students with outstanding performance in different aspects. Our students are active in joining inter-school competitions and have won awards in areas such as dance, music, speech, sports, mathematics, quiz, conservation, drawing and video footage making.</p>
<b>Direct Public Transportation to School</b>
<p>The school is accessible by: Bus route: 33A, 43, 34, 930, 40X, 44M; Nearest MTR stations: Kwai Hing, Tai Wo Hau; Minibus routes nos.: 89, 89A, 89B, 313.</p>



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### Mission Statement

With the love of Christ, compassion for humanity and a positive attitude, we deliver quality education to develop our students' potential to the fullest. We share with them the Gospel and how to lead a fruitful life, nurturing them to become good citizens to benefit our society and country.

### School Information

Supervisor / Chairman of School Management Committee	Rev. Po Kam Cheong		
Principal (with Qualifications / Experiences)	Dr. Ha Lai Chu (B.A., Dip.Ed., M.A., Ed. D.)		
School Type	Aided	Co-ed	
School Motto	Freedom Through Truth for Service		
Name of Sponsoring Body	The Hong Kong Council of the Church of Christ in China		
Area Occupied by the School	About 5580 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	60
Total number of teachers in the school	63
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	100%
Master / Doctorate Degree or above	57%
Special Education Training	28%
Years of Experience (% of total number of teachers)	
0 - 4 years	5%
5 - 9 years	13%
≥10 years	82%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1-S.3: Chinese Language, Chinese History, Mathematics*, Integrated Science*, Computer Literacy*, Life & Society*, History*, Geography*, Music*, Visual Arts*, Religious Studies, Physical Education* S.1-S.2: Home Economics*, Putonghua
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part (Module 2), Liberal Studies, Physics, Biology, Chemistry, ICT (Information and Communication Technology), Chinese History, Geography, History, Economics, BAFA (Accounting), Tourism and Hospitality Studies, Visual Arts, Religious Studies, Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1-S.3: Chinese Language, Chinese History, Mathematics*, Integrated Science*, Computer Literacy*, Life & Society*, History*, Geography*, Music*, Visual Arts*, Religious Studies, Physical Education* S.1-S.2: Home Economics*, Putonghua
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part (Module 2), Liberal Studies, Physics, Biology, Chemistry, ICT (Information and Communication Technology), Chinese History, Geography, History, Economics, BAFS (Accounting), Tourism and Hospitality Studies, Visual Arts, Religious Studies, Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$35					
Approved Charges for Non-standard items	\$200					
Other Charges / Fees	Our school collect fees based on guidelines issued by the EDB.					
Remarks	<p>We work with the Curriculum Development Council to promote value education through a school-based life education curriculum in which care and positive thinking are the core elements. Through professional exchange, teachers strive to enrich the curriculum to facilitate students learning effectiveness. We also organize activities for different forms or classes based on our value education framework with a view to cultivate desirable qualities in our students through service learning.</p> <p>In order to arouse students' civic awareness and responsibility to help them to care for society and their mother country, we have civic education ambassadors and regular civic/national education programmes.</p>					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic performance (60%), Conduct, participation in extra-curricular activities and awards (20%), Interview (20%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To prepare the newly admitted Form 1 students for a smooth transition to secondary school learning, our school has organized a bridging programme during the summer vacation. Form 1-4 students must stay at school for lunch. The food supplier will provide students with healthy meals for lunch.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

Love X Positive Thinking

**School Management Organisation:**

The Incorporated Management Committee is the highest decision making body. The internal management and school policy are determined by the School Administration Council headed by the Principal. School policies are executed by 9 departments including Academic Department, Life Planning Department, Information Technology Department, General Affairs Department, Life Education Department, Student Support Department, Discipline & Guidance Department, Co-curricular Activities Department and Community Relations Department, supervised by two vice principals and two assistant principals. All subject panels are headed by experienced teachers. Our school has adopted a comprehensive appraisal system.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Our Incorporated Management Committee was established in 2005. It is comprised of professionals and representatives of stakeholders who strive to work together for the benefit and development of the school.

**School Green Policy:**

Our school has a green policy and energy-saving measures. Furthermore, in order to help students understand the importance of environmental protection and sustainable development, our school systematically cultivates environmental awareness among students through exhibitions, life education lessons, maintaining a green school campus and student ambassadors.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

With a dual emphasis on subject teaching and life-wide learning, we aim to brush up our students' generic skills and language abilities. In junior forms, not more than 25% of the lesson time is allocated to English extended learning activities. Our students can build up their vocabulary and enhance their fluency through a school-based curriculum. For assessment, students can apply what they have learnt to answer questions in English. Our strategy is to help our students develop a solid English foundation to cope with their studies in senior forms.

We offer small class teaching in both Chinese and English languages to cater for students' diverse learning needs. Reading Award schemes, Speech Festival and related activities help to create a language rich environment and we have developed a 2-year school-based curriculum in Putonghua in order to promote "bi-literacy and tri-lingualism" in our school.

**Learning and Teaching Strategies:**

We strive to enhance our students' motivation in learning by developing their self-directed learning habits and teaching them practical study skills so that they can learn effectively. With regard to formal curriculum, teachers adopt a variety of interactive teaching strategies to arouse students' interest. With regard to informal curriculum, students are given opportunities to participate in different learning activities like visits, field trips, out-of-classroom activities, community service and student organizations to improve their organization, cooperation and communication skills. Our school endeavors to promote a culture of peer lesson observation so that teachers can learn from their peers to improve their teaching. Our teachers are also committed to professional development and they continuously upgrade themselves to become professionals in their teaching careers.

**School-based Curriculum:**

1. Electives: 2X. There are life education lessons and religious studies lesson to help build up students' positive values and refine their character.
2. Curriculum highlights: For details, please refer to our school website <http://www.yenching.edu.hk>

**Development of Key Tasks:**

Moral education is promoted by the Life Education Department through a school based life education curriculum with the guidance of a positive value education framework.

A reading period is scheduled in the time table every day to promote reading habits among our students. Apart from the extensive reading schemes in Chinese and English language, other academic subjects are also involved in the promotion of reading.

Apart from using I.T. in classroom learning, eClass learning / Google classroom is also promoted in different subjects.

Project skills / Enquiry skills are systematically taught in PSHE and science subjects in our junior forms. Out-of-classroom activities are carried out in different forms to provide opportunities for students to learn in authentic contexts.

**Career and Life Planning:**

Our Life Planning Department plans and implements school-based life planning to let students develop positive attitudes towards work and learning through conducting " Finding Your Colors of Life" in junior forms life education lessons and launching various workshops and visits such as S.6 Mock DSE Results Release Day and University Taster Programmes for senior form students.

In order to help students to adapt to the transition from school to work, job shadowing and work experience scheme, business partnership programmes, mentorship programmes have been organized.

Our teachers provide career guidance to students regularly to help them make informed and responsible choices on their learning, career goals and other aspects of life.

To actualize students' potential, our school has co-organized Mode 1 and 2 applied learning courses like Patisserie and Cafe Operations with other institutions.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

With a view to promoting integrated education, our school provides students with special educational needs different types of learning support including curriculum tailoring, special examination arrangements, after-school homework classes, speech therapies, skill training workshops, etc. Also, the design and facilities of our school campus can satisfy the needs of most physically impaired students. Regular activities are organized to cultivate an accepting and caring culture in school.

**Whole School Approach to Integrated Education:**

To support students with special educational needs and underachievers, our school adopts a whole school approach to integrated education. With the funding provided by the Education Bureau, we have set up the Student Support Department to provide students in need with (1)curriculum/teaching/ assessment/homework tailoring; (2) speech therapy / training; (3) counselling (with regard to students' mental health, social or emotional needs); (4) career counselling; (5) training in study skills, memory skills, exam skills, social skills, etc.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: To support NCS students to learn Chinese language, our school hires instructors to hold afterschool remedial classes for both junior and senior secondary school students to help them consolidate their language foundation and enhance their ability to perform well in public examinations. Also, the curriculum would be tailored based on students' needs to cater for learner diversity.

**Measures to provide adaptation for Learning and Assessment:**

Continuous assessment is carried out through lesson observation, homework and projects. There are also a standardized test and one examination in each term as summative assessment. After each assessment, our teachers analyze the assessment data and make strategic adjustment to our teaching based on students' performance. Our school has a clear policy for promotion/retention. Weaker students may be required to repeat so that they can build up a solid foundation in their academic studies.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Our Parent-Teachers Association aims to strengthen the relationship between parents and the school by good communication. The PTA members actively take part in the election of parent representative for the School Board, assist in the arrangement of Parents' Day, and collect opinions from other parents. Fun activities are organized to strengthen parent-child communication, with a view to enhance relationship among students, parents and teachers to achieve a harmonious school life.
<b>School Ethos:</b> Through religious studies and life education, extra-curricular activities and a whole-school approach to counselling, we aim to help our students to build up positive values and set up clear goals in life. With love and care, our students can grow in a safe and harmonious learning environment. Through personal counselling, "sunshine calls" to parents, our teachers aim to strengthen and improve the communication between parents and students. We strongly promote discipline for oneself and for the school community and we have clear and high expectation of our students in terms of their tidiness and behaviour.
<b>Future Development</b>
<b>School Development Plan:</b> Please visit our school website for details of our school development plan. <a href="https://www.yenching.edu.hk/website/">https://www.yenching.edu.hk/website/</a>
<b>Teacher Professional Training and Development:</b> Apart from the school-based staff development, our teachers have also actively enrolled in different courses and seminars. Through engaging in continuing professional learning, teachers can strengthen their capacity for advancing school development and student learning.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are numerous service groups, uniform groups, sports school teams, aesthetic groups, interest groups and subject clubs, with a total of 40 organizations. All junior form students must join at least one activity. Through attending such activities, students can develop their interests, skills, interpersonal relationship, leadership skills and enjoy a wonderful life in our school. All S.1 students must join one of the uniform groups. This aims at developing their responsibilities and discipline as well as cultivating their spirit to serve the community. The uniform groups include Scout, St. John Ambulance Brigade, CAS Cadet Corps and Road Safety Patrol. Students' Council consists of an executive committee and a representative council and the student body is divided into 4 houses, which hold various activities jointly or independently to develop democracy, independence and competence in our students.
<b>School Facilities</b>
<b>School Facilities:</b> Our school building is of a Y2K design, with all rooms and the school hall air-conditioned. All the classrooms and special rooms are equipped with IT teaching facilities. The school has computer rooms, Chinese language room, English Language rooms, Physics Laboratory, Chemistry Laboratory, Biology Laboratory, Integrated Science Laboratory, Geography Room, Home Economics Room, Music Room, an Visual Art Room, Religion Room, Religious Education Resource Centre, Student Union Room, Counselling Room, Discipline Room, Parents Resource Centre, STEM Room, Student Activities Centre, three sports playgrounds and a library. We also have a Lecture Theatre for large scale learning activities, professional seminars, film or music appreciation activities to enhance students' motivation and learning effectiveness.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift, Accessible toilet, tactile guide path and visual fire alarm system.
<b>Others</b>
The Hong Kong Schools Sports Federation Grantham Outstanding Student Athlete Awards - Ten Sports Excellence The Hong Kong Schools Sports Federation Grantham Outstanding Student Athlete Awards- Football Hong Kong Youth Science Fiction Writing Competition Champion The 70th Hong Kong Schools Speech Festival Solo Verse Speaking (English) First Place and Third Place The 7th Hong Kong Schools Speech Festival Solo Verse Speaking (Cantonese) - Third Prize 2019 Joint School Judo Invitation Competition : Champion (G04 & F02), First runner-up (G07 & G09), Second runner-up (G03, G06, F01, F04 & F05) ASTC Sprint Triathlon Asian Cup and the ASTC Aquathlon Asian Championships 2018 Fun Distance (Boys) 2nd Runner Up Hong Kong International Heritage Speech Competition (Senior Section) Second Prize Huaxiabei National Mathematics Olympic Invitation Competition 2019 (Hong Kong District) (1st Round) First Class Award 2018-19 Director's special award of merit (Ropes attached flute) of Hong Kong Road Safety Patrol  All Hong Kong Inter-Secondary School Girls Football Competition 2018-2019 Champion 2018-19 Wofoo's School 7-a-side Girls Football Cup (Secondary Division) Champion HKSSF Kwai Tsing District Table Tennis B Grade Group Competition - Champion HKSSF Kwai Tsing Secondary Schools Area Committee Inter-School Volleyball Competition (Senior Girls)- Champion 2018-19 School Sports Programme-Outreach Coaching Programme Futsal Competition (First & Second Term) Secondary School Girls Section – Champion 2018-19 School Sports Programme-Outreach Coaching Programme Futsal Competition (First Term) Secondary School Boys Section - Champion Hong Kong St.John Ambulance Brigade Youth/ New Territories Command Inter-Divisional Competition For Group A Uninform Inspection – Champion Fun Teen: Youth x Community – Creative Service Award Scheme (Senior Section) Merit Award 2019 Joint School Judo Invitation Competition : First runner-up (Team competition)
<b>Direct Public Transportation to School</b>
Transportation to our school is very convenient. We are only 5-7 minutes' walking distance from Tsing Yi MTR station. Bus routes next to Cheung On Estate Bus Terminus: 41,41A,41M,42C, 42M, 43B, 44, 44M, 49X, 68A, 243M, 248M, 249M, 249X, 68E, 279X, E31 and E32. Mini bus routes: 88A, 88E, 140M, 308A, 308M, 310M, 312, 401, 409 and 409K.



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**Mission Statement**

Having faith in God and serving the community are the spirit of running our school; offering a comprehensive education on moral, cognitive, physical, social, aesthetic, and spiritual development; inspiring and directing our students to understand the truth and so to have an abundant life. We strive to achieve excellence and help develop our students into distinguished citizens.

**School Information**

Supervisor / Chairman of School Management Committee	Dr. Taw Jin Liam	
Principal (with Qualifications / Experiences)	Mr. Ng Kar Ho, Sammy	
School Type	Aided	Co-ed
School Motto	Faithfulness, Righteousness, Integrity, Sincerity	
Name of Sponsoring Body	Christian Nationals' Evangelism Commission	
Area Occupied by the School	About 9532 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	52	
Total number of teachers in the school	56	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	59%	
Master / Doctorate Degree or above	41%	
Special Education Training	20%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
4%	12%	84%

Year of Commencement of Operation	1973	
Incorporated Management Committee	Established	
Yes	Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Religious Education, Liberal Studies (F.3)
	English as the medium of instruction	English Language, English Literature (F.1), Mathematics, Geography, History, Computer Literacy, Integrated Science (F.1-F.2), Physics (F.3), Chemistry (F.3), Biology (F.3), Visual Arts (F.2-F.3), Business & Economics (F.3), Physical Education, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Liberal Studies, Religious Education
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part, Geography, History, Economics, 'Business, Accounting and Financial Studies', Information and Communication Technology, Physics, Chemistry, Biology, Physical Education, Music, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Religious Education, Liberal Studies (F.3)
	English as the medium of instruction	English Language, English Literature (F.1), Mathematics, Geography, History, Computer Literacy, Integrated Science (F.1-F.2), Physics (F.3), Chemistry (F.3), Biology (F.3), Visual Arts (F.2-F.3), Business and Economics (F.3), Physical Education, Music
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Liberal Studies, Religious Education
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part, Geography, History, Economics, Business, Accounting and Financial Studies, Information and Communication Technology, Physics, Chemistry, Biology, Physical Education, Music, Visual Arts
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$50					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <ol style="list-style-type: none"> <li>All applicants must have a grade B or above in conduct in Primary 5 and Primary 6;</li> <li>Academic results: academic results of both school examination results in Primary 5 &amp; 6 and the ranking shown in the Discretionary Places Rank Order List provided by the Education Bureau(50%);</li> <li>Interview Performance(40%);</li> <li>Extra-curricular activities and community services(10%).</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <ol style="list-style-type: none"> <li>'Big Brothers and Sisters' Scheme starts at the beginning of school year with a senior student from F.3 and F.4 taking care of each F.1 student.</li> <li>This year, the Youth Health Team from the Department of Health is invited to provide 'Life Skills Training' to F.1 students. Through this training course, students can understand more about themselves and learn how to manage their emotions. Their interpersonal skills can also be developed and they can learn how to tackle their personal problems at the same time.</li> <li>Different Action Group organizes different kinds of seminars, class teacher periods and small-group activities in order to help develop healthy habit &amp; attitude in life and build up positive value system.</li> <li>Christian Fellowships are held every Friday after school to let students build up a positive value towards life. Through sharing in groups, students can have mutual support and encouragement.</li> </ol>

### School Characteristics

#### School Management

##### School's Major Concerns:

1. Equipping students to become Active and Self-directed Learners;
2. Nurturing students with positive values and education through the development of character strengths.

##### School Management Organisation:

The Incorporated Management Committee of the school sets the right directions and strategies for the school. Staff meetings and the Standing Committee of the school are to decide and formulate school policies on various aspects. Various committees and subject panels of the school are executing all the teaching and learning plans and affairs. The Student Council is responsible for planning and giving impetus to all students' activities.

##### Incorporated Management Committee / School Management Committee / Management Committee:

The Incorporated Management Committee of the school is composed of experienced persons from the community. Members of the IMC include representatives from the sponsoring body of the school, the School Principal, elected representatives from the Parents Association and the Alumni Association, teaching staff of the school, and independent representatives.

##### School Green Policy:

1. The school has installed the recycling bins, and used paper is collected for printing in staff rooms.
2. The school sets up the "Environmental Education Group" to promote environmental conservation.
3. Air conditioners in classrooms are to be switched on only when the room temperature is 26 degree Celsius or above.
4. All electrical appliances such as lights, fans, are to be switched off when the classroom is not in use.

#### Learning and Teaching Plan

##### Whole-school Language Policy:

Our school is one of the first batch EMI schools approved in 1998 to use English as the medium of instruction in teaching. All subjects are taught in English except Chinese Language, Chinese History, Religious Education, and Liberal Studies. In addition, the Chinese language classes (F.1 and F.2) are supplemented with teaching Putonghua periods. Such policies strengthen students' foundation in biliteracy and trilingualism.

##### Learning and Teaching Strategies:

Our school encourages whole-person education which emphasizes students' moral, cognitive, physical, social, aesthetic, and spiritual development; uplifting their self-esteem; paving sound foundation on their language skills; building up discipline among them; and developing the spirit of serving others. Besides, English Literature has been introduced in junior forms' curriculum while Putonghua is used as the medium of instruction in Chinese Language lesson of junior forms in order to consolidate a good language foundation for students.

Comprehensive measures to facilitate the participation of teachers and students:

1. Reading periods are held twice a week;
2. All-day opening and comfortable language & literature library for junior forms;
3. Students are encouraged to take part in external reading activities and contests.

##### School-based Curriculum:

1. Electives: 2X, 3X and 4X. With school's permission, students are allowed to take the 4th elective (Visual Arts or Music) in Form 5.
2. Curriculum highlights: Students can take any electives (3 electives to be selected when promoting to F.4) offered by the school according to their interests. They can also additionally take M1/M2; take the 4th elective (Visual Arts, Music, or Moral & Religious Education); or drop one of the electives they took in Form 4, in Form 5 according to their capacities. Apart from having sufficient teaching time in electives, providing enrichment courses of the 4 core subjects - Chinese Language, English Language, Mathematics, and Liberal Studies are also the foci in our curriculum. By doing so, students can fully and efficiently use their time during free periods. The school will also arrange students, who are interested in taking Applied Learning, to study Applied Learning (Mode 1) Courses enabling them to have a diversified learning and development.

##### Development of Key Tasks:

Reading to learn:

In order to encourage students to read and write, the whole school are having a 'Drop Every Thing and Read (DEAR)' period in the morning twice a week; diverse types of reading schemes and exchange programmes are arranged; and reading elements are subsumed into the curriculum planning of every subject.

Information technology for interactive learning:

Apart from using information technology as a teaching tool, web-based learning and tests are also used in some subjects. Besides, activities like making models by using information technology are also being organised to assist students to learn.

Project Learning:

Different types of project learning activities are subsumed to strengthen our students' collaboration, communication and problem-solving skills.

Civic Education:

'Civic, Environmental & Health Education Task Group'. Aims to promote national education and the awareness of current affairs.

##### Career and Life Planning:

Our school arrange various careers activities: implementing 'Career and Life Planning Lessons' in F.1 and F.2; organising different kinds of careers and pre-work educational activities for F.3 to F.6 classes; apart from lessons on subject selection counselling and career mapping, we have held careers talk on faculties of universities, alumni sharing sessions, Beijing high-school study tour, job shadowing, onsite workplace tours, individual and small group counselling, and assemblies etc.

#### Student Support

##### Whole School Approach to Cater for Student Diversity:

Our school has following three measures to cater for students' learning diversity:

1. Enhancement and Remedial courses are conducted to cater students' learning difference;
2. The curriculum of each subject is tailor-made to suit the particular needs of students;
3. Students are encouraged to take part in exchange programmes and activities outside the school in order to spot out students with hidden potentials and to emanate an atmosphere of pursuing the best of oneself.

##### Whole School Approach to Integrated Education:

Our school strives to create an inclusive culture. We have set up Student Support Group which engages our Assistant Principal, Special Educational Needs Coordinator, Guidance Master, teacher with special educational needs training, teachers of core subjects, school educational psychologist, school-based speech therapist, stationing school social workers, student counselor (SEN) and teacher assistant. Our school takes whole school approach making use of Learning Support Grant and school resources to support students with special educational needs like giving them teaching and assessment accommodation.

A professional student counselor is employed to coordinate and organize diverse activities such as integrated classrooms, attention-focus training group, study-groups for Diploma for Secondary Education Examination, social behavior and emotion training group and individual counseling services, etc. Besides, services for occupational therapy are hired for students in need of such training. Our school disseminates information on integrated education to all teachers so that they are updated with strategies and pedagogical advice. Teachers are encouraged to enroll in relevant courses on integrated education with a view to strengthening their professional knowledge and capabilities. Moreover, the members of the student support group keep close contact with parents to facilitate home-school cooperation. All these efforts are aimed to support learning and growth of our next generation.

##### Measures to provide adaptation for Learning and Assessment:

Other than regular assessments, uniform tests and examinations, our school has the following assessments.

1. 'Continuous Assessments' such as daily assignments, reading records;
2. Various modes of assessments like project-based learning reports, experimental skill assessments, qualitative and quantitative evaluations of extensive reading. Through all these assessments, we hope to understand students' specific needs and provide them with the best follow-up and assistance.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> In order to be in tie with parents in family education, the Parents Association was established in May 1993 to facilitate the connection among parents, students, and the school. Our school places great concerns on parenting education. Since 1990s, various activities like parent-child seminars, "DIY" workshops, etc. have been organised.
<b>School Ethos:</b> Our school pays great attention to students' behaviours both within and outside school. Students are cultivated into a self-discipline person with outstanding ethos and good manners. The implementation of 'Big Brothers and Big Sisters' Scheme enables each F.1 student to be under personal care of a senior student.
<b>Future Development</b>
<b>School Development Plan:</b> Major Concerns of School Development: 1. Equipping students to become Active and Self-directed Learners; 2. Nurturing students with positive values and education through the development of character strengths.  The Future Development Item: A wide range of activities will be organized to encourage students to develop a sense of 'acting justly, loving mercy and walking humbly with God'. They can live out the Christian faith and belief by serving others and to develop a sincere and genuine interpersonal relationships and fellowship among them. More occasions will be arranged to improve and recognise students' good academic performance to heighten their sense of responsibility towards learning and encourage them to embrace success.
<b>Teacher Professional Training and Development:</b> Through teacher retreat, prayer meetings, seminars, joint-school conference, teachers' spiritual growth and team spirit are developed and built up. Special talks, workshops, and experience sharing among teachers are constantly arranged in staff development day. Teachers are also encouraged to attend various training courses organised by the EDB and other educational institutions.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Uniform Teams (Scouts, Girl Guides, Red Cross Youth Team, School Safety Patrol), Academic Clubs, Interest Groups, Voluntary Service Team, School Teams (Quiz Team, Debate Team, Various Ball Teams, Athletic Team), House Activities. In order to develop students' attainments in Sports, Visual Arts and Music, students can join various courses of the 'SAM' programme according to their interests and talents.
<b>School Facilities</b>
<b>School Facilities:</b> The school campus is spacious with one school hall, three academic buildings, a school library, a language & literature library for the junior forms, a special room for creative writing, multi-media classrooms, multi-media learning centre, students' activities centre, English inter-active room, basketball courts, volley ball courts, lift tower and two gardens for relaxation. All rooms are with air-conditioning facilities.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
Our students have been actively participating in Hong Kong Schools Speech and Music Festival and Drama Festival, reaping many awards and trophies throughout the years. In the Cantonese Group and Putonghua Group under the 'Hong Kong Schools Drama Festival' last year, our school was awarded 'Outstanding Screenplay' and 'Outstanding Actors/Actresses' in these two categories. As also for Cantonese Group, we were awarded 'Recommended Performance by Adjudicators'. At the same time, our school has been the Champion of the Inter-school Quiz Competition on Current Affairs, Academic and I.T. Knowledge for many years. In addition, our school received the Gold Award, Silver Award, Bronze Award, the Champion and the First Runner-up in the Hong Kong Cup on Diplomatic Knowledge Contest. In this year, our students performed satisfactorily in the areas of technology application, creative literary writing and music. We got the champion in the 'Odyssey of the Mind Hong Kong Regional Tournament 2019' organized by Chinese YMCA College and etc. Our students were honoured to represent Hong Kong to take part in the world competition which was held in Michigan State University in the United States. They got the golden chance to compete with other 900 teams from over the world for the overall champion out of the final 15 divisions. In the 2018-19 Chinese Middle School Composition Contest Hong Kong Division organized by the Hong Kong Institute for the Promotion of Chinese Culture, our students received Gold Prize and many other merit prizes; some students were awarded 'Dragon Junior Literature Award'. Their works with first grade and second grade would be collected in the 'Works from Winners of the Dragon Junior Literature Award' to be published in all provinces throughout China. As for music, our students were awarded Gold Prize in Junior – Secondary Section in Mixed Voice Choir of the Hong Kong Inter-school Choral Festival. In the extra-curricular activities, our school's scouts obtained the overall champion in '2019 Carlton Trophy Competition' and our team received Champions in 'Outdoor Challenge', 'Camp-craft', 'Camping Inspection', and 'First Aid'.
<b>Direct Public Transportation to School</b>
Bus: 31, 31B, 31M, 35A, 43A; Minibus: 86, 86M, 403, 403A, 406, 410.



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### Mission Statement

We base our education on the words of Jesus in the hope of nurturing all-round education in our students, enabling them to meet the challenges lying ahead and we uphold the following beliefs in upbringing our students: we treasure our students, value our students for the effort that they have made, and award them for their learning outcome.

### School Information

Supervisor / Chairman of School Management Committee	Rev. CHU Wing Wah	
Principal (with Qualifications / Experiences)	Mr. TANG Kam Ming (BSc (Eng), PCEd, MEd)	
School Type	Aided	Co-ed
School Motto	Faithfulness, Righteousness, Loyalty, Honesty	
Name of Sponsoring Body	Christian Nationals' Evangelism Commission	
Area Occupied by the School	About 4500 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	54
Total number of teachers in the school	59
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	95%
Bachelor Degree	98%
Master / Doctorate Degree or above	33%
Special Education Training	36%
Years of Experience (% of total number of teachers)	
0 - 4 years	8%
5 - 9 years	0%
≥10 years	92%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1-S.2: Chinese Language, Mathematics*, Integrated Science*, Liberal Studies (History (S.1) and Social Studies), Chinese History, Computer Literacy, Music, Physical Education, Design and Technology, Putonghua, Religious Education, Life Education, Visual Arts, School-based Developed Subject. S.3: Chinese Language, Liberal Studies(History and Social Studies), Chemistry*, Physics*, Biology, Computer Literacy, Music, Physical Education, Putonghua, Religious Education, Life Education, Visual Arts.
	English as the medium of instruction	S.1-S.3: English Language, S.3: Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Biology, Chinese History, Chinese Literature, History, Business, Accounting and Financial Studies, Economics, Geography, Visual Arts, Information and Communication Technology.
	English as the medium of instruction	English Language, Mathematics, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	Chemistry

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	S.1-S.2: Chinese Language, Mathematics*, Integrated Science*, Liberal Studies (History and Social Studies), Chinese History, Computer Literacy, Music, P.E., Design and Technology, Putonghua, Religious Education, Life Education, Visual Arts, School-based Developed Subject. S.3: Chinese Language, Liberal Studies (History and Social Studies), Chinese History, Chemistry*, Physics*, Biology, Computer Literacy, Music, P.E., Putonghua, Religious Education, Life Education, Visual Arts
	English as the medium of instruction	S.1-S.3: English Language, S.3: Mathematics
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Biology, Chinese History, Chinese Literature, History, Business, Accounting and Financial Studies, Economics, Geography, Visual Arts, Information and Communication Technology.
	English as the medium of instruction	English Language, Mathematics, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	Chemistry

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$200					
Other Charges / Fees	-					
Remarks	Our school recommends students to attend off-campus applied learning course outside the school based on students' ability.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). For S.1 discretionary places admissions, we use the following criteria and weightings: 1) Academic results and conduct in P.5 and P.6 (30%). 2) The rank order list compiled by the Education Bureau (50%). 3) Awards received both in and out of school, as well as any special skills or training (10%). 4) Interview (10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>In order to help incoming students to better adapt to their new school life, a number of programmes (including Chinese, English and Mathematics bridging programmes), as well as an Orientation Day, are conducted. After the school year begins, a wide variety of activities are also provided, including different counseling groups targeting students' social and emotional growth, the Big Brothers and Big Sisters Programme, and the S.1 Learning Accommodation Period.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Learning and teaching: new lesson time planning is executed with new curriculum elements being introduced so that wider learning experiences can be provided for students.
2. Student support: A positive culture is fostered and character strengths are nurtured – Think Prudently, Behave Humbly.
3. Environment and administration: Campus space is optimised and administrative resources are expanded.

**School Management Organisation:**

Long-term development is set by the Incorporated Management Committee (IMC). The internal affairs are managed by the Principal with the assistance of the two vice-principals and the heads of various committees. The school management places considerable emphasis on strengthening communication with front-line teachers, enhancing the accountability of middle management and developing the school through contributions from all teachers.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee (IMC)

The IMC consists of those who are concerned with educational affairs and its members are drawn from all walks of life. The committee includes professional accountants, social workers, experts in innovation and technology, professors, the president of a bible seminary, education professionals, parent and teacher representatives, alumni, and an independent member of the public. They work together to ensure we offer all students a quality education.

**School Green Policy:**

The school environment and development group is set up to care for different environmental facilities and how they are used. It is tasked with developing appropriate policies for the management of the school environment with a view to achieving environmental conservation.

**Learning and Teaching Plan****Whole-school Language Policy:**

1. A practical approach has been adopted in school-based medium-of-instruction policy. From S.1 onwards, Extended Learning Activities in English are introduced gradually. Mathematics is taught in English in S.3 to prepare students for studying Mathematics and Science in English in senior forms.
2. To enrich the school's English environment, three Native English teachers have been employed in order to provide students with more opportunities to communicate in English, both in and out of the classroom. Also, a school-based English curriculum has been introduced to raise students' English standards.
3. In addition to English learning, the school has also been putting great emphasis on strengthening students' Chinese writing skills, as well as their analytical and presentation skills in Chinese. The aim is to help students think critically, in order to equip students with better communication and reasoning ability.

**Learning and Teaching Strategies:**

1. The school aims at promoting diversified teaching approaches which encourage interaction between teachers and students, as well as cooperative learning. Various life-wide learning activities are regularly held to develop students' creativity, critical thinking and self-regulation in learning. Students' learning experiences in areas such as moral education, life planning and social services can be broadened.
2. Every classroom is equipped with a computer and a visualiser or a television to facilitate teaching using information technology. Tablet computers are used to increase students' autonomy through mobile e-learning.
3. In order to cater for students' diversified needs and abilities, and provide tailor-made teaching materials, school-based curricula are adopted in various subjects in junior forms to help students acquire knowledge and develop critical thinking skills.
4. There are split groups in major subjects in junior forms to create a more favourable teacher-student ratio, so as to cater for students' learning needs.

**School-based Curriculum:**

1. Electives: 2X. Students select 2 electives. All subjects are divided into two different groups, each group containing six or seven choices. Students can freely choose one of the subjects in each group based on their ability and interest.
2. Curriculum highlights: The school stresses diversified curricula in order to promote students' spiritual, moral, intellectual, physical, social and aesthetic growth and balanced development. By encouraging student-teacher interactions and collaborative learning, students' communicating and problem-solving abilities are effectively enhanced. In addition, various life-wide learning activities and cross-curricular learning programmes are regularly organised to develop students' creativity and critical thinking from multiple perspectives.

**Development of Key Tasks:**

1. Reading is the cornerstone of learning. There is morning reading time to foster good reading habits. In addition, there are both Chinese and English extensive reading schemes. Students are also required to read newspapers and cross-modular articles in Liberal Study. Apart from these measures, the Best Readers Scheme is carried out to increase exposure to a rich variety of text types, as well as to enhance student learning in various knowledge domains. Besides, through diversified activities held in the new library, such as library cafe, the school reading atmosphere was greatly enhanced.
2. An e-learning platform provides a variety of study options, for instance, online exercises, quizzes and forums, through which teachers and students can interact. The goal is to have students learn in a self-directed manner without boundaries.
3. The Academic Committee works actively in concert with all subject panels in implementing project learning, through the cooperative learning approach.
4. Different subject panels in school, including Life Education, Liberal Studies, Social Studies, Chinese History and Physical Education, together with the Discipline and Guidance Committee, organise thematic activities to help students develop positive moral values and civic awareness. Additionally, morning assemblies, weekly assemblies and the principal's blog all aim to cultivate healthy, responsible, caring and perseverant citizenship among students.

**Career and Life Planning:**

Through students' self awareness, our school aims at helping students realise their dreams and fostering positive values, equipping them with a variety of skills through student planning projects, and experiencing different aspects of job training, finally making adjustments to their direction in life. In order to attain our goals, various inspiring activities are held according to students' different learning stages, including life planning lessons, aptitude professional analysis, workshops, talks, visits, life planning group, enterprise founding group, and career week. Moreover, a life planning room, namely 'Career Lounge' was also established. It not only provides teachers and students with a considerable amount of materials regarding tertiary education and occupations, but also a comfortable environment for students to explore their strengths, plan their future and pursue their dreams.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Besides the splitting class arrangement in junior major subjects, the Learning Support Team has also been established to formulate and oversee the school's inclusive policy, its operation and training programmes. In the past few years, teachers and student perfects have been offered with relevant training. In 2018/2019, 36% of our teachers have received 30-hour or more systematic special education training courses.

**Whole School Approach to Integrated Education:**

Our school actively promotes integrated education to create a socially inclusive environment, so that students with special educational needs can have the same opportunity to play to their strengths and showcase their learning in a safe and mutually respectful learning environment. The Student Support Team consists of the vice-principals, the special educational needs coordinator, the head of the Discipline and Guidance Committee, teachers from the Academic Committee, language teachers, social workers, the educational psychologist and the speech therapist. They meet regularly to set up suitable support programs for students with special educational needs. The team always discusses with class teachers the learning of relevant students, as well as the adaptation and support measures these students need. Additionally, our school is flexible in the deployment of the Learning Support Grant, which allows the school to provide suitable assistance to students with special educational needs based on a diversified support model. These include the employment of additional teaching staff for individual counselling and adaptation, the holding of training groups and integrated activities, for instance, social skills training, literacy skills training, executive skills function, attention training through dart throwing, dog-assisted therapy, social inclusion workshops and social inclusion days. Our school attaches great importance to home-school cooperation, so that parents understand their children's learning and work with our school for their children's growth.

**Measures to provide adaptation for Learning and Assessment:**

Students are required to complete assignments so as to consolidate what they have learned in class. Teachers are encouraged to design assignments in various manner, such as project learning, so that students can learn independently and proactively.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Nurturing the next generation is the responsibility of parents and teachers. Our Parent-Teacher Association (PTA) was founded in 1998 in order to strengthen the partnership between teachers and parents. In this capacity, we have organized various activities, including seminars, workshops, barbecues, picnics, and cooking classes. We have also conducted sharing sessions such as the home-school sharing session, "Talk with the Principal" and "Tea with School Managers." We have also established the PTA fund, awarding scholarships to special needs students and gifted students respectively. Provision has been made since 2007 for a parent to be elected as a parent manager on the Incorporated Management Committee, so as to liaise more closely with the school on matters of mutual interest.</p>
<p><b>School Ethos:</b> Keeping in step with the spirit of Jesus Christ our Lord, and justice and love, we have built an excellent school spirit, with the expectation that students will develop a sense of independence and organizational skills needed to achieve better self-management. We believe that a good school ethos, an active learning attitude and a serious approach to teaching are keys to successful learning.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Our school continues to adopt cooperative learning strategies and introduces new elements and resources in the curriculum, including Life-wide Learning Day and School-based Developed Subject (STEM and learning strategies), so that learning and teaching can advance with times and students can be activated as owners of their own learning. 2. To nurture students' good conduct and positive life value systematically by maintaining a good school ethos; to enhance life planning guidance so as to help students explore their goals and direction in life. 3. To streamline administrative procedures and to create more room for teachers and students so as to foster learning effectiveness.</p>
<p><b>Teacher Professional Training and Development:</b> All our teachers possess university degrees and have received teacher qualification training, with 33% of them possessing a master's degree. Our teaching team is very experienced. We encourage the pursuit of life-long learning for our students.</p> <p>Our teachers also serve as role models to our students by receiving continuing education in order to raise their professional standards. We also organise regular professional training for our teachers with a view to facilitating professional exchange, improving the quality of teaching and raising the ability of middle management, so as to ensure the school's future development.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>We have more than thirty clubs at present that cater to S.1-S.6 students. We aim to provide students with a wide variety of extra-curricular activities in academic study, music, art. In addition, we have school teams and run uniformed groups and volunteer service available for interested students. S.1 students are required to select one activity from those offered. Such an arrangement offers students the opportunity for further training and improvement, and nurtures their interests and multiple intelligences.</p> <p>We also have organised systematic students' leadership training. The Student Union was founded to guide students so that they would care about their school, community and country. It is also meant to strengthen students' sense of belonging to the school, and enhance the school ethos so that students develop civic awareness. The Student Union's efforts also extend to activities outside of the school.</p> <p>The school organises cultural exchange programmes each year to such destinations as Beijing, Shanghai, the Pearl River Delta, Nanjing, Inner Mongolia, Australia, England, Singapore, Seoul and Osaka. This programme broadens our students' horizons through academic and cultural exchange.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> The information technology teaching system has been in place to provide teachers and students with a flexible and stable learning system. There are additional facilities such as the Multimedia Language Laboratory, computer rooms, an e-learning platform and tablet computers designed to foster student interaction and self-learning.</p> <p>In addition to 35 classrooms and the multimedia facilities mentioned above, there are also a number of special purpose rooms, including laboratories, the Geography Room, the Visual Arts Room and the Music Room. There are also additional facilities such as the Student Counseling Room, the Self-learning Centre, the Student Activity Centre, the Life Planning 'Career Lounge', the Parents and Alumni Conference Room, the Multi-purpose Dance Studio, as well as a climbing wall, and two basketball courts.</p> <p>Wifi network has been fully installed since 2016 to enhance the mobile learning development. A new library has been built to provide a better environment to enrich the reading culture.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>Our students performed brilliantly in different inter-school or public competitions recently, including recitation, writing, music, basketball, cross-country running, swimming, scout troop, social services, etc.</p> <p>In addition, our alumni could achieve outstanding awards in their future development:</p> <ol style="list-style-type: none"> <li>1. Congratulations to alumnus Lui Ka Sin on being named to the President's Honour Roll in the Department of Applied Biology, Hong Kong Baptist University.</li> <li>2. Congratulations to alumnus Chang Mei Wa on being named to the Dean's list in the Department of Engineering, Hong Kong University of Science and Technology.</li> <li>3. Congratulations to alumnus Chan Yuk Fai on being awarded one of the 'HKU Foundation Scholarships for Outstanding Students, from the Quantitative Finance Department, Faculty of Science, University of Hong Kong.</li> <li>4. Congratulations to alumnus Wong Wai Chung on breaking the Hong Kong Half Marathon Junior Record in 2013, and ranking fifth among Hong Kong runners in the Standard Chartered Hong Kong Marathon 2018.</li> <li>5. Congratulations to alumnus Ngai Kang on becoming the champion among Chinese in the Standard Chartered Hong Kong Marathon 2017, and becoming the champion among Hong Kong runners in the Standard Chartered Hong Kong Marathon 2018.</li> <li>6. Congratulations to alumnus Choi Wan Yu on taking bronze medal in women's 61kg karate competition in Asian Games (Indonesia) 2018.</li> </ol>
<b>Direct Public Transportation to School</b>
<p>Bus: 34, 37, 37M Mini-bus: 87, 87K, 89M, 94, 98, 407</p>



棉紡會中學

Cotton Spinners Association Secondary School

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http://www.csa.edu.hk

### Mission Statement

With the rationale of "teaching students in accordance with their aptitude", we devote ourselves to helping students enhance their knowledge in language and information technology, and building up their foundation for lifelong study. We also emphasize the development of students' personal character so they can become honest and enterprising citizens.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Woo Pat Nie	
Principal (with Qualifications / Experiences)	Mr. Wong Ting Hong (Master of Education, Master of Arts of Social Work)	
School Type	Aided	Co-ed
School Motto	Diligence; Trustworthiness; Compassion; Fairness	
Name of Sponsoring Body	The Hong Kong Cotton Spinners Association	
Area Occupied by the School	About 8550 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	48	
Total number of teachers in the school	55	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	93%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	67%	
Special Education Training	44%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
25%	11%	64%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Mathematics, Liberal Studies, Science, Computer Literacy*, Business Fundamentals*, Design & Technology, Physical Education, Music, Visual Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics (Extended Part – Module 1), Liberal Studies, Chemistry, Physics, Biology, Information and Communication Technology, Business, Accounting and Financial Studies, Design and Applied Technology, Tourism and Hospitality Studies, Economics, Health Management and Social Care, Physical Education (DSE Elective), Visual Arts (DSE Elective), Music and Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum: Life Skills

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Mathematics, Liberal Studies, Science, Computer Literacy*, Business Fundamentals*, Design & Technology, Physical Education, Music, Visual Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics (Extended Part – Module 1), Liberal Studies, Chemistry, Physics, Biology, Information and Communication Technology, Business, Accounting and Financial Studies, Design and Applied Technology, Tourism and Hospitality Studies, Economics, Physical Education (DSE Elective), Visual Arts (DSE Elective), Music and Physical Education.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	School-based curriculum: Life Skills

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	Secondary One - Secondary Five: \$100, Secondary Six: \$60					
Other Charges / Fees	House Fee \$10					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Admission Criteria: Interview 30%; Academic achievement 20%; Conduct 20%; Comments 10%; Extracurricular activities and Awards 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation Activities : A school adaptation and academic studies class is held during summer holiday. An orientation day for S.1 students is held at the weekend before school resumes. 2 days and 1 afternoon are reserved for orientation and activities at the beginning of the school year for S.1 students. Our school is very concerned about the physical and mental health of students, aiming at launching a series of activities to enhance physical as well as mental health development of our students over the years, such as "Healthy Diet", "Prevention of Diseases" and the "No Drugs campus". Our school has also established a Green canteen providing healthy lunch and snacks for the students.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> Being proactive increases confidence. It adds values and strengthens our sense of life experience. IT ethics are always seen. Start planning life to realise dreams when you are still green. We pledge to nourish our students to be righteous and high-achieving CSAers.
<b>School Management Organisation:</b> School-based management is implemented in our school. The Incorporated Management Committee has been incorporated since 1 August 2006. We have already reformed the administrative structure of our school in order to strengthen the efficiency of management. On top of that, the School Administrative Board has been formed with teachers' participation in formulating policy.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The composition of the Incorporated Management Committee includes eight Sponsoring Body Managers, one alternate manager from sponsoring body, two elected Teacher Managers, one elected Parent Manager and one elected Alternate Parent Manager, the Principal (Ex-officio Manager), one elected Alumni Manager and one Independent Manager.
<b>School Green Policy:</b> Our school aims at developing the school campus to a green school. Students are encouraged to keep the school clean and tidy, to save water and electricity, to carry out various recycled learning activities, setting up Green Cafeteria helps reduce kitchen waste and using reusable utensils promotes green environment. Our school was also subsidized by the Environment and Conservation Fund for upgrading work and installing the necessary equipment for "on-site meal portioning".
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> Students always come first when we formulate our language policy. We aim at helping our students master Chinese, English and Putonghua. While Chinese remains our medium of instruction, English learning tops our priority list too. As mother tongue education facilitates the learning of subject knowledge, besides English Language, all other subjects are taught in Chinese. Also, the school wisely deploys its resources to work out an all-round and sustainable plan to create a language rich environment to enhance students' interest and initiative in English language.
<b>Learning and Teaching Strategies:</b> We design our curriculum based on the Curriculum Guide issued by the Education Bureau, taking into account the background situation of the school. In junior forms, the emphasis is placed on language building so as to facilitate studies in senior forms. Our S.1-S.3 students can enhance their competence in English, Chinese and Mathematics through our School-based Remedial Support Programme, which helps tackle their difficulties in studies. Moreover, we have adopted a small class size, streaming policy to cater for students' learning diversity.
<b>School-based Curriculum:</b> 1. Electives: 2X. The school offers 11 electives and 20 APL (Applied Learning) courses. 2. Curriculum highlights: We closely work with the Quality School Improvement Project of CUHK in areas of Chinese, English, Mathematics, Biology, Economics, and Liberal Studies to further improve school curriculum and teaching resources so as to enhance teaching and learning effectiveness.
<b>Development of Key Tasks:</b> Thanks to "Project WeCan" sponsored by the Wharf Group, we now have a CSA Home. It gives students the feeling and warmth of a second home, which helps foster self-discipline, communication skills and a sense of belonging. Apart from putting biweekly "Reading Scheme", "Afternoon Reading" and "Sharing of Reading in Classroom" into the school curriculum in order to build up our students' reading habit, extra efforts have been put to create more space for reading, to help students take the initiative to read and to enjoy the fun of reading. Our school supports Information Technology for Interactive Learning and Collaborative learning, to promote knowledge sharing and building. They are encouraged to learn proactively on their own. Besides, project learning activities are arranged for S.1 to S.3 students. Students are divided into groups, and hand in reports as well as do presentation in class. Our school tries to nurture our students the four core values: Diligence, Trustworthiness, Compassion and Fairness as stated in our school motto, seven values and attitudes and 24 positive character strengths to strengthen moral education, and to cultivate honest and responsible citizens. In recent years, our school has made an effort to strengthen the sense of national identity among our students through involving them in different learning experiences. Moreover, the school encourages our students to participate in community services so as to develop a sense of belonging to our community.
<b>Career and Life Planning:</b> Using the concept of "life planning" as the basis for careers and counselling projects, our school emphasizes the idea of learning through experience. With small counselling group and interactive activities, we let students go through 3 stages (self understanding and development, career exploration, and career planning and management) to understand their own needs and build up their preliminary life goals. In light of the unique situations and growth needs of junior and senior secondary students, the school starts helping students shape their lives in a systematic way when they are in junior forms. Careers talks, trial lessons of S.4 electives, visits to workplace, workshops, overseas study tours, and a 3-week workplace experience have been provided to students together with the needed information so as to let students know more career paths and enhance their confidence and competitive edge. Students can therefore foster a sense of responsibility towards themselves as well as the society and also the right attitude. With a broadened horizons, they can equip themselves with the integrity and ability that suit the society and then pursue their dreams in a planned and more practical way.
<b>Student Support</b>
<b>Whole School Approach to Cater for Student Diversity:</b> Small-class teaching is adopted in our school. We stream our students according to their ability so as to cater for learning diversity. For students with special educational needs (SENs), teaching assistants will offer personal help during lessons. Besides, we have successfully applied for an educational psychologist, a counsellor and a clinical psychologist for better care of students. Different after-school tailor-made supplementary courses and interest groups have been organized to cater for individual differences.
<b>Whole School Approach to Integrated Education:</b> Our school adopts 'Whole-school Approach' to implement Integrated Education. By establishing 'Student Support Team', which comprises vice principals, the SEN coordinator, SEN support teachers, subject teachers, teaching assistants, etc, and encouraging teachers to enroll in the courses concerned, our school enhances teachers' competence in Integrated Education. We also flexibly use Learning Support Grant (LSG) and other resources to provide a wide range of support for the students who have special educational needs. The support ranges from recruiting teachers and assistants of Integrated Education, to buying services for students with speech impediment or autism. Through tailoring our curriculum, diversifying teaching strategies, preparing graded homework and exams, we try to embrace students' learning diversity and boost their learning efficiency. To identify the students who have special educational needs at an early stage, our school has those who perform comparatively badly in 1st Term Unified Test undergo an assessment of reading and writing. In collaboration with professionals from EDB and educational psychologists, we regularly have meetings and conduct students' assessments, and invite parents to join meetings and workshops. Together we tailor learning plans and regularly review the effectiveness of them so that parents grasp the skills of taking care of and teaching their children.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese. We also offer extra after school classes according to their Chinese literacy. Our school provides additional support for non-Chinese speaking (NCS) students in learning Chinese. The support includes hiring additional teachers / teaching assistants. We provide learning outside classroom, such as classes for emotional management and special learning needs, according to the needs of NCS. There are also tailor-made activities to help NCS cope with school and public exams, hoping that they can adapt to the life of Hong Kong as soon as possible.
<b>Measures to provide adaptation for Learning and Assessment:</b> Our school focuses on progressive assessment and continuous feedback in respect to "Teaching and Learning". There are 2 school terms and the weighting for Continuous Assessment and Examination is 30% and 70% respectively. We also offer special arrangements in test and examination for students with special learning needs.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> The school and the school Parent Teacher Association frequently organize many home-school activities, including S.1 parents' oriental day, S.1 parents' night, after-school interest groups, breakfast meetings for parents, lesson observation by parents, family poon choi dinner, parents' outings, open day, parents' day, seminars for parents, students' variety show for parents, etc. so as to enhance communication and co-operation between the school and parents. Moreover, there is a parent manager in IMC, in which parents' opinions can be fully expressed.</p>
<p><b>School Ethos:</b> The school emphasizes simplicity. In a harmonious campus, students learn and listen. With various reward systems and passion, the school manages to instill positive values into its students. In addition, we improve students' sense of responsibility and civil awareness through extracurricular activities and community services. The school has been provided with 2 on-site social workers and 1 discipline and counseling assistant to cater for the various needs of students. Besides, the school has established a Learning Support Group, has had 2 inclusive education assistants, an educational psychologist, a counsellor and a clinical psychologist to offer help in learning as well as personal growth. Also, with our whole-school approach, we organize programmes like the Big Brothers and Big Sisters Programme, home visits, teacher training, parents' seminars, and so on to promote our culture of inclusiveness.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Cater for learners' diversity; escalate the efficiency of learning and teaching. 2. Cultivate positive school culture; elicit students' potential.</p>
<p><b>Teacher Professional Training and Development:</b> A subsidy is given to each teacher to encourage them to actively attend courses, seminars and workshops that are correlated with teaching. Training activities will be organised for teachers in response to the school's Major Concerns and the needs of students and teachers in order to enhance teachers' professionalism.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Chinese Club, Putonghua Radio, English Radio, English Club, Mathematics Club, Putonghua Club, IT Club, Science Club, Aquaponics, Liberal Studies Club, Visual Arts Club, Innovative Robotics, Reading Club, Football Club, Basketball Club, Volleyball Club, Badminton Club, Table-tennis Club, Athletics Club, Long-Distance-Running Club, Kin-Ball, Marching Band, Choir, Dance Club, Christian Fellowship, Girl Guides, The Boys' Brigade, Community Youth Club, Junior Police Call, Business Club, Circus Acts Club, Shakespeare for All English Drama, Chinese Drama Club, MC Training Class, Chinese Radio, Campus Happy Tea-time, Cantonese Class, Saturday Day Camps, The Hong Kong Award for Young People, Arts and Crafts, Latte art.
<b>School Facilities</b>
<p><b>School Facilities:</b> School Hall, Library, Student Activity Room, Audio Visual Room, Multimedia Learning Centre, Distance Learning Room, Multipurpose Learning Room, Liberal Studies Room, English Corner, Student Union Room, Parent Resources Room, Commerce Practice Room, Visual Arts Room, Brass Band Room, Physics Laboratory, Chemistry Laboratory, Integrated Science Laboratory, 2 Technology Study Room, 4 Computer Rooms, Green Canteen, Language Activity Room, Soccer Field (including 3 basketball fields), Medical Room, CSA Home, CSA Performing Avenue and Aquaponics System.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible toilet and accessible public information / service counter.</p>
<b>Others</b>
<ol style="list-style-type: none"> <li>The School is honoured to be one of the fourteen secondary schools selected by Wharf (Holdings) Limited to participate in "Project WeCan", a six-year programme starting 2011/12, in which each school receives a funding of \$ 2.5 million per year. The programme is extended for another two years from 2019-2020 to 2020-2021. The amount provided per year will be \$300,000, hence, \$600,000 for 2 years in total.</li> <li>The school has successfully applied for Partnership Fund for the Disadvantaged. A lump-sum of around \$2,900,000 has been granted for 2015-16, 2016-2019 and 2019-2020.</li> <li>The School received the "Lesson Campus" Award 2018-2019.</li> <li>The School received the 2nd Outstanding Teacher Award for Moral Education(2017-2018).</li> <li>The School received the Chief Executive's Award for Teaching Excellence 2012-2013 (Award for Guidance and Discipline).</li> <li>The School received the Caring School Award eleven years in a row and the Award for Outstanding School for Newly Arrived Students in the Caring School Award Scheme in 2012-2013.</li> <li>Our school's "CSA Home Day Camp" was awarded the Grand Prize by the SchoolLike Awards (Activity)2015.</li> <li>Our Marching Band received the Bronze Award in Joint-school Music Competition 2019 and the Silver Award in Joint-school Music Competition 2019-Marching Band.</li> <li>Our Dancing Group received the Honours Award in the 55th Schools Dance Festival and the Gold Award in The 32nd Kwai Tsing District Dance Competition.</li> <li>The school has set up the Modern Terminals Limited Scholarship, WeCan Scholarship Scheme as a recognition for outstanding performance in studies and 'Strive and Thrive Scholarship'.</li> <li>The School provides additional support after school from Monday to Friday and also on Saturday morning, in which students stay in school under the supervision of tutors.</li> <li>Since 2015-2016, two native English-speaking tutors from Chatteris have been funded by Project WeCan. Together with the NET provided by the EDB, there are 3 native English speakers teaching our students. They all try their best to promote students' English proficiency.</li> </ol>
<b>Direct Public Transportation to School</b>
<p>Bus: 34, 37, 37M, 38, 40X, 43A; MTR: Exit C at Kwai Hing; Mini-bus: 98, 406, 407.</p>



**Mission Statement**

To foster clear goal-setting, life-long learning and community participation in a caring Christian educational environment.

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	52	
Total number of teachers in the school	59	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	69%	
Special Education Training	27%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
9%	5%	86%

**School Information**

Supervisor / Chairman of School Management Committee	Sister Tse Kam Fong				
Principal (with Qualifications / Experiences)	Sister Kwok Ming Ying, Anita				
School Type	Aided	Girls			
School Motto	Purity and Charity (Integrity, Honesty, Love & Concern)				
Name of Sponsoring Body	The Mother Provincial of the Daughters of Mary Help of Christians (Hong Kong)		Year of Commencement of Operation	1973	
Area Occupied by the School	About 6832 Sq. M	Religion	Catholicism		
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes	Student Union / Association	Yes
Incorporated Management Committee	Established				

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Life & Society, Ethics and Religious Education, Putonghua, Visual Arts
	English as the medium of instruction	English Language, Mathematics, Geography (S.2-S.3), History (S.2-S.3), Social Studies (S.1), Science (S.1-S.2), Computer Literacy, Physics (S.3), Chemistry (S.3), Biology (S.3), Technology and Living, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Liberal Studies, Visual Arts, Ethics and Religious Studies, Aesthetic Development, Physical Education
	English as the medium of instruction	English Language, Mathematics, Geography, History, Economics, Physics, Chemistry, Biology, Business, Accounting and Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Life & Society, Ethics and Religious Education, Putonghua, Visual Arts
	English as the medium of instruction	English Language, Mathematics, Geography (S.2-S.3), History (S.2-S.3), Social Studies (S.1), Science (S.1-S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), Computer Literacy, Technology and Living, Music, Physical Education
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Liberal Studies, Visual Arts, Ethics and Religious Studies, Aesthetic Development, Physical Education
	English as the medium of instruction	English Language, Mathematics, Geography, History, Economics, Physics, Chemistry, Biology, Business, Accounting and Financial Studies
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$150 (life membership)					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	Improve school facilities and school printed matter: \$308 (S.1-S.5) / \$196 (S.6)					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic results 30%, conduct (Grade B or above in the 2nd term of Primary 5) 8%, internal &amp; external awards, voluntary service, ECA (or specialties) 8%, others (e.g. her religion, family members attending or graduated from our school etc.) 4% and interview performance 50%. Our school will also take into account the Discretionary Places Rank Order List provided by the Education Bureau where necessary.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>S.1 Preparatory Course is conducted for students to help them adapt to their new English learning environment during summer holiday. In addition, S.1 Learning Strategies Workshop is available to develop effective learning skills and attitudes. S.1 Parents' Gathering and S.1 &amp; S.2 Classroom Open Day are arranged to enhance parents' understanding of their children's learning performance and facilitate the communication within the PTA. Talks, Health Tips, exhibitions, structured lessons for Technology &amp; Living and Physical Education, extra-curricular activities, ball games and sports meet all encourage students to develop healthy lifestyle habits and practices. Most importantly, those activities help students form the habit of engaging in regular exercises and achieve a healthy and strong body.</p>

<b>School Characteristics</b>
<b>School Management</b>
<b>School's Major Concerns:</b> Students are expected to eager to learn, to embrace using higher order thinking skills, to improve English proficiency, to build a sense of commitment and self-discipline, to cultivate reading habit and to think independently.
<b>School Management Organisation:</b> The Incorporated Management Committee was established since 2013. The School Development and Management Committee and The School Policy and Executive Committee are led by the Principal. The School Policy & Executive Team, mainly comprising senior teachers, is functionally made up of the Student Formation and Student Support Committee and the Academic Development Committee, facilitating and coordinating the work of the 5 sections, namely Student Formation, Student Activities, Academic Development, General Management/Support Service and IT Assisted Education.
<b>Incorporated Management Committee / School Management Committee / Management Committee:</b> The Incorporated Management Committee consists of 15 members, they include School Supervisor, Principal, 7 members from School Sponsoring Body, parents and teachers each have 2 representatives, alumni manager and independent Manager, to ensure a full participation in important school affairs.
<b>School Green Policy:</b> The objective of the School Environmental Protection Policy is to encourage reducing waste at source and strengthen environmental education. The specific measures are detailed in our Annual School Plan (refer to our school's website).
<b>Learning and Teaching Plan</b>
<b>Whole-school Language Policy:</b> The unified English language policy is still in force in our junior form as well as our senior form curriculum, except that Chinese Language, Chinese History, Putonghua, Chinese Literature, Liberal Studies, Ethics & Religious Education, Life & Society and Visual Arts are conducted in Chinese. There has been no change in our MOI since the implementation of the fine-tuned MOI arrangements.
<b>Learning and Teaching Strategies:</b> Much effort is put into nurturing outstanding and all-round students with positive personal values, caring attitude, civic sense, generic competence and keen attitudes towards thinking and self-directed learning. The provision of Life & Society in S.1 to S.3 ensures smooth articulation with senior Liberal Studies. The contents are more related to current issues so as to raise concerns for the community. To well prepare junior students for the senior subject selection, S.1 Social Studies branches into History and Geography in S.2. To enhance the English language proficiency of students and strengthen their foundation in senior secondary studies, English Literature lessons form an integral part of the junior English Language curriculum and the drama-related training is incorporated into the S.2 English Language curriculum. To better prepare students applying to universities and help those students with different interests and abilities to choose the appropriate electives, combinations of subjects in the arts, science and business streams are offered to students. A self-learning culture is promoted by reading sessions, students are provided with Reading Award Schemes and the Online English Reading Programs during non-school hours. Students apply what they have learnt through different platforms. Imparting knowledge is no longer the principal function of education in the 21st Century. Students should recognize the importance of generic skills training. The learning effectiveness of all students is enhanced through classroom related learning strategies.
<b>School-based Curriculum:</b> 1. Electives: 2X and 3X. The School provides a comprehensive and diverse curriculum offering choices from among 13 elective subjects. 2. Curriculum highlights: Ethics and Religious Education and Career Education for whole school, Life and Society for junior secondary, Social Studies for S.1, Aesthetic Development for S.4 and Enhanced School-based Project Training Scheme for individual students.
<b>Development of Key Tasks:</b> 1. Moral and Civic Education: Students' positive values are instilled through their daily life experiences and participation in various activities. 2. Reading to Learn: Extensive reading skills have been enhanced through the Morning Reading Sessions, curriculum integration, online learning resources and book fairs. To cultivate a good reading atmosphere in the school campus, teachers and students are encouraged to share their recommended reading. The activities aim to help students acquire skills in "Reading to Learn", develop independent thinking and further develop their abilities in analysis and self-learning. 3. Project Learning: Apart from the subject-based learning activities, the School has implemented cross-curricular project-based learning at junior secondary levels since 1999/2000. Students are required to focus on the study of a particular topic in relation to their areas of learning or daily lives. Through project learning, students can apply knowledge, skills, personal values and attitudes in different domains. Project learning not only helps students develop the ability to construct new knowledge but also equips students with abilities and attitudes for life-long learning. 4. Information Technology for Interactive Learning: The proper use of IT enables students to learn on their own, e.g. seeking information on the Internet, analyzing data, online reading, online revision, online tests, online peer assessment and sharing of learning outcomes.
<b>Career and Life Planning:</b> Our school aims at providing ample life planning education and career guidance support to students in different forms. Life planning education is intended to equip students with the knowledge, skills and attitude to make wise choices in accordance with their interests, abilities and aptitude, thereby connecting their career-academic aspirations with whole-person development and life-long learning. For junior form students, life planning education focuses on understanding self and the ever-changing future society, goal setting and initial career planning. Follow-up is done jointly by our team and E&RE teachers to consolidate their plans. Besides, career talks in relation to S.4 subject selection, its strategy and university entrance requirements are arranged for students. Regarding the senior form students, career exploration and career planning and management are the main components of activities. In addition, a variety of career-related experience activities are arranged for them to explore and reflect upon study choices and occupation choices. As usual, a series of life planning education lessons, individual and group counseling sessions are scheduled. Different tertiary institutions offering multiple pathways are invited to give admission talks to students. Workshop on modification of programme choices and other further study opportunities were also arranged before the release of HKDSE results and individual counseling is also provided after the release of HKDSE results. Our Life Planning Education & Careers Guidance Group has initiated a mentoring programme, namely 'We are Siumingians' targeting to build a better network.
<b>Student Support</b>
<b>Whole School Approach to Cater for Student Diversity:</b> According to students' ability in Chinese, English and Mathematics, the most able students from each of the junior levels are allocated to one or two of the classes. Teachers will conduct Gifted Education Training Programme for the most able junior students. Exercises at different levels of difficulty and various learning activities are offered to students with different learning abilities e.g. individual guidance and tutorials in junior Chinese, English, Mathematics and Science; enrichment and enhancement programmes for various subjects in senior level etc.
<b>Whole School Approach to Integrated Education:</b> Our school is operating with the Whole School Approach to Integrated Education. The Student Formation Team, including the vice principal, Special Education Needs (SEN) coordinator, panel heads of the core subjects and teaching assistant, has been supporting the SEN students in school. The Learning Support Grant is applied mainly on supporting staff to provide support to the coaching and social skills training of SEN students in need. Special examination arrangement such as time and venue accommodation is provided to necessary students. The school also organizes staff development sessions on inclusive education, and is always encouraging staff to attend professional training programmes such as 'Catering for Diverse Learning Needs', to update the knowledge of our staff with time.
<b>Education Support for Non-Chinese Speaking (NCS) Students:</b> Our school provides additional support for NCS students to facilitate their learning of Chinese: In order to enhance the effectiveness of non-Chinese speaking (NCS) students' learning of Chinese, regular or adapted Chinese Language curriculum are arranged for NCS students according to their Chinese Language abilities. At the senior secondary levels, our teachers will help NCS students acquire Chinese qualification under the Hong Kong Diploma of Secondary Education. Applied Learning Chinese and IGCSE Chinese are also alternative Chinese qualifications for eligible NCS students.
<b>Measures to provide adaptation for Learning and Assessment:</b> Apart from written examinations, different forms of school-based continuous assessment have been adopted to assess students' performance, which include class and practical assessment, presentations and peer evaluation. Moreover, guidance has been provided to students for the development of talents and capabilities.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> The committee members of the Parent-Teacher Association (PTA) meet regularly and organize various activities such as the Classroom Open Day, the Orientation Barbecue, seminars, Parenting Courses, Family Outing, school uniform lending service, flower-purchasing service for Mother's Day, Parents-Also-Appreciate-Teachers Drive, etc. The PTA offers parents a good chance for interaction among themselves and with the School. The PTA also recognizes students' effort in academic studies by granting scholarships and promotes students' balanced development by sponsoring activities.</p>
<p><b>School Ethos:</b> The school motto is purity and charity with simple and harmonious school spirit. To strengthen students' formation, morning assemblies, class teacher periods, Ethics and Religious Education lessons, Adventure-based Guidance Training Camp are integral parts of the curriculum. Two class teachers are assigned to each class for pastoral care. The Senior Student Helpers Scheme and Tutorial Classes are designed to help newcomers adapt to the new environment and overcome academic difficulties.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> The School Development Plan of this year consists of academic and student formation. On the academic side, morning reading sessions are set up for the whole school. To support extensive reading and arouse students' interest in learning, students are required to read Chinese and English newspapers as well as reference books in the morning reading sessions. Class teachers promote the "Learning Buddies Programme" on Monday morning. Students are divided into small groups and are encouraged to help one another overcome difficulties in learning. In addition, classroom learning is an important part of learning. Subject departments stimulate students' learning motivation and enhance their learning effectiveness by using different teaching methods. And last but not least, enrich students' learning experiences by enabling more active and participatory learning opportunities outside classroom (inbound/outbound study tour, competitions, field trips, etc.).</p> <p>In student formation, the school attaches great importance to students' words and deeds, so value education is the key development direction of the school. The school strengthens students' moral education especially the "responsibility commitment" through activities in class teacher period, cross-subject activities and extracurricular activities. From the individual, the family to the social and national levels, the students will expand from the perfection of their own lives to the completeness of the human society. Participation in various activities will enable students to enhance their entrepreneurial spirit and demonstrate the character of Quality Siuningian.</p>
<p><b>Teacher Professional Training and Development:</b> To tie in with the implementation of our school target, the senior secondary curriculum and the teaching of core values in Catholic Education, teachers continue to participate actively in internal and external training programmes for professional development, in the sharing of lesson plans and lesson observation. There are also occasions for inter-school subject-based presentations and discussion during annual joint-school staff development days.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>To enhance the all-round development of students, our school offers a wide range of activities which can be divided into four categories, namely Academic Learning, Interest, Services and Religious Belief. There are approximately 40 clubs which include the Chinese, English, Mathematics, L.S. Clubs, Science Club, Visual Arts Club, Moot Court Team, Sport Club, various School Teams, Junior Red Cross, Social Service Group, Campus Reporters, Catholic Society, Catechism Class, School Choir, Chinese Orchestra and Symphonic Band, etc. In order to develop students' leadership and sense of responsibility, the school arranges a leadership-training programme for more than 100 chairladies and vice-chairladies of the activities. In order to enrich students' learning experiences, our school joins other institutions to provide diversified opportunities, for instance, the JA Company Program. All S.4 students also participate in the community services programme, which is co-organized by the The Association of Baptists for World Evangelism Shing Yan Christian Social Service Centre and The Hong Kong Federation of Youth Groups Jockey Club Kwai Fong Youth S.P.O.T.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> 4 Laboratories, Multi-Media Learning Centre, Information Technology Learning Centre, Library, General Purpose Room, Visual Arts Room, Music Room, Geography Room, Fashion and Textile Technology Room, Food Technology Room, Counselling Room, English Corner, Social Worker Room, PTA Resource Room, Chapel, Garden, Butterfly Garden, 2 Volleyball Courts, Basketball Court, Carpark and 2 Lifts.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>The school aims to provide an all-round education to elicit leadership traits so that students may one day lead in various fields. Students are continually urged to develop into persons of noble character, to become multi-talented, to pursue excellence in studies and to become knowledgeable with wide exposure to various situations, sophisticated personal, social skills and competencies in given tasks.</p> <p>To help character-building, there are weekly morning assemblies, Ethics &amp; Religious Education lessons, S.1 Adventure-based Training, S.2 Growth Scheme and other challenging activities. In recent years a Double Class Teachers Mentoring Scheme has been implemented. Teacher-mentors give individual guidance to students to achieve personal goals. Each teacher helps no more than 20 students.</p> <p>The school offers incremental training opportunities for peer leadership. There are elected posts of class committee members starting from S.1. S.2 students can contribute as members of house committees. S.3 students can take up positions of prefects and club committee members. Senior girls can become chairpersons or vice-chairpersons. Different office bearers are given appropriate training. S.5 students can enroll in the Company Program and experience a range of business operations, from the setting up to the closing of a company. Students can also run for Student Association group elections which recently involve 1 to 3 cabinets running for office. The experience in campaigning and forming strongly coherent and coordinated teams, publicly facing schoolmates and being held accountable to them greatly fosters participants' leadership talent.</p> <p>As for providing wide-ranging exposure to a variety of situations, students participate in exchange programs with local or overseas schools. Cross-border and international exchange programs include those with Seibi Gakuen Junior and Senior High School, Japan and the annual 17-day immersion home-stay program at Marist College in Auckland New Zealand. Study tours have been organized to South-east Asian countries and mainland cities such as Beijing, Shanghai, Dalian, Chaozhou, Sichuan, Japan, Korea, Taiwan, Singapore; etc. Individual students went on excursion to Cheng Du, Wuhan, Japan, the Arctic Sabah and Kenya. The school plans to organize separate annual trips for both senior and junior students such that they have equal opportunities for exposure irrespective of their financial status.</p> <p>The school has consistently worked to develop students' reading, social service, understanding of social issues and mastering of learning strategies in proactive preparation for their commitment in future leading and secondary roles in communities.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: Route No. 34, 37, 37M, 38, 47X; MTR: Kwai Hing, Kwai Fong; Minibus: 89, 89B, 89M, 89S, 98.</p>



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**Mission Statement**

Our school aims at providing education opportunities to teenagers, instilling knowledge and truth into them and teaching them the good qualities of "loyalty, forgiveness, diligence, and dexterity", and thus promoting the sense of propriety, justice, honesty and honour in the traditional Chinese culture.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Chan Kai Kow, Mackston	
Principal (with Qualifications / Experiences)	Mr. Chan Chin Lee (BSSc (CUHK), PgCEd (HKU))	
School Type	Aided	Co-ed
School Motto	Loyalty; Forgiveness; Diligence and Dexterity	
Name of Sponsoring Body	The Hong Kong Sze Yap Commercial and Industrial Association	
Area Occupied by the School	About 6000 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	43	
Total number of teachers in the school	45	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	94%	
Bachelor Degree	96%	
Master / Doctorate Degree or above	27%	
Special Education Training	43%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
22%	7%	71%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, *Mathematics, *Integrated Science, Liberal Studies, *Geography, Chinese History, *History, Putonghua, Music, *Visual Arts, Physical Education, *Computer and Creativity
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Mathematics, Chinese History, Economics, Geography, History, Tourism and Hospitality Studies, Biology, Chemistry, Physics, Business-Accounting and Financial Studies, Health Management and Social Care, Information and Communication Technology, Visual Arts, Sports, Integrated Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, *Mathematics, *Integrated Science, Liberal Studies, *Geography, Chinese History, *History, Putonghua, Music, *Visual Arts, Physical Education, *Computer and Creativity
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Mathematics, Chinese History, Economics, Geography, History, Tourism and Hospitality Studies, Biology, Chemistry, Physics, Business-Accounting and Financial Studies, Health Management and Social Care, Design and Applied Technology, Visual Arts, Sports, Integrated Arts
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	2	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$310					
Other Charges / Fees	House fee: \$40; Alumni Association fee: \$20 (F.6 )					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Our school has always attached great importance to the overall development of students, so the secondary one discretionary places applicants are assessed according to the following criteria and weighting: Behaviour and conduct 20%; Academic performance 20%; EDB Rank Order List 20%; Awards 10%; Extracurricular activities and services 10%; Interview 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Our teachers plan and lead the 'Learning is Fun' programme, which is a school-based, tailor-made Form 1 students' orientation course. It aims at helping teachers and students know each other. Moreover, the programme helps build students' sense of belonging and helps students adapt to the secondary school life through orienteering in the neighbourhood, round-the-school trip and field study. Furthermore, students learn English through diversified English games in 'English is Fun' summer day camp led by Native English Teachers. We also have both questionnaires and interviews with Form 1 students. In so doing, teachers have a thorough understanding of students' needs. Family Orientation Day Camp enables teachers and parents of new students to know each other and to build a close parent-teacher partnership. We pay great attention to physical fitness and mental health of students, we implement various health care programmes such as 'Adolescent Health Programme', 'QK Blog', 'Sunshine 360 Programme' and 'Joyful st School'. These programmes not only aim at arousing students' awareness of the importance of physical health and fitness, they also help students develop a good habit of having physical exercises regularly as well as develop students' positive attitudes towards healthy life and interpersonal relationship.</p>

**School Characteristics****School Management****School's Major Concerns:**

To be the pride of CNC, our students are offered diversified curriculum to cater for students' different needs and fully develop their potentials. With our care and loving school life, the school aims at strengthening our students' adversity quotient through the implementation of "success learning".

**School Management Organisation:**

We adopt a school-based management mode that values communication, teamwork and coordination. The school policy committee consists of the principal, deputy and assistant principals. The school improvement team is responsible for the review and evaluation of school policies and measures. Teachers are also involved in policy making through various committees and staff meetings. Form masters and student support teachers meet monthly to discuss students' affairs.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee, which consists of parents, teachers, alumni and so on, was established in 2006. It allows different stakeholders to participate in school management so that the school policies can cope with different expectations.

**School Green Policy:**

We work closely with different organisations to establish an environmentally friendly campus. We join the Chinese University's Go Green Community – Jockey Club Carbon Reduction Partnership Scheme, Greening School Scheme. We fully implement recycling on our school campus including recycling computers, electronic devices, plastics and paper, etc. We are going to install solar panels on the rooftop to utilize renewable energy. To build a green campus, we set up a farming corner for students to experience organic farming. Students are encouraged to actively participate in environmental protection.

**Learning and Teaching Plan****Whole-school Language Policy:**

We aim to maximise students' learning effectiveness and we strongly believe that the mother language is the best medium of instruction for learning. It eliminates learning difficulties and barriers of using second language, and thus increases students' learning motivation, and facilitates interaction in class and develops students' generic skills. At the same time, we see the importance of students' competence in both Chinese and English. In view of this, extra lessons are assigned for English language. Drama, movies and readers are incorporated into the English curriculum to arouse students' interest. We strive to build an English learning environment through various activities like English reciting competitions, English Reading Corner and English Week to increase students' opportunities of using English. To enhance students' "bilingual" and "trilingual" abilities, reading lessons, extensive reading schemes, inter-house debating competitions, publishing of school newsletters etc. are organised.

**Learning and Teaching Strategies:**

We strive to build up a sense of achievement among students. Learning and teaching take place in a positive learning environment, where teachers bolster students' confidence through encouragement and positive reinforcement. Our students appreciate teachers' attitude and readiness to help. To enhance our students' life long learning, we are implementing student-centred learning strategy, promoting cooperative learning to enhance active class interaction. We strive to raise the students' motivation in learning by using flipped classroom teaching strategy to promote students' pre-lesson study and post-lesson assessment.

**School-based Curriculum:**

1. Electives: 2X. 2 elective subjects to be chosen from 12 subjects.

2. Curriculum highlights: To enhance our students' generic skills, our school has designed a school-based inter-disciplinary curriculum, putting great emphasis on effective teaching strategies and facilitating students' learning so as to enable our students to integrate knowledge learnt from different subjects. By completing tasks and projects with specific themes, students can put their knowledge into practice and can develop their problem-solving skills, critical thinking mind and creativity. generic skills, our school has designed a school-based inter-disciplinary curriculum, putting great emphasis on effective teaching strategies and facilitating students' learning so as to enable our students to integrate knowledge learnt from different subjects. By completing tasks and projects with specific themes, students can put their knowledge into practice and can develop problem-solving skills, critical thinking and creativity. Our teachers of Chinese and Visual Arts have been the winners of the Chief Executive's Award of Teaching Excellence for their outstanding performance in curriculum design and teaching. Three to four overseas study trips are organised each year to broaden students' horizons. Our students have visited places like Taiwan, Xian, Shanghai and various cities in Zhujiang Delta etc.. Besides, we make great efforts in developing the students multiple-talents in sports, arts, skills and leadership through "Weekend Classroom" co-curricular courses. Reading is actively promoted by setting up class library. Students can choose their favourite books for the class library. To encourage extensive reading, bonus points are awarded in the "Rainbow Award Scheme".

**Development of Key Tasks:**

Please refer to the "Others" field.

**Career and Life Planning:**

Please refer to the "Others" field.

**Student Support****Whole School Approach to Cater for Student Diversity:**

To address the needs of students, we adopt Small Class Teaching Approach in junior forms and we stream senior form students according to their abilities. Apart from this, our strong support team formed by teachers and counsellors offer after-school tutorials and mentor programmes. We also provide remedial and enhancement scheme to stretch the potentials of all students. More importantly, it could help individual students learn better through building on their strengths and coping with their weaknesses.

**Whole School Approach to Integrated Education:**

The school attaches great importance to the diversity of students. The Vice principal serves as the Integrated Education Coordinator and leads the student support groups, educational psychologists and speech therapists to develop a holistic strategic support plan to cater for students with special educational needs. The school uses learning support grant to employ social workers and counselors. They provide social and learning training for the students with SEN. Our school has already established a care and inclusive school culture. Educational psychologists and Integrated Education coordinators regularly share with teachers teaching strategies and integrated educational concepts to enhance teaching profession and learning and teaching effectiveness. To support students with needs, we adopt individual learning plans, and teaching and assessment adaptations. Our school establishes effective communication mechanism between home and school to let parents know about their children's learning and jointly review the progress.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: As educators, we understand the need to further support our non-Chinese speaking students. And thus, we deem it necessary to employ professional and experienced tutors to provide these students after-school support for their Chinese and Chinese History lessons.

**Measures to provide adaptation for Learning and Assessment:**

We adopted a diversified and continuous assessment policy to assess students' learning. Apart from exams, we have a uniform test day each week to motivate students' learning. With regards to the requirements of different subjects, we assess students through homework, quizzes, presentations and extensive reading scheme. To enhance continuous learning, daily performance is essential and is counted as part of the assessment. We assess students from different perspectives, especially their learning attitude when it comes to their promotion.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Parents and teachers have become important and close partners in guiding our students. Parents actively participate in morning assembly short talks, Sports Day, Singing Contest and Varieties Shows etc. Through participation in these school activities, they share the happiness of being successful with their children.</p>
<p><b>School Ethos:</b> Students at CNC feel that the school is a home to them. Everyone at school loves and cares one another as if they were of the same family. The teachers are ready to support the students in various aspects not only in the lessons but also after school. The "Rainbow Award Scheme" encourages students to behave well and participate actively in both school and social activities. There are two class teachers in the junior form. The abilities and potentials of students are then being developed and nurtured. Parents always show support to school. Every CNC member has a strong sense of belonging to the school. We have been awarded The Outstanding Caring School from 2007 to 2018, and The Most Outstanding Caring Team in 2011 for our excellence in building up caring school atmosphere and culture.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Excel Learning and Teaching, to nurture self-regulated learner 2. To enhance learning and teaching effectiveness and cater for learning diversity through the use of differentiated worksheet. 3. "Proud to be CNCers. Be the pride of CNC." To improve students self-efficacy and intensify CNC spirit through theme-based education activities.</p>
<p><b>Teacher Professional Training and Development:</b> We adopt an integrated approach of school-based interactive and external professional support in staff development. Apart from participating in various school-based support programs, inviting professionals to give talks and arranging visits, we also organize school-based development activities proactively. We encourage teachers to carry out observations, collaborative lesson planning and professional sharing, so as to build up a team of professional teachers. Incorporating IT in self-regulated learning will be our main focus in the future.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>We strongly believe that every student can build up one's self-esteem and confidence through "success learning". Our co-curricular activities provide students with ample opportunities to have a taste of success. House captains and committee members are trained to plan and organize large scale activities like debates, singing contest and sports day. Junior form students are encouraged to join different clubs, societies and competitions to boost their multi-talents. "Friday Fun Class" which is held after school on Fridays provides opportunities to explore and develop students' potential talents in sports, arts and other intellectual aspects as well as leadership skills. Every year, various overseas study programmes are conducted for students at different form levels, such as the trips to Japan, Singapore, Taiwan and Mainland China.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> To promote STEAM education, in addition to standard facilities like science laboratories, computer room and Design and Technology Room, we have set up Campus TV for media production, Virtual Reality (VR) Learning Centre, and Technology &amp; Innovation Learning Centre for Robotics Coding Programmes. To facilitate self-regulated learning, we have also set up Tablet Learning Centre and E-Learning Bar for students to search for information. Self-study room opens till 8 pm to provide a comfortable study environment.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and We provide MacBook and Screen Reading Software for visually impaired students to facilitate their use of voice recognition in assessment. We have installed ramp and lift for students with needs.</p>
<b>Others</b>
<p>Development of key Tasks: We adopt school-based curriculum. Our Chinese and Arts teachers broke the new ground by introducing the Unit Teaching Approach in different subjects and received the "Chief Executive's Award for Teaching Excellence".</p> <p>We strive to facilitate learner-centred learning by using cross-curricular project works. Each form is assigned with a specific discovery topic for the project. Furthermore, we promote learning and teaching with IT tools like online reading platforms, where students can develop self-learning habits and improve their language proficiency. The extensive reading scheme allows students to broaden their horizons. We incorporated moral elements in various subjects to support whole-person development.</p> <p>Career and Life Planning: We strive to guide junior form students to start planning their career paths early on. We let students understand themselves, and set both short-term and long-term personal goals through a variety of activities like mock interviews and sharing sessions by alumni. Apart from these, we have also participated in "Project WeCan" and Teach Unlimited Foundation programs to provide students with opportunities to meet experts and elites from different fields. We also expose students to more choices of further study by establishing partnerships with Tertiary Institutions outside Hong Kong, arranging visits to these institutions for senior form students as well as introducing scholarships for elite students.</p>
<b>Direct Public Transportation to School</b>
<p>Bus Route: 30, 42, 45, 46, 46X, 269M; Public Light Bus Route: 47M, 90M, 91A, 92M, 93, 313, 405, 407, 410, 411; MTR: Lai King Station A1 exit.</p>



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http://www.yy1.edu.hk

### Mission Statement

Our vision is to provide within a nurturing and stimulating environment a well-balanced Taoist education. In accordance with our motto Grasping Principles, Cultivating Virtues, we are dedicated to developing students into responsible, knowledgeable and compassionate citizens. Through the all-round moral, intellectual, physical, social and aesthetic development, students are imbued with sound moral values and remarkable academic achievements in holistic education.

### School Information

Supervisor / Chairman of School Management Committee	Dr. Tang Kam Hung		
Principal (with Qualifications / Experiences)	Mr. Kan Wai Hung (MA in Education)		
School Type	Aided	Co-ed	
School Motto	Grasping Principles, Cultivating Virtues		
Name of Sponsoring Body	Hong Kong Taoist Association		
Area Occupied by the School	About 4000 Sq. M	Religion	Taoism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	61
Total number of teachers in the school	64
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	97%
Bachelor Degree	58%
Master / Doctorate Degree or above	42%
Special Education Training	27%
Years of Experience (% of total number of teachers)	
0 - 4 years	8%
5 - 9 years	14%
≥10 years	78%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Mathematics, Religious/ Ethics Education, Home Economics, Physical Education, Music, Visual Arts, History (S.3), Geography (S.3), Economic and Public Affairs (S.3), and four school-based subjects are offered: Integrated Humanities* (S.1, S.2), Integrated Science*, Integrated Technology and Fundamental Liberal Studies (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Religious/ Ethics Education (S.4), Mathematics, Liberal Studies, Physics, Chemistry, Biology, Business, Accounting and Financial Studies, Combined Science (Biology/ Chemistry), Information and Communication Technology, Geography, History, Economics, Tourism and Hospitality Studies, Visual Arts, Physical Education, Applied Learning Courses (S.5, S.6)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Japanese Language (S.4 – S.6)

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Mathematics, Religious/ Ethics Education, Home Economics, Physical Education, Music, Visual Arts, History (S.3), Geography (S.3), Economic and Public Affairs (S.3), and four school-based subjects are offered: Integrated Humanities* (S.1, S.2), Integrated Science*, Integrated Technology and Fundamental Liberal Studies (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Religious/ Ethics Education (S.4), Mathematics, Liberal Studies, Physics, Chemistry, Biology, Business, Accounting and Financial Studies, Combined Science (Biology/ Chemistry), Information and Communication Technology, Geography, History, Economics, Tourism and Hospitality Studies, Visual Arts, Physical Education, Applied Learning Courses (S.5, S.6)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Japanese Language (S.4 – S.6)

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$290 (S.1-S.5); \$174 (S.6)					
Other Charges / Fees	House Fee: \$10 Incidentals: \$6 (S.1-S.5); \$4 (S.6)					
Remarks	By using the Diversity Learning Grant, Japanese language courses for senior form students are provided. Applied Learning is offered as an elective subject for S.5 & S.6 students. In addition, a variety of sports, cultural and arts activities as well as life education programmes are regularly held with an aim to nurture students' personal growth.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>1. Academic performance 40%; 2. Conduct grades 20%; 3. Interview (student's appearance, manners, attitude and performance in the interview) 20%; 4. Others (remarks and comments other than those listed in the report cards, including extra-curricular activities, service records, awards and commendations, etc.) 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation activities:</p> <ol style="list-style-type: none"> <li>1. Summer Bridging Course;</li> <li>2. Welcoming Talk for Parents of S.1 Students;</li> <li>3. S.1 Orientation Day;</li> <li>4. S.1 Personal Growth Training Camp;</li> <li>5. S.1 YY1 Running Kids.</li> </ol> <p>Healthy lifestyle: A wide variety of activities are offered to give students the opportunity for mental and physical development. Students are encouraged to adopt a healthy lifestyle with a balanced diet and a regular exercise plan.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Help students develop effective learning strategies. 2. Guide students to establish positive psychology.

**School Management Organisation:**

Since the implementation of school-based management initiative, our school has adopted a liberal and transparent approach in school management. A number of administrative committees have been set up to help formulate and review school policies. All major issues are discussed in staff meetings and teachers' views are taken into consideration before decisions are made.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee has been set up and its members include representatives of the school sponsoring body, independent professionals and representatives of parents, teachers and alumni.

**School Green Policy:**

1. Reducing paper-consumption measures: online learning platform, paper-free office and e-parents letters have been adopted to limit paper-consumption. 2. Reducing waste production: students are encouraged to use recyclable utensils for lunch. Water dispensers have been installed to encourage students to bring their own water bottles to school. 3. Reducing leftover food: meals are served at the canteen and students are encouraged to get only the proper portion. 4. Building a green campus: numerous types of plants are grown for aesthetic and educational purposes. 5. Promoting environmental protection: the school has set up a "Roof-top Garden", where students are given the chance to practice organic farming. Recycling bins and classroom electricity consumption monitoring system have been set up to help promote the concepts of wastes classification and reducing energy consumption.

**Learning and Teaching Plan****Whole-school Language Policy:**

Small class teaching is adopted in English Language, Chinese Language, Mathematics and Putonghua lessons at different levels. Students who excel in individual subjects are encouraged to take public examinations and professional courses to further develop their potentials. Besides, English-medium extended learning activities are included in two subjects: Integrated Humanities and Integrated Science at junior secondary levels. Our school offers a Category C elective (other languages –Japanese language) for students who have the will to develop their language ability and make better preparation for their future careers and studies.

**Learning and Teaching Strategies:**

Our teachers adopt student-centred teaching strategies, which stress the importance of peer learning and interaction between teachers and students. The aim is to enhance students' creativity and communication and collaborative skills. The design of learning tasks focuses on students' development of multiple intelligence, critical thinking skills and self-expression. Study tours, field trips and other kinds of outings are regularly organized to allow students to develop life skills and apply these skills in their everyday life.

**School-based Curriculum:**

1. Electives: 2X. To cater for students' abilities and interests, students can choose from a wide range of subject combinations, including arts, science and business subjects.  
2. Curriculum highlights: School-based curriculum tailoring has been adopted in our core subjects, including Chinese Language, English Language and Mathematics. At junior secondary levels, Integrated Humanities and Fundamental Liberal Studies have been introduced to help students acquire different thinking skills. This also helps students to prepare well for studying Liberal Studies at senior secondary levels. Subject integration is a special feature of our curriculum. We have Integrated Technology, which combines Computer Literacy with Design & Technology. This school-based subject aims at introducing students to the latest advancements in technology and helping them develop creative thinking skills by engaging them in interesting and practical tasks, e.g. laser printing, 3D printing and apps programming. Our school has been awarded several commendations by the Education Bureau, including the Silver Award (2013-14), the Gold Award (2014-15) and the Best Lesson Design Award (2014-15). In 2014-2018, our school was awarded the School Award (Gold Award) and several Individual Awards by the e-Learning Development Laboratory of the University of Hong Kong. In 2018, our school was presented Chief Executive's Award for Teaching Excellence in Technology Education Key Learning Area. In 2019, our school was awarded Outstanding STEM School and Outstanding STEM Teacher by Hong Kong New Generation Cultural Association, and also Outstanding IT Teacher Award by the Hong Kong Association for Computer Education.

**Development of Key Tasks:**

For years, our school has been promoting "Reading to Learn" by implementing "Meet the Author" Seminar and "Happy Reading Scheme, which lead to good reading habits among students.

Project learning skills are taught at junior secondary levels in Integrated Humanities and Fundamental Liberal Studies lessons. In Life Education sessions and on Other Learning Experience (OLE) Days, students are assigned to take part in activities, assemblies, outings as well as local and overseas cultural tours to enhance their understanding of the country and raise their awareness about ethics and citizenship. With the implementation of "Wifi 100" project, all our classrooms have been installed with broadband routers, which facilitate the use of iPads in e-learning activities in the lesson. E-learning is an essential component in the four core subjects.

To promote e-learning and self-directed learning, our school has adopted the Google teaching platform. Students can borrow iPads and other electronic devices from the Self-access Learning Centre to do self-study, projects, presentations and group discussions at their own time and pace. The Smart Classroom is equipped with state-of-the-art facilities, which enable teachers to give timely feedback to students. Also, students can do various kinds of self-access learning activities in the room. To widen the horizons of our students in STEM area, we encourage students to participate in different local and international competitions. In 2019, our school was presented Rantra Fusca Creativity Award by Odyssey of the Mind. Our students thus had a chance to represent Hong Kong going to the United States to join the world final.

**Career and Life Planning:**

To facilitate a well-balanced development of life planning skills among our students at different stages of secondary schooling, the programmes are structured according to the following aspects:

1) Self Understanding & Development – encourage students to know themselves well by undergoing career aptitude tests and taking part in various life-planning activities. 2) Career Exploration – run careers and academic exploration programmes to inform the students of the requirements in the job market. 3) Life-planning and Management – guide students to plan for their future to help them achieve their dreams.

**Student Support****Whole School Approach to Cater for Student Diversity:**

To cater for learner diversity, it is the school's priority to suit the needs of our students by fine-tuning our school policies. Our school adopts a dual class teacher system from S1 to S4. This allows class teachers to provide thorough care to students. A support group has been set up to provide suitable help and services for students with special educational needs. In addition, our school deploys extra resources to hire additional teachers and tutors to offer homework tutorials and supplementary lessons for our students after school.

**Whole School Approach to Integrated Education:**

The school adopts whole school approach to build an inclusive and caring campus by providing a variety of appropriate supporting and remedial services for students with special education needs. A Learning Supports Team has been set up to coordinate these services and make proper use of the available fund. The members of the team include an SEN coordinator, a social worker, a counsellor, learning supports assistants and SEN trained teachers. The school also encourages teachers to attend training courses run by the EDB to update their professional knowledge and enhance their skills on catering for learner diversity. Besides, the school adopts special examination arrangements, e.g. extra time allowance, special examination rooms with screen readers, to help SEN students in examinations. To further enhance home-school cooperation and help students make steady progress in school, the Learning Supports Team makes frequent contacts with the parents concerned so that they can have a better understanding of their children's learning and growth.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

The basic objective of our assessments is to facilitate students' learning. The modes of assessment include teacher's assessment, student self-assessment, peer-assessment and parent assessment. For summative assessments, there are two uniform tests and examinations each year. There are examination adjustment policies for all core subjects to address the needs of students.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> To promote better home-school cooperation and communication by implementing the following measures: - organizing regular activities and parenting education programmes - managing a PTA Resources Centre - setting up a squad of parent voluntary workers - publishing the periodic Yuen Yuen PTA Newsletter
<b>School Ethos:</b> To help students develop a positive attitude towards life, our school encourages students to participate in different kinds of activities, services and training programmes. With a supportive and caring campus atmosphere, students regard the school as their second home. Student Supports Team and all other clubs and interest groups provide extra-curricular learning opportunities for students to develop multiple intelligence and a sincere and devoted attitude towards life.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Cultivate positive learning attitude ~ With an aim to arouse students' interest in studying and to consolidate students' learning across the curriculum, a STEAM Room and a cross-curricular learning platform will be launched. ~ In order to promote self-directed learning, learning methods and tools will be optimised by progressively introducing the concept Bring Your Own Device (BYOD). 2. Advocate healthy lifestyle ~ A fitness training centre will be set up to develop students' awareness of leading a healthy life. ~ Through organising environmentally-friendly activities and setting up supporting facilities, the school aims to reinforce a green and healthy lifestyle.
<b>Teacher Professional Training and Development:</b> 1. School-based Staff Development Programmes: organize seminars, workshops and training day camps for all teaching staff. 2. Professional Development: all teaching staff will formulate their own "Teacher Professional Development Plan". The school adopts an encouraging policy to facilitate teachers to attend professional development courses. 3. Professional Interflow: the school encourages teachers to participate in local, mainland and overseas exchange programmes.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Our school provides a variety of extra-curricular activities for the students. There are four major categories, namely Arts & Interests, Sports, Social Services and Academic Clubs. As a recognition of students' achievements, "Learning Outcomes ShowFest" is held to celebrate students' creative and versatile achievements. To extend learning beyond the classroom, students take part in diversified activities on "Life-wide Learning Days". These activities include field trips, pop concerts, drama performances and workshops, etc. Sports Day and many inter-house competitions are organized to enable students to develop their potentials, team spirit and interpersonal skills. Many students can achieve excellent results in various open competitions as our school constantly encourages students to broaden their horizons and gain more experience by taking part in these contests.
<b>School Facilities</b>
<b>School Facilities:</b> To enhance teaching and learning effectiveness, all our classrooms and special rooms are air-conditioned and equipped with wireless broadband routers, computers, projectors, and visualizers. Other facilities include Interactive Learning Centre/ Music Room, Lecture Hall, Fitness Training Centre, Computer Room, Information & Communication Technology Centre, Self-access Language Learning Centre, English Corner, Putonghua Corner, Language Corner, Liberal Studies Corner, Smart Classroom, Library, Dancing Room, Visual Art Room, Geography Room, School Band Room, Activities Room, Rock Climbing Wall, Guidance Room, Careers Guidance Room, Learning Supports Room, Student Canteen, Student Union Room, Medical Room, AV Control Room, Studio, Cookery Room, Needlework Room, Integrated Technology Room, Science Room(Combined Science), Biology Laboratory, Physics Laboratory, Chemistry Laboratory, Integrated Science Laboratory, Hall and Parent-Teacher Association Resources Centre.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> An accessible lift will be available in 2020.
<b>Others</b>
Our school provides scholarships and financial assistance to students with outstanding performances in studies, services, extra-curricular activities etc. The aim is to develop students into future leaders who are creative and internationally-minded.
<b>Direct Public Transportation to School</b>
Bus: 31B, 31M, 32, 35A, 36B, 43A; Mini-bus: 83A, 94, 401, 403, 403P, 403X, 86, 86A, 86M, 412.



裘錦秋中學 (葵涌)

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### Mission Statement

"Persistent self-reliance" is our motto. "Cultivate students with outstanding ability" is our objective. "Moral, Intellectual, Physical, Social and Aesthetic" are aspects we concern. We encourage students to study actively, seek the truths, distinguish right and wrong and develop their potentials.

### School Information

Supervisor / Chairman of School Management Committee	Chiu Ju Ching Lan, JP	
Principal (with Qualifications / Experiences)	Ms Shum Siu Ying (B.A., Dip.Ed., M.Ed., M.Linguistics)	
School Type	Aided	Co-ed
School Motto	Persistent self-reliance	
Name of Sponsoring Body	Ju Ching Chu English College Ltd.	
Area Occupied by the School	About 6000 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	60	
Total number of teachers in the school	69	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	95%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	40%	
Special Education Training	13%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
23%	3%	74%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Chinese History, History*, Geography*, Physical Education*, Technology & Living*, Design & Technology, Visual Arts, Putonghua (S.1), Integrated Science* (S.1-S.2), Music* (S.1-S.2), Computer (S.2-S.3), Integrated Humanities* (S.3), Physics* (S.3), Chemistry* (S.3) and Biology* (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Physics, Chemistry, Biology, Economics, Geography, History, Chinese History, Travel & Hospitality Studies, Information & Communication Technology, Design & Applied Technology, Technology & Living, Visual Arts, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Chinese History, History*, Geography*, Physical Education*, Technology & Living*, Design & Technology, Visual Arts, Putonghua (S.1), Integrated Science* (S.1-S.2), Music* (S.1-S.2), Computer (S.2-S.3), Integrated Humanities* (S.3), Physics* (S.3), Chemistry* (S.3) and Biology* (S.3)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Physics, Chemistry, Biology, Economics, Geography, History, Chinese History, Travel & Hospitality Studies, Information & Communication Technology, Design & Applied Technology, Technology & Living, Visual Arts, Physical Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	\$300	\$300	\$300	\$450	\$450	\$450
Parent-Teacher Association Fee	\$120 (once and for all)					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	Offer Applied Learning courses and arrange other learning experience activities.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic Result 40%, Conduct 30%, Extra-curricular Activities &amp; Interview 30%</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>"Form One Orientation Week" and "Form One English and Mathematics Bridging Course" are held in summer holiday. The aim of these programs is to help students meet secondary school life easily. Through the comprehensive curriculum and activities, we believe that students can understand themselves better, discover their talents and potentials, strengthen their self-confidence, learn how to get along well with others, build up team spirit and be responsible. Form One to Form Three students are having lunch in School. Their meals are health and nutrition emphasized.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To promote diverse learning strategies for increasing students' active participation, and to enhance the effectiveness of learning and teaching.
2. To foster positive attitude for enhancing self-esteem and self-confidence, to refine career planning, to optimize caring culture.
3. To create different platforms for connecting parents and alumni, to strengthen middle leadership, to inherit the spirit of self-reliance.

**School Management Organisation:**

Our school was founded in 1966. We aim at nurturing every student to be a capable person. We are proud of our long history and the achievements of the past students. Many alumni have become respected pillars of society. With a piece of land allocated by the government, the School Board contributed 25 million dollars to the construction of the present premises. We provide our students with excellent facilities such as a splendid assembly hall, a lecture hall, a thermostatic swimming pool, multi-media learning centres, air-conditioned classrooms and laboratories, an all-weather gymnasium and a students' activity centre. The Supervisor chairs the IMC. Under the Principal, there are three Vice Principals.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee has been established in the school year 2008-2009. Members include teachers, parents, and alumnus.

**School Green Policy:**

Instead of paper, e-circulars are issued to teachers and parents.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Learning English is a key policy of the School. Different programmes are adopted to promote the use of English. MOI has been fine-tuned in junior forms and Extended Learning Activities in English are adopted in several subjects. Friday is an English Speaking Day.

**Learning and Teaching Strategies:**

Our teachers are committed and conscientious. They teach with skill and patience, and various teaching strategies are adopted to cater for individual differences. They are devoted to improving every student's learning performance. In recent years, our students have made great progress in their studies and as indicated in the public examinations, our academic standards have been raised. We endeavour to enhance the effectiveness of formal and informal curriculums. Collaborative lesson planning is held in junior English and Chinese panels as well as the panel of Liberal Studies. Life-wide learning is promoted through various ways to enrich students' learning experiences. We also have Morning Reading Sessions, 'Read to Learn' Reading Award Scheme, Chinese/English Extensive Reading Schemes, Chinese/English On-line Reading Schemes, Good Book Sharing, Authors' Talk, Reading Club, Student Reading Ambassadors.

**School-based Curriculum:**

1. Electives: 2X and 3X. A senior form student can choose two to three electives according to his/her academic ability.
2. Curriculum highlights: Develop multi-intelligence, promote cooperative learning, cater for diverse learning needs, develop generic skills, etc.

**Development of Key Tasks:**

1. Reading to learn: 20 minutes reading period every morning. There is book crossing from F.1 to F.3 and there is thematic reading from F.4 to F.5. To enhance students' interests in English, junior forms students have leisure reading and senior forms students need to read thematic articles.
2. Providing students more chances of using English through different programmes, such as mini-drama, phonics class and production of English programme by Campus TV.
3. Information technology for interactive learning: Computer and IT equipment are ready in every classroom.
4. Project learning: Project learning is already a part of the formal curriculum of the Form three Integrated Humanities.
5. For moral and civic education, our school puts great emphasis on seven core values of JCCSSKC. They are Judgement, Commitment, Care, Sincerity, Self-reliance, Knowledge and Contribution respectively.

**Career and Life Planning:**

To broaden life planning education and help students whole-person development. To enhance the efficacy of Career and Life Planning Education, and to assist students in making plans for their future study and career pathways.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

The whole school approach to integrated education is adopted. We have made the school building physically accessible to all students with disabilities.

**Whole School Approach to Integrated Education:**

Our school strives to build up an inclusive and caring school culture. A "whole-school approach" is adopted to support students with special education needs (SEN). Many appropriate and diverse services are provided for their growth as well as enhancing their learning effectiveness. Our school uses the "Learning Support Grant" to employ additional staff to take care their learning. Based on the needs of students, adjustment would be arranged on their learning, homework and examination. Our school educational psychologist will help students to do professional assessment, referral and follow-up. In collaboration with other professional parties, she will design individual education plan for students in need. Parent and school co-operation is vital. Form teachers would consistently work with parents to implement appropriate measures to support students to grow up properly.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

**Measures to provide adaptation for Learning and Assessment:**

We hold two uniform examinations and two uniform tests every year. In addition, different modes of continuous assessment are used to keep both students and teachers better informed of the learning progress so as to make assessment an integral part of the learning and teaching process.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> PTA sponsors Scholarships to students with good academic results and good conduct.
<b>School Ethos:</b> The school atmosphere is harmonious and the students are well-behaved. Through a wide variety of activities such as hall assemblies, class teacher periods and visits, we strive to promote the moral development of students. We place great emphasis on such virtues as diligence, politeness, discipline and responsibility so that students will have a correct outlook on life and they can distinguish between right and wrong. Young people need concern and support from others. Caring and considerate, our teachers are dedicated to providing a loving and warm learning environment for students.
<b>Future Development</b>
<b>School Development Plan:</b> Hong Kong people are striving hard for their future and our teachers are doing the best in their job, caring about the well-being of our students. We will offer plenty of opportunities to students to develop their abilities and boost their confidence.
<b>Teacher Professional Training and Development:</b> We lay great stress on teacher development. Our teachers not only take part in school-based training activities but also frequently attend talks, seminars and workshops run by other educational institutions.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are 27 groups of extra curricular activities, which are divided into the following 5 aspects: 1. Cultural and Arts: Dance, Drama, Instrument, Choir, A Cappella, Stage Management. 2. Interests: Gardening, Art, Home Economics, Christian Fellowship, Board Games, Juggling, Electrical Unicycle, Table-tennis/ Badminton, Archery. 3. Leadership Training: Student Union and Houses, Prefects. 4. Services: Scouts, Girl Guides, Student Librarian, Campus TV Student Helper, Flag Guards. 5. Sports: Athletics & "Youth.RunOurCity", Swimming, Basketball, Football, Taekwondo.
<b>School Facilities</b>
<b>School Facilities:</b> Theatrical Hall, Lecture Theatre, Library, Indoor Thermostatic Swimming Pool, Computerized Multi-media Language Learning Centre, 5 Computer Rooms, Air-conditioned Classrooms, Indoor Gymnasium, Career & Life Planning Room, Stage Performance Practice Room, Fitness Room, Student Union Room, School Museum, Campus TV, STEM Maker Space and Archery Field.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
Nowadays, not only do parents have to experience a painstaking process to bring up their children but also have to withstand the stresses and strains of life. Our teachers (as many of us are also parents) always put our feet into the parents' shoes, and therefore we keep a constant practice of making frequent contact with students' parents so as to get a better understanding of the children's life at home whereas our teachers are then able to let our students' parents understand their children performance at school. We believe that communication with parents is essential for a student's personal growth and development. As for students from families with financial problems, we will reduce or waive certain school charges. Furthermore, the School-based After-school Learning and Support Programme and the Jockey Club Life-wide Learning Fund can support the disadvantaged students to join after-school tuition classes and life-wide learning activities respectively. Every year our School Managers and alumni generously donate more than 200,000 dollars in form of scholarships to those students with great academic improvement, excellent academic achievement, as well as outstanding performance in sports/aesthetics.
<b>Direct Public Transportation to School</b>
Bus: 235M, 235, 31, 35A; Mini Bus: 83A, 86M, 86, 401, 403A, 403X, 410.



葵涌蘇浙公學

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### Mission Statement

To enlighten students' learning potential and to nourish their personality. To uphold their academic results and moral accomplishment, supplementing suitable extra-curricular activities. Emphasis is laid on the spirit of students' self-discipline and self-awareness. Students are expected to treat people with sincerity, understanding and respect.

### School Information

Supervisor / Chairman of School Management Committee	Mr. FAN YAN HOK	
Principal (with Qualifications / Experiences)	Dr. LEUNG KIN MAN (B.Sc., Dip.Ed., Dip. Psy., M.Ed. (Counseling), M.Ed. (TESOL), M.A. (SIL), Ed.D.)	
School Type	Aided	Co-ed
School Motto	Orderly and Respectful	
Name of Sponsoring Body	Kiangsu-Chekiang & Shanghai Residents (H.K.) Association	
Area Occupied by the School	About 5000 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	58	
Total number of teachers in the school	60	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	93%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	42%	
Special Education Training	43%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
13%	13%	74%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, History (F.2 & F.3)*, Geography*, Computer Literacy*, Life and Society*, Technology and Living*, Putonghua, Music*, Physical Education*, Design and Technology*, Arts and Design*, Integrated Science (Physics) (F.3)*
	English as the medium of instruction	English Language, Integrated Science (F.1)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (F.2, F.3 : Biology, Chemistry)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics (F.5, F.6), Mathematics (M1), Mathematics (M2) (F.6), Liberal Studies, Chinese History, History, Geography, Economics, Physics, Information and Communication Technology, Health Management and Social Care, Visual Arts & Physical Education
	English as the medium of instruction	English Language, Mathematics (M2) (F.4, F.5), Business, Accounting and Financial Studies (Accounting)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (F.4, F.5), Biology (F.4, F.5), Chemistry (F.4, F.5)

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, History (F.2 & F.3)*, Geography*, Computer Literacy*, Life and Society*, Technology and Living (F.2 & F.3)*, Putonghua, Music*, Physical Education*, Design and Technology*, Arts and Design*, Integrated Science (Physics) (F.3)*
	English as the medium of instruction	English Language, Integrated Science (F.1 & F.2)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (Biology, Chemistry) (F.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics (M1), Liberal Studies, Chinese History, History, Geography, Economics, Physics, Information and Communication Technology, Health Management and Social Care, Visual Arts & Physical Education.
	English as the medium of instruction	English Language, Mathematics (M2), Business, Accounting and Financial Studies (Accounting)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Biology & Chemistry

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$310	\$310	\$310
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	House Fee: \$20					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>1. Academic Achievements: Academic result: 25%; Conduct: 15%; Extra-curricular activities: 5%; Special talent: 5%</p> <p>2. Interview Performances: Comprehension &amp; Analytical Skills: 25%; Communication Skills: 20%; Attitude: 5%</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>An orientation Program for F.1 is held every summer to brief newcomers and their parents on the school's latest development and policy. To help new students to adapt to our secondary school life as soon as possible, we offer English and Mathematics summer courses in the form of small-group learning. All these courses are run by our teachers aiming at upgrading students' academic level. Moreover, a two-days Orientation Camp will be held for all upcoming F.1 students in the summer holiday, helping them adapt to the secondary school life and building up a spirit of self-discipline and cooperation. All F.1 students are encouraged to join the 'Student Health Service Scheme'. Our school also subsidizes students and teachers to receive immune injection. Throughout the year, the school disseminates healthy messages to students by means of formal and informal curricula.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To strengthen students' learning initiative
2. To enhance the personal qualities of students (learn how to treasure, be brave, and care for the community)
3. To exert the professional capability of teachers

**School Management Organisation:**

With the implementation of School-based management system, our main executive bodies include the Incorporated Management Committee, the School Administrative Committee and various subject panels and working committees. To provide a high quality of education, our School Perfect Commission holds regular meeting to evaluate our development.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee was set up in September 2012, composing of representatives from our sponsoring body, elected representatives from the Parents Association and the Alumni Association, teaching staff of the school, independent representative and our School Principal.

**School Green Policy:**

Our environmental education has long been integrated into various formal curricula. Various subject panels and committees always work together with our Environmental Education Group in organizing conservation programmes for our students. Every year, activities, like Environmental Protection School Picnic, Seminar, Visit, Cleaning School Campus, Recycle Programme and Planting, etc will be arranged. We always seek for external resources, such as Green Campus Subsidy, "The Sustainable Development School Award Programme" and "Environmental Protection Ambassador Programme", etc. to reinforce our Green School Policy.

**Learning and Teaching Plan****Whole-school Language Policy:**

Our school adopts Putonghua as the medium of instruction for subjects taught in Chinese. Following a shift to mother-tongue teaching, more English teachers, including two additional local NETs are recruited. To attain the idea of "bilingualism and trilingualism", measures like after school, Saturday and Summer English Enrichment courses were adopted. English Morning Assembly, Saturday English Day Camp and English Week are arranged for our students. The school also prepares a lot of English extra-curricular activities for our students, like English Musical Club, Christmas English Songs inter-class competition, Halloween Carnival, etc. With a happy learning atmosphere, students could enhance their English learning motivation and capability more easily. Besides English, Mathematics (M2) and BAFS have adopted English as their MOI, Mathematics, Integrated Science, Biology and Chemistry also adopt English as their MOI in selected F.1 to F.5 classes.

**Learning and Teaching Strategies:**

Students' intellectual development and discipline are our prime concern. Our "Awards and Penalties System" encourages students to be proactive in study and be an upright man. Large-scale activities like Reading Scheme provide students with life-wide learning opportunities. Academic weeks and tutorial classes nurture students to be good in Chinese and English as well as in arts and sciences. Liberal Studies and Life & Society are offered in Junior Form to cope with the need of the development of NSS curriculum and students' needs. In Form 4 & 5, English, Chinese and Liberal Studies classes will be split into small groups to enhance teaching quality. A whole-school approach Reading Scheme, including two morning reading periods, is launched to encourage extensive reading.

**School-based Curriculum:**

1. Electives: 2X. F.4 student can choose 2 electives and Mathematics Extended Part Module 1 or Module 2.
2. Curriculum highlights: Our school will continue the development and implementation of school-based English curriculum, aiming at fostering a better English learning environment for our students and the enhancement of our students' English ability. Moreover, to cater for the need of 'Learning Diversity', our school has joined the 'Self-Directed Learning in Science with e-learning Support for Learner Diversity and Smooth Primary-Secondary Transition' offered by the Faculty of Education, The University of Hong Kong, aiming at developing a school-based curriculum for those students who are in need. In the course of curriculum development, two school-based curricula - Elementary Liberal Studies and Integrated Science are offered in the junior forms.

**Development of Key Tasks:**

Our Reading Scheme, requiring every student to accomplish a number of external readers each year. With the help of various activities, good book recommendation, famous author talk, etc., our students have obvious improvement in their reading performance. With the installation of computers and LCD projectors in every classroom, teachers are able to conduct interactive learning more efficiently. The learning skills of project-learning have been infiltrated in all subjects. Now, we are trying to optimize our English learning environment, hoping that every student could attain level 3 or above in the HKDSE. Our Moral Education Team and Civic Education Team are responsible in promoting relevant activities to students. Every year, various activities, such as inter-house debate, seminars and exhibitions are held for students, aiming at a systematic learning of current issues.

**Career and Life Planning:**

Our Career Guidance Team has developed a holistic plan including organizing career-related activities, such as career talks, workshops and mentorship schemes, incorporating life planning education into school curriculum and developing school-based career education curriculum. We hope to provide students with wide and responsible career choices in accordance to their interests, abilities and orientations and can continue with their life-long career development. Besides, we have set up the Career Prefects. We hope to promote further education and employment information through the peer exchange of students. To provide further supports to our teachers, parents and students, we have become one of the network schools of the Career and Life Adventure Planning Project for Youths initiated by the Hong Kong Jockey Club Charities Trust.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Our school has the tradition of organizing various kind of extracurricular activities to students, from participating inter-school Dancing Competitions to Rugby Competitions, hoping that students have the opportunity to fully use their talent and potential. Not only did the remarkable performance of our students allowed them to win a lot of prizes, but also helped them build up self-confidence. We also provide different kinds of support to students with different needs and abilities. We offer small group teaching with peer group support in learning and counseling to help students achieve better academic performance. Language therapy will be introduced to help students with language barrier at an early stage. Extracurricular activities including drumming, martial art, magic shows and adventure trainings are organized to help students learn through experience so as to be more confident, expressive, and effective in communication. Our school will support students with special education needs, including extended examination time and enlarged prints, etc.

**Whole School Approach to Integrated Education:**

Besides the Gifted Education Programme and the "Catering for Learner Differences" programmes, the school also supports a variety of activities, such as "Smart Teen Project", "3D Printing Workshop", "Career planning board games", etc., to enable students with learning difficulties to cultivate their interest and enhance their confidence in learning. Moreover, lectures such as "Understanding of Guide Dogs" help students' understand people with disabilities more and build up a culture of mutual respect and appreciation. The Student Support Team works with various subject panels and working teams in providing a wide range of support services, such as small group teaching; "LEGO workshops" and "Board game workshops"; speech therapy services, social and emotional management training groups, test time extension, magnifying text, etc. The school regularly communicates with parents and provides individual study plans for students in needs and actively listens to parents' opinions aiming at building up a harmonious learning culture.

**Education Support for Non-Chinese Speaking (NCS) Students:**

- Our school provides additional support for NCS students to facilitate their learning of Chinese:
1. Employ a part-time tutor to provide after-school Chinese tutorial lesson for those students in need.
  2. Buy teaching resources to help non-Chinese speaking students.

**Measures to provide adaptation for Learning and Assessment:**

A continuous assessment system is adopted to reflect students' progress. Daily marks account for 40% while examination marks weight only 60% of the grand total.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Our Parent-Teacher Association (PTA) always works closely with the school. We work together to create a nice learning environment for the students and an ethos of being loving and serving. PTA is also an important platform for parents to share the experience in their course of upbringing their children.</p> <p>Through the activities of "Voluntary Services with Parents", Seminars, Workshops and Health Talks, the school and the parents share their knowledge about personal growth of the youths, methods to promote mutual understanding between parents and the kids, how to deal with academic pressure and how to be healthy.</p> <p>The annual event of Parent-Teachers Relay on the Sport Day does not only bring parents and teachers close to each other, but also provides a chance for the parents to feel personally the team spirits and the sense of devotion of the students. Activities organized by PTA such as "Lantern Festival Night", "Used Books Trade Fair" and students sponsorships are highly regarded as successful events that exemplify the spirit of mutual support and cooperation of PTA.</p> <p>To enhance the English listening and speaking skills of our students, the Management Board subsidizes the school to employ two additional native English teachers. Their presence help create a better English learning environment. Many interesting English learning activities are organized regularly in school.</p>
<p><b>School Ethos:</b> Self-respect, Self-Discipline and Self-Confidence are the key values that our school nurtures our students. We emphasize the importance of ethics, and be loving, caring and serving, with the ability to face challenges and difficulties. We have talks in the morning assembly to impart the values of paying respect, upholding integrity and having a positive mentality. We discuss with students how to deal with adversity and pressure. We organize fun fairs to help students learn positive living mentality with experiences shared by student leaders. Many school activities are organized not only to promote the idea of Whole Person Development and life-wide learning but also help students develop ability to cope with enticement. Students are encouraged to participate in extra curricular activities to develop self-respect, self-development and self-learning. We want students to learn by experience through participation and support from fellow students. "Adventure Ship", "War Game", "Adventure Training" and "Public Services" are such programs aiming to develop their courage, self-confidence, communication skills, and the willingness to serve others. Study tours are organized periodically, which includes visit to our sister school "Shanghai Nanyang Model Secondary School". These kinds of trips not only broaden students' horizons, but also change their learning attitude after the visits.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Our school spares no effort to help students strive for proficiency both in English and Chinese. The Campus TV creates an excellent bilingual environment in school. Students have ample opportunities to learn and practise English/Putonghua in daily assembly by speaking to the public about particular subjects or their personal feelings. Our students are active in inter-school English/Chinese oral practices and participate in English Day Camps along with Elite Language Classes in long vacations. We organize overseas study tours regularly for students and special enhancement courses for junior forms. Students are also encouraged to join in-house or inter-school public speaking competitions that may be in English or in Putonghua. All these are concerted efforts aiming at improving the language competence of our students.</p> <p>We are currently in a knowledge based society. Our school strives hard to nurture innovation, science and technology education. We endeavour to achieve continuous improvement on teaching efficacy by:</p> <ol style="list-style-type: none"> <li>1. A diverse teaching approach: Use mini-drama to encourage participation and group discussion. Ask students to use tablet computers to search for information to justify their opinions. Encourage students to organize exhibitions to demonstrate the knowledge they attained.</li> <li>2. Active learning: Through participation in CLAP Project on life planning, invitation of elites from different sectors to share their experience with our students and visits to prominent companies and institutions, we help our students think about their future, whether they want to pursue higher academic qualifications or to enter the job market. Learning-skill classes are also provided to enhance learning efficiency.</li> <li>3. Moral education: An encouraging and gratifying atmosphere in school will be critical to students' character building. Students learn their moral lessons through discussions of social issues and moral cases as well as participation in day camps and other activities about making friends and anti-gambling. Our students shall learn to be an upright person with good manners and self-discipline, being caring, loving and helpful to others.</li> </ol>
<p><b>Teacher Professional Training and Development:</b> Every year the school will arrange at least three "Staff Development Day" with topics related to our key areas of development identified for that particular year.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>To promote an all-round education and develop leadership qualities, we place great emphasis on extra-curricular activities. Besides the Four Houses and Student Union, we have 24 extra-curricular activity clubs/societies under five categories: Academic, Interest, Music, Sports and Community Service. To stretch students' potential, most activities of the clubs/societies are run by students. OLE Days are held for S.1-S.6 students which allow students to learn through a wide range of activities. These activities together with those organized under other learning experiences help foster and reinforce students' whole person development. Students are strongly encouraged by the school to participate in external competitions of different kinds. Debate Teams, Rugby Teams, Judo Teams and Robot Club, participate actively in the inter-school matches and get amazing results in the inter-school competitions.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Covered Playground, Basketball Court, Volleyball Court, Music Rm., Student Activity Center (3), Library, Computer Rm, Multi-media Learning Center (2), Laboratory (4), Multi-purposed Activity Area, Art Rm, Geography Rm, Home Economics Rm (1), Design and Technology Rm (1) and School Hall.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible toilet.</p>
<b>Others</b>
<p>Our School Management Board has established 19 scholarships to encourage students a better performance in both academic and non-academic field. Our Parents and Teachers Association also set up awards to encourage students to learn more actively and strive for improvement. Our school has put much effort in nourishing students' multiple learning ability and has won many awards in the last few years. To expose our students' mind, our school organizes cultural exchange programmes for students regularly, for example, arranging exchange tour with our sister school in Shanghai.</p>
<b>Direct Public Transportation to School</b>
<p>MTR: Kwai Fong or Kwai Hing; Bus: 30, 33A, 37, 38, 43A, 47X; Minibus: 87, 89M, 313, 407.</p>



葵涌循道中學

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### Mission Statement

It is our belief that every student is blessed with multiple talents. We aspire to help each student to develop their fullest potential. We endeavour to continually upgrade ourselves in the profession, and with family support, nurture the students to maximize their best potential.

### School Information

Supervisor / Chairman of School Management Committee	Mr. LEUNG SHUN KWONG	
Principal (with Qualifications / Experiences)	Ms LAM MEI YEE (B.A. (Hons), Cert..Ed., M.A., M.Ed., MAELS)	
School Type	Aided	Co-ed
School Motto	Crede ut intellegas (Believe in order to know)	
Name of Sponsoring Body	The Methodist Church, Hong Kong	
Area Occupied by the School	About 4500 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	60	
Total number of teachers in the school	64	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	42%	
Special Education Training	33%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
10%	8%	82%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies*, Computer Literacy*, Science Junior (S.1-S.2)*, Business Foundamentals (S.3)*, Geography*, History*, Chinese History, Physics (S.3)*, Chemistry (S.3)*, Biology (S.3)*, Putonghua (S.1-S.2), Home Economics (S.3), D&T, Music, Visual Arts, Physical Education, Religious Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Chemistry, Biology, Chinese History, History, Geography, Business, Accounting and Financial Studies, Economics, Information & Communication Technology, Tourism and Hospitality Studies, Health Management and Social Care, P.E. (DSE Elective Subject), Ethics and Religious Studies, Visual Arts, Physical Education, Religious Education and Arts Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies*, Computer Literacy*, Science Junior (S.1-S.2)*, Business Fundamentals (S.3)*, Geography*, History*, Chinese History, Physics (S.3)*, Chemistry (S.3)*, Biology (S.3)*, Putonghua, Home Economics (S.3), D&T, Music, Visual Arts, Physical Education, Religious Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Chemistry, Biology, Chinese History, History, Geography, Business, Accounting and Financial Studies, Economics, Information & Communication Technology, Tourism and Hospitality Studies, Health Management and Social Care, P.E. (DSE Elective Subject), Ethics and Religious Studies, Visual Arts, Physical Education, Religious Education and Arts Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Academic performance (40%),            Conduct (30%),            Sports, Arts, Music and Service (15%) and            Interview (15%)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>(1) S.1 Counselling Scheme &amp; Bridging Programme.            (2) S.1 Students and Parents Orientation Day.</p> <p>Healthy diet and life style lay the foundation for effective learning and development. The Student Welfare and Meal Management Committee has been actively promoting healthy diet and lifestyle. The diet provides students with sufficient nutrients which help them build up strong physique. With better immunity against various diseases, our students can take part in all aspects of school lives healthily.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Expand the language rich environment and strengthen students' language competence.
2. Cultivate the positive values and strengthen guidance in life-goal planning.
3. Streamline the administrative structure and create space for teacher development.

**School Management Organisation:**

The "KCMC Family" concept lies at the heart of our School philosophy. With this mind, our School actively involves its stakeholders (The School Board of Directors, consultants, PTA, alumni, teachers, students, school-affiliated organisations & individuals) in school activities. By tapping into, and through the sharing of, their expertise, we aspire to broaden and enhance students' developmental and learning experience in our School.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Mr. Leung Shun Kwong, Ms. Lam Mei Yee, Mr. Chan Siu Cheung, Mr. Chan Lai Sang, Rev. Lau Lai Sze, Mr. Lam Tak Yuk, Ms. Chow Fung Ying, Mr. Fok M. K., Dr. Kong Chi Kwan, Mr. Lam Yin Mun Edmund, Rev. Lee Siu Mei, Mr. Man King Leung, Mrs. Tiu Liang Ping Mei, Mr. Thomas Tong Tung Ming, Rev. Wong Yuk Chee, Mr. Yip Lap Kwan, Mr. Leung Wai Hon, Mr. Siu Tsz San, Mr. Lee Po Man, Ms. Chow Suet Yin.

**School Green Policy:**

Our School promotes environmental protection education in the formal curriculum. Through inter-school and intra-school activities and competitions, the school's Environmental Protection Committee actively fosters the students' knowledge and proper environmental protection values. Our school was honored to have received many environmental Awards. For further information concerning the School's promotion of environmental protection, please visit: [www.kcmc.edu.hk/epawc/](http://www.kcmc.edu.hk/epawc/).

**Learning and Teaching Plan****Whole-school Language Policy:**

Although the mother tongue has been adopted as the medium of instruction in our School, increasing emphasis is placed on boosting students' competence in English Language and their confidence in mastering the language through careful cultivation of a conducive English-learning school environment. Our School incorporated Extended Learning Activities (ELA) in English into the junior form curriculum in subjects including Maths, L.S., Computer Literacy, Integrated Science, Life and Society, Geography, History, Physics, Chemistry and Biology. A "combination of strategies" will be adopted to promote ELA in English, including (a) allocation of some lesson time of the above mentioned subjects to using EMI to go through subject concepts and contents already taught in CMI; (b) using EMI to teach individual modules or themes and (c) using EMI with regard to the nature of the learning materials. In addition, to extend and benefit students' English Language acquisition through the curriculum, pedagogy and assessment, students will be required to use the language in parts of the assessments, tests and examinations for the above mentioned subjects.

**Learning and Teaching Strategies:**

Departmental meetings are held regularly by the Academic Committee & various subject panels to review pedagogical effectiveness & further implement the school's policy of Teaching and Learning. Moreover, teachers gather regular feedback from the students on the effectiveness of Teaching and Learning in their classrooms to improve pedagogical strategies to enhance students' learning. The students are also encouraged to use the Library & Computer-Learning Centre for self-access and independent learning. In addition, part of the junior & senior form classes are divided into smaller tutorial groups to facilitate co-teaching & cooperative learning strategies for effective Higher-Order learning. Curriculum review is regularly undertaken in our school to prevent duplication & repetition of programmes & content.

**School-based Curriculum:**

1. Electives: 2X. Students choose 2 elective subjects in accordance with their interest and aspirations.
2. Curriculum highlights: Our school has adopted a learner-centred approach in designing the curriculum, with the aim of developing and strengthening students' analytical and problem-solving skills and facilitating the application of these skills across different disciplines. Additionally, we provide small-class teaching and opportunities for extended learning beyond the classroom in order to help students master different learning skills, increase their classroom participation and promote learning effectiveness.

**Development of Key Tasks:**

Apart from the daily 20-minute morning Reading Period, we hope to nurture students to be proactive independent readers through the Reading Club, lectures & writers' sharing and New Books Recommendation competitions. Ultimately, we hope to increase students' quantity as well as quality in reading. In addition, the school has spent over \$1,000,000 to modernize the School library and purchase a variety of new books to suit different students' interests. Liberal Studies is introduced at S.1 to S.3. Methods of inquiry & project-based learning allow students to explore their areas of interest, instil independent learning & develop interpersonal skills through team-collaboration. The school monitors closely students' learning needs in tandem with societal changes so as to better prepare our students for further education & vocational training.

**Career and Life Planning:**

Life planning activities and courses are offered to both junior and senior students.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Our teachers have adopted "Differentiated-Learning/Teaching" strategies in their classrooms. For lower-ability students, extra tutorial classes & programmes are run by our in-house educational psychologist to improve students' learning methods. In recent years, we embark on different funding projects with professional institutions (e.g. CUHK) so as to cater for learners' difference & develop students' individual interests.

**Whole School Approach to Integrated Education:**

Our school endeavors a harmonious, inclusive and supportive learning environment for all students, class-based activities are held regularly. We aim at promoting positive value and self-discipline among students to develop them into responsible citizens. An additional student counsellor has been hired to strengthen our pastoral care to our students. Our school identifies students' differences in learning. Enhancement and remedial course for Chinese and English for all levels together with support schemes and speech therapy service for students with special educational needs are provided. Several core subject teaching staff members are designated to be the Special Educational Needs Coordinator (SENCO) to assist with planning and implementing policies that are most beneficial to students with special educational needs. Teacher-training is conducted to sharpen our teachers' understanding of our special educational needs students. To foster students' whole-person development, school has been offering a myriad of interest groups and workshops for our students such as coffee-making workshops, soft darts classes, financial planning workshops and social skills groups. Our school emphasizes the forging of strong ties between our parents and the school. A 24-hour hotline and a parent support group has been established for enhancing communication between the parents and the school.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

There are 2 terms in a school year, with an examination at the end of each term. The examination accounts for 60% of students' final result with the remaining 40% from uniform tests/ quizzes and course-works in the term. Students will be awarded grades (A-F) for non-academic subjects based on their daily performance & performance on proficiency tests.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Through holding varied events such as Parents' Nights and Parents' Days and publishing pamphlets throughout the school year, our school has built up a strong bond with the parents. Our school's Teacher Parent Association is an active association which holds various activities aiming at promoting lifelong education of the parents and ensuring the cooperation between the school and the parents. We value the voice of parents in all PTA activities. We aspire to cultivate harmonious teacher-student relationship, and enhance students' sense of belonging to the school.</p>
<p><b>School Ethos:</b> Different Committees cooperate to create a conducive &amp; harmonious campus environment for our students. Students can hone their leadership skills through participating in the Student Association activities. The new Form One students are guided to adjust to secondary school life through programmes like S.1 Counselling Scheme &amp; Bridging Programme. In addition, students build up their self-confidence &amp; can-do spirit through "Conduct Award Scheme" which takes the students on challenging expeditions &amp; rewarding social services programmes.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. Teaching and Learning: (a) to improve &amp; increase students' basic proficiency in the two key languages, Mathematics and Liberal Studies; (b) to cater for individual differences and develop good learning habits &amp; attitudes through adopting lesson-study programmes and effective pedagogical strategies in various learning activities. 2. Pastoral &amp; Civic-Moral Education: to emphasize on Pastoral &amp; Civic-Moral Education for a balanced and whole-person development of students. 3. Cooperation between committees and subject panels: to strengthen the cooperation between Committees &amp; subject panels to ensure continual and holistic development of our students.</p>
<p><b>Teacher Professional Training and Development:</b> To align ourselves with the new education reforms in HK, the School has focused on the following areas for our staff development: 1. Information &amp; Technology; 2. Curriculum Development; 3. Project-based Learning; 4. Differentiated-Learning/Teaching strategies; 5. Peer-classroom observation; 6. Team-building. Workshops in the above areas will provide teachers with opportunities for professional &amp; intellectual exchanges &amp; to streamline the school towards a common vision.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
We offer over various extra-curricular activities in academic, physical, artistic, musical, and religious realms. We also emphasize the importance of joining uniform groups to help students develop good discipline.
<b>School Facilities</b>
<p><b>School Facilities:</b> Our school is fully air-conditioned in venues including the Lecture Theatre, Chinese Language Learning Centre, Liberal Studies Learning Centre, Counselling Room, Library, Staff Common Room, Parents' Association Centre, Students' Association office, Indoor wall-climbing corner, Student Activity Centre, Language Laboratory, Computer Assisted Learning Centre, Multi-Purpose Room and School Hall.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>1. Many students in our school were awarded in the Tsuen Wan, Kwai Chung and Tsing Yi Outstanding Student Election (2012, 2013, 2014, 2016, 2018, 2019) and the Outstanding Student Election of New Territories 2013. 2. Our school organises annual overseas exchange programmes (e.g. Tai Wan, Thailand, Singapore, Japan, Korea, Mainland China, etc.). 3. Our school offers numerous scholarships and grants for students.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 46, 45, 30, 265M; Mini-bus: 90M, 46M, 91, 91A, 411.</p>



荔景天主教中學

Lai King Catholic Secondary School

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**Mission Statement**

Upholding the core values of Catholic schools - "Truth, Love, Family, Life and Justice", we guide students to manifest the gospel virtues of "Care, Justice, Grit and Vigilance" and focus on the holistic development of their "spiritual, moral, intellectual, physical, social and aesthetic" growth. In a favourable and unsophisticated learning environment, we are committed to promoting students' potential and cultivating a positive and healthy outlook on life and the right values in our students. We are also dedicated to preparing students with a sense of responsibility and contribution to their family, school, society and country.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Lo Kai Sing, Paul		
Principal (with Qualifications / Experiences)	Mr. Lau Kwong Yip (Master of Education)		
School Type	Aided	Co-ed	
School Motto	Care, Justice, Grit, Vigilance		
Name of Sponsoring Body	The Catholic Diocese of Hong Kong		
Area Occupied by the School	About 6166 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	54	
Total number of teachers in the school	59	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	39%	
Special Education Training	22%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
25%	10%	65%

Year of Commencement of Operation	1978
Incorporated Management Committee	Established
Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Computer Literacy, Design & Technology (S.2 & S.3), Integrated Humanities, Music, Physical Education, Putonghua, Ethics & Religious Education, Visual Arts, Life Education
	English as the medium of instruction	English Language, Mathematics (S.2 & S.3), Integrated Science
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, Information and Communication Technology, Geography, History, Music, Physical Education, Ethics and Religious Studies, Ethics & Religious Education, Visual Arts, Economics, Business, Accounting and Financial Studies, Life Education
	English as the medium of instruction	English Language, Mathematics, Economics, Biology, Chemistry, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Computer Literacy, Design & Technology (S.3), Integrated Humanities, Music, Physical Education, Putonghua, Ethics & Religious Education, Visual Arts, Life Education
	English as the medium of instruction	English Language, Mathematics (S.3), Integrated Science
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.1 & S.2)
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, Information and Communication Technology, Geography, History, Music, Physical Education, Ethics and Religious Studies, Ethics & Religious Education, Visual Arts, Economics, Business, Accounting and Financial Studies, Life Education
	English as the medium of instruction	English Language, Mathematics, Biology, Chemistry, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>S1 admission assessment criteria: the ranking of Rank Order List and academic result in primary school (50%); interview (20%); conduct (20%); extra-curricular activities (including physical and aesthetic) and intramural and/or extramural services and rewards (10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Orientation: S.1 Orientation Day and bridging programmes are held in August every year to help S.1 students better adapt to the new school environment. Besides, our school curriculum and activities are meticulously designed to incorporate healthy living, for instance, in SpirEd School Project and life education lessons, in order to raise students' awareness of healthy living. Moreover, our school regularly organizes diversified extra-curricular activities to help students to establish a positive living attitude towards healthy living.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To enhance self-directed learning and develop students' initiative in their studies.
2. To co-ordinate with the core values of Catholic schools and raise students' sense of well-being through the implementation of positive education.

**School Management Organisation:**

To adopt school-based management, which governs the school administration and policy-making, the Incorporated Management Committee (IMC) has been formed. It comprises clergy, the principal, parents, alumni, teachers and independent community member(s).

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee consists of 15 members: 7 members from School Sponsoring Body, School Supervisor, Principal, Independent Manager, teacher managers, parent managers and alumni manager

**School Green Policy:**

Our school adopts School green Policy. We place different kinds of recycling bins, such as paper and toner cartridge recycling bins, to encourage our teachers and students to help in recycling. Our school also encourages its staff and students to exchange information and share resources on the school intranet instead of using paper. Moreover, lunch suppliers will collect the lunch boxes and recycle them.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Our school makes great effort to promote bi-literacy and tri-lingualism. We emphasize English learning and aim to enhance students' English language proficiency. Medium of instruction is chosen according to students' learning ability in English. At junior secondary levels, Integrated Science is taught in English in all forms while Mathematics is taught in English in some classes. To let students adapt more easily to English learning, School-based cross-subject English material are developed and used.

**Learning and Teaching Strategies:**

Invitational Education in our school started in 2004, after the invitation from the Education Bureau. Our school was awarded the Inviting School Award, the School Fidelity Award and the Invitational Education Fidelity Award by the US organization in 2006, 2008 and 2011 respectively. All these prove our success in education with respect and trust in students, which enables our students to develop their full potential.

Integrated Humanities is included in S.1-S.3 curriculum to motivate life-wide learning and can help to bridge students with Liberal Studies at senior secondary levels. We have employed more English teachers and practise small class English teaching in school. At junior secondary levels, there are after-school periods during which students do learning reflection. There are after-school enhancement classes, particularly for S.6 students, to prepare students for the public examination. Chinese Language, English Language and Mathematics are taught in small class sizes in all forms of the school, so students' learning diversity can be catered.

**School-based Curriculum:**

1. Electives: 2X. We provide 2 electives for each senior form student. Please refer to school website for details.
2. Curriculum highlights: Junior form Computer Literacy to enhance information technology skills. Junior form Integrated Humanities, supplemented by e-learning, to enhance students' information literacy and critical thinking as well as to prepare junior form students for DSE Liberal Studies.

**Development of Key Tasks:**

1. IT in Education: Being the Information Technology in Education Center of Excellence, in cooperation with the Education Bureau, we launched a series of programmes in information literacy and other areas. At junior secondary levels, "Bring Your Own Device (BYOD)" Programme allows e-Learning to be conducted inside or outside the classrooms. The Multimedia Room was reconstructed, more tablet computers have also been installed to enhance interaction in class and this forms a teaching platform. Our students also help production of School Campus TV Programmes. They also use Live Broadcast System to broadcast live programmes to the whole school.
2. Development of Reading Habit: A reading session is implemented every morning to develop students' reading habit. Every week, we have structured reading for Chinese, English and other subjects. Student Reading Ambassadors would also recommend books and share their experience with their schoolmates.
3. Project Learning: STEM education is provided at junior secondary levels to allow students to conduct cross-curricular projects, so as to enhance their creativity, collaboration and problem-solving skills.
4. Moral and Civic Education: To promote moral and civic education, we incorporate Life Education lessons and Ethics and Religious Education lessons into our curriculum. In addition, we organize various voluntary services with other organizations. Through these community services, students are cultivated to have a sense of responsibility. Apart from that, we organize various local and overseas trips and competitions to enhance students' social awareness and broaden their horizons.

**Career and Life Planning:**

For life planning, we adopt the whole-school approach. Apart from incorporating life planning education into our regular curriculum for all forms and offering a Life Planning lesson specifically for S.6, we also organize various activities for our students, for example, Alumni Career Sharing Seminars, visits to universities and company visits. All these provide opportunities for students to understand themselves better and to strengthen their understanding towards different workplaces and study paths which help our students to set their career goals throughout their secondary education.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

Our school is a caring school. To cater for the needs of different students, our school organises various student support programmes every year such as individual and small-group peer counselling schemes. We adopt small class teaching for Chinese, English and Mathematics. We also encourage students to join various intramural and extramural activities about life experience. We hope students of different abilities can be properly cared. Besides, we can help to develop their potential and boost their self-confidence so that positive values and perspective of life can be further fostered and enhanced.

**Whole School Approach to Integrated Education:**

Our school is committed to building an inclusive and caring culture and promoting integrated education in a whole-school approach. The Student Support Team (SST) consists of the Vice-principal, Special Education Needs Coordinator (SENCo), Counselling Mistress, Discipline Mistress, Integrated Education Support teachers, Educational Psychologist and Social Worker to provide ample and appropriate support to students with special educational needs. We adopt a variety of training programmes and group activities, and provide individual counselling for students in need. We also use the "Learning Support Allowance" to outsource professional services such as speech therapy services, occupational therapy services and so on. We regularly distribute up-to-date information about integrated education to all teachers, share relevant ideas and teaching suggestions, strengthen teachers' understanding of integrated education, and encourage staff to participate in the Education Bureau's training courses to enhance professional knowledge. Our school attaches great importance to home-school cooperation. The SST regularly communicates with parents to let parents know about their children's learning and support their learning and growth.

**Measures to provide adaptation for Learning and Assessment:**

Two standard tests, two examinations as well as various planned continuous assessments are conducted for all subjects throughout the academic year in order to assess the holistic development of students.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Our Parent-Teacher Association (PTA) has been set up for 20 years and parents actively participate in school affairs and activities. For example, parent representatives (PTA) are invited to be one of the managers of the Incorporated Management Committee as a way to strengthen the cooperation between our school and our parents.</p>
<p><b>School Ethos:</b> To cultivate a good virtue among students, our school is a 'Serving Community'. Our students are willing to serve the needy people through different social services, like Visiting Elderly Day, Famine Lunch, and Caritas Bazaar and so on. Our school has joined the Rotary Adopt a School Program with Rotary Club of Metropolitan Hong Kong. Students' sense of responsibility is boosted through participation in various activities.</p> <p>With the culture of Invitational Education, our students are often encouraged and assured by teachers. We aim to build a "Healthy Campus", nurturing energetic teenagers with high self-esteem.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. To enhance self-directed learning and develop students' initiative in their studies. 2. To co-ordinate with the core values of Catholic schools and raise students' sense of well-being through the implementation of positive education.</p>
<p><b>Teacher Professional Training and Development:</b> Throughout each academic year, our school holds various staff development activities to enhance staff professional excellence which include courses, seminars and workshops as well as sharing sessions.</p> <p>Our school aims to foster a professional exchange culture with teachers of other schools locally and internationally. The culture of professional development can be fostered through peer lesson observation and teaching experience sharing with local and overseas teachers.</p> <p>With the aim of broadening teachers' horizons, our school recently has been actively arranging overseas exchange trips for teachers to America, Shanghai, Taiwan, Zhuhai and Singapore. Teachers were given opportunities to visit numerous schools, observe lessons overseas as well as exchange good teaching and learning practices with the local teachers and students. Our teachers have gained lots of valuable knowledge by observing different types of education system from different countries.</p> <p>In addition, our school organises "Lesson Observation Month" every year, which aims to nurture peer lesson observation to enable staff to learn different teaching strategies from each other, so they can excel their teaching methods.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are more than 50 societies and clubs in 6 categories, including religion, service, academic subject, interest, art and sports. Leadership training camps, cross-border and overseas study tours as well as other learning activities are held every year to develop students' interests and encourage students' active participation.
<b>School Facilities</b>
<p><b>School Facilities:</b> We provide various facilities at school, for example, a computer room, the Multifunction Room, the Language Lab, the Prayer Room and the Video Production and Broadcasting Centre. We also have a well-equipped Multimedia Room which is used to launch the e-learning programme. The facilities enable students to have a comfortable learning environment.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
Please visit the school website.
<b>Direct Public Transportation to School</b>
<p>Bus: 33A, 35S, 36A, 40, 37, 46X, 46P MTR: Kwai Fong Station, Lai King Station</p>



嶺南鍾榮光博士紀念中學

Lingnan Dr. Chung Wing Kwong Memorial Secondary School

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### Mission Statement

With the tradition and mission of Lingnan Education, students of our school are provided with a whole-person education which has a holistic and well-developed structure. We aim to develop students' potential for self-improvement and to help them grow into good, responsible adults with both talents and virtues.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Ng Kwai Wah Anthony	
Principal (with Qualifications / Experiences)	Ms. Kwong Yee Sze (B.A.(Hon), M.Ed., Ed.D., Diploma, Christian Education, Fellowship, Social Enterprise Research Academy)	
School Type	Aided	Co-ed
School Motto	-	
Name of Sponsoring Body	Lingnan Education Organization Limited	
Area Occupied by the School	About 5000 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	60
Total number of teachers in the school	63
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	97%
Bachelor Degree	98%
Master / Doctorate Degree or above	76%
Special Education Training	35%
Years of Experience (% of total number of teachers)	
0 - 4 years	5%
5 - 9 years	5%
≥10 years	90%

Year of Commencement of Operation	1978
Incorporated Management Committee	Established
Yes	Student Union / Association
Yes	Yes

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Chinese History, Putonghua, Music, Physical Education, Computer Literacy Form 1: Religious Studies, Library Lesson. Form 1 and Form 2: Integrated Science*, Integrated Humanities*, Design and Technology, Home Economics, Life Skills. Form 2: STEM Education, Life Education. Form 2 and Form 3: Visual Arts. Form 3: Chemistry, Biology, Physics, Economics, History, Geography, Project Learning and Basic Commerce
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part (Module 2), Liberal Studies, Geography, Chinese History, History, Economics, Biology, Physics*, Chemistry, Information and Communication Technology, Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Chinese History, Putonghua, Music, Physical Education, Computer Literacy. Form 1: Religious Studies, Library Lesson. Form 1 and Form 2: Integrated Science*, Integrated Humanities*, Design and Technology, Home Economics, Life Skills. Form 2: STEM Education, Life Education. Form 2 and Form 3: Visual Arts. Form 3: Chemistry, Biology, Physics, Economics, History, Geography, Project Learning and Basic Commerce.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Mathematics Extended Part (Module 2), Liberal Studies, Geography, Chinese History, History, Economics, Biology, Physics*, Chemistry, Information and Communication Technology, Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Physical Education, Music
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$50					
Approved Charges for Non-standard items	F.1- F.5: \$ 310 F.6: \$186					
Other Charges / Fees	-					
Remarks	Since the academic year of 2014/2015, some modules in Integrated Science and Integrated Humanities have been conducted in English in some F.1 and F.2 classes. In the academic year of 2015/2016, 'Seed Project on Teaching Science and Maths in English' was launched in the science stream of senior forms. This is intended to allow students with higher ability to learn Mathematics and science electives in English.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Admission criteria weighting are as follows:</p> <p>1. Academic results of Primary 5 (full year) and 6 (1st term) (30%); 2. Performance at interview (30%); 3. Conduct (15%); 4. Other outstanding awards or achievements attained (15%); 5. Participation and performance of extra-curricular activities and services (10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>A one-week bridging programme for new Form 1 students and a Parent Day for new Form 1 students' parents is held in mid-July every year. The orientation programme at school for F.1 newcomers is held at the beginning of the academic year. It helps F.1 students know more about the school and develop a sense of belonging.</p> <p>We place great emphasis on whole-person education, and aim to facilitate students' physical, intellectual and spiritual development. With the aim of helping students to develop positive values and healthy habits, we provide students with subjects like religious education, life education and life skill. In addition, we offer other learning activities such as assembly, extra-curricular activities, voluntary work and activities of other learning experiences to help students develop positive attitude and self image which lead to whole-person development.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To refine the curriculum so as to boost learning and teaching effectiveness: To optimize the English curriculum, build up an English learning atmosphere in school, enhance the scope of Science Education, broaden and enrich the curriculum of STEM. 2. To develop a positive culture so as to boost self-worth: To enhance Christianity vibes in school campus, build up appreciation culture and launch as reward scheme to all students.

**School Management Organisation:**

School-based Management (SBM) is adopted. For the school policies, in order to facilitate the opinions from different perspectives, both bottom-up and top-down approaches are in use. The Management Committee will be reported by the principal and the teacher manager. Also, some guidelines for the development of the school are suggested. The suggestions of teachers and administrative staff will be delivered to the principal via the School Administration Advisory Board. After further discussion, a suitable and feasible strategy will be invented and executed collaboratively.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee was established.

**School Green Policy:**

(Please refer to the "Others" field for details.)

**Learning and Teaching Plan****Whole-school Language Policy:**

With the aim to improve students' English proficiency and cater for their needs in learning, our school adopts various language policies such as employing an experienced Native-speaking English Teacher (NET) to conduct English lessons and activities, as well as streaming students into smaller groups across all levels based on their ability. In addition, to arouse students' interest in learning English, Language-Across-the-Curriculum (LAC) has been implemented in some junior classes since the academic year of 2014/2015. In 2019/2020, LAC has been introduced in Integrated Science and Integrated Humanities involving classes A and B in F.1 and F.2. In 2015/2016, the 'Seed Project on Teaching Science and Mathematics in English' was launched for senior students in which Science and Mathematics lessons are taught in English to provide students with more exposure to the language. In addition, announcements are made in English and Putonghua during morning assemblies and English and Putonghua morning reading sessions are held on Tuesdays, Wednesdays and Thursdays so as to increase our students' language proficiency.

**Learning and Teaching Strategies:**

(Please refer to the "Others" field for details.)

**School-based Curriculum:**

1. Electives: 2X and 3X. Electives: 2X and 3X. Electives: Students in Arts and Commerce streams take 2 electives (2X) while those in the Science stream take 3 electives (3X). The electives include Chinese History, History, Geography, Economics, Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Physics, Chemistry, Biology, Mathematics Extended Part Module 2 and Information and Communication Technology. 2. Curriculum highlights: (1) School-based English Enhancement Scheme: Aiming to help students face the challenges from the HKDSE, our school works collaboratively with a team of professional and experienced English tutors to provide our F.5 and F.6 students with English enhancement courses including special training for English speaking in class, an after-school elite class and an exam techniques training class. (2) STEM education: The curriculum is developed by our Maths & Science teachers. The major objective is to strengthen students' ability to integrate and apply knowledge and skills in science, technology and Maths. (3) Language-Across-the-Curriculum (LAC) has been implemented in junior forms. Some modules in Integrated Science and Integrated Humanities are conducted in English. This scheme is to promote learning English through different content areas and applying English in daily life.

**Development of Key Tasks:**

1. School-based English Enrichment Course: To help students resolve the difficulties with English learning, a team of professional English tutors has been employed to work collaboratively with our English teachers to tailor course materials for our students according to their ability. This course aims to help increase students' chances of getting into university. 2. A school-based STEM curriculum is implemented in F.2 to develop their problem-solving skills through integration and application. Also, our school promotes STEM in local community through organization of workshops. 3. The implementation of LAC in our school aims to broaden students' vocabulary knowledge and cultivate their ability to use English. By acquiring knowledge in different fields, students can better prepare themselves for future studies and careers. 4. An online English reading platform is employed to cultivate and develop students' reading habit. All F.1 to F.6 students select their own books based on their ability and interest. 5. Through 'Project WeCan', our school collaborates with a private enterprise to increase educational resources and broaden our communication network so as to facilitate students' learning. 6. Development of 'Healthy and Green School Life': Our school attaches importance to the adoption of a healthy lifestyle through the promotion of 'green and healthy' philosophy.

**Career and Life Planning:**

The Career Guidance Committee provides both individual and group career planning activities and counselling to the students. Moreover, we work with different professional organisations such as The Friends of Scouting to provide students with diversified career counselling services. Our school is endeavouring to widen the study path for our Form 6 students, we collaborate with the tertiary institutes in Taiwan in order to create more opportunities for our students to receive quality tertiary education.

**Student Support****Whole School Approach to Cater for Student Diversity:**

1. To further foster a caring culture, two class teachers are assigned to each class to provide students with counselling and guidance. Students' other learning experiences are also strengthened to promote their personal growth. 2. 'Happy Classroom' is run every week, providing homework tutoring for students to cater for their learning needs. 3. 'After-school Reinforcement Course' is offered to students in Forms 2 and 3. The course targets less able students to resolve their difficulties with studies by tailoring learning materials and tutoring in a bid to consolidate their foundation and prepare them for term examinations.

**Whole School Approach to Integrated Education:**

Our school is committed to building an inclusive and caring campus. It supports students with Special Education Needs (SEN) in a "whole school approach" by providing them with appropriate and diversified support services to enhance their learning effectiveness. Together with the education psychologist and speech therapist, we cater for our SEN students. To promote its inclusive culture, such as organising different types of inclusivity promotion activities, implementing a school-based curriculum and the external purchase of professional support services to cater for the special learning needs of students. In order to enable class teachers to understand the needs of SEN students, and arrange appropriate support and counselling, the SEN Coordinator regularly communicates with the class teachers about the students' learning. The school also distributes a SEN student support handbook to all teachers and encourages staff to participate in the Education Bureau's "Care for Different Learning Needs" training courses to enhance their professional knowledge and ability to support SEN students. The school attaches great importance to cooperation between home and school. The committee establishes a constant communication mechanism and organizes conferences for parents of SEN students so that they can know more about their children's learning and support their learning and growth.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and developing school-based Chinese Language curriculum and/or adapting learning and teaching materials. After School programmes are provided for the non-Chinese speaking students.

**Measures to provide adaptation for Learning and Assessment:**

1. For Forms 1-5, there are two school terms in each academic year. In each term, Formative Assessment and Examinations account for 30% and 70% of the subject total respectively. As for Form 6, Mock Examinations are worth 50% of the subject total, while Formative Assessment and Pre-mock Examinations contribute to 30% and 20% of the final subject marks respectively. 2. In Forms 1 and 2, students with higher English ability are evenly assigned to Classes A and B. Homogeneous grouping and small class teaching are adopted in Classes C and D for three core-subjects – Chinese, English, and Mathematics. For these subjects, students are streamed into three groups according to their ability. For Senior form students, four classes students are evenly streamed into five groups for their lessons.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> By launching the Parent Award Scheme, parents are encouraged to participate in different kinds of school activities. The Parent-Teacher Association (PTA) has organised a Parent Volunteer Team to promote and support the activities held by the school and PTA. A wide range of Home-School activities are being held in every school year, PTA and the Chinese Language Department also organises writing competition every year to reinforce moral education and boost their filial respect and respect to teachers, developing the harmony among teachers, students and parents, sustaining the tradition of teacher-parent collaboration.</p>
<p><b>School Ethos:</b> According to the report prepared by the External School Review (ESR) team, who visited our school in November 2017, our students are sincere and honest. In addition, they are courteous and self-disciplined. Students and teachers have a harmonious relationship and show respect for each other. Our school prefects take great pride in serving other students and our senior students show lots of care for the junior counterparts. Many of our students actively participate in voluntary work. Our school greatly encourages students to take part in both internal and external activities and competitions so as to broaden their horizons. In addition, our students have achieved outstanding performances in technology and environmental education. They have received both local and international awards. Sports, arts and poem recital are also our students' strength. They have achieved solid results in those areas receiving both group and individual awards in interschool sports matches and dancing, music and poetry competitions.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. To refine the curriculum so as to boost learning and teaching effectiveness. 2. To develop a positive culture so as to boost self-worth.</p>
<p><b>Teacher Professional Training and Development:</b> Our teachers are encouraged to pursue continuing professional development (CPD) to keep abreast of the knowledge and skills required for their role and responsibilities. They are required to submit an annual report of the total number of CPD hours and undertake CPD activities. This year, we will through peer observation and collaborative teaching to promote the professional development of teachers.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>Our school encourages students to participate in learning activities. In addition to arranging students to study and inspect in both HK or abroad, we also offer more than 20 different types of special associations, school teams, interest classes and volunteer service groups for students to participate. Form One to Four students must participate in at least one extra-curricular activity, and each Form One students must enroll in a core activity. Our school also sets "Other Learning Experiences" as regular class hours and organizes four "ECA day" each year to enable students to develop their interests and broaden their horizons.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> All the rooms are equipped with air-conditioning, Wi-Fi network and projectors. Some classrooms are fitted with visualisers. There are 26 classrooms and 16 special rooms in total. The special rooms include the library(renovation and expansion of multi-purpose learning area was funded by Nan Fung Group), music room, multimedia computer room, Campus TV, STEM lab, laboratories and students' activity rooms, etc. There are also 1 fitness rooms, an air-conditioned 'Green Kitchen', CWK Garden and rooftop organic farm.</p>
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b>
<p>Accessible lift.</p>
<b>Others</b>
<p><b>School culture:</b> The school aims to build up a culture of mutual encouragement, trust, care and support by spreading the spirit of love of Jesus Christ for humanity. By caring, encouraging and supporting each other, every member at school can develop talents, self-respect and self-confidence.</p> <p><b>Scholarship:</b> Scholarships administered by outside organizations include the Tsuen Wan Rural Committee's Scholarship, the Applied Learning Scholarship from Law's Charitable Foundation, and a scholarship from Project Ambition. Internal scholarships include the Self-motivation Scholarship and the 92 Science Group Alumni Scholarship, which are sponsored by our alumni. In addition, there are various scholarships established by our education organization and a scholarship for outstanding athletes, which is awarded by school managers.</p> <p><b>Exchange program:</b> The school has participated in The Sister School Scheme organized by the EDB since 2015. Through exchange and collaboration with Lingnan Memorial Secondary School in Guangzhou, we have expanded our communication network, enhanced understanding and communication, strengthened cultural interflow and achieved mutual advancement.</p> <p><b>School Green Policy:</b> Our school has formulated "Healthy School Policy" aiming at promoting the ideas of "health" and "environmental protection" to strive to become a green school and develop education work related to environmental protection. Our students are able to implement low carbon lifestyles through the learning of different subjects, greening activities and health-related voluntary training. The work of "Green Kitchen", which serves freshly cooked healthy lunches, and the installation of environmentally-friendly drinking fountains, which aim to reduce the use of plastic bottles at school, have brought us honors and awards like "Hong Kong Awards for Environmental Excellence Gold Award", "Hong Kong Green School Award (Gold)", "The Hong Kong Healthy Schools Gold Award" and "Food For Good @Campus Gold Award".</p> <p><b>Learning and Teaching Strategies:</b> 1. Chinese, English and Mathematics enrichment classes such as Writing Class and Mathematics Olympiad are conducted in junior forms. These classes aim to improve students' language and Mathematical skills, and in turn help them achieve better results in public examinations. 2. After-school tutorial classes are conducted in senior forms to help students consolidate their subject knowledge and improve their examination techniques. 3. Pre-mock Examinations and End-of-Term Mock Examinations are conducted for F.6 students to consolidate their knowledge and prepare them for the DSE. In addition, 'Elite Training' is held in F.6 to equip students with examination techniques. 4. We have a well-established online homework record system for students', parents' and teachers' reference. 5. An online question bank has been set up as a self-access resource for students. 6. Past papers of school examinations and the marking schemes are uploaded to the intranet to help students prepare for examinations.</p>
<b>Direct Public Transportation to School</b>
<p>MTR: Lai King or Kwai Fong station Any bus or minibus routes passing through Kwai Chung road or Lai King Hill Road</p>



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**Mission Statement**

The motto of our school is "Loyalty, Courtesy, Diligence and Simplicity". We are committed to providing an all-round education for the development of our students in moral, intellectual, physical, social and aesthetic aspects and to cultivating them to become responsible, respectful and compassionate individuals. It is also our endeavour to mould our students into trustworthy citizens with their excellent bi-literate and tri-lingual foundations so as to enable them to meet life's challenges.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Chong Sik	
Principal (with Qualifications / Experiences)	Mr. Lam Yat Fung, James [BSc (Hons), MA, Dip Ed, MEd (Educational Policy & Sch. Adm.)]	
School Type	Aided	Co-ed
School Motto	Loyalty, Courtesy, Diligence, Simplicity	
Name of Sponsoring Body	Lions Education Foundation	
Area Occupied by the School	About 6622 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	62
Total number of teachers in the school	62
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	100%
Master / Doctorate Degree or above	63%
Special Education Training	14%
Years of Experience (% of total number of teachers)	
0 - 4 years	10%
5 - 9 years	27%
≥10 years	63%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, HK Public Affairs, Geography, Computer Literacy*, Putonghua, Music (only for S.1 & S.2 students)*, Design and Technology*, PE*, Visual Arts (only for S.2 & S.3 students)*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Science*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, Geography, (Business, Accounting and Financial Studies), Economics, Physics, Biology, Chemistry, Health Management and Social Care, Tourism and Hospitality Studies, Information and Communication Technology, Design and Applied Technology, Visual Arts, PE, School-Based Applied Learning (MOS), EDB School-Based Applied Learning Courses
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Biology, Chemistry (Chinese as the medium of instruction, supplemented with English)

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, HK Public Affairs, Geography, Computer Literacy*, Putonghua, Music (only for S.1 & S.2 students)*, Design and Technology*, PE*, Visual Arts (only for S.2 & S.3 students)*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Science*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, Geography, (Business, Accounting and Financial Studies), Economics, Physics, Biology, Chemistry, Health Management and Social Care, Tourism and Hospitality Studies, Information and Communication Technology, Design and Applied Technology, Visual Arts, PE, School-Based Applied Learning (MOS), EDB School-Based Applied Learning Courses.
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Biology, Chemistry (Chinese as the medium of instruction, supplemented with English)

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$60					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	\$100					
Other Charges / Fees	Alumni Life-membership fee \$100					
Remarks	Language courses on Japanese, Korean, French and Putonghua are offered. Starting from 2011/2012, extended learning activities in English are conducted in junior forms in these subjects: Liberal Studies (Chinese History, EPA, Geography and Economics), Computer Literacy, Music, PE, Visual Arts, Technology and Design, Mathematics and Integrated Science.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic results 30%, conduct 30%, extra-curricular related activities 20% and the interview 20% (Collaborative group activities will be conducted in both Chinese and English Languages).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Every mid-August, there is a Parents' Day for S.1 students as an orientation, and a study week is organized for S.1 students so as to help them cope with the new school lives, and master the learning skills in Chinese, English and Mathematics subjects. Implement various policies to promote a healthy and safety learning environment, such as Healthy Lunch Box and Physical Fitness Scheme, etc. Our school has been one of the "safe and healthy schools" in Kwai Tsing District. It has also been successively awarded "a caring school" as well as "a green campus" for twelve years.</p>

### School Characteristics

### School Management

#### School's Major Concerns:

Further develop the professional learning communities, to collaboratively develop students' potential, to cater for students' diversity, to enhance students' self-learning skills, to intensify a spirit for serving others, and to create harmonious campus.

#### School Management Organisation:

All departments and working groups coordinate the developments of the school. Such as curriculum planning and organization, Life and Value Education, students affairs, the development of information technology, co-curricular activities, life education and Inclusive Education.

#### Incorporated Management Committee / School Management Committee / Management Committee:

The Incorporated Management Committee (IMC) was set up on 1st August, 2006, comprising representatives from the School Sponsoring Body, teachers, parents, alumni and professionals.

#### School Green Policy:

We aim to enhance and conserve the surroundings. Staff and students work together on projects within the school and the local community. We are the first school to join the Green Elites Campus Accreditation Pilot Programme.

### Learning and Teaching Plan

#### Whole-school Language Policy:

To enhance students' motivation to learn and their learning effectiveness, our school adopts Chinese as the major language of instruction. To raise students' English standard, various schemes and activities have been adopted. For example, 2 native English teachers (NET) have been employed. An English Reading Scheme has been implemented. In junior forms, a vocabulary list of 50 to 70 words both in Chinese and English for each subject is provided for students. Students are required to use the words they learn and make sentences. Some subjects even strengthen the writing practice and set additional English questions for students to attempt. In addition, verse speaking competitions, Chinese and English debates, Learning English through Singing Songs, English Drama, Putonghua Story-telling and Radio Station have helped cultivate students' bi-literate and tri-lingual foundations. Starting from 2010, in some S.1 classes, English was used as the language of instruction in Mathematics and Integrated Science lessons. In 2011-2012, our school succeeded in joining the two-year "Refined English Enhancement Scheme" financed by Education Bureau, allowing the school to optimize the related curricula and enhance the effectiveness of learning and teaching. In addition, for consecutive years, the Incorporated Management Committee has been further supporting the English development by conducting a 3-week English Summer Camp activity in the school campus. About 90% of the expenditure was financed by Lions College. Students only needed to pay \$400- the most. The English tutors made use of games and activities to teach students western civilization and English language knowledge. Students derived benefits from this cultural exchange programme and their listening, speaking, reading and writing skills have been enhanced.

#### Learning and Teaching Strategies:

To strengthen students' abilities to prepare for lessons before class and consolidate their learning through classwork, the school divides students into different classes according to their academic performance and learning styles. Different sets of examination papers with various difficulty levels are set. This helps build up students' self-confidence. Furthermore, every subject includes extended questions, aiming to enhance students' high-order thinking, creativity and logical thinking. This also allows students to apply the knowledge they have learnt in their daily lives and at the same time strengthen their writing abilities. Further, students in senior forms enjoy a subject selection system which enables them to have more choices and choose subjects according to their competency and interest. They may choose either 2 or 3 electives at their discretion. Our school strives for the provision of a harmonious and excellent learning environment to cultivate students' thinking ability and creativity. The 70-minute timetable helps assist co-teaching and cooperative learning practice. All these practices resulted in the obvious enhancement of students' self-confidence, motivation to learn and academic achievements. The objective of the 3-year Plan is "Good Teaching Quality and Active Learning Atmosphere". To address learner diversity, different curriculums have been tailor-made for students in order to gradually enhance their learning capacities, thus, allowing them to perform better in public examinations.

#### School-based Curriculum:

- Electives: 2X and 3X. Apart from choosing elective subjects from twelve options, School-Based Computer Courses (MOS) and two School Based Applied Technology Courses, students can choose EDB School Based Applied Learning Courses as well.
- Curriculum highlights: We designed several school-based curriculum in junior forms since 2002, such as Chinese History, Geography, Computer Literacy, EPA, D&T, VA & Liberal Studies.

#### Development of Key Tasks:

Our school implements Value Education (including moral and civic education and the Basic Law education) through our class teacher periods and different subject curriculums. In our school, each class is equipped with a library corner. Every Tuesday and Thursday, all students are required to read during the class teacher period, which lasts for 35 minutes. In 2018/2019, the school used the Quality Education Fund to finance the running of an electronic reading platform to enhance students' reading comprehension skills.

#### Career and Life Planning:

The Careers Guidance Team in our school makes use of class teacher periods, seminars, visits and workshops to let junior form students realize their abilities, interest, potentials and preference for further studies. As to senior form students, either career planning lessons or related activities are conducted in class teacher periods every Tuesday, Thursday and Friday. Every Wednesday, S.3 and S.6 students are arranged to have group interviews with the Career and Further Education Guidance Team Masters. This allows teachers to know students' personal needs and provide instant guidance and follow-up work for them. Every year, School-Based Careers Guidance Expo is held. Lions, tertiary institution representatives, business organization representatives and alumni help students to gain a better understanding of different occupations and the paths for further education. In addition, Collaborative Cross-curricular Pre-vocational Training Programme aims at enhancing students' vocational skills, including writing application letters and resumes, interview techniques, mock interviews, internship opportunities, etc. "Walking hand in hand with Lions" is a three-year career planning assistance scheme, providing opportunities for Lions and students to experience things together, have mutual sharing and learning about each other's natural endowment and talent. Providing chances for students to mingle with the prominent mature Lions help them to learn more and gain inspirations.

### Student Support

#### Whole School Approach to Cater for Student Diversity:

In 2019, our school started joining the Learning Support Grant of the Inclusive Education Scheme, providing educational services to cater for the students with special educational needs (SENS).

#### Whole School Approach to Integrated Education:

Under the Inclusive Education Scheme, there is a student support team. The Student Support Team currently consists of the Principal (Advisor), the Vice Principal, the Assistant Principals, the Prefect of Students' Affairs, the Guidance and Discipline Master and Mistress, SEN Coordinator, the Chinese, English, and Maths Panel Heads, the School Social Worker, the Educational Psychologist and the Speech Therapist. A number of teachers and assistant counsellors were assigned to take care of different special educational needs. In addition, resources were allocated to provide diversified services and activities for them, helping them to enhance their life skills and career planning skills.

During the last academic year, the school made adaptations in curriculum design and the division of classes to match the list of different student characteristics as well as to enhance the learning and teaching effectiveness. This year, the Student Support Team will lay the foundation for the transition to the Learning Support Grant Mode. Besides encouraging teachers to attend SEN-related courses by the Education Bureau, the school will provide school-based courses, seminars, and workshops to equip teachers with the teaching and learning skills to provide guidance for the students. The Student Support Team will have regular reviews to see the effectiveness of this scheme. The school and parents will work hand in hand in order to let the parents know the learning progress of their children in our school.

#### Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; and organising cultural integration activities. Our school provides after school tutorials to cater for their learning. These students are chosen to attend Chinese Learning Groups to consolidate their learning in regular Chinese lessons. At the same time, it will encourage them to study Applied Learning Course (Chinese) in Senior Form in the hope that they will be able to further their studies in the future.

#### Measures to provide adaptation for Learning and Assessment:

Starting several years ago, the Enhancement and Consolidation Programmes have been carried out in junior forms. Regular teaching evaluations, aiming at a quick and spontaneous response to students' learning difficulties have also been conducted. There are two examinations, uniform tests, regular take-home assignments and project learning practices in a year.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Cultivation of a harmonious teacher-student relationship, enhancement of students' sense of belonging to the school, printing a parents handbook and PTA newsletter, organizing various activities and seminars to parents and teachers. In 2018-2019, our school joined Children Development Fund again which lasts for 3 years. We encourage parents to become mentors of other students and work collaboratively to plan the future and cultivate the habit of accumulating assets (both savings and invisible assets like positive attitude, resilience, capabilities, social network, etc). All these qualities are beneficial to students' future development.</p>
<p><b>School Ethos:</b> The school maxim is simplicity. In addition, the Hong Kong Federation of Youth Groups provides two social workers for our school. It works hand in hand with our school teachers for the well-being of students' growth and builds up a culture of simplicity. More than ten experienced teachers form a Guidance and Discipline Team and Life Education Team. They have carried out a series of activities for students like "S.1 Buddy Scheme", "Student Mentoring Scheme" and "Self-challenge Award Scheme", and "the Big Brother/Big Sister Scheme" to let students immerse themselves in student life and increase self-esteem.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Our school has been financed by the government funding to carry out an action research, aiming to enhance the class culture and providing a caring and warm family atmosphere for students. Class teachers act like students' parents and nurturing students with care, compassion and concern. The result and effectiveness are obvious. Thus, our school is going to further extend this scheme. In addition, our school continues implementing the 70-minute timetable, actively promotes the reading atmosphere as well as life-wide learning. To make our school as a learning organization, teachers are encouraged to design quality lesson plans collaboratively, conduct co-planning as well as build up an examination question bank. To be in conjunction with the perfect information management system, the teaching effectiveness is greatly enhanced. Future development: Develop students' autonomy and self-management skills through the work of Students' Union. Work hand in hand actively with the community organizations and educational institutions to provide diversified learning opportunities for students. Furthermore, our school will continue cooperating with the Parent-Teacher Association to set up a Classroom Reading Corner in all classrooms in different forms, striving to carry out reading schemes actively, promote life-wide language learning and national education to echo the philosophy of putting theories into practice. Besides, since 2014-2015, our school has granted the subsidy through the "Project We Can II" which is sponsored by the Wharf (Holdings).</p>
<p><b>Teacher Professional Training and Development:</b> Seminars and workshops are organized every year. The school also supports and encourages teachers to attend courses and seminars to enhance their professionalism.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>To create opportunities for students to learn from actual experience to help them aim for holistic development and life-long learning in our ever-changing society. In 2018-2019, teachers led students to take part in the Japan Kagoshima Learning Tour, the Singapore Learning Tour, the Cambodian Cultural Learning Tour, the Nanjing Cultural and Historical Tour, the Kwai Tsing District and Greater Bay Area Exchange Study Group, the Guangxi Nanning North Sea Sister School Exchange Study Group, and the Henan Youth Exchange Study Group. In addition, 11 students were sponsored to participate in the Lions Club Overseas English Exchange Tours and Overseas English Immersion Programme.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> There are 24 classrooms and various special rooms, including a hall, 14 special rooms, a 2-storey library, 5 tutorial classrooms, 4 computer rooms, a multi-media learning centre, a fitness room and Virtual Classroom. All classrooms and special rooms are equipped with LCD projectors and computers as assisting tools for teaching. Air-conditioners are installed in all rooms. Together with CLP Power Hong Kong Limited, our school carried out a school energy saving scheme and was awarded Gold Award in Smart Energy Award 2015. We hope to further extend this scheme to all primary and secondary schools in Hong Kong in the future.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.</p>
<b>Others</b>
<ol style="list-style-type: none"> <li>Hong Kong Inter-school Dodgeball Tournaments (New Territories West): First Runner-up in Girls Division &amp; Second Runner-up in Boys Division (Senior Form)</li> <li>Kwai Tsing District Interschool Volleyball Competition: Second Runner-up in Girls Division (Junior Form) &amp; First Runner-up in Girls Division (Senior Form)</li> <li>Hong Kong Inter-school Gymnastics Competition: First Runner-up in Grade C Boys Division</li> <li>Kwai Tsing Track and Field Competition: First Runner-up in High Jump Grade A Boys Division</li> <li>Taiwan World Martial Arts Tournaments: Champion</li> <li>15th China Young People Art Festival – English Solo-Verse Speaking Competition: Bronze Award;</li> <li>International English Drama Contest: Merit Award</li> <li>Chinese Secondary Students Essay Competition (Hong Kong): Merit Award</li> <li>Hong Kong Science and Technology Contest – Mountain Climbing Car Contest (Environmental Design): Champion and First Runner-up</li> <li>Designing Electronic Magic Cars Traffic Lanes Competition: Second Runner-up</li> <li>Designing Smart Cars Traffic Lanes Competition (Environmental Design): First Runner-up</li> <li>The 33rd Dancing Competition in Tuen Mun District: Silver Award in Open Section</li> <li>2018-2019 Thematic Painting Competition about Caring and Harmonic Communities: Champion in Senior Form</li> <li>2018-2019 The Quality Education Fund financed the setting of "Lions TV Campus", providing students with chances to learn the planning, production and hosting TV programmes and helping them to develop their generic skills.</li> </ol>
<b>Direct Public Transportation to School</b>
Takes approximately 5-minute walk from the Kwai Fong MTR Station.



樂善堂顧超文中學

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**Mission Statement**

It is our mission to provide students with quality education, aimed at tapping their potential through persistence in learning and enrichment of experiences, whereby they can develop a positive outlook, with the readiness to serve and contribute to society.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Kwok Yu Won Eric	
Principal (with Qualifications / Experiences)	Mr. Lau Yun Ngau Patrick (B.S.Sc., M.Phil., Dip.Ed., Adv.PGDE, M.Ed.)	
School Type	Aided	Co-ed
School Motto	Amor, Benignitas, Diligentia and Fides	
Name of Sponsoring Body	The Lok Sin Tong Benevolent Society, Kowloon	
Area Occupied by the School	About 4650 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	55
Total number of teachers in the school	55
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	44%
Master / Doctorate Degree or above	56%
Special Education Training	16%
Years of Experience (% of total number of teachers)	
0 - 4 years	5%
5 - 9 years	6%
≥10 years	89%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language; Putonghua; Mathematics*; Computer Literacy*; Integrated Science* (S.1-S.2); Life & Society* (S.1-S.2); Chinese History; Economics*; Geography* (S.3); History*; Biology* (S.3); Chemistry* (S.3); Physics* (S.3); Business, Accounting and Financial Studies* (S.3); Visual Arts*; Design & Technology*; Home Economics*; Music*; Physical Education*; Civic Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language; Liberal Studies; Chinese History; Economics; Geography; History; Biology; Chemistry; Business, Accounting and Financial Studies; Visual Arts
	English as the medium of instruction	English Language; Physics; Information and Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language; Putonghua; Mathematics*; Computer Literacy*; Integrated Science* (S.1-S.2); Life & Society* (S.1-S.2); Chinese History; Economics*; Geography* (S.3); History*; Biology* (S.3); Chemistry* (S.3); Physics* (S.3); Business, Accounting and Financial Studies* (S.3); Visual Arts*; Design & Technology*; Home Economics*; Music*; Physical Education*; Civic Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language; Liberal Studies; Chinese History; Economics; Geography; History; Biology; Chemistry; Business, Accounting and Financial Studies; Visual Arts
	English as the medium of instruction	English Language; Physics; Information and Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$20					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            EDB Rank Order (40%);            Academic Results (15%);            Conduct &amp; Attitude (10%);            Performance in Interview (30%);            Extra-curricular Activities and Awards (5%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>1. Orientation Day for S.1 Students (Late-August)    2. English Summer Bridging Program.</p> <p>The Healthy School Promotion and Coordination Unit has been formed to foster a healthy school environment. It aims at building up healthy lifestyles, positive values and proactive attitudes among students and staff. It has been our prime concern to promote and maintain the physical and psychological well-being of students, to empower them with positive values and skills to face the challenges in their personal growth.</p>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b></p> <ol style="list-style-type: none"> <li>1. Enhancing learning and teaching effectiveness, developing the features of our school curriculum;</li> <li>2. Nurturing positive behavior, setting goals, managing emotions properly, encouraging physical and psychological development of our students;</li> <li>3. Enhancing teachers' capacity.</li> </ol>
<p><b>School Management Organisation:</b></p> <p>School management is based on subject departments and forms, forming a network coordinating academic studies and student affairs in a bid to facilitate whole-person development. The school acknowledges the importance of leadership skills by providing training opportunities including setting up the Student Union and the leadership training camps.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b></p> <p>The Incorporated Management Committee of the school was founded in 2006. Stake-holders have their representations in school management to devise policies to meet the needs and expectations of parents, teachers, students and the community.</p>
<p><b>School Green Policy:</b></p> <p>The school is committed to greening and enhancing the learning environment. This includes showcasing students' art and craft works, horticulture, pot-planting, mural painting and green-house activities, with the aims to beautifying the campus and increasing students' sense of belonging.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b></p> <p>The medium of instruction in the junior streams is Chinese for all subjects except English Language. The policy will promote classroom interaction and high-order thinking. Measures to help students become biliterate and trilingual include the recruitment of expatriate teachers, organization of activities for a language-rich environment, implementation of the Extensive Reading Scheme as well as the provision of supplementary and bridging courses.</p> <p>The Cross-curricular English Planning Team coordinates diversified 'Extended Learning Activities in English' to enhance students' English abilities in various aspects, including the implementation of cross-curricular English Enhancement Courses, English Enhancement courses for junior forms on Saturdays and Morning Reading, design of English reading materials, organization of English Learning Day and lunchtime English activities, provision of bridging courses in summer holiday to facilitate students' English learning in senior streams.</p>
<p><b>Learning and Teaching Strategies:</b></p> <p>The school aims to help students acquire knowledge and develop positive values through the implementation and adaptation of the Formal and Hidden Curriculum, in a bid to align teaching with students' diverse abilities.</p> <p>The school was granted funding to develop Curriculum Integration of Integrated Humanities and Life Education, other initiatives include "Training on Skill Acquisition for Junior Secondary Students", "Time is of the Essence: Innovative Schooling – Restructure of Learning &amp; Teaching Pattern" and "Blooming School". The school has also been funded to promote "Student-centred Study Tour", "Metacognitive Teaching Strategies" and "Biotechnology Education" through History and Culture, Chemistry and Biology respectively. Together with e-learning, the interaction between learning and teaching and the interest of pre-lesson preparation are strengthened so as to reinforce self-directed learning and cater for learners' diversity.</p> <p>The school has been funded "Enriched IT Activities Programme" under the Office of the Government Chief Information Officer (OGCIO). Through cross-curriculum collaboration among various subjects in Technology Education, Personal, Social and Humanities Education, activities are organized to enrich learning in line with the formal curriculum. Opportunities are also given to students with various interests and abilities to participate in competitions and activities relating to "Science, Technology, Engineering and Mathematics Education". Students learn and gain experience from valuable learning activities. The Department of Liberal Studies and STEM Education receive School-based Support Services from the EDB to enhance student learning by interweaving teacher professional development, school-based curriculum development and school development.</p> <p>The school serves as the "Seed School" in Liberal Studies implemented by the Curriculum Development Institute (CDI) under the Education Bureau, and member of various learning network and communities, including Gifted Education Teacher Network (Humanities), e-learning Community in Liberal Studies and e-teaching Learning Community in History.</p>
<p><b>School-based Curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: 2X and 3X. Our students are provided with school-based curriculum in Computer Literacy.</li> <li>2. Curriculum highlights: Our students are provided with school-based curriculum in Computer Literacy. It adopts strategies of Diversity Learning as well as utilize e-learning platforms and online learning resource banks to facilitate the development of self-directed learning.</li> </ol> <p>The department of Information &amp; Communication Technology was funded by the Enriched IT Programme of the Office of the Government Chief Information Officer. With the development of Information and Technology, students' abilities in programming as well as creative thinking are enhanced. Students are encouraged to participate in various competitions; they were given a number of awards.</p>
<p><b>Development of Key Tasks:</b></p> <p>The school aims to facilitate multi-media teaching by enhancing WiFi infrastructure, building up e-learning platform and iCloud eLibrary, acquiring electronic whiteboards and various mobile computing devices. The IT support helps enhance teaching effectiveness, foster students' self-directed learning and empower students with IT.</p>
<p><b>Career and Life Planning:</b></p> <p>The school-based life planning curriculum provides assistance to students to identify academic and career aspirations and to actualize individuals' potential. A variety of talks, exhibitions and sharing sessions are organized to help students explore education and career opportunities and keep them abreast of the latest development.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Cater for Student Diversity:</b></p> <p>Classes are structured according to students' interests and abilities. Major subjects including Chinese, English and Mathematics are allotted extra resources to help implement small-class teaching. To cater for students' diversity and create a learning atmosphere, computing devices are installed to promote self-directed learning and various modes of teaching, such as flipped classroom, small-group learning and inquiry-based learning.</p>
<p><b>Whole School Approach to Integrated Education:</b></p> <p>By using learning support grant, the student support team provides teaching adaptation and assessment accommodation, remedial learning groups, training on social skills, speech therapy and individual education plans for the SEN students.</p>
<p><b>Measures to provide adaptation for Learning and Assessment:</b></p> <p>Academic assessment is based on daily marks and examination results. There are two examinations and two test weeks held annually, once in each term. Daily marks include written tests and continuous assessments.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The Parent-Teacher Association plays a crucial role in facilitating home-school cooperation. Activities for parents such as consultation meetings, picnics, computer courses and horticulture classes are arranged regularly to strengthen the ties between parents and school while fostering harmony in the campus. Their concerted efforts go a long way to help with students' whole-person development.
<b>School Ethos:</b> The school has an ethos of sincerity and simplicity. The school attaches much importance to moral and civic education and student guidance by providing academic mentoring and life education. With class as the basis, class teachers play an advisor's role in nurturing whole-person development, thus helping to strengthen the rapport between teachers and students.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Enhancing learning and teaching effectiveness, developing the features of our school curriculum; 2. Nurturing positive behavior, setting goals, managing emotions properly, encouraging physical and psychological development of our students; 3. Enhancing teachers' capacity.
<b>Teacher Professional Training and Development:</b> Four to five teacher-development seminars or workshops are launched annually to address the school's major concern, and help teachers understand issues including "Learning and Teaching" and "Pathways for Students to Further Studies". Teachers are encouraged or granted subsidies to attend courses, seminars or workshops conducted by EDB or other institutes. Local or overseas exchange programmes are also organised on regular basis.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
The school runs more than 40 co-curricular activity groups to help students enhance their interpersonal skills and leadership potentials. The learning experiences will help them excel in further studies and future careers.
<b>School Facilities</b>
<b>School Facilities:</b> All Classrooms, special Rooms and the hall are air-conditioned. The campus includes an Information Technology Room, 5 Student Activities Rooms, an English Centre, a Study Room, a Library and an All-weather Playground.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
Bus: 38,34; Mini Bus: Kwai Fong (87, 87K), Kwai Hing (89, 89B), Shek Wai Kok (94), Shek Lei (406), Tsing Yi (407).



樂善堂梁植偉紀念中學

Lok Sin Tong Leung Chik Wai Memorial School

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### Mission Statement

It is our mission to provide students with a holistic education emphasizing their academic, moral, physical, social and aesthetic development. Our students are inspired to become respectful, conscientious, driven young people. We strive to develop confidence in our students and gear them up for serving the community.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Leung Siu On, Clifford, MH	
Principal (with Qualifications / Experiences)	Ms. Lok Wing Yi Cassandra (MEd, BA, PGCE)	
School Type	Aided	Co-ed
School Motto	AMOR BENIGNITAS DILIGENTIA FIDES	
Name of Sponsoring Body	The Lok Sin Tong Benevolent Society, Kowloon	
Area Occupied by the School	About 5000 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	58	
Total number of teachers in the school	61	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	49%	
Special Education Training	18%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
2%	18%	80%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies*, Integrated Science* (S.1-S.2), Physics (S.3)*, Chemistry (S.3), Biology (S.3), Chinese History, Geography (S.3), World History (S.3), Computer Literacy, Reading (S.1-S.2), Music, Physical Education, Home Economics, Design & Applied Technology, Putonghua, Visual Arts, Library Lessons (S.1), Activity Lessons, Liberal Arts Education Lessons, Learning Skills Lessons (S.1)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, World History, Combined Science, Information & Communication Technology, Economics, Biology, Chemistry, Visual Arts, Physical Education, Music, Reading lessons, Liberal Arts Education Lessons, Learning Skills Lessons
	English as the medium of instruction	English Language, Physics, Chemistry, Mathematics (Extended Part)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (Compulsory Part)

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies*, Integrated Science* (S.1-S.2), Physics (S.3)*, Chemistry (S.3), Biology (S.3), Chinese History, Geography (S.3), World History (S.3), Computer Literacy, Reading lessons (S.1-S.2), Music, Physical Education, Home Economics, Design & Applied Technology, Putonghua, Visual Arts, Library Lessons (S.1), Activity Lessons, Liberal Arts Education Lessons, Learning Skills Lessons (S.1)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, World History, Information & Communication Technology, Economics, Biology, Chemistry, Visual Arts, Physical Education, Music, Reading, Liberal Arts Education Lessons, Learning Skills Lessons
	English as the medium of instruction	English Language, Physics, Mathematics (Extended Part)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (Compulsory Part)

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$60					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	Extended Learning Activities (ELA) delivered in English are conducted for Mathematics, Liberal Studies and Science at the Junior Secondary Phase.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Academic Results and Conduct: 30%;            EDB Rank Order: 25%;            Performance in Interview: 25%;            Extra-Curricular Activities: 20%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Events such as the S.1 Orientation Day for students and their parents, junior first-aid courses, summer bridging courses, parents' night, lesson observation, learning showcase day as well as a week of counselling activities are organized to prepare the new students for their secondary school lives and help them adapt to the learning environment.</p> <p>Our school has striven to beautify the campus so that our students are immersed in a green, eco-friendly environment. School-based projects are implemented in collaboration with organizations like the Department of Health to inculcate proper values in students and boost their skills in managing adversity. Students are encouraged to volunteer to care for the underprivileged and learn to cherish what they have to develop themselves holistically.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. To implement self-directed learning and construct effective lessons, aiming to enhance learning effectiveness;
2. To continue to enhance students' English and Chinese language proficiency, broaden their perspective horizons, develop their interest in learning with purpose;
3. To set students' sights on "RESPECT" and continue to promote positive values through career and life planning education.

**School Management Organisation:**

A sound researched self-evaluation mechanism exists. All subject panels regularly engage in planning, implementing and evaluating their curriculum in order to improve current practices. With a view to promoting effective and qualitative learning and teaching, there are appropriate structures for communication and quality assurance.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The IMC was established in 2006 to enhance transparency and accountability in formulating school policies. Getting parents involved in the work of the IMC enables them to participate in and support school policies. This partnership boosts mutual trust, communication, understanding and collaboration.

**School Green Policy:**

To conserve energy and natural resources, there are guidelines for the use of air-conditioners. Furthermore, students participate in recycling campaigns (e.g. collecting waste paper and using waste separation bins).

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Chinese is used as a primary medium of instruction at the Junior Secondary Phase. English is used as the medium of instruction when conducting Extended Learning Activities in Mathematics, Liberal Studies and Integrated Science. At Senior Secondary Phase, our school adopts English as the medium of instruction in Physics, Mathematics (Extended Part) and some Mathematics classes.

Providing an enriched English learning environment for students always takes priority at our school. We have made a special effort to refine our school-based curriculum and teaching strategies. To keep our S.1 students abreast of local and international topical news events, we have our "School-based English Editorial Reading Aloud Programme". The "Language Across the Curriculum" Programme paves the way for students to study other subjects in English. S.1 and S.2 students are now reaping the benefits of the EDB's pilot STELLAR programme to promote reading and language arts through a more fine-tuned programme tailored to our students' needs. Online reading helps students develop their self-learning skills. To help our students explore English beyond Hong Kong, we have organized the Singaporean English Leadership Exploration Tours. Furthermore, we assist our talented students to develop their potential to a more advanced level by participating in the English Budding Poet's Competition hosted by the EDB's Gifted Education Section.

**Learning and Teaching Strategies:**

To nurture all-rounders, Activity Lessons and Liberal Arts Education Lessons are provided. Various course options in our NSS curriculum offer students opportunities to develop their diverse abilities and interests optimally. Our school strives to implement progressive, avant-garde and learner-centered teaching strategies to cultivate students' generic and specific skills for their holistic development.

STEM education is one of the major concerns of our school. With collective efforts made by the Departments of Integrated Science, Computer Studies, Design and Applied Technology as well as Physics, our students are nurtured to be inquisitive and creative in exploring the scientific world. We organize STEM classes, STEM Days and encourage students to participate in a variety of STEM competitions. Our school has been invited by regional primary schools to conduct STEM lessons with their students. We also promote e-learning to facilitate STEM Education. With the establishment of STEM lab, we could further promote STEM Education.

**School-based Curriculum:**

1. Electives: 2X and 3X. Senior form students can do two or three electives. For details, please refer to our school website.
2. Curriculum highlights: An comprehensive curriculum is advocated to offer students diversified learning experiences. During co-planning meetings, school-based curricula that bridge the gap between junior and senior secondary forms and align teaching with students' abilities and interests are developed. During the academic years 2012-2015, we have been participating in the Quality School Improvement Project organised by the Chinese University of Hong Kong (CUHK). The educators of the CUHK work with the teachers from the Departments of English Language and Integrated Science to refine the junior form curriculum. The Chinese Language and Maths panels refine the junior form curriculum, collaborating with instructors from the EDB and the University of Hong Kong. Learning skills lessons for S.1, S.2 and S.4 students are conducted.

**Development of Key Tasks:**

A school day starts with a 20-minute reading lesson. Subject-based reading materials are incorporated into the learning activities for various subjects. The Issue Enquiry Approach is adopted at the Junior Secondary Phase for Liberal Studies and Integrated Science. Cross-curricular activities through project learning are implemented. A school-based curriculum is developed to promote civic awareness. The junior form students join online reading and oral English programmes. An online classroom device is provided via our intranet for students' extended learning.

**Career and Life Planning:**

The Career and Guidance Team has developed a comprehensive school-based career and life planning curriculum, aiming at helping students develop a better understanding of themselves, focusing on academic and career advancement and formulating a blueprint for their own lives. To keep students posted on updated information on further studies and the job market, the Career and Guidance Team organizes visits, seminars, mentorship programmes and a careers week. Through a series of workshops students learn how to develop positive attitudes and build essential skills in setting life goals for self-improvement.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

Our school identifies students' differences prior to their entry in Form One. Enhancement and remedial courses for Chinese, English and Mathematics for all levels together with support schemes for students with special educational needs are provided. Teachers' meetings are held regularly to familiarise teachers with appropriate pedagogies and class management strategies to cater for learners' diversity. Teacher-training is conducted to sharpen our teachers' understanding of inclusive education. We endeavour to develop an inclusive school culture to assist our students from the Mainland.

**Whole School Approach to Integrated Education:**

Our school strives to offer support and guidance to the students who are with special learning needs on the whole school level. Our working group involves the Special Educational Needs Coordinator, Guidance Masters, Prefects of Studies, Social Workers, Educational and Counselling Psychologists. To enhance professionalism, we arrange our teachers to enroll on relevant courses. We promote social integration on campus by organizing a series of activities. We also value home-school operation in helping the students. We organize meetings and workshops for parents to learn to help SEN children.

**Measures to provide adaptation for Learning and Assessment:**

Two examinations and two uniform tests are held annually. Emphasis is laid on conducting continuous assessment via students' regular assignments and projects. Students are spurred on to acquire productive learning habits. Eligibility tests for Chinese, English and Mathematics at junior secondary levels are run annually to determine students' learning diversity as well as to provide a point of reference for adjusting learning and teaching strategies. Pre-examination revision classes are conducted for the students who need further help with their study skills.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Our school emphasizes the forging of strong ties between our parents and the school. Seminars for parents are organized regularly for enhancing communication between the parents and the school as well as deliberating on the strategies for educating children. Sessions for parents are conducted in collaboration with the Parent-Teacher Association to boost parenting skills. Besides sitting in at IMC meetings, parent volunteers are also engaged with assisting in different kinds of activities conducive to our students' personal growth.</p>
<p><b>School Ethos:</b> The school-based curriculum is designed to foster students' personal growth and instill core values and life skills in them. Our school, in collaboration with the City University of Hong Kong, the Department of Health, the Leisure and Cultural Services Department, the Boys' and Girls' Clubs Association of Hong Kong as well as the YWCA, conducts various training programmes. Class-based and learner-centred activities are held for students to internalize appropriate habits and attitudes. The system of having two class teachers per class is also implemented to provide students with more individualized support and guidance.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 1. To implement self-directed learning and construct effective lessons, aiming to enhance learning effectiveness;</p> <p>2. To continue to enhance students' English and Chinese language proficiency, broaden their perspective horizons, develop their interest in learning with purpose;</p> <p>3. To set students' sights on "RESPECT" and continue to promote positive values through career and life planning education.</p>
<p><b>Teacher Professional Training and Development:</b> Apart from engaging teachers in common lesson preparation and educational visits in and out of Hong Kong, teachers are also encouraged to develop themselves professionally by formulating and implementing innovative subject-based development plans. Thematic talks, classes for the purpose of peer observation and the sharing of exemplary teaching materials are a normal practice. Such activities are instrumental in fostering the professional growth and development of our teachers. To further enhance our effectiveness in teaching and learning, the Departments of Chinese Language, English Language, Mathematics and Liberal Studies have participated in the EDB Support Service Programme and the Quality School Improvement Project (CUHK) to enhance teaching and learning during the academic years 2016-2020.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>Numerous programmes comprising academic activities, performing arts, recreational activities, skill-based and community services activities at the Junior Secondary Phase are offered and more than 20 societies and interest groups exist for students to develop their potential. Various projects including the Singaporean English Exploration Leadership Tour organised by our school, cultural exchange programmes jointly organized by the institutes from Mainland China and Hong Kong, Business-School Partnership Programmes together with multi-intelligence programmes have become our regular programmes. The "Other Learning Experiences" curriculum for the senior form students is developed as an extension to the activity lessons at the Junior Secondary Phase. Teachers also guide students to complete a Student Learning Portfolio to record their learning experiences.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> English Room, Language Laboratory, Multi-Media Learning Centre, Computer Assisted Learning Room, Student Activity Centre, Gymnasium, Dance Room, Air-conditioned classrooms, Lifts, School Archives Room, Parent Activity Centre and School Hall.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift.</p>
<b>Others</b>
-
<b>Direct Public Transportation to School</b>
<p>Bus: 41, 42A, 42C, 43, 43A, 43B, 43C, 43M, 243M, 249M, 249X, 264M, 279X, A31, E21, N21, N21A, E31, N31, E32, E42; Green Minibus: 88A, 88D, 88F, 140, 308M.</p>



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**Mission Statement**

Formerly known as PLK 1983 Board of Directors' College, our school aims at a quality education for all, advocates an all round education embracing the academic, moral, physical, social and aesthetic aspects, and takes pride in nurturing and flourishing faithful boys and girls for the community.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Ching Nam MA, CStJ, JP	
Principal (with Qualifications / Experiences)	Ms. Law Wing Chung (BSc(HKU), PGDE(CUHK), Cert in Careers Counselling (CUHK), M.Sc & Ed. (CUHK))	
School Type	Aided	Co-ed
School Motto	Love, Respect, Diligence, Honesty	
Name of Sponsoring Body	Po Leung Kuk	
Area Occupied by the School	About 6500 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	55	
Total number of teachers in the school	55	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	42%	
Special Education Training	38%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
12%	15%	73%

Year of Commencement of Operation	1984	
Incorporated Management Committee	Established	
Yes	Student Union / Association	Yes

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language & Putonghua, Chinese History, Life/Moral Education (Including Career Planning), Civic Education (F.3)
	English as the medium of instruction	F.1-F.2: English Language, Mathematics, Science, Integrated Humanities, Technology & Living, Music, Visual Arts, Computer Literacy and PE. F.3: English Language, Mathematics, Biology, Chemistry, Physics, Business Fundamentals, Economics, Geography, Technology & Living, Music, Visual Arts, Computer Literacy and PE.
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Liberal Studies, PE, Visual Arts.
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, Economics, Information and Communication Technology, Business, Accounting and Financial Studies.
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language & Putonghua, Chinese History, Life/Moral Education (Including Career Planning), Civic Education(F.3)
	English as the medium of instruction	F.1-F.2: English Language, Mathematics, Science, Integrated Humanities, Technology & Living, Music, Visual Arts, Computer Literacy and PE. F.3: English Language, Mathematics, Biology, Chemistry, Physics, Business Fundamentals, Economics, Geography, Technology & Living, Music, Visual Arts, Computer Literacy and PE.
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese History, Chinese Literature, Liberal Studies, PE, Visual Arts.
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, Geography, Economics, Information and Communication Technology, Business, Accounting and Financial Studies.
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	Approved Collection for Specific Purposes \$310 Air Conditioning Fee: \$0 (S.1-S.6)					
Other Charges / Fees	-					
Remarks	All classes are uniform EMI (English as the Medium of Instruction) classes across each Form.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic Results: 10%; Conduct, ECA, Services, Awards: 5% each; Rank Order List from EDB: 30%; Interview: 40%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>F.1 Orientation Talk and Orientation Games Day are held before September. The year-long "F.1 Orientation Star Scheme" includes a series of lunch-time programs and interest groups (Sept-Dec). There are Guidance Prefects helping all F.1 students to adapt to the secondary school life. The school has been awarded "Caring School" for 13 consecutive years. The aim of our school is to provide teachers and students with a safe, healthy, harmonious and happy environment. Our School has also fulfilled the requirement of the scheme with good performance. This year our school has launched HEALTH SUN TEEN Program to promote the importance of healthy life.</p>

### School Characteristics

#### School Management

##### School's Major Concerns:

1. To develop effective teaching and learning strategies for academic pursuit.
2. Nurturing students to develop a positive and purposeful life.

Theme of the year: Showcasing Our Talents throughout the Jade Jubilee

##### School Management Organisation:

Creative and high efficiency. Our school joined the SMI as a pilot. In 2014, we actively participated in the Pilot Project on Strengthening Schools' Administration Management. The Administrative Committee is formed by heads of the Academic Department, Executive Department, Pastoral Development Committee, Co-curricular Activities Department, Guidance Department and Discipline Department. Daily administration and management is under the guidance of the Principal who works collaboratively with vice-principals and assistant vice-principals.

##### Incorporated Management Committee / School Management Committee / Management Committee:

Our school has adopted the school-based management system since 1992; it has allowed our school flexibility in operation and development and we have striven to continually provide the best learning environment for our students. The Incorporated Management Committee of Po Leung Kuk Lo Kit Sing (1983) College was established on 1st Sept, 2012. Introducing a participatory governance framework involving key stakeholders in direct school decision-making and providing different input would enhance transparency and accountability. The IMC consists of representatives from the sponsoring body, the principal, teacher, parent and alumni.

##### School Green Policy:

With creative and authentic activities, students are inspired and take personal responsibility in caring for the environment. Our school was granted Outstanding Environmental Protection School Award, Outstanding Environmental Protection Teacher Award and Outstanding Environmental Ambassador Award. Our School has been awarded School Sustainable Development Gold Award for three consecutive years, and School Sustainable Development Honour Award. The School has been granted 'The Outstanding Climate Ambassador' for two consecutive years.

#### Learning and Teaching Plan

##### Whole-school Language Policy:

English has been adopted as the medium of instruction in our School except the subjects of Chinese Language & Putonghua, Chinese History, Life/Moral Education (Including Career Planning) and Liberal Studies. The well-tailored curriculum helps students switch to English-medium learning.

##### Learning and Teaching Strategies:

In order to promote active learning and reading culture, our school has developed a series of parallel curriculum including Project Curriculum, Extensive Reading Scheme, Reading Celebration, Activity Curriculum and Student Profile. Our junior secondary curriculum aims at fostering students' whole-person development; enriching students' learning experiences; strengthening students' biliterate and trilingual ability as well as STEM education. The junior curriculum is tailored to consolidate students' foundation and ensure smooth transition to their senior secondary curriculum.

##### School-based Curriculum:

1. Electives: 2X and 3X. All F.1 to F.3 students study all the subjects listed. F.4 to F.6 students have to study English Language, Chinese Language, Mathematics and Liberal Studies with the other elective subjects.
2. Curriculum highlights: English has been adopted as the medium of instruction. Moral Education and other learning experiences are embedded in the curriculum. HKU & Jockey Club Coding for Community Project in S.2 ICT curriculum.

##### Development of Key Tasks:

We are a school with vision. We are committed to helping students of our school to have whole person development. In order to create a favorable Learning & Teaching environment, our school actively promotes Inquiring based learning, Extensive Reading, Moral Education and Steam programs. There are Reading Celebration Day and Project Presentation Day for students to celebrate their work in these areas. Our teachers and students are well equipped with I.T. skill and it is a common practice to apply I.T. in learning and teaching. Moral education is already a part of our formal curriculum, but its components (e.g. Environmental education, Nationalistic education) are not discrete subjects. Besides moral education lessons, different kinds of activities such as Voicing our Values, Character Day, A Day for you are organised for value and moral education.

##### Career and Life Planning:

In our school, Life Planning Education plays a significant role in helping students' self-understanding, personal planning, goal setting, reflective habits of mind and articulation to progression pathways. A series of programs and visits were organized for students, who are developing their competitive edges for the future. Apart from applying JUPAS and non-JUPAS courses, other study pathways are explored for our students such as Taiwan, Japan, England and Australia universities etc. Besides, we have partnered with renowned institutes which offer company visit opportunities for our students to broaden their knowledge of business environment.

#### Student Support

##### Whole School Approach to Cater for Student Diversity:

Elite classes, split classes and remedial classes are set to cater for learning diversity. SEN coordinator and SEN social worker help to take care of students with special learning needs.

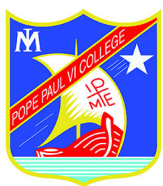
##### Whole School Approach to Integrated Education:

Our Student Support Team includes Vice-principal, Guidance Head, Special Educational Needs Coordinator, Special Educational Needs Support Teacher, Representatives from Chinese, English and Discipline Departments, social workers and Po Leung Kuk educational psychologist. With the support of the Learning Support Grant from EDB, our team offers speech therapies, occupational therapies and clinical psychological services to equip our special needs students with reading and writing skills, social skills, attention training and counselling sessions. All teachers will regularly be informed of the SEN students' condition and if necessary, our school will make special examination arrangements for students.

##### Measures to provide adaptation for Learning and Assessment:

The school year is divided into two terms for more flexible timetabling. Assessments includes uniform tests and two examinations and continuous assessments.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Home-School cooperation is strengthened by our efficient and devoted Parent-Teacher Association established since 2004. A rich variety of activities have been organised, notably including day tours and camps, parenting talks, interest classes, off-shore visits, parents' night and voluntary work etc.
<b>School Ethos:</b> Our school adopts a whole-school approach to discipline and guidance. Students in general behave well with good self discipline. School prefects and guidance prefects help to maintain a good and healthy learning environment. We have a fair and consistent discipline policy, with rules clearly spelt out and made known to all staffs and students.
<b>Future Development</b>
<b>School Development Plan:</b> Two Major Concerns: Major Concern 1: To develop effective teaching and learning strategies for academic pursuit. Through the strategies of enhancing effective pedagogy, students acquiring good learning skill, establishing good habits for life long learning, facilitating active learning by strengthening e-learning and building a learning family with reading culture, students are strive for academic pursuit. Major Concern 2: Nurturing students to develop a positive and purposeful life. Subject and executive departments help students develop core positive values. Departments develop strategic plans to promote a well-balanced development of students. Building up rapport and connectedness of students to face challenges ahead.
<b>Teacher Professional Training and Development:</b> The principal and teachers attended overseas exchange program and local training courses actively. In 2018-2019, the average hours attended are 90 hours, far more than that required by EDB.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<ol style="list-style-type: none"> <li>To emphasize learning beyond classroom, the CCA bodies have been restructured into 5 tiers system. There are around 60 units in the system, namely 4 Houses, school teams, academic societies, uniform teams and interest clubs. There are clear expectations on different forms of students. F.1 and F.2 students have to choose two teams or clubs as whole year training and exposure. F.3, F.4, and F.5 students are offered executive posts for leadership training.</li> <li>To enrich other learning experience of students, our school also organized different activities during the whole year. For example, life wide learning day, stage cultural day, Chinese cultural day, Science showbiz, inter-house singing competition, inter-class English drama and dance competition, etc.</li> <li>Our students are actively involved awarded great achievement in competitions such as The Hong Kong Schools Speech and Music festival, sports competitions in the Kwai Tsing District, JA company, Mock Trail competition and 2018 Robofest Hong Kong Game Robot Challenge, etc.</li> <li>To develop students' potential and to engage them in serving the community, we organize a Social Service Programme to F.1 to F.4 students so as to encourage them to take part in community services. Our school achieved over 10000 hours of voluntary service in the past few years respectively.</li> <li>Our school encourage students to explore the horizons through overseas exchange programme such as Sydney English cultural exchange tour (2018), Singapore English speaking tour (2016, 2019), Ningbo / Shanghai sister schools exchange tour (2017, 2018, 2019) and Hokkaido leadership training tour (2019), etc. In 2017 and 2018, all F.3 students was subsidized to join the Po Leung Kuk Beijing study tour. And this year, they are scheduled to join the study tour to Taiwan.</li> </ol>
<b>School Facilities</b>
<b>School Facilities:</b> Multi-media Learning Centre, Active Learning Centre, Computer-assisted Learning Rooms, Language Room, Lecture Room, Student Activity Centre, Multi-Purpose Area, Science Station, English Corner, Laboratories, Special Rooms, Indoor basketball Court, Assembly Hall, Commonplace Hall and Student Union Yards. All Classrooms are installed with air-conditioners, computer, LCD projector and IR Amplifier for learning and teaching.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
<p>Po Leung Kuk Outstanding School Hi-Five students Engagement Award</p> <p>Outstanding teachers, students and parents Chief Executive's Award for Teaching Excellence- Ms Law Wing Chung (Mathematics) Chief Executive's Award for Teaching Excellence- Ms Chan Mei Yee and Ms Tang Pui Han (Integrated Humanities) Outstanding Teacher of The Hong Kong Federation of Education Workers- Ms Tang Pui Han (Caring) Outstanding Teacher of The Hong Kong Federation of Education Workers- Ms Leung Lai Hung (Civic Moral &amp; Nationalistic Education) Outstanding Arts Teacher Award - Ms Lai Tuen Lei (Art), Ms Ho Mui Chi (Music) Golden Coach Awards (CityU Robocode Competition) - Mr Li Kwong Tak (Computer) Outstanding JPC School Club Supervisor (KWTDIST) - Ms Chu Kit Ping, Lisa Outstanding Tomorrow Leader Award (Organised by The Outstanding Young Persons' Association &amp; EDB) - Leung Hau Chung Jack Tsuen Wan and Kwai Tsing Outstanding Student Election 2018/19 - Merit in Junior section - Chang Ho Lai, Merit in Senior section- Li Sum Yi, Chan Tsz Yeuk Outstanding Student of New Territories - Hui Hoi Ki Pursuing Excellence and Beyond Youth Leadership Award Scheme – Outstanding Student - Yip Fong Wang Scholarships of Po Leung Kuk Secondary Schools for Outstanding Achievements in the Hong Kong Diploma of Secondary Education Examination (HKDSE) - Chan Pak Yung Grantham Visual Arts Award 2018-2019 - Ngai Wing Lam Link University Scholarship - Sit Ting Ting ECFix Scholarship Award Scheme - ICT (2018-2019)-Gold Award, Silver Award, Bronze Award Taken part in an overseas trip to Australia in the I Can Fly program organized by Cathay Pacific The 8th Continent Exploration Tour to Madagascar held by Yan Oi Tong 2019 HK 4D Frame Maths &amp; Sci Creativity Competition-Gold Award and Silver Award, representing Hong Kong to attend the international competition in Korea EIE Robotic Challenge Junior 2019- AI Robot, AI Robot Car- First Class Award, AI Robot First Class Award 2018 Robofest-Bottlesumo Certificate of Excellence, Bottlesumo Excellence 1st Prize, Game Excellence 1st Prize, UMC Excellence 2nd Prize 2019 HK Flying Drone competition-First Runner up in 3D Maze, Overall Champion Kwai Tsing &amp; Tsuen Wan Flying Drone Programming Competition - Overall Champion, Most Corporation team, Best programming team Inter-school Scrabble Championship 2019 - Best Player Division B Winner, Individual first-runner up The 10th University Literary Awards(18-19) - Junior Writer Award GBA Knowledge Challenge - MVP Champion JA Company Programme 2018/19 - Best Presentation Award, Best Teamwork Award, Corporate Sustainability Award, Creativity &amp; Innovation Award, Most Popular Offering, CP Achiever 4C Lo Andy, Most Improved Team Player 5D Chan Ching Hei, Represent Hong Kong to attend the JA Youth Success Summit in Aug 2020 The 14th Schools Handbells Competition 2019 - Best Handchime Ensemble Asia Music Competition for Young Artist Busan 2018 - Bronze award in Piano open group 62nd Festival of Sport HK Junior Judo Championships 2019- Champion of Boys B in 50kg 2018 HK Inter-school Dodgeball Championship - Senior Boy Champion HKPS Inter-school Practical Shooting Invitational Match Round 1 - Pistol Unlimited Champion 30th Reading Carnival Booth Design Competition - Best Booth Game Champion Hong Kong Mock Trial - Justice Education Project 2018-2019</p>
<b>Direct Public Transportation to School</b>
Bus: 41, 42, 42A, 43, 43A, 43B, 43C, 43D, 43M, 243M, 948, 241X, 242X, 249M, 249X; Minibus: 88D; Airbus: A31, E42. (Bus Stop is Ching Shing Court).



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**Mission Statement**

The school aims to develop students' full potential by means of an integrated education based on Christian values especially love and service. We help our students acquire knowledge and skills, learn to think critically and live a meaningful life so that they can make contribution to the society and the world as responsible individuals.

**School Information**

Supervisor / Chairman of School Management Committee	Sister Luigia Mindassi		
Principal (with Qualifications / Experiences)	Mr. Leung Yee Ho Genthew		
School Type	Aided	Girls	
School Motto	Love and Service		
Name of Sponsoring Body	Missionary Sisters of the Immaculate - P.I.M.E. Sisters		
Area Occupied by the School	About 9200 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	52	
Total number of teachers in the school	55	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	49%	
Special Education Training	31%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
9%	9%	82%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Physical Education, Civic & Moral Education, Putonghua (S.1-S.2)
	English as the medium of instruction	English Language, Mathematics, Computer Literacy, Visual Arts, Music, Integrated Science (S.1-S.2), Integrated Humanities (S.1-S.2), Home Economics (S.1-S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), History (S.3), Geography (S.3), Business Fundamentals (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Ethics & Religious Studies, Liberal Studies, Physical Education, Civic & Moral Education
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, History, Geography, Economics, Business, Accounting & Financial Studies, Information & Communication Technology, Visual Arts, Aesthetic Development (S.4)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Physical Education, Civic & Moral Education, Putonghua (S.1-S.2)
	English as the medium of instruction	English Language, Mathematics, Computer Literacy, Visual Arts, Music, Integrated Science (S.1-S.2), Integrated Humanities (S.1-S.2), Home Economics (S.1-S.2), Physics (S.3), Chemistry (S.3), Biology (S.3), History (S.3), Geography (S.3), Business Fundamentals (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Ethics & Religious Studies, Liberal Studies, Physical Education, Civic & Moral Education
	English as the medium of instruction	English Language, Mathematics, Physics, Chemistry, Biology, History, Geography, Economics, Business, Accounting & Financial Studies, Information & Communication Technology, Visual Arts, Aesthetic Development (S.4)
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$15					
Approved Charges for Non-standard items	Printing fee: \$50					
Other Charges / Fees	-					
Remarks	Students can take Applied Learning courses organized by EDB approved course providers as elective subjects to suit their different orientations and abilities in their S.5 and S.6 studies. Besides, the school provides diversified learning experiences for the students.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Academic result: 50%;            Interview performance: 25%;            Conduct: 10%;            Extra-curricular activities: 15%.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>S.1 Orientation begins in mid-July. Parents are invited to attend a sharing session. In mid-July or late July, bridging programmes in English, Mathematics, Integrated Humanities and Integrated Science subjects are organized to help S.1 students adapt to the new school life. The awareness of a healthy lifestyle is constantly promoted among students with the help of our Student Health Captains. All our students are encouraged to have regular exercise to improve their physical as well as mental well-being. Our school has set up a committee to monitor the quality of food and the standard of service of the school tuck shop.</p>

**School Characteristics****School Management****School's Major Concerns:**

-

**School Management Organisation:**

The Incorporated Management Committee is responsible for making long-term plans for the continuous development of the school and the effective use of its resources to ensure that all students are given all-round and well-balanced learning opportunities. The Consultative Committee works closely to plan and implement effective school-based strategies for the development of the school. Under the leadership and coordination of the School Principal and the three Vice-principals, various functional groups are set up to take charge of matters such as curriculum co-ordination, IT education, extra-curricular activities, discipline and guidance programmes as well as liaison with parents.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee of the School was established on 31 August 2013 comprising managers representing various stakeholders including the sponsoring body, teachers, parents, alumnae and independent personnel.

**School Green Policy:**

The school is dedicated to developing a green campus. Apart from imparting environmental knowledge through subject curricula, the Civic Education Committee actively promotes environmental conservation through other learning experiences and fun-filled activities. Students are encouraged to save energy, reduce waste and protect the environment.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school has a well-defined language policy with English as the medium of instruction in all subjects except Chinese Language, Chinese History, Physical Education, Civic & Moral Education and Putonghua. To help students achieve a high level of proficiency in both English and Chinese, programmes and activities such as reading scheme, speech competition, drama and debate are carried out every year.

**Learning and Teaching Strategies:**

We pride ourselves on fostering an atmosphere conducive to learning. Emphasis is put on providing students with the necessary learning experiences and developing their full potential. Attention is also paid to the cultivation of good behaviour and moral values so that students are well equipped to serve the community. Diverse teaching strategies, tailored learning content and appropriate assignments are adopted in accordance with students' abilities, needs and interests. Effective methods like questioning, discussion and sharing are used to promote active learning and help build students' confidence.

**School-based Curriculum:**

1. Electives: 2X and 3X. The school offers 12 elective subjects including Ethics & Religious Studies which is jointly offered by six schools.
2. Curriculum highlights: As a Catholic school, we attach great importance to value education. Our school offers Civic and Moral Education lessons to students of all forms to instill in them positive attitudes and values. We also help students cultivate a proper learning attitude, develop generic skills and master subject knowledge. In the junior forms, we arrange project-based learning activities and organize social service programmes to help students become confident, disciplined learners. Our school-based Aesthetic Development Curriculum stretches across the studies of literature, music, dancing, design, and stage performances. Apart from regular classroom learning and activities, we also cooperate with professional instructors to coach our students on script writing, stage movements, costume design, make-up, set and prop design, and theatre lighting and sound effects in our after-school workshops. Through theatrical creation and production, students can not only apply what they have learned but also build up their confidence and artistic sense.

**Development of Key Tasks:**

1. Our library boasts a good collection of books and resources. A reading corner is also set up in each class to create an environment conducive to reading. The school's reading scheme covers not only English and Chinese but also a variety of subjects. Students are encouraged to use information technology and other media to enrich their reading experience. Reading activities like book exhibitions, book recommendations and talks by writers are held every year to nurture a reading culture among students.
2. For the development of pedagogical and assessment innovation, besides setting up an e-platform for students to consolidate learning in different subjects at their own pace, teachers promote assessment for learning and e-learning across KLAs with pedagogically designed activities for inquiry so as to improve students' self-efficacy and enhance their information literacy. Multimedia-enriched presentations are used to explain abstract concepts and information technology is employed to provide an environment for students to observe, explore and experience with the help of computer simulation. Students are encouraged to search for information on the Internet before they discuss and share knowledge with peers and teachers in class, which makes learning more interesting and effective.
3. Cross-curricular project-based learning is carried out in S.1-S.3. Students learn to formulate challenging questions, process information as well as present, share and reflect on the outcome of the project. The experience enables students to develop communicative and problem-solving skills.
4. Our school has designed a school-based curriculum for Integrated Humanities to develop the generic skills of the junior form students so that they will be well prepared for studying Liberal Studies at the senior level.
5. Moral and Civic Education has a prominent position in our school curriculum. Lessons are given every cycle to inculcate in students proper values and attitudes essential to their personal and social development.

**Career and Life Planning:**

In order to empower students to make informed and responsible choices for further study and future careers, Life Planning Education Lessons, after-school workshops and Multiple Pathways Talks delivered by representatives of different institutes are arranged. Information relating to the world of work and post-secondary studies is disseminated through the school intranet, board display and Careers Corner in the school library. Career talks and company visits are organized for senior form students. For S.4, Career Planning workshops are arranged. For S.5, students are encouraged to use the two career assessment tools--Career Interest Inventory and Basic Interest Marker-- to find, develop and review their personal plans and career goals. Interview workshops are held to help S.6 students develop skills and attitudes in presenting their goals, personal attributes and employability skills.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Teachers are encouraged to take courses related to catering for diverse learning needs. Strategic e-learning lesson plans are developed through Lesson Study in all Key Learning Areas aiming at catering for learning diversity. After-school tutorials are provided to S.1 students to help them adapt to EMI learning and teaching.

**Whole School Approach to Integrated Education:**

The Student Support Team is set up to plan, coordinate and implement the Whole School Approach to Integrated Education in order to further cultivate an inclusive school culture and enhance the effectiveness of the support given to students with special educational needs. Besides, the Team flexibly deploys the Learning Support Grant to cater for individual differences and SEN by recruiting teaching assistants or purchasing professional services to provide individual or group training for students. Regular meetings are held among the SST, subject teachers, class teachers and parents to keep them informed of the student's progress and to discuss the effectiveness of the support measures.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

Students' academic performance is assessed by one test and two examinations in a school year. The assessment system also takes into consideration students' performance in project work, homework assignments and classwork.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> Links between the school and parents are strengthened through activities like seminars and workshops organized by the P.T.A. Parent volunteers lend their support to the school by carrying out some non-teaching duties and organizing activities like visits to the elderly people who live alone in the neighbourhood. The P.T.A. has also set up a scholarship and a grant for our students.
<b>School Ethos:</b> Our students learn to behave well and observe discipline in a harmonious and warm school environment. The school has a broad curriculum of civic and moral education to foster students' positive values and facilitate their whole person development. Specific policies such as a bi-class teacher system, a big sister scheme and a summer bridging programme are introduced to help S.1 students adjust to life in an EMI school. Other student support services come in the form of discipline, guidance and careers programmes as well as close collaboration between teachers and parents.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To nurture positive values and resilience in students and enable them to embrace challenges in life; 2. To enhance students' generic skills through STEM education and interactive e-learning tools; 3. To maintain a professional and empathetic staff community and to support students' holistic development.
<b>Teacher Professional Training and Development:</b> 1. The school attaches great importance to staff development to help teachers enhance their knowledge and skills in curriculum design and teaching, thus promoting a new culture for effective teaching and learning; 2. Through Lesson Study, professional sharing, peer review activities and joint school staff development programmes, the school has developed itself into a learning community.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
1. There are more than 30 clubs and societies to cater for students' academic, intellectual, physical, social and aesthetic development. Four Houses are set up with activities organized every year to enhance a sense of belonging and unity among the students. 2. Our students are actively involved in a variety of extra-curricular activities such as English drama competitions, inter-school speaking practice, inter-school debate competition, The Hong Kong Schools Speech and Music Festival and sports competitions in the Kwai Tsing District. 3. In March every year, we have our Activity Day when students visit nature reserves, historic and cultural sights, tertiary institutions as well as various workplaces to enrich their learning experiences. 4. To develop students' potential and to engage them in serving the community, we organize a Social Service Programme for S.3 students who have to design their own community service plan under the guidance of social workers. In the past 14 years, we have joined and won prizes in the Kwai Tsing Youth Community Service Planning Scheme. The winners were given the chance to join overseas field trips to broaden their horizons. 5. Although our School Debate Team has been set up for a rather short time, we have attained remarkable achievement in various inter-school debate competitions. In 2018-19, our English Debate Team was awarded 1st runner-up in HK Secondary Schools Debating Competition Term 1 NT Division 1 Senior. 6. Our students were awarded Champion in the 7th HK Secondary Schools Mental Health Quiz Competition. 7. Our students were awarded 1st runner-up in 2019 Robofest Hong Kong Bottle Sumo (Senior Group U) Competition. 8. As for sports, our School Swimming Team won the Girls Grade C 2nd runner-up in the 2018-19 Inter-school Swimming Competitions (Kwai Tsing District).
<b>School Facilities</b>
<b>School Facilities:</b> Besides standard school facilities, our school also boasts a Multi-media Learning Centre, English Learning and Teaching Support Centre, PTA Resource Centre, Social Worker Room, Chapel, Counselling Room, Medical Room, Conference Room and a Campus Garden. The School Hall and all the classrooms and special rooms are air-conditioned.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
The school has set up several scholarships to recognize students' excellent conduct and outstanding academic performance. The Scholarships include the Pope Paul VI College Anniversary Scholarship for Excellence, Mr. Lung To Memorial Scholarship, Ms. Miranda Lee Lai Ngor Memorial Scholarship, Mr. Ng Ka Mong Memorial Scholarship, Mrs. Wendy Chan Memorial Scholarship. Besides, the "Pope Paul VI College Alumnae Association Love and Service Scholarship" was established by the alumnae to give recognition to students with outstanding service participation.
<b>Direct Public Transportation to School</b>
Buses: 31, 31B, 31M, 32, 35A, 36B, 43A; Mini-buses: 86, 86M, 403, 403X, 406, 410.



皇仁舊生會中學

Queen's College Old Boys' Association Secondary School

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### Mission Statement

Our aim is to provide whole-person education, foster independent thinking, analytical skills and communication skills. We help students establish moral values and develop historical and global perspectives. We strive to provide excellent learning environment and well balanced curriculums so that students could learn happily and effectively, developing their potentials and gaining self-confidence.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Michael K. H. Chan	
Principal (with Qualifications / Experiences)	Mr. Hui Kin Yip, Ronald (M.Phil., M.Ed., M.A., M.Soc.Sc., B.Sc., B.Eng., Dip.Ed., Cert. ECA Mgt.)	
School Type	Aided	Co-ed
School Motto	We achieve through diligence	
Name of Sponsoring Body	Queen's College Old Boys' Association Secondary School Limited	
Area Occupied by the School	About 10000 Sq. M	Religion Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	56	
Total number of teachers in the school	62	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	57%	
Special Education Training	18%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
16%	29%	55%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Computer Literacy*, Visual Arts*, Music (S.1, S.2)*, Physical Education*, Design and Technology (S.1, S.2)*, Home Economics (S.1, S.2)*, Integrated Humanities (S.1, S.2)*, History (S.3)*, Geography (S.3)*, Integrated Science (S.3)*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (S.1, S.2)*, Economics (S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, Combined Science, Chemistry, Biology, Business, Accounting and Financial Studies, Information and Communication Technology, Visual Arts
	English as the medium of instruction	English Language, Mathematics Extended Module, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Economics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Computer Literacy*, Visual Arts*, Music (S.1, S.2)*, Physical Education*, Design and Technology (S.1, S.2)*, Home Economics (S.1, S.2)*, Integrated Humanities (S.1, S.2)*, History (S.3)*, Geography (S.3)*, Integrated Science (S.3)*
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (S.1, S.2)*, Economics (S.3)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Geography, Chinese History, Combined Science, Biology, Business, Accounting and Financial Studies, Information and Communication Technology, Visual Arts
	English as the medium of instruction	English Language, Mathematics Extended Part, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics, Economics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

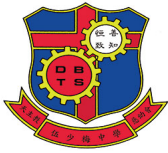
	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	\$250	\$250	\$250	\$570	\$570	\$570
Parent-Teacher Association Fee	\$70 (one-off)					
Student Union / Association Fee	\$12					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Academic achievement 30%, conduct 30%, interview performance 40%, extra-curricular activities (will be considered).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>To prepare Secondary One students for the new learning environment, we organize orientation programmes to help them adapt to the new study environment. The events include Orientation Day for S.1 students and Parents' Day for both parents and students. Class teachers, pastoral care teachers and the social worker meet with new students and parents to help them familiarise with the new school life. Students are also required to attend English Enhancement Courses, join English Day Camp and complete summer exercises to better equip them to meet the new academic requirements. Orientation activities continue after term begins, including another Parents' Day held in November.</p> <p>We strive to establish a healthy campus. With various health education programmes and sports activities, we promote students' awareness in leading a healthy life and maintaining a balanced diet. We also organise developmental programmes to help students establish a healthy self-image and acquire skills to cope with emotional stresses.</p>

<b>School Characteristics</b>
<b>School Management</b>
<p><b>School's Major Concerns:</b></p> <ol style="list-style-type: none"> <li>1) Develop a proactive and self-directed learning attitude among students</li> <li>2) Raise students' interest and confidence in learning languages</li> <li>3) Promote 'Diligence, Integration, Respect and Commitment' education, extend students' positive potentials</li> </ol>
<p><b>School Management Organisation:</b></p> <p>Chaired by the Principal, the Senior Management Team and the School Policy Committee oversee all school policies. Various meetings are held to monitor and discuss all aspects of the School, such as staff meeting, class teacher meeting, panel head meeting, student case meeting, etc. The two Vice-Principals lead the Academic Planning Committee and Personal and Social Education Committee. Under these two committees are different functional committees for Academic, Information Technology, Discipline and Counselling, Career and Further Studies, Moral and Civic Education Student Affairs and Extra-curricular Activities for carrying out everyday functions of the school. Staff appraisal system has been well-established.</p>
<p><b>Incorporated Management Committee / School Management Committee / Management Committee:</b></p> <p>Members of the IMC include former government officials and professionals such as solicitor, engineer, present and former university lecturers. They are very supportive and are familiar with the current development in Hong Kong education. The IMC raises funds to support extracurricular activities, organize English classes and set up scholarships. Different stakeholders such as alumni, parents and teachers are represented in the IMC.</p>
<p><b>School Green Policy:</b></p> <p>As a green school we actively participate in various environmentally friendly campaigns and put green policies like "recycle, reuse and reduce" in our daily operations. We promote environmental conservation awareness among all stakeholders in the school and strive to live up to the high standards of the Green School awards that we have earned.</p>
<b>Learning and Teaching Plan</b>
<p><b>Whole-school Language Policy:</b></p> <p>At most 25% of the lesson time is used to conduct Extended Learning Activities in English in all subjects except Chinese Language, Chinese History and Putonghua in S.1 to S.3. For some junior form classes, English is adopted as the medium of instruction for Mathematics and Integrated Science / Economics. There are 4 EMI subjects in the Senior Secondary curriculum. We have input extra resources to employ additional English teachers and teaching assistant to provide various English proficiency classes after school.</p>
<p><b>Learning and Teaching Strategies:</b></p> <p>We promote students' initiative in learning. Learning skills are formally taught in junior forms to help students build up good study habits. We also put emphasis on knowledge construction and interactive learning. Field studies and outside classroom activities are frequently organized to promote active learning. We also have English street interviews and English speaking days to enhance English learning environment. We encourage students to participate in various inter-school competitions to gain valuable experiences and broaden their horizons. We constantly upgrade IT facilities and make good use of them in teaching and learning.</p>
<p><b>School-based Curriculum:</b></p> <ol style="list-style-type: none"> <li>1. Electives: 2X. Students also can choose Mathematics Extended Module. We employ block-timetabling and provide as many subjects as possible so as to increase students' choices.</li> <li>2. Curriculum highlights:             <ol style="list-style-type: none"> <li>1) We put emphasis on catering leaning diversity, using a whole-school approach to work closely with professionals in the education sector. We design school-based curriculum and improve pedagogy to enhance students' self-directed learning.</li> <li>2) We have project learning in S2 with a whole-school-approach. All teachers are involved to act as advisers in this cross-subject activity. Students will learn to apply generic skills and knowledge in different subjects.</li> <li>3) "Learning English through movies" is one of our school-based programs. Through this awarding scheme S.1 and S.2 students are encouraged to learn English in a fun way.</li> </ol> </li> </ol>
<p><b>Development of Key Tasks:</b></p> <p>There are lots of reading activities to promote a good reading habit. Form one to three students will go through whole-school project learning schemes which are carried out with good teacher to students ratio.</p>
<p><b>Career and Life Planning:</b></p> <p>Our school values career guidance. Life Planning Education and Career Guidance is systematically implemented through a variety of exhibitions, seminars, visits, experiential programs and small-group counselling. These activities aim at guiding students to explore their own interests, abilities, needs and aspirations, so as to help them make wise and responsible choices for their future study and career as well as develop positive attitudes towards learning and working.</p>
<b>Student Support</b>
<p><b>Whole School Approach to Cater for Student Diversity:</b></p> <p>Arousing interest in study and fostering self-directed learning are our major concerns. We adopt a whole school approach in promoting students' interest in learning. Efforts have been put on curriculum design, teaching pedagogy, assessment and professional development. We have joined projects with EDB. Our school is also experienced in taking care of students with special needs and has set up a special team of teachers to implement the policy of "adopting a whole school approach towards Inclusive Education". Some of our staffs have received basic or advanced SEN training.</p>
<p><b>Whole School Approach to Integrated Education:</b></p> <p>The Integrated Education Coordination Group is established to cater for different types of SEN students. The school recognizes that students with special educational needs should have the same opportunities as other students to participate in campus activities, to study with their classmates, to upgrade and equip themselves. The school provides a learning experience for students with special needs through the policy of "whole-school participation and holistic caring". In order to make students more integrated in school life, each SEN student has a caring teacher who understands their individual needs and makes appropriate assistance or arrangements. Adjustments will also be made to the examination venues, time and grading. Extra teachers are recruited to reduce the burden of teachers who are in charge of integrated education, and to recruit mentors to conduct peer counselling programmes, as well as providing learning support and speech therapy.</p>
<p><b>Education Support for Non-Chinese Speaking (NCS) Students:</b></p> <p>Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese.</p>
<p><b>Measures to provide adaptation for Learning and Assessment:</b></p> <p>In terms of continuous and final assessment: formative assessment 30%, summative assessment 70%. In terms of school terms: first term 40%, second term 60%.</p>

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The PTA organizes recreational activities and gatherings to enhance the communication between teachers and parents. It also co-organises parent education workshops and various summer classes and activities with the school.
<b>School Ethos:</b> We teach our students to lead a simple lifestyle and respect teachers. We also promote a sense of care and concern for others. With the integration of discipline and counselling, we aim to help students in their developmental growth more effectively. We conduct various value education programmes in each form and encourage the spirit of serving others, both in the school and in the community. We also care about the students with special needs, providing adequate facilities for them and the necessary training for the teachers. We emphasize the importance of home-school cooperation and parent education.
<b>Future Development</b>
<b>School Development Plan:</b> The school will design plans to implement the following major concerns outlined in our School Development Plan. 1) Develop a proactive and self-directed learning attitude among students 2) Raise students' interest and confidence in learning languages 3) Promote 'Diligence, Integration, Respect and Commitment' education, extend students' positive potentials
<b>Teacher Professional Training and Development:</b> We strive to promote professionalism and establish a learning community. A staff development team is formed to achieve this goal. Our teachers make good use of all sorts of training courses, workshops and seminars to equip themselves with the latest development in education. Our school uses every opportunity to invite distinguished professionals to share insights with us.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
We provide students with well-balanced and diversified extra-curricular activities. All S.1 students are required to stay behind after school two days a week to participate in learning activities of their choices, including academic, art, music, drama and sports activities, as well as joining uniform groups. Students are given the opportunities to develop and realise their potentials in the junior forms while leadership training and community service are heavily emphasised in the senior forms. Our aim is to nurture students' whole person development and equip them for their future careers through these activities. Our students excel in verse speaking, drama, dancing, sports and environmental protection activities and competitions.
<b>School Facilities</b>
<b>School Facilities:</b> Swimming pool, mini-gymnasium, student activity center, computer centre, weather station, educational garden, English and Maths activity room, art gallery, humanity gallery, information portal, web surfing center, learning materials preparation room, wind turbines, Creative Digital Media Workshop, campus TV.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
We provide whole-person education. We help students to manage their time properly and provide support for their learning. We organise structured after school activities for form one students. As a green school for many years, we continue to put emphasis on establishing a green environment. In the school year 2014-15, we have won Hong Kong Awards for Environmental Excellence Gold Award. An energy-generating wind-turbine has been installed and roof-top farming is being practised. All these are introduced to promote environmental awareness among students and to provide them with the opportunity to take actions to protect the Earth.
<b>Direct Public Transportation to School</b>
Bus: Route 41, 41A, 41M, 41P, 42C, 42M, 43B, 44, 49X, 243M; MTR and Airport Express; Green minibus at Tsing Yi MTR station: 88A.



天主教慈幼會伍少梅中學

Salesians of Don Bosco Ng Siu Mui Secondary School

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### Mission Statement

Taking the Gospel teachings of Christ as our principles and the best practice guide, we strive for a balanced and holistic development of our students in all spheres of their life with religious beliefs, loving kindness and reasons.

### School Information

Supervisor / Chairman of School Management Committee	Rev. Fr. So Chi Chiu		
Principal (with Qualifications / Experiences)	Mr. Li Kin Man (B.S.W. PGDE, M.SOC.SC(Counselling), MA R.S.W.Associate Fellow, HKPCA)		
School Type	Aided	Boys	
School Motto	"DBTS" are the initials of four Latin words "Delectatio Bonitatis Thesaurus Sapientiae". These four words "pleasure, goodness, treasure, wisdom" bear the meaning of "Being glad to do good is a rich source of wisdom".		
Name of Sponsoring Body	Salesians of Don Bosco		
Area Occupied by the School	About 7400 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	32
Total number of teachers in the school	38
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	82%
Bachelor Degree	100%
Master / Doctorate Degree or above	48%
Special Education Training	14%
Years of Experience (% of total number of teachers)	
0 - 4 years	29%
5 - 9 years	14%
≥10 years	57%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Ethics / Religious Studies, Chinese Language, Mathematics, Liberal Studies, Integrated Science, Design and Technology, Chinese History, Putonghua, Arts, Physical Education, Music, Moral and Civic Education, Other Learning Experiences.
	English as the medium of instruction	English Language Using English as the medium of instruction for Non-Chinese Speaking Students: Ethics / Religious Studies, Mathematics, Liberal Studies, Integrated Science, Design and Technology, Chinese Studies, Arts, Physical Education, Music, Moral and Civic Education, Other Learning Experiences.
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Ethics / Religious Studies, Chinese Language, Mathematics, Liberal Studies, Applied Chinese (NCS), Moral and Civic Education, Physical Education, Arts, Physics, Chemistry, Economics, Business Accounting and Financial Studies, Biology, Health Management and Social Care, Tourism and Hospitality Studies, Design and Applied Technology, Physical Education (DSE), Visual Arts.
	English as the medium of instruction	Ethics / Religious Studies, English Language, Tourism and Hospitality Studies, Business Accounting and Financial Studies, Design and Applied Technology, Biology, Physics, Chemistry, Visual Arts, Physical Education, Physical Education (DSE).
	Adopt different medium of instruction by class or by group / school-based curriculum	Urdu (Senior Secondary elective subject)

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Ethics / Religious Studies, Chinese Language, Mathematics, Liberal Studies, Integrated Science, Design and Technology, Chinese History, Putonghua, Arts, Physical Education, Music, Moral and Civic Education, Other Learning Experiences.
	English as the medium of instruction	English Language Using English as the medium of instruction for Non-Chinese Speaking Students: Ethics / Religious Studies, Mathematics, Liberal Studies, Integrated Science, Design and Technology, Chinese Studies, Arts, Physical Education, Music, Moral and Civic Education, Other Learning Experiences.
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Ethics / Religious Studies, Chinese Language, Mathematics, Liberal Studies, Applied Chinese (NCS), Moral and Civic Education, Physical Education, Arts, Physics, Chemistry, Economics, Business Accounting and Financial Studies, Biology, Health Management and Social Care, Tourism and Hospitality Studies, Design and Applied Technology, Physical Education (DSE), Visual Arts.
	English as the medium of instruction	Ethics / Religious Studies, English Language, Tourism and Hospitality Studies, Business Accounting and Financial Studies, Design and Applied Technology, Biology, Physics, Chemistry, Visual Arts, Physical Education, Physical Education (DSE).
	Adopt different medium of instruction by class or by group / school-based curriculum	Urdu (Senior Secondary elective subject)

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	2	2	2	2	2	2
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$30					
Approved Charges for Non-standard items	\$300					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). We welcome applications for discretionary places. The selection of applicants will base on their: 1. Conduct (30%), 2. Academic Results (25%), 3. Interview Performance (language competence, flexibility in responses, appearance) (25%) and 4. Extra-curricular Activities &amp; Awards (20%), decremented by percentage.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>New Student Adaptation Courses, English Classes, S.1 Orientation week, S.1 Student and Parent Night will be held in summer to prepare our S.1 entrants for the new learning environment. Lunch-box is arranged by the Student Affairs Committee and S.1 class teachers will accompany the students in the classroom for lunch. Canteen will be monitored by the Parent Teacher Association to ensure a balanced diet for students. In addition, all transfer students will have individual interview arranged by the social worker or school counselor to ensure that students can adapt to school life as soon as possible, and are ready to plan his own life.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. Achieve effective learning and teaching, to take care of the learning diversity (to enhance education on human nature).
2. Realize students' potential and open up possibilities, cultivate students' self-confidence, and encourage a positive attitude towards life (faith education and group experiences).

**School Management Organisation:**

We practise school-based management to demonstrate an open and responsible attitude. The Board of Managers is made up of representatives from the sponsoring body, Principal, teachers, parents, alumni and independent managers. The Learning & Teaching Committee always works closely and cooperatively with all other Subject Teams in monitoring academic development. There are also specific committees managing dimensions on Student Development Committee, Religious, Moral and Civic Education Committee, Pastoral and Care Group, Teaching Effectiveness Assessment Team, Career and Life-wide Learning Committee, Student Affairs, School Promotion Committee, Parent-Teacher Association, Alumni Association.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The school is led by Incorporated Management Committee.

**School Green Policy:**

Over the years, the school has completed projects on campus beautification and environmental conservation to raise students' environmental awareness in all aspects. With fund from the Environmental Education and Community Action Project, the school has installed T5 fluorescent lamps light system to reduce carbon dioxide emissions. The school also installed solar control films on windows to insulate heat from sunlight. These films not only reduce energy consumption by lowering room temperature, but also block UV rays which may damage students' sight and skin.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

1. To cater the students' abilities and learning needs, school implements the whole-school language policy. For Chinese-speaking classes, the medium of instruction (MOI) is Chinese Language while the medium of instruction (MOI) is English Language for non-Chinese speaking classes.
2. A wide range of language enrichment activities are organized. Take English Language as an example, we have English writing, storytelling and drama competitions and all these help to promote an active and positive learning environment for our students.
3. The school arranges outdoor extra-curricular language related activities to broaden the horizons of students.

**Learning and Teaching Strategies:**

1. School-based curriculum subjects design and a wide range of strategies to cater for learner diversity.
2. Conduct "cooperative learning" to enhance classroom teaching effectiveness.
3. Use cross-curricular learning activities to enable students to build knowledge.
4. Cross-curricular school-based STEM project. Science, Design and Applied Technology and Information Technology teachers will work together to launch STEM activities to promote learning and teaching activities to enhance learning motivation and learning outcomes.

**School-based Curriculum:**

1. Electives: 2X. Two electives are offered in S.4-S.6.
2. Curriculum highlights: The school has provided a wide range of other learning experience such as Music Training, Video Recording, Dancing, Barista Skills, Dessert and Pastry, Lighting and Audio, Science, Recreational Sports, Cricket and Campus Embellishment. Some of these courses are taught by professionals of the industry. In order to cater for learning diversity, enhance the teaching and learning effectiveness, the school has collaboration with EDB, different local Universities and social service organisations to develop school based curriculum in core subjects.

**Development of Key Tasks:**

Reading, Information Technology and Project-based learning are integral to the school curriculum. Through voluntary work and social service, students' sense of responsibility and respect for others is enhanced. And through sharing in morning assemblies and class periods, students' correct moral judgement can be cultivated.

**Career and Life Planning:**

The school dedicates to improving students' morality and values by exploring the potential of students and encouraging students to set clear goals for further studies and employment. Through activities such as exploration and mock interviews, students are enabled to fully grasp their interests, abilities and strengths, understand the world of work, enhance generic skills, and set targets for the future. Internships at companies or voluntary agencies during the holidays, as well as running small businesses in the school, practicing in real circumstances, help to guide and equip students to start their own business.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

1. One Life and One Mentor Program. In addition to the class teacher, each student is led by a teacher as a life mentor, from the admission to graduation. The teacher will guide students to strive for excellence and help them deal with the challenges of growth.
2. The school has two social workers. The school education psychologists and speech therapists and counselors form a support team and are responsible for counseling students and training the teachers. The school-based curriculum is designed to enhance the learning ability of students with special learning needs. Participation in the school-based school support program of the Education Bureau, allowing teachers to communicate with professional teams through lectures, conferences and lectures.
3. Non-Chinese Speakers group: To provide Non-Chinese Speakers students with a large number of supporting programmes, including Chinese computer input methods and related self-study software. E-learning in Chinese Language is practised.
4. DSE Urdu course for NCS students. Non-Chinese teachers will be responsible for taking care of Non-Chinese Speakers students.
5. Newly Arrived Students' Support: To help newly arrived student adapt to the education system and programmes in Hong Kong, the school has organized various activities and courses, including adaptation courses, English Language Programme and S.1 orientation week to help them to improve their English and Cantonese, and to adapt to Hong Kong society as soon as possible and to build a personal development path.

**Whole School Approach to Integrated Education:**

The main members of the Student Support Team include the Special Education Needs Coordinator, Chinese Language Teacher, English Teacher, General Studies Teacher, Social Workers, counselors, speech therapists and Educational Psychologist. The school uses the Learning Support Subsidy Outsourcing Counselling Service and Speech Therapy Services to provide appropriate support to students, including literacy training for students with special learning difficulties and social skills training for students with autism/Alzheimer's disease. Provide concentration training for students with insufficient concentration and counseling services for students with emotional problems/mental diseases. In addition, the school organizes talks for parents with special education needs and sets up parent groups to provide relevant learning support information and collect parental opinions to promote communication and cooperation between home and school.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

**Measures to provide adaptation for Learning and Assessment:**

Students with special education needs are given special test and examination arrangements, curriculum and assessments adjustments.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The school PTA arranges different types of events and activities such as recreational activities, parenting workshops, field trips inside or outside Hong Kong, parent-child volunteer service, etc., to develop a better connection with the parents and guardians.
<b>School Ethos:</b> Moral education is our school main concern. 1. Through everyday morning assembly, class teacher period and weekly assembly, the school fosters students to take responsibility and respect the sentiments of others. 2. Through classroom management policy, diversified development program and community service learning programs, the school foster students to strive for excellence, innovation and service to others.
<b>Future Development</b>
<b>School Development Plan:</b> 1. An innovative STEM center will be established for students to conduct research and development of SMART devices to enhance the quality of life for elderly in the community. 2. The library will be renovated and transformed into a 21st century Innovative Learning Laboratory to enable the conduct of cross-curricular learning activities.3.During the Life-Wide Learning Week, the school will organize overseas excursion to Japan, Singapore and Canada to conduct research on local school systems, architectural development and sustainable environmental development.
<b>Teacher Professional Training and Development:</b> The full implementation of different levels of professional training: New teacher training,Subject-based training,Whole school teaching strategy training,Middle management training,Participate in SEN training visit, observe and exchange with other schools.Carry out the "Lesson Walk-through". Through the "observation - sharing - amendment" cycle, teachers share with each other to promote professional exchanges.The school has participated in the EDB School-based Support Program. Through discussion, lesson preparation, class observation and other activities, the teachers can enhance their professional level.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
Twenty one extra- curricular activities groups and associations of five categories (Religion, academics, sports, art, interest and services) will be provided.Besides, the school has organized other learning experience courses in the lesson. Thirteen courses will be provided in this year so as to enhance students' skills in different areas. One Mentor One Game - To Provide students with diverse learning experiences and cater for their learning needs, we have designed an "One mentor One game program". Each teaching member will be responsible for an external competition. We are aiming to facilitate students' learning, encourage them to explore their interests and potentials.
<b>School Facilities</b>
<b>School Facilities:</b> Other than classrooms, the school has a real Cafe Practical Room, Baking room, professional Fitness Centre, Campus TV Studio, Boxing Hall, Information and Technology Learning Centre, Computer room, Science laboratories, STEM laboratory, Design and Technology Workshop, Liberal Studies Room, Music Room, Visual Arts Room, Project-Learning Study Room, Workshop, Counseling Room, Student Activity Center, Basketball Court and Volleyball Court. The Engfo Centre, Innovation and Learning Centre, Ceramic Art Room will also be completed in 2019. The school hall and classrooms are air-conditioned.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
<b>One Student One Service</b> Being able to serve is very important to students' development. Therefore, the school has a service plan for every student. All students have the opportunity to serve the community at least once in a year, so that they can be part of the society, help each other and enhance their self-value. In 2019, the Elder Academy will be established to encourage students to know and care for the elders in the community and to nurture the virtues of "Honor old people as we do our own aged parents".  Every student will have the opportunity to participate in an outbound study tour at least once during their six years with us. The school provides students with chances to learn internationally. Study tours including; The Mainland's study Tour, The Macau Pilgrimage Tour, The Yunnan Youth Cultural Exchange Programme, the Malaysian Multicultural Exploration Tour, The Creation of the God - Salesians Youth Taiwan Study Tour, Youth Exchange in the Mainland Programme: Zhangjiajie were organized to enhance students' learning experience and broaden their horizons by different learning themes.  Scholarship/Grant In order to encourage the students, the school nominates and assists students with the application of grants and scholarships. Students of the school have been awarded: The Ng Siu Mui University Scholarship, Home Affairs Bureau Harmony Scholarship, Fr. Denis Martin Sponsorship,Sir Edward Youde Memorial Prize, Upward Mobility Scholarship, The Rev. Joseph Carra Memorial Education Grant, Elsie Tu Education fund, Salesians of Don Bosco Grant, "Progress Tour" Award Scheme, The Tsuen Kwai Tsing District Secondary School Principal's Association "Outstanding Student Election", Federation of Parent-Teacher Associations (Kwai Tsing District) "Flying Progressive Student" Award, Hong Kong Guangdong Society New Territories School Head Association Scholarship, and Youth Arch Student Improvement Award.  Open/Inter-school competitions (2018-19) The 70th Hong Kong School Speech Festival, S.3 and S.4 English Solo Speech Champion and the third runner-up. The 23rd Issue of the Excellent Works Award of the Radio Television Hong Kong Literacy Competition; Essay Gathering - Online Excellent Article Gallery Ten Excellent Articles Award The SAHK "Cross All Borders" competition of the Hong Kong Society for the Performing Arts Silver Award and Merit Award 2019 Youth Arts Festival "Youth Artists Year Award- Painting Group" Top Ten Young Artists Stars Kwai Tsing District Inter-School Basketball Competition 5th Place Kwai Tsing District Secondary School Sports Competition Boy's Group C 100m runner-up Kwai Tsing District Secondary School Sports Competition Boy's Group C 200m runner-up Lutheran School For The Deaf Friends School Invitational Sports Competition- Boys 4x100m Relay / Men's Team 4x100m Championship 2019 Hong Kong Flower Show Exhibits Competition - Three Merit Awards for Secondary School Potted Planting Campus Farming Competition 2019 Kwai Tsing District Secondary School Best Single Crop Award Latte Art Friendship competition Team 2nd runner-up Hong Kong Inter-school Latte Art Competition Champion Harvard Book Award The Hong Kong Youth Photography Competition for the students, the Champion, the 1st runner-up, the Merit Award, the Student Achievement Group Merit Awards The Ideal Home Photography Competition, and the Most Active School Participation Awards Kwai Tsing District Council Photo Competition 2nd runner-up
<b>Direct Public Transportation to School</b>
Bus: 34, 37, 37M, 38, 47X; MTR: Kwai Hing; Light Bus (green): 89M.



石籬天主教中學

Shek Lei Catholic Secondary School

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### Mission Statement

Adhering to the spirit of Christ, we carry out the mission of Catholicism and provide whole-person education. In addition, the school is committed to the implementation of school motto to train students with a spirit of humility and peace. The purpose is to guide students to establish a positive outlook on life, to develop students' ability to distinguish between right and wrong, to help students develop their full potential, and to encourage students to pay attention to social issues, to understand the motherland, and to promote Chinese culture.

### School Information

Supervisor / Chairman of School Management Committee	Deacon Wong King Sing	
Principal (with Qualifications / Experiences)	Ms. Cheng Wai Yee (B.A. , M.A.)	
School Type	Aided	Co-ed
School Motto	HUMILITAS ET PAX	
Name of Sponsoring Body	The Catholic Diocese of Hong Kong	
Area Occupied by the School	About 6000 Sq. M	Religion Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	55	
Total number of teachers in the school	57	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	63%	
Special Education Training	34%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
20%	25%	55%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Computer Literacy, Chinese History, Music, Physical Education, Technology and Living, Design and Technology, Putonghua, History, Geography, Ethics, Visual Arts, Integrated Humanities, Life Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (F.1 and F.2; F.3: Physics, Chemistry and Biology)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Geography, History, Economics, Mathematics, Visual Arts, Religious Study, Liberal Studies, Information and Communication Technology
	English as the medium of instruction	English Language, Business, Accounting and Financial Studies, Physics, Chemistry, Biology
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Computer Literacy, Chinese History, Music, Physical Education, Technology and Living, Design and Technology, Putonghua, History*, Geography, Ethics, Visual Arts, Integrated Humanities, Life Education
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics*, Integrated Science (F.1 and F.2; F.3: Physics, Chemistry and Biology)*
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Geography, History, Economics, Mathematics, Visual Arts, Religious Study, Liberal Studies, Information and Communication Technology
	English as the medium of instruction	English Language, Business, Accounting and Financial Studies, Physics, Chemistry, Biology
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$300	\$300	\$300
Parent-Teacher Association Fee	\$100 (new students only)					
Student Union / Association Fee	\$12					
Approved Charges for Non-standard items	S.1-S.5: \$300 S.6: \$150 (Approved collection)					
Other Charges / Fees	-					
Remarks	Integrated Science will be divided into Physics, Chemistry and Biology in F.3. The school will arrange extended learning activities and also will arrange some students to enrol in certain applied learning courses. Our school adopts small class teaching in which S.4 to S.6 students are divided into small groups for learning.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>With regard to admission criteria and weighting for S.1 discretionary places, applicants must fulfill the following two requirements:</p> <p>a. attaining B grade or above in the three core subjects (Chinese Language, English Language, Mathematics) in their primary school;</p> <p>b. good conduct; Other areas like sports or arts achievements and primary school comments will also be considered;</p> <p>c. good performance at interview.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>New S.1 students are required to attend a streaming test arranged by the school in mid-July. They also need to participate learning skills lessons and some orientation activities held by the Counseling Team in mid-August. In late August, students will join a two-day overnight camp for integration into the new secondary school life and a parents' day will also be held.</p> <p>S.1 &amp; S.2 students are required to have lunch at school.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

Following Christ, searching for truth, love and autonomy;  
Cultivating creativity, learning proactively and seriously;  
Pursuing professionalism, enhancing spiritual exploration and cooperation.

**School Management Organisation:**

Set up Incorporated Management Committee, our School Management Committee (SMC) comprises of delegates from the Diocese (including the Supervisor), independent professionals, teacher representative and the principal. Under the SMC, the School Executive Committee (SEC) has included parents, alumni, teacher representative in addition to principal and school managers, with the aim to enhance participation in school management by different stakeholders. The School Development Committee has also been established to assist management of the school. There are other sub-groups at the same cross-sectional level, working to provide all-rounded education for students.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee

**School Green Policy:**

1. Increase students' awareness of personal and public hygiene.
2. Launch health and environmental education programmes to develop students' positive outlook on life and virtues of loving the community.
3. Foster in student's concepts of protecting and loving the Earth.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

To cater for learner diversity, our school has organized both elite and remedial courses in different forms. Students take the courses after school. It is hoped that these courses can enhance learning of students of different abilities. Their academic performance can also be improved. For S.1-S.6 students, English is adopted as the medium of instruction in some subjects in some classes. Moreover, our school is linked with other schools so that our staff and students can exchange experience and widen our scope of knowledge. Our English lessons are conducted in small groups in most of the classes. An English Speaking Day is held every Thursday so that students have more opportunities to communicate with others in English. The English Corner also provides a good environment for students to do oral practice. English Enhancement courses are held after school or at weekends to give students extra help in their English language development. Extended Learning Activities in English are also adopted.

**Learning and Teaching Strategies:**

In response to the NSS curriculum, our school adopts small class teaching in which S.4 to S.6 students are divided into 6 groups for learning. We hope it can increase the teaching effectiveness. The school puts special emphasis on giving junior form students basic knowledge and training in Chinese, English & Mathematics. The homework given is suitable in terms of quantity and quality. An After-school Homework Tutorial Class is held for S.1 students to help them with problems they find from their studies. In order to promote student's reading habit, we have a whole school daily reading program of 15 minutes after every morning assembly.

**School-based Curriculum:**

1. Electives: 2X and 3X. Our school offers twelve elective subjects which classified as two groups. Students may choose two elective subjects from each group.
  2. Curriculum highlights: Adopt the more challenging tasks for more able students.
- Students are given a unit quiz after finishing a unit. Also, students are given a last-minute practice to consolidate their learning before the uniform test / examination.

**Development of Key Tasks:**

Reading to learn is a key issue in our school and a Reading Enhancement Unit has been set up to promote effective reading. The reading scheme "Good Morning, Mr Book" has been implemented in our school for a long time and was highly commended by the External School Review Team. The school library and different key learning areas will use a diversity of reading strategies and activities to increase students' interest in reading. A Reading Club has been set up to promote reading with the help of the Reading Ambassadors. In order to establish a good reading culture in our school. I.T. Unit Objectives:

1. Establish the culture and environment of learning information technology in a creative way.
2. Enhance students' flexibility of applying information technology into their daily life, thus developing their creativity, analytical power and initiative to learn.
3. Enable students to use the computer system and software to communicate with others such as their teachers and schoolmates. They can also acquire skills of accessing and searching information on the internet. A school-based project learning program has been launched. Our students can improve their academic results by applying the skills they learn from project learning to their studies. In order to help students to build up and foster their values and virtues, we have curriculum planning and extended activities on Moral and Civic education. Besides, we provide equal opportunity to students to participate in social service, and other experiential activities.

**Career and Life Planning:**

Our school has organized career and life planning programs for different forms of students. In order to equip students with knowledge, skills and attitude to make wise study and vocational choices in accordance with their interests, abilities and orientations. Students are guided to integrate their career and academic aspirations with whole-person development and life-long learning.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

To fully develop students' potential to their fullest, our school stresses on moral, intellectual, physical, social, aesthetic and spiritual development and provides a wide range of activities for students. Our school also focuses on teacher-student interaction and caters for learning differences. In addition, our school is committed to establishing a caring, integrated and respectful learning atmosphere.

**Whole School Approach to Integrated Education:**

The Student Support Team (SST) of our school included members of Vice Principal, Guidance Mistress, Discipline Master, Special Educational Needs Coordinator (SENCO), School Social Workers, Student Counsellors and Educational Psychologist. SST is responsible for the planning, coordinating and promoting of student support activities for students with special educational needs, so that they can develop healthily and happily in terms of academic, social or personal growth. Through the cooperation between parents and school, the intrinsic potential of students was developed at different stages of development which helped them to build up self-confidence, harmonious interpersonal relationships and develop social skills.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

**Measures to provide adaptation for Learning and Assessment:**

Two uniform tests and two examinations are held in each academic year (Summative Assessment). Formative assessment is also widely used. Students' conduct, performance in extra-curricular activities and social services are assessed as well.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> To promote home-school co-operation, our school and PTA organize diversified activities such as parents' nights, the Sunshine Call, workshops, day trip, barbecue, etc. Parents, teachers and students have active participation in these activities. Through the activities, both parents and teachers have developed trustful relationship with each other. The sense of belonging among students has also been nurtured.</p>
<p><b>School Ethos:</b> The school has an ethos of simplicity and sincerity. There is an excellent rapport between teachers and students. We adopt an integrated approach on discipline and counseling. The school cares for every student. We have a 'Dual Class Teachers' system for S.1 to S.3 classes to enhance guidance for students. A social worker from Caritas offers guidance and support to students on a regular basis and a Diocesan educational psychologist will help the school analyze its present state and handle students' problems with regard to their growth and study. There are several Parents' Days/ Nights annually to report the academic progression of students. The Counseling Team has implemented two schemes for the F.1 students in our school. One is the Peer Counseling Scheme and the other is the Companion Counseling Programme. The former will organize a series of activities to help them adapt to their new school life. The aim of the latter one is to provide assistance for the newcomers in two main areas: academic studies and growing up. Students are encouraged to serve their own class through the 'Class Duties Collaboration Scheme' to strengthen their responsibility and sense of belonging. Students are expected to possess the eight Shektinian qualities: Persistent, Optimistic, Active in Learning, Confident, Caring, Respectful, Considerate and Responsible.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Major concerns of the school (2018-2021):</p> <p>Following Christ, searching for truth, love and autonomy; Cultivating creativity, learning proactively and seriously; Pursuing professionalism, enhancing spiritual exploration and cooperation.</p>
<p><b>Teacher Professional Training and Development:</b> Annually, there are a variety of professional development activities such as Teachers' Professional Development Days, Sharing Sessions, Peer Lesson Observations and Common Lesson Preparation. All these enhance the professional development of teachers in order to keep pace with the education reform.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>The school provides a variety of sports, academic and interest clubs for students. S.1 students are required to join at least one arts activity. S.2 to S.3 students are required to join at least one interest club. Senior students need to take up the leadership role of organizing school activities. There are four houses in our school, in which students can join house activities or inter-house competitions. Our school also arranged lots of mainland and overseas visits and exchange tours for both students and teachers in long holidays.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Chapel, English corner, Multi-Media Learning Classroom, Counseling Room, PE Room, Social Worker's Room, Design &amp; Technology Room, Art Room, Music Room, Geography Room, Home Economics Room, Library, Air Conditioned Hall &amp; Classrooms, Four laboratories, Three Computer Rooms, Multi-purpose Room, Prefect &amp; Student Union's Room, Distance Learning Classroom.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp and Accessible lift.</p>
<b>Others</b>
<p>The school sets up the Shektinian Award Scheme to encourage students with distinctive performance on academic, conduct, extra-curricular activities and voluntary services. Students with excelling achievement will be honored with the Outstanding Shektinian Award. Our school set up financial aids assist students in need.</p>
<b>Direct Public Transportation to School</b>
<ol style="list-style-type: none"> <li>1. Get off at the Kwai Fong MTR station and then take KMB 235M;</li> <li>2. Take KMB 235 at Tsuen Wan;</li> <li>3. Take Green Light Bus 86M or 83A at Tsuen Wan;</li> <li>4. Take Green Light bus 401 at Tsing Yi;</li> <li>5. Take Green Light Bus 403A at Shatin.</li> </ol>



順德聯誼總會李兆基中學

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### Mission Statement

We are committed to providing a harmonious, open, tolerant and caring environment for our students to encourage whole-person development and equip them with multiple skills and abilities for the future.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Leung Sing		
Principal (with Qualifications / Experiences)	Mr. Tang Cheuk Chong		
School Type	Aided	Co-ed	
School Motto	Knowledge, Ethics, Conscientiousness and Honesty		
Name of Sponsoring Body	Shun Tak Fraternal Association		
Area Occupied by the School	About 6000 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	51
Total number of teachers in the school	59
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	97%
Bachelor Degree	98%
Master / Doctorate Degree or above	46%
Special Education Training	36%
Years of Experience (% of total number of teachers)	
0 - 4 years	19%
5 - 9 years	13%
≥10 years	68%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Moral Education
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 & S.2), Chemistry (S.3), Physics (S.3), Biology (S.3), Computer Literacy, Home Economics, Design and Technology, Integrated Humanities, Music, Visual Arts, Physical Education, Project Learning
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Chinese Literature, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics, Chemistry, Physics, Biology, Economics, BAFS, Design and Applied Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Moral Education
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 & S.2), Chemistry (S.3), Physics (S.3), Biology (S.3), Integrated Humanities, Computer Literacy, Home Economics, Design & Technology, Music, Visual Arts, Physical Education, Project Learning
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Chinese Literature, Visual Arts, Physical Education
	English as the medium of instruction	English Language, Mathematics, Chemistry, Physics, Biology, Economics, Business, Accounting and Financial Studies, Information & Communication Technology,
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	\$550	\$550	\$550	\$870	\$870	\$870
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Academic performance (40%),            Interview performance (30%),            Participation in extra-curricular activities, prizes awarded and services (30%),            Conduct must be B grade or above.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Every year, the school organizes F.1 Students and Parents Welcome Day, Chinese and English Bridging Programmes, Science, Mathematics and Integrated Humanities Bridging Programmes, F.1 Student Affair Day, Welcoming Session, School Development Sharing Session etc. To heighten students' awareness of their health, the school organizes a lot of different assemblies and activities and has asked the tuck shop and lunch provider to offer healthy and balanced meals to the students.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

1. Setting concrete objectives; Encouraging civic responsibility.
2. Fostering self-directed learning; Refining teaching strategies.
3. Placing more emphasis on academic excellence and teacher professional development programmes.

**School Management Organisation:**

The school management committee formed by the school sponsoring body is the ultimate decision-making body of the school. The Principal maintains close communication with the supervisor to manage the school and enhance its performance. Under the supervision of the Principal, the school administration committee and the academic affairs committee are led by the vice principal and the assistant principal with a view to promoting the cooperation of all members in the school. The democratic culture in the school has always contributed to its development. The school leaders are receptive to different views from all teaching staff and seek common grounds while reserving differences.

**Incorporated Management Committee / School Management Committee / Management Committee:**

THE INCORPORATED MANAGEMENT COMMITTEE OF SHUN TAK FRATERNAL ASSOCIATION LEE SHAU KEE COLLEGE

**School Green Policy:**

1. The Civic Education Department promotes environmental protection awareness by setting up recycling bins around the school campus.
2. The school has participated in the Green Campus- Low Carbon Footprint Campaign and successfully applied for the Water-saving Equipment Renewal Scheme.
3. The school also considers the eco-friendly measures offered while choosing the tuck shop operator and the lunchbox provider.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

The School adopts English as the medium of instruction in F.1 - F.3 for all subjects except Chinese Language, Chinese History, Putonghua and Moral Education. To ensure students possess the necessary English standard to study different subjects in English, a summer bridging course is provided to all F.1 students every year. The school also offers remedial English classes to less able students. For nearly 20 years, the school has organized overseas study trips for students to improve their English in a native English-speaking environment and experience foreign cultures. As for Chinese Language, the school promotes extracurricular reading and encourages students to improve their writing skills by taking part in various writing competitions.

**Learning and Teaching Strategies:**

The school aims at enhancing the effectiveness of teaching and learning and helping students to achieve their full potential. The school-based curriculum has been designed to be fun, be practical and most importantly, lay strong foundations for students' tertiary education in the future. The school also aims to prepare students for public assessments and ensure the effectiveness of teaching by tailoring and adapting the school-based curriculum according to the students' needs.

**School-based Curriculum:**

1. Electives: 3X. Students can choose different elective subjects in Form 4
2. Curriculum highlights: Multi-intelligence strategies, Cooperative learning, Teaching & Learning in Information Technology to cater for the diverse needs, interests and abilities of learners

**Development of Key Tasks:**

1. Integrated Humanities is included in the junior form curriculum to help students build the basis for Liberal Studies in the NSS curriculum.
2. Students are encouraged to learn through extensive reading.
3. Project-based learning is introduced to develop students' generic skills and I.T. competency.
4. Ethnic values and civic awareness are inculcated in students through lessons and regular assemblies.

**Career and Life Planning:**

- A. Work hand in hand with Hong Kong Family Welfare Society to promote career planning activities:
  - i) design and develop school-based materials for trained teachers to conduct careers lessons;
  - ii) organise experiential learning activities to inspire senior form students to plan for their future;
  - iii) hold inquiry-based career planning activities and internship programmes for students in need.
- B. Invite the Hong Kong Professionals and Senior Executives Association to give a careers talk about leadership and mentoring for senior form students in groups.
- C. Participate in the 'Life Buddies' mentorship scheme organised by Commission on Poverty to provide group counselling for senior form students on all aspects of their careers.
- D. Conduct various school-based career aptitude tests and organise careers talks to counsel students on choosing different electives in F.4, making JUPAS choices and other career paths.
- E. Co-operate with Hong Kong Teachers Drama Association to produce and perform an 'Educational Drama' to enhance students' understanding of their own abilities and interests.

**Student Support**

**Whole School Approach to Cater for Student Diversity:**

We offer enhancement and enrichment classes for students with academic needs. With teachers' instructions and guidance, higher achievers can study one more elective subject in addition to the existing three electives. Students with special needs will be taken care of by teachers, social workers and other classmates.

**Whole School Approach to Integrated Education:**

The Learning Support Group was set up to implement Inclusive Education in LSKC. The purpose is to help students with learning, behavioural or emotional problems integrate with the general student population from early secondary onwards. For inclusive education to succeed, a whole-school approach has been adopted.

In order to identify students with special educational needs, our school talks with parents on both the New Form One Student Registration Day and Parents' Day for Form One students. Moreover, if teachers find students with reading and writing difficulties or those in need of speech therapy support, a preliminary assessment is held by the school educational psychologist and teachers involved. Students are then referred to the relevant government department for further assessment if needed.

Our school also provides speech therapy service and training on interpersonal relationship for students with special educational needs. Also, to create an inclusive environment, supportive programs and activities like Inclusive Week, Inclusive Carnival, Writing Competition, Gardening Therapy and Adventure Program are held regularly. In addition, activities like remedial classes, after-school coaching and training programs on developing multiple learning techniques are organized to support learning for identified junior form students.

Our school works closely with the educational psychologist, school social workers and parents concerned. When necessary, regular meetings and assessments for individual students are held to help those students to identify and find strategies to meet their individual learning plans.

**Measures to provide adaptation for Learning and Assessment:**

To strike a balance between the need to assess students and the tremendous pressure students face, our school only administers two exams every year for each form (except Form 6).

Formative assessment is of high value. Focusing on formative assessments, we unleash students' potential, inspire their thoughts, and encourage them to take the initiative to study. In the long run, students can achieve self-directed and all-round learning goals.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b>  We have close liaison with our parents. Apart from the regular meetings with the Parent-Teacher Association, the school issues regular newsletters to update parents on the school news. Besides, parents are also involved in some of the school administrative process such as the comparison and review of tender. Our school and the PTA also co-organise various functions such as outings and picnics to foster parent-child relationship as well as interest groups and talks for parents. Parents also act as guests to grant scholarship to stellar students at opening ceremonies and enjoy school gatherings at closing ceremonies, on Sports Days, Swimming Gala and at Confucian Dinner.</p>
<p><b>School Ethos:</b>  Our school is committed to creating an environment conducive to harmony, open-mindedness, acceptance and care. Studying in such an atmosphere, students can show their love and care for others. They are self-disciplined, diligent, responsible and innovative. They know how to distinguish rights from wrongs and express themselves well. What's more, they have insights as well as vision and learn to appreciate.</p> <p>We encourage our students to care about our society, particularly the unfortunate, the society and the environment by serving our community. The senior form students act as role models to the junior ones. Through the process, the leadership skills of senior form students are enhanced.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b></p> <p>(1) Setting concrete objectives; Encouraging civic responsibility</p> <ol style="list-style-type: none"> <li>Identifying individual goals; Making timely reflections.</li> <li>Nurturing the role of student-mentors; Facilitating whole-person development.</li> <li>Participating in community service from junior forms.</li> <li>Promoting community service; Reflecting on outcomes.</li> </ol> <p>(2) Fostering self-directed learning; Refining teaching strategies</p> <ol style="list-style-type: none"> <li>Expanding e-Learning experiences through various online learning platforms.</li> <li>Strengthening self-directed learning; refining teaching and learning strategies.</li> <li>On-going improvement of pedagogical strategies to enhance teaching and learning.</li> <li>Nurturing creative-thinking through STEM education.</li> </ol> <p>(3) Placing more emphasis on academic excellence and teacher professional development programmes</p> <ol style="list-style-type: none"> <li>On-going expansion of professional training pathways.</li> <li>Refining teachers' performance appraisal; Encouraging self- and peer evaluation.</li> <li>Promoting diverse teaching modes.</li> </ol>
<p><b>Teacher Professional Training and Development:</b>  To boost our teaching and learning effectiveness on top of strengthening our cooperation with different departments at school, we have organised numerous Staff Development Days to share and exchange our experience with each other and explore new teaching methodologies. We aim at building the school into a learning organisation. Moreover, we support and encourage teachers' professional development through continuing education, professional exchanges and peer sharing. Teachers actively participate in seminars or further their studies so as to enhance their professionalism. Our experienced teachers are often invited to be the main speakers in various talks about the teaching profession so that our experience of success can be shared with other teachers, educationalists and scholars.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
There are over 40 clubs allowing students to choose from a wide range of activities from different categories.
<b>School Facilities</b>
<p><b>School Facilities:</b>  Swimming pool, Library, Roof-top garden, Multi-medial learning centre, Lift, Air-conditioned school campus, Computer rooms, On-line systems in all classrooms and special rooms</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b>  Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>The school management committees donate over \$100,000 every year to award scholarships for outstanding students. Students have been awarded in various inter-school competitions.</p>
<b>Direct Public Transportation to School</b>
<p>KMB route no.:32H, 34 &amp; 38;  Mini-bus: 87, 87K, 89, 89M.</p>



聖公會林護紀念中學

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### Mission Statement

With the spirit of Jesus Christ our Lord, our mission is to provide an all-round education and to nurture the qualities of a LAMWOOER (Leadership, Ardour, Modesty, Wisdom, Optimism, Originality, Empathy and Responsibility).

### School Information

Supervisor / Chairman of School Management Committee	Dr. Yuk Tak Fun	
Principal (with Qualifications / Experiences)	Mr. Cheng Hong Yung	
School Type	Aided	Co-ed
School Motto	The truth will make you free.	
Name of Sponsoring Body	Anglican (HK) Secondary Schools Council Ltd	
Area Occupied by the School	About 8400 Sq. M	Religion Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	52	
Total number of teachers in the school	62	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	95%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	63%	
Special Education Training	27%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
11%	15%	74%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Physical Education, Putonghua (F.1-F.2), Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Computer Literacy, Design and Technology, Geography, History, Home Economics, Integrated Science (F.1-F.2), Language Across the Curriculum (F.1), Music, Visual Arts, Biology (F.3), Chemistry (F.3), Commerce (F.3), Physics (F.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Physical Education, Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Business, Accounting and Financial Studies, Biology, Chemistry, Economics, Geography, History, Information and Communication Technology, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Physical Education, Putonghua (F.1-F.2), Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Computer Literacy, Design and Technology, Geography, History, Home Economics, Integrated Science (F.1-F.2), Language Across the Curriculum (F.1), Music, Visual Arts, Biology (F.3), Chemistry (F.3), Commerce (F.3), Physics (F.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Ethics and Religious Studies, Physical Education, Religious Education
	English as the medium of instruction	English Language, Mathematics, Liberal Studies, Business, Accounting and Financial Studies, Biology, Chemistry, Economics, Geography, History, Information and Communication Technology, Physics
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	-					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$2,000 (Employment of additional teacher, charges for activities of Parent-Teacher Association and Students' Union) \$500 (Printing fee, etc.)					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Admission for discretionary places is based on: Interview performance (40%), EDB rank order (30%), academic performance (10%), extra-curricular activities, services and awards (10%), affiliation with our school (10%). All applicants should obtain grade B or above in conduct assessments in P.5 and the first term of P.6. The above admission criteria and weightings have yet to be finalised.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>A comprehensive S.1 Adaptation Programme is organised, with activities including Orientation Days for both new students and parents, Parents' Talk, English Bridging Course. In September, parents are invited to meet the form teachers. Our Guidance Section conducts Big Brothers &amp; Big Sisters Scheme. S.1 students are arranged to have lunch in the classrooms at the beginning of the school year so that they can adapt to the new life in secondary school. Student Health Promotion Committee has offered a variety of health services and activities to our students. Its aim is to foster a healthy and active lifestyle, and spread the messages of being healthy around the school. These services and activities include: vaccination of students and staff, Healthy Food Selling Days, Sports Week, etc. We also organise Teacher-Student Fun Day. Through doing physical exercise together, the teacher-student relationship can be enhanced.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. Intrinsic Motivation in Learning and Teaching
2. Flourishing Life of Positive Education
3. Nurturing Leadership and Enhancing Personal Development of Students
4. Improving Administrative Work Efficiency

**School Management Organisation:**

There are three divisions (Management and Organisation, Learning and Teaching, Student Support and School Ethos) which oversee the work of 10 sections, including Administrative, Careers, Discipline, Extra-curricular Activities, General Affairs, Guidance, Learning and Teaching, Moral and Civic Education, Pastoral Care and Religious Education, and SAMS sections in the school. Teachers are consulted when major decisions are made. A Consultative Committee is formed to enhance communication and mutual understanding between members of the Incorporated Management Committee and teachers.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee has been established since 2015.

**School Green Policy:**

Our school has set up Environmental Education Committee to implement green school policy and devise plans to green the school, reduce waste, advocate waste recycling, strengthen parent education and disseminate information related to conservation.

**Learning and Teaching Plan****Whole-school Language Policy:**

English is the main medium of instruction. Three native English teachers help students develop English communication skills. The school's language policy aims at increasing students' exposure to English through English Award Scheme and regular English Speaking Days. Putonghua Promotion Committee has also been set up. School public announcements are made in English and Putonghua. There are Chinese and English Debate Teams, both of which have successfully won awards in various inter-school debating contests. The Lam Woo Foundation Fund has contributed language scholarships to award students with excellent performance in Chinese, English and Putonghua respectively.

**Learning and Teaching Strategies:**

We place strong emphasis on training our students to be biliterate and trilingual. In junior forms, students are streamed by their abilities in English and Mathematics; in senior forms, students are streamed by their abilities in Chinese and English, so as to better cater for their individual needs. Students also learn the generic skills and high order thinking skills through various academic subjects. Design and Technology, and Home Economics are offered to both boys and girls in junior forms so as to develop their life skills. We offer Liberal Studies lessons for junior form students, to prepare them for the continual study of Liberal Studies in the NSS curriculum. In senior forms, students are given a wide range of choices of subjects in arts, science and commerce. The school-based subject, Language Across the Curriculum, was designed for S.1 students to facilitate their adaptation to the new English-learning environment. The school library provides sufficient space and chances for arranging book exhibitions and talks on good books. Information is updated on the school website regularly as well.

**School-based Curriculum:**

1. Electives: 2X and 3X. For students studying three elective subjects in S.4, one elective subject can be dropped after the First Examination.
2. Curriculum highlights: S.1 Language Across the Curriculum and S.1 to S.3 Liberal Studies (Using English as the medium of instruction)

**Development of Key Tasks:**

Reading Promotion Committee is established. Regular book sharing sessions are hosted by teachers and students to widen their horizons. Every year, Old Book Sale and Book Fair are conducted. Furthermore, to promote reading, regularly book exhibitions are held and talks by famous authors are arranged. Regarding information technology (IT) in Learning, our teachers have attained Basic to Advanced Level in IT training. We have intranet and eClass platform to facilitate sharing and circulation of information. Computers and projectors are installed in all classrooms and special rooms. Moreover, mobile learning is on trial in classrooms so as to foster students' self-directed learning. WiFi network is set up on the school campus to promote IT in learning. Project learning is introduced in Liberal Studies to junior forms so as to cultivate students' independent and collaborative learning ability, critical thinking and power of expression. Moral and Civic Education: We designate a number of values, qualities and attitudes to be our focus for each year. These values and attitudes align with the qualities of a LAMWOOER. Moral education is done with the joint efforts of various related units and through form teacher periods, morning assemblies and school assemblies. The Moral and Civic Education Section promotes politeness, classroom cleanliness, civic-mindedness and self-management skills. In terms of national and civic education, a number of activities are held, like Flag Hoisting Ceremony on National Day, exhibitions, talks, forums, inter-class and joint-school quizzes.

**Career and Life Planning:**

1. To nurture students with a positive psychological state which facilitates them to acquire a flourishing life: In junior forms, we help students explore their interest, abilities as well as understand the relationship between their personality and occupations. Hence, students can make proper decision on senior form subject election according to objective references and have a preliminary concept of career planning and management. In senior forms, we aim to enrich students' learning experience on career planning through different kinds of activities, such as talks, workshops, visits and work experience programmes so as to help students understand the importance of career planning and set up appropriate learning and career targets.
2. To make continuous improvement in our career education by adopting the whole school participation approach: We implement career planning and life skills education curriculum by introducing collaborative partners and stakeholders. We make use of the government subsidy to hire additional teacher to reduce the workload of career teachers and senior form Form Teachers, so that they can spare time for in-depth career counseling and further improve the career education curriculum.
3. To enable students to obtain work-related experience: Through different learning modes, we help students at all levels enhance their understanding of the world of work and employability. We encourage students to take the initiative for personal planning and think about their future direction of career development.

**Student Support****Whole School Approach to Cater for Student Diversity:**

From the academic aspect, apart from the grouping arrangements in Chinese, English and Mathematics, teachers of all subjects will explore various teaching strategies to cater for learner diversity. The Special Education Needs Committee was set up to cater for students with special educational needs. In order to cater for learning diversity, four classes are split into five classes in S.4 to S.6. From the non-academic aspect, Mission Kaleidoscope was set up to reward students' effort into maintaining a balanced development in various learning experiences. Healthy School Committee was set up to help students reach a state of physical, mental and social well-being with a focus on developing students' healthy lifestyles, positive attitudes and values, practical life skills and refusal skills to resist temptation.

**Whole School Approach to Integrated Education:**

Our school adopts Whole School Approach when it comes to implementing Integrated Education. We have set up Student Support Team, with Vice-principals, teacher coordinators, and Chinese, English and Mathematics teachers being the team members to cater for the needs of students with special educational needs. We also allow and arrange teachers to attend courses related to Integrated Education in order to enhance teacher professional development. To strengthen the support for comprehensively catering for students with special educational needs, our school makes good use of Learning Support Grant (LSG) and other internal resources to, for instance, employ Integrated Education coaches and teaching assistants and subscribe to speech and occupational therapy service to help students with speech and hearing needs. Other measures including curriculum design, diversified teaching and individualized learning strategies and adjustments in homework and assessments are introduced to cater for diversified learning of students. Last but not least, we cooperate with Education Bureau, educational psychologists and other professionals to schedule regular and individual meetings. Parents are also invited to the meetings and workshops.

**Measures to provide adaptation for Learning and Assessment:**

There is one uniform test and two examinations every year. Continuous assessment, which takes into account of performance in class, regular assignments and quizzes, constitutes 20% of students' overall results.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Close liaison with our parents means a lot to us. Apart from the Parent-Teacher Association (PTA), the school organises various functions like Parents' Nights and Parents' Days. PTA organises educational talks, workshops, interest groups, fellowship and picnics for parents. Parents also serve as volunteers to help conduct school activities. We also issue regular newsletters to update parents on the latest news.</p>
<p><b>School Ethos:</b> School Ethos is established according to the teaching of the Holy Scriptures. Our students are modest, self-disciplined and keen to learn. Teachers and students have built a warm and caring relationship. Our two school social workers from YWCA, an educational psychologist from Sheng Kung Hui and our experienced teachers offer guidance service to students. In S.1, two form teachers are assigned to each class so as to provide better pastoral care.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> In 2018–2021, the Four Major Concerns of our school are: 1. Intrinsic Motivation in Learning and Teaching 2. Flourishing Life of Positive Education 3. Nurturing Leadership and Enhancing Personal Development of Students 4. Improving Administrative Work Efficiency</p>
<p><b>Teacher Professional Training and Development:</b> Teachers are encouraged and supported in their professional development through continuing education, portfolio building, professional exchanges and lesson studies. We aim at building the school into a learning organisation. Talks, visits and interflow programmes are organised for teachers every year.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>We provide a choice of more than 50 types of extra-curricular activities covering a wide range of interest areas: academic study, interest classes, art, music and sports training courses. Leadership training camps are organised annually for both junior and senior students. Our students also regularly attend cultural functions, visits, exhibitions, and overseas English study tours. They are also engaged in various types of study and join exchange programmes and social service tours to both mainland China and overseas countries.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> The school has an indoor gymnasium, a lecture theatre with more than 200 seats, a collaborative learning centre, a spacious student activity centre, two fitness rooms, an English Corner, a multimedia studio and a St. Paul chapel. All rooms and the school hall are air-conditioned and equipped with computers and projectors. Our canteen is also air-conditioned.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>The school sets up more than 80 different categories of scholarships to encourage students to make progress and foster multifaceted development. In addition to the academic scholarships and conduct scholarships, there are significant academic progress awards, religious education awards and conduct improvement scholarship established by the Parent-Teacher Association. The Incorporated Management Committee, the Lam Woo Foundation and many generous alumni establish a number of academic and non-academic scholarships to encourage students with outstanding performance in various areas. In the 40th anniversary celebration, we raised over one million HK dollars to set up the All-round Education Fund that subsidizes students from low-income families to participate in extra-curricular activities, leadership training programmes and overseas study tours. In addition, our students have repeatedly won Sir Edward Youde Memorial Fund Scholarship and Grantham Scholarship. Our students obtain various outstanding students awards every year. From 2015 to 2019, our students, Shirley Wong, Thomas Yau, Ivy Wong, Jack Law, Larry Fong and Edwin Li successfully obtained full funding of the Hong Kong Scholarship for Excellence Scheme to pursue their studies in the overseas universities. In inter-school and international competitions of various areas such as academic study, art, music and sports, our students have achieved very good results and obtained many awards. For example, our Mixed Voice Choir was awarded the Grand Championship among 238 choirs at the 13th China International Chorus Festival in 2016. For more information about the achievements of our students, please refer to the school website.</p>
<b>Direct Public Transportation to School</b>
<p>MTR Kwai Hing Station (Exit D) KMB Bus Route No.: 34, 37, 32H, 37M, 43D, 47X, N237</p>



循道衛理聯合教會李惠利中學  
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**Mission Statement**

To develop whole-person education based on the spirit of Christ; and to nurture and enrich students' life through the preaching of the Gospel.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. Ng Tat Ming		
Principal (with Qualifications / Experiences)	Mr. Cheung Yam Lung (BSc(Hons), MEd, Fellowship)		
School Type	Aided	Co-ed	
School Motto	Each For His Best		
Name of Sponsoring Body	The Methodist Church HK		
Area Occupied by the School	About 6000 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	61	
Total number of teachers in the school	61	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	100%	
Bachelor Degree	98%	
Master / Doctorate Degree or above	39%	
Special Education Training	30%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
10%	13%	77%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies, Putonghua, Information and Communication Technology, Ethics/Religious Education, Chinese History, Visual Arts*, Home Economics*, Physical Education (General), Music, and Life Education. S.1-S.2: Integrated Science S.3: Physics, Chemistry, Biology
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Chemistry, Biology, BAFS (Business Management), Chinese History, Geography, Economics, Information and Communication Technology, Visual Arts, Physical Education (General), Physical Education (HKDSE), Tourism and Hospitality Studies, Mathematics Extended Part (Module 1), Ethics/Religious Education (General)
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

\*Subjects with extended learning activities (ELA) in English

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics*, Liberal Studies, Putonghua, Information and Communication Technology, Ethics/Religious Education, Chinese History, Visual Arts*, Home Economics*, Physical Education (General), Music, and Life Education. S.1-S.2: Integrated Science S.3: Physics, Chemistry, Biology
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Physics, Chemistry, Biology, BAFS (Business Management), Chinese History, Geography, Economics, Information and Communication Technology, Visual Arts, Physical Education (General), Physical Education (HKDSE), Mathematics Extended Part (Module 1), Ethics/Religious Education (General), Tourism and Hospitality Studies, BAFS (Accounting).
	English as the medium of instruction	English Language
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

\*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$50					
Approved Charges for Non-standard items	\$310 (S.1-S.5), \$220 (S.6)					
Other Charges / Fees	Activities and Interest Classes fee: \$50 (S.1 - S.4 only)					
Remarks	English has been adopted as the medium of instruction for some topics in subjects including Maths, Home Economics and Visual Arts. The English lessons of junior form classes, the Chinese, English, Maths, and liberal studies lessons of senior form classes are restructured to enable small class teaching and better catering of diverse learning needs.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). Applicants and their parents should recognise our school philosophy. Our school will take the applicants' academic performance in P.5 and P.6 conduct, participation in extra-curricular activities and performance in interviews into consideration for admission to F. 1. The details are as follows:</p> <ol style="list-style-type: none"> <li>1. Academic performance and conduct: 50%</li> <li>2. Extra-curricular activities and non-academic performance: 20%</li> <li>3. Interview: 30%</li> </ol>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Our orientation programmes aim to lay a solid foundation for students regarding their studies in the years to come. Through F.1 English Summer Courses, F.1 Orientation Day and F.1 Bridging Course, together with F.1 Life Camp, we aim at fostering students' development, cultivating a sense of belonging among students and parents' better understanding of our school.</p> <p>The physical, mental and spiritual well-being of our students are our key concern. We put emphasis on the six aspects of developments of our students. We have arranged all F.1 and F.2 students to have class periods, which are hold by two class teachers. We also have life education, 'Dream Set Sail' programme and Alpha Course, we cultivate positive culture, educate students with positive values, and assist students to understand their own needs, we have the vision of leading students to live a healthy and balanced life.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To arouse students' learning interests and enhance students' language ability;
2. To promote inclusive education and promote positive thinking.

**School Management Organisation:**

Incorporated Management Committee (IMC) of the school is the highest decision making and management committee of the school. The Principal co-ordinates all the administrative work within the school context, with vice-principals, assistant principal and various department heads assist in handling various school issues.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee is made up of experts from the religion, education, disciplinary forces, social welfare and commercial sectors. There are members representing our teachers, parents as well as the alumni. The Incorporated Management Committee plays an active role in school administration. In addition to monitoring the management of the school, its sub-committees give support to us in accomplishing various tasks.

**School Green Policy:**

To raise students' environmental awareness, we have established Environmental Protection Club. Environmental protection education has been incorporated into the school curriculum.

**Learning and Teaching Plan****Whole-school Language Policy:**

The Native English Teacher is responsible for conducting activities in the English World. There are English Tutorial Classes, English Phonics Classes, English Writing Classes, English Drama Class, English Bazaar and English Day Camp. There are also Chinese Tutorial Classes. Verse Speaking Contests, Debates are organised. We encourage students to participate in Speech Festivals. We have Putonghua lessons to enable students to master the language.

**Learning and Teaching Strategies:**

Much teaching has been conducted using Information Technology. Self-motivated lessons and STEM education are well developed. School-based curriculum development, which encourage teacher-student and student-student interaction, and project learning are the key elements of all subjects. A wide variety of activities like study tours are organized. Students are encouraged to read extensively and participate in inter-school academic activities. We offer a wide range of subjects for students, which include traditional Arts, Science and Commercial subjects, Life Education, Putonghua, Music, Home Economics and Information and Communication Technology, Tourism and Hospitality, Physical Education and Visual Arts (HKDSE Syllabus). Manpower is delegated to implement small class teaching, organising enrichment and enhancement tutorial. Through co-planning of lesson, Doing Assignments Together, F.1 and F.2 Homework Policy, Pre-exam revision week, after school tutorial classes, F.5 summer uniform tests, summer classes and weekend tutorial classes, we enhance students' effectiveness in learning.

**School-based Curriculum:**

1. Electives: 2X. Business, Accounting and Financial Studies, Economics, Physics, Chemistry, Biology, Chinese History, Geography, Information and Communication Technology, Tourism and Hospitality, Visual Arts, Ethnic and Religious Studies, Physical Education, Applied Learning
2. Curriculum highlights: To cater for students' learning diversities, school-based curriculum is available in Chinese, English, Mathematics and Liberal Studies. Teaching materials and worksheets are tailor-made. To develop students' generic skills, enquiry learning is employed in various subjects. Through collaborative learning and project learning, the lessons have become interactive. Various extra-curricular activities are organized to enrich students' other learning experiences. There are talks, dramas, English bazaar, competitions, study tours, etc. to promote independent learning.

**Development of Key Tasks:**

1. Reading to learn: The whole-school extensive reading programmes, morning reading sessions and enhancing services of the school library, we cultivate a good reading habit in our students.
2. Information Technology: The use of Information Technology is common in teaching and learning. Students' motivation is thus enhanced.
3. Project learning: The school-based curriculum has taught our students project learning techniques. They are given opportunities to display their projects.
4. Moral and Civic Education: Through voluntary works on the elderly and the mentally ill persons, we cultivate students to have a serving heart and has been granted the 'Heart to Heart School' from 2007-2019.

**Career and Life Planning:**

Life Planning programmes, mock interviews, work placement or trial work programmes are designed for students to better know the work environments. Talks on various tertiary institutes and study tours are organised in order to enable students to set goals for their future. We also join Project We Can Scheme organised by The Wharf (Holdings) Ltd., New World Holdings life planning scheme, Hang Seng-St. James Settlement Youth Portal 'I am...' and HKCNP Youth Upward Mobility Mentorship Programme to facilitate students exploring and developing their talents for better life planning.

**Student Support****Whole School Approach to Cater for Student Diversity:**

We nurture our students to take care of classmates with special educational needs. We equip our teachers with professional knowledge to cater for learner diversity. Our school employs extra teachers and works with various service providers to provide tailor-made programmes and services for students with special educational needs. We also have social work, educational psychologist and a term headed by Special Educational Needs Co-ordinator to cater for students diversity. Students who have physical needs can have access to the lift in school.

**Whole School Approach to Integrated Education:**

Our school is committed to creating an inclusive and caring campus to support the students with SEN using the Whole School Approach. We have set up a Student Support Team (SST) to plan, implement and review student support services. The SST consists of the vice principal, SENCO, counselors, guidance teachers, social workers, teaching assistants and the educational psychologist. The SST formulates appropriate guidelines and procedures to ensure that subject teachers concerned are informed about the suggested support measures for the students so that they can understand students' development. To help cater for learner diversity, we design Individual Education Plans (IEPs). In the course of planning, implementing and reviewing the support measures, we communicate and collaborate with parents, so as to provide the most appropriate support for the students. We use the Learning Support Grant (LSG) flexibly to provide more comprehensive services for the students with SEN such as focus training team, literacy training team and speech therapy services etc. Besides, we make special examination arrangements in accordance with students' individual needs such as giving extra time and providing technical aids, appropriate examination venue/seating arrangement. School provides support programmes and assistive facilities according to student's abilities and needs, so that they can learn in the least restrictive environment.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appoints additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; and organising cultural integration activities. NCS students are arranged to sit for public examinations to acquire different Chinese language qualifications.

**Measures to provide adaptation for Learning and Assessment:**

2 examinations and 1 subject test are held every year, together with F.5 summer uniform tests, as both formative and summative assessment for students. We assess students' academic performance via school-based assessment, students' assignments, project learning as well as students' performance in class. School-based worksheets and assignments are designed to cater for learner diversity. For uniform tests and examinations, there are flexibilities in terms of length and content to cater for learner diversity.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> Our Parent-teacher Association (PTA) was established in 2000. Every year, PTA organises a wide range of activities for parents, teachers and students. Parents are encouraged to actively participate in school activities, PTA activities and Parent-School activities. Parents generally support, trust and appreciate the work of the school. There are parent representatives in the School Management Committee, the Trading Operations Supervision Committee and Tendering Committee. The home-school co-operation facilitates the long-term development of our school.</p>
<p><b>School Ethos:</b> Our school aims at cultivating students' self-discipline, respect and care towards others. We have a comprehensive award-punishment system for students to observe. We put great emphasis on students' behaviour and attitudes both within and outside school. Through moral, religious and life education, and a project named 'Dream set sail' organised by Students' Development Team, we aim at better and whole person development of our students. In recent years, the Religious Team has introduced the Alpha Course for students, Gospel Camps, Christian Fellowship. We have organised different counselling programmes for various forms. We joined Path-Finding Adventure Project. Co-form teachers system is implemented in various forms to provide extra care for students. The Whole school approach fosters a caring, supportive school culture for the students to learn and develop. With the efforts of teachers and students, we have been awarded the Caring School Award for the past years.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> 3-year development plan (2018/19 - 2020/21) 1. To foster on-going professional development for teachers; 2. To arouse students' learning interests and promote collaborative teaching and innovation; 3. To promote inclusive education and develop students' talents.</p>
<p><b>Teacher Professional Training and Development:</b> The Staff Development Team at our school launches a number of Staff Development Days each year. In addition, allowances are available for teachers to encourage them to pursue further studies. Our teachers are also receive an award of praising their professional performances.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>More than 40 extra-curricular activities are offered to our students, including student bodies (Students' Union, the Four Houses, Physical Education Committee), uniformed teams (Boys' Scout, Red Cross), the sports teams (swimming, athletics, canoeing, cheering team, triathlon, basketball, football, volleyball, handball, table tennis, badminton, bowling and various ball teams), religious teams (Christian Fellowship, Alpha Course), music groups (choir, philharmonic, Zheng), Arts activities, Photography Club, Drama Club, Chinese Dance, magic class, Handicrafts Group as well as academic clubs and interest groups. For some ball games, experienced coaches are hired.</p> <p>Each year, our school organises study tours and leadership training such as Adventure Ship for students and encourages students to take part in voluntary work. Our school was awarded the awards of 'Heart to Heart School' from 2007 to 2019.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Lecture theatre, English world, garden in the centre of the school campus, air-conditioned classrooms and school hall; Fiber-optic and broadband network, which was of Wifi900, covering every corner of the campus; MMLC; 2 Computer Rooms, over 200 desk top and tablets, apps for teaching and learning purposes, Student Activities Centre; Student Study Room, Audio-Visual Room. All classrooms are installed with LCD projectors. There is also a staff common room and a staff computer room.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Screen reader software.</p>
<b>Others</b>
<p>The rationale of our school: every student is loved by God and blessed with various gifts by God. Therefore we respect each student and assist them in bringing into full play of their potential, just like our motto, 'Each for His Best'. There are scholarships for outstanding students. Furthermore, grants are available to assist students with financial needs.</p>
<b>Direct Public Transportation to School</b>
<p>Bus routes: 34, 37, 37M, 38, 47X; Public Minibus Routes: 89, 89M, 89S, 98; MTR: Kwai Fong Station, Kwai Hing Station</p>



東華三院伍若瑜夫人紀念中學

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### Mission Statement

As a proud member of Tung Wah Group of Hospitals, our mission is to achieve the all-round development of our young generation so that they can reach their full potentialities. We firmly believe in the school motto "Diligence, Frugality, Loyalty and Faithfulness" as the guiding principle in the moral and intellectual development of our students. We strive to promote proper values and prepare students to lead a full and meaningful life.

### School Information

Supervisor / Chairman of School Management Committee	Mr. LUI Lai Cheung, Frederick, JP		
Principal (with Qualifications / Experiences)	Dr. YIP Wai Ming		
School Type	Aided	Co-ed	
School Motto	Diligence, Frugality, Loyalty and Faithfulness		
Name of Sponsoring Body	Tung Wah Group of Hospitals		
Area Occupied by the School	About 4870 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	54	
Total number of teachers in the school	55	
Qualifications and professional training (% of total number of teachers)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	49%	
Master / Doctorate Degree or above	51%	
Special Education Training	25%	
Years of Experience (% of total number of teachers)		
0 - 4 years	5 - 9 years	≥10 years
22%	9%	69%

Year of Commencement of Operation	1977
Incorporated Management Committee	Established
Student Union / Association	Yes

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese, Chinese History, Mathematics (S.1), Computer Literacy, Music, Physical Education, Home Economics, Design and Technology, Visual Arts, Life & Society
	English as the medium of instruction	English Language, Integrated Humanities (History, Geography), Integrated Science (S.1-S.2; S.3: Physics, Chemistry, Biology)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.2-S.3)
S.4 - S.6	Chinese as the medium of instruction	Chinese, Liberal Studies, Information and Communication Technology, Chinese History, History, Physical education, Tourism and Hospitality Studies
	English as the medium of instruction	English, Physics, Chemistry, Biology, Economics, Geography, "Business, Accounting and Financial Studies"
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese, Chinese History, Mathematics (S.1), Computer Literacy, Music, Physical Education, Home Economics, Design and Technology, Visual Arts, Life & Society
	English as the medium of instruction	English Language, Integrated Humanities (History, Geography), Integrated Science (S.1-S.2; S.3: Physics, Chemistry, Biology)
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics (S.2-S.3)
S.4 - S.6	Chinese as the medium of instruction	Chinese, Liberal Studies, Information and Communication Technology, Chinese History, History, Physical education, Tourism and Hospitality Studies
	English as the medium of instruction	English, Physics, Chemistry, Biology, Economics, Geography, "Business, Accounting and Financial Studies"
	Adopt different medium of instruction by class or by group / school-based curriculum	Mathematics

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$11					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).            Conduct must be grade B or above. The admission criteria for Secondary 1 (S.1) Discretionary Places (DP) of SSPA 2019 include: Academic performance at primary school and EDB rank order list:50%, interview:40%, ECAs and others (ECAs performance and connection with our school):10%. (Please refer to the latest information announced by the school in January 2020.)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Activities include:            - Summer English Bridging Program (taught by native speakers of English)            - Big Brothers and Sisters Scheme            - Homework guidance for F.1 students            - Chinese and English Extensive Reading Scheme            These activities equip F.1 students with effective learning skills and help them to adapt to secondary school life more easily. (Please visit the school website for more details)            The school cares about the physical and psychological well-being of all students and teachers. Students have performed well in various sports.</p>

**School Characteristics****School Management****School's Major Concerns:**

2019/20 Major Concerns

- Encourage students to be active learners with a positive attitude to learning, and develop their high-order thinking skills.
- Raise teaching and learning effectiveness by promoting professional development among teachers, and enhancing training and support for middle managers.
- Help students to have a positive outlook to improve their ability to cope with adversity, develop proper moral values and lead better lives by strengthening life education.

**School Management Organisation:**

The school set up the IMC in 2006 with the aim of enhancing school-based management. The Principal, Vice-Principals, Administrative Committee Members, Functional Groups and various Departments are jointly responsible for the day-to-day running of the school and the implementation of school policies.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The school set up the Incorporated Management Committee (IMC) in 2006 with the aim of enhancing school-based management. School managers include Mr. LUI Lai Cheung, Frederick, JP, representatives of Tung Wah Group of Hospitals, teachers, parents, alumni and the Independent Manager.

**School Green Policy:**

Our school has won the "My Green Space" Green Building Competition for Schools for four consecutive years. The competition is organized by the Hong Kong Green Building Council Limited (HKGBC).

**Learning and Teaching Plan****Whole-school Language Policy:**

With the exception of Chinese, Chinese History, S.1 Mathematics and cultural subjects, other subjects are taught in English, thus creating an environment in which English is used as the medium of instruction, which eases the transition between the junior form and senior form curricula. The native English teacher (NET) conducts enrichment classes in the junior forms to help students improve their speaking and listening skills. A wide variety of lunchtime English-learning activities are organized by the NET to arouse students' interest in learning English. To promote self-directed learning, the school has designed a school-based online English platform where students have access to the English vocabulary items they have acquired in various subjects and their correct pronunciation. The school has also created an atmosphere conducive to learning English. For example, English is used in morning assemblies, and English videos or TV programs are shown on TVs on the school campus during lunch time. Moreover, a time slot in the morning is allotted to reading English materials. Furthermore, the "Job-Hunting Experience" helps students acquire essential job skills like interviewing and resume writing. Our teachers have been presented with the Chief Executive's Award for Teaching Excellence in recognition of outstanding performance in English language teaching and Language across the Curriculum (LaC). Our school has adopted a "whole-school approach" to implementing LaC. Students understand the importance of learning English across different subjects through the cross-curricular writing and LaC class drama presentation. A school-based LaC vocabulary logbook has been designed to help students acquire vocabulary and phrases from various subjects in a more systematic way. There is small class teaching for Chinese, English and Mathematics in order to enhance teaching and learning effectiveness.

**Learning and Teaching Strategies:**

The school focuses on the learning of Chinese, English and Mathematics among junior form students since language ability is the foundation of learning. The school offers varied curricula which help broaden students' horizons. On top of that, junior form students are required to take part in various extracurricular activities and cross-curricular projects (humanities, science and STEM projects) so that their generic skills, creativity and problem-solving skills can be developed.

There are both Chinese and English extensive reading programmes. The Parent-Teacher Association has launched the Reading Award Scheme in conjunction with the library to promote reading. The school library has worked with other departments to encourage students to read more often and hone their reading skills.

To raise teaching effectiveness, our teachers are encouraged to conduct lesson observation with colleagues and take professional development courses. Our teachers are accustomed to using e-learning regularly in classes to make lessons more interactive engaging. Through various e-learning platforms, students have higher motivation to do pre-lesson preparation, and this has helped them to develop the habit of self-directed learning.

**School-based Curriculum:**

1. Electives: 2X and 3X. Information and Communication Technology, Chinese History, Geography, History, "Business, Accounting and Financial Studies", Tourism and Hospitality Studies, Physics, Chemistry, Biology, Economics, Physical Education
2. Curriculum highlights: Cross-curricular projects for humanities and science subjects for F.1-F.3 students.

**Development of Key Tasks:**

The main concepts of the four key tasks have been successfully integrated into the curricula of all subjects and various school activities. For example, project learning activities are organized on special learning days.

A moral education program specifically designed for Tung Wah schools has been implemented in our school. Information technology is widely used in teaching and learning, and there are regular programs to promote reading with a view to enhancing learning effectiveness.

**Career and Life Planning:**

The school has implemented life planning education to help students understand themselves better, set appropriate life goals, develop feasible plans for implementation. e.g. "My Way" Life Planning Programme, "Life Buddies" Mentoring Scheme (Partner Company: Jardines)

**Student Support****Whole School Approach to Cater for Student Diversity:**

There are only a very small number of students with special needs in the school. Apart from Guidance Team and the school social worker rendering support to parents & students, the educational psychologist hired by the school sponsoring body is an important resource for parents, students and teachers. The educational psychologist assesses students' needs and provides professional help and service.

**Whole School Approach to Integrated Education:**

In order to promote integrated education, build a culture of inclusiveness and provide comprehensive support to students with special learning needs, the Student Support Team was set up and its members consists the vice-principal, the educational psychologist (Tung Wah Group of Hospitals), a Special Educational Needs Coordinator (SENCO), the Guidance Mistress, a Guidance Teacher, a Special Educational Needs Support Teacher, the Discipline Mistress, the Career Guidance Mistress, Chinese and English panel heads (junior forms), an English teacher, two school social workers. Regular meetings are held to develop appropriate plans for supporting SEN students and discuss students' learning and behavioral performance. Special Educational Needs Support Teacher (SENST) has been provided on account of "Learning Support Grant" to support SEN students by organizing various types of activities so as to boost their potential. Speech therapists have been arranged to meet the special learning needs of students. Concerning students with considerable special learning needs, our teachers have worked closely with educational psychologists and clinical psychologists, who provide them with professional help such as assessments, referrals and individual plans to support their studies. To promote home-school co-operation, we have close communication with parents so that parents are fully aware of their children's performance at school.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: Our school makes use of funding from the EDB to provide additional support for non-Chinese speaking students to facilitate their learning of Chinese. For example, we have adopted pull-out learning during Chinese Language lessons and offered after-school consolidation for non-Chinese speaking students. We have also made arrangements for non-Chinese speaking students to attend Applied Learning Chinese courses organized by external bodies.

**Measures to provide adaptation for Learning and Assessment:**

There are 2 term tests and 2 examinations in each academic year and tests will be arranged by individual subject teachers when needed. There are split classes for Chinese, English and Mathematics. Students are grouped according to their abilities. There is adaptation for curricula in various subjects.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The school has the full support and co-operation from parents.
<b>School Ethos:</b> In accordance with Tung Wah Group of Hospitals' beliefs and missions in education, the school is committed to the whole-person development of students and the achievement of students' full potential. The school helps students to grow by developing desirable qualities in their characters, and creating a caring culture in the school so that their self-confidence and self-esteem can grow. Different administrative teams like the Discipline Team, Guidance Team, Moral Education Team, Careers Team and Extra-Curricular Activities Team often come together to organise activities in collaboration for the entire school, such as the F.1 Orientation Programme, Big Brothers and Sisters Scheme, Whole-School Volunteers Programme, Leadership Training Programme, etc. The school has taken great pains to provide financial assistance to needy students so that they can join more extra-curricular activities and gain diverse learning experiences, with a view to boosting their self-confidence and self-esteem. The school has taken sustainable, preventive and remedial measures in counselling students. The school has also established a rapport with parents since we strongly believe in parent-teacher collaboration.
<b>Future Development</b>
<b>School Development Plan:</b> The school development plan is to optimize the curriculum design and overall planning at all levels to enhance the effectiveness of learning and teaching, to sharpen students' language skills, especially in English, and to broaden students' horizons by organizing overseas study tours.  In recent years, the school has been investing heavily in the upgrade of school facilities. New facilities include a gym, a performance room, a laboratory for STEM education, a room for using innovative technology called "WYY Maker's Studio", a self-study room, etc. Apart from upgrading school facilities, the school has also established a "mentorship scheme" so that a caring atmosphere is created among the teaching staff and new teachers are given much-needed support in their job, which definitely benefits the sustainable development of the whole school.
<b>Teacher Professional Training and Development:</b> The school is committed to promoting the personal growth and professional development of teachers. A "mentorship scheme" has been established so that a caring atmosphere is created among the teaching staff. New teachers are given much-needed support in their job, which definitely benefits the sustainable development of the whole school. Teachers regularly open their classrooms for peer lesson observation, which is then followed by reflections and sharing among the subject panel members. Teachers are encouraged to make good use of their valuable experience in their teaching practice in implementing action research on learning and teaching, with a view to achieving sustainable professional development and creating a "learning community" among our teaching staff.  In order to keep pace with the latest development in different areas of study, all teachers regularly attend seminars and courses held by the EDB, EdUHK and other universities or organizations, such as those related to e-learning and STEM education. All teachers teaching subjects with English as the medium of instruction have received relevant professional training and they continue to attend training courses on a regular basis to obtain the most recent information in the relevant field. Our school has developed a set of award-winning school-based LAC teaching and learning materials. Our teachers have been presented with the Chief Executive's Award for Teaching Excellence in recognition of outstanding performance in English language teaching and Language across the Curriculum (LAC).
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
A wide variety of extracurricular activities have been organized by class committees, clubs, the four houses and the Student Association. There are some forty clubs which fall into 5 categories: social service, moral and civic education, job-related experience, arts and aesthetic development, and sports development. The Student Association is responsible for organizing most school activities, which is a good opportunity for students to develop their leadership skills.
<b>School Facilities</b>
<b>School Facilities:</b> The school facilities include the multi-media learning centre, computer rooms, the English corner, lifts and washrooms for the disabled, etc. The school hall, classrooms and special rooms are all air-conditioned. In recent years, the school has been investing heavily in the upgrade of school facilities. New facilities include a gym, a performance room, a laboratory for STEM education, a room for using innovative technology called "WYY Maker's Studio", a self-study room, etc.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
Our teachers have developed efficient language across the curriculum teaching and learning strategies and materials which help students to boost their English language learning motivation and proficiency. In recognition of the effectiveness of our teaching in English Language, our school has been presented with the Chief Executive's Award for Teaching Excellence. To broaden students' horizons, the school has used a considerable amount of resources in organizing overseas study tours. In 2019, over 300 students travelled to places like Canada (Vancouver), Dubai, Singapore, Malaysia, Kazakhstan, Taiwan, and China (Macau, Beijing, Foshan, Shanxi, Dunhuang, Xi'an, Shanghai, Dawan District), etc.
<b>Direct Public Transportation to School</b>
Bus: 235, 235M, 35A Mini-bus: 83A, 86, 401, 86M



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**Mission Statement**

We provide an all-round education to develop the full potentials of our students in a congenial learning environment so as to equip them with the necessary skills and knowledge to become capable and responsible citizens with an independent mind for critical thinking and a genuine concern for social affairs.

**School Information**

Supervisor / Chairman of School Management Committee	Ms. Ho Chiu Ha, Maisy		
Principal (with Qualifications / Experiences)	Ms. Au Yeung Suk Lan Gail (B.Soc. Sc (Hon), Dip Ed (Distinction in Practical Teaching), M.A (Educational Leadership and Administration), Seconded to QAD, EDB in 2014-15 before taking up the Principalship in 2016.)		
School Type	Aided	Co-ed	
School Motto	Diligence Frugality Loyalty Faithfulness		
Name of Sponsoring Body	Tung Wah Group of Hospitals		
Area Occupied by the School	About 6400 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Information of Teaching Staff (including School Head)**

Number of teaching posts in the approved establishment	54
Total number of teachers in the school	57
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	100%
Master / Doctorate Degree or above	32%
Special Education Training	35%
Years of Experience (% of total number of teachers)	
0 - 4 years	23%
5 - 9 years	9%
≥10 years	68%

**Subjects Offered in the 2019/2020 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Music, Physical Education, Home Economics (S.1 & S.2), Design & Technology (S.1 & S.2), Visual Arts
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 & S.2), Chemistry (S.3), Physics (S.3), Biology (S.3), Life and Society, Geography, History, Computer Literacy, Business Fundamentals (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Physical Education
	English as the medium of instruction	English Language, Mathematics (& Extended Part Module 2, Economics, Geography, Business, Accounting & Financial Studies, Physics, Chemistry, Biology, Information & Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Putonghua, Chinese History, Music, Physical Education, Home Economics (S.1 & S.2), Design & Technology (S.1 & S.2), Visual Arts
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 & S.2), Chemistry (S.3), Physics (S.3), Biology (S.3), Life and Society, Geography, History, Computer Literacy, Business Fundamentals (S.3)
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Physical Education
	English as the medium of instruction	English Language, Mathematics (& Extended Part Module 2), Economics, Geography, Business, Accounting & Financial Studies, Physics, Chemistry, Biology, Information & Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$150					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	\$200					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020). The selection criteria for S.1 discretionary places include the students' rank order from EDB (20%), their interview performance (40%), their academic results (20%), their conduct grading (10%), the extra-curricular activities and awards (10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>An English summer course, a parents day and an Orientation Day Camp are organised to help S.1 students adapt to their new school life. Peer counselling program is also arranged to help students face their problems. Talks and activities are organised by the Health Education Committee on topics like the importance of a balanced diet and regular exercise. Exercise is done in the morning assembly every day. The Tuck Shop Committee monitors the food provided by the School Canteen. Parent representatives are invited to sample lunch boxes in the process of choosing service providers.</p>

**School Characteristics****School Management****School's Major Concerns:**

1. To deepen active learning of students through eLearning;
2. To cultivate the core value of "Respect" among students;
3. To empower teachers to be active facilitator for students' development.

**School Management Organisation:**

We practise school-based management with the setting up of the Incorporated Management Committee to involve representatives of teachers, parents and alumni in fixing major policies and supervising the running of the school. The school also strives for perfection through various self-evaluating mechanisms.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The IMC is composed of representatives from the sponsoring body, the parents, the alumni and the teachers as well as the Principal and an independent person. Regular meetings are held to scrutinize the School Development Plan, examine the Annual Evaluation Report, supervise financial allocations and give suggestions on various school matters.

**School Green Policy:**

Teachers and students set up the Green Earth Group to help formulate conservation policies and promote green messages through a conservation corner and a green rooftop garden. Recycling boxes are also placed in the school premises to encourage recycling of materials.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school strives to enhance students' biliterate and trilingual abilities. We adopt small-class teaching in English lessons and allocate extra resources to language teaching so as to create an English-rich campus.

To ensure a continuity in the use of English as the medium of instruction, subjects offered in English in Junior Secondary (JS) are still available in English in Senior Secondary (SS).

**Learning and Teaching Strategies:**

We provide an all-round education and encourage multifarious instructional strategies with the use of I.T. to stimulate students and to develop their critical thinking. Cross-curriculum programs such as the Junior Secondary School-based Curriculum, the Reading Scheme and the School Life Education Scheme and the CORE Day echo the themes of the education reform to nurture students' generic skills and to build for them a foundation for life-wide learning. Our School-based Junior Secondary Curriculum is formulated with the co-ordinated efforts of different subjects to develop the generic skills of S.1-3 students systematically.

**School-based Curriculum:**

1. Electives: 2X and 3X. There are 27 combinations of electives for senior form students this year. Students can make a variety of choices according to their interests and abilities.
2. Curriculum highlights: S.1-3 School-based Curriculum: In S.1, we integrate the Youth Development Program of the Health Department to develop students' self-management and communication skills. We also cultivate self-learning skill among students from the beginning of S.1. In S.3, students have to work on a cross-curriculum project under supervision to promote self-directed learning and problem-solving skills. Students' critical skills are enhanced through practice in debate and writing in language subjects. We also apply e-Learning in various subjects in different levels for raising their self-learning ability.

**Development of Key Tasks:**

A reading period is included four days a week to promote the Extensive Reading Scheme. Students are encouraged to gather information related to different subjects on the web for discussions and reports. Skills for project learning are systematically developed in S.3. Activities on moral and civic education are planned by the Life Education Committee and conducted in the weekly class period.

**Career and Life Planning:**

Our school has designed a comprehensive career planning education from junior form to senior form. Activities include talks, workshops, careers test, visits to post-secondary institutions and workplace, guidance on release of public examinations and further studies. With more resources provided by the government under the Career and Life Planning Grant, we step further to provide individual or group guidance on further studies to all S.3-S.6 students. Systematic record would be made to facilitate follow up and support in later days. We also launch the 'Mentorship Programme' and develop school-based teaching materials on working attitude. The Education Bureau has invited us as the Professional Development School on careers guidance. We have shared our expertise with Partner schools to enhance students' self-understanding, personal planning, goal setting, reflective thinking and articulation to progression pathways.

**Student Support****Whole School Approach to Cater for Student Diversity:**

Students in need of special assistance are given professional assessment and meetings are called for teachers to adjust teaching and evaluation arrangements. Gifted students are selected by teachers in charge of different key learning areas to participate in enhancement programs and inter-school contests to fully develop their potentials.

**Whole School Approach to Integrated Education:**

Our school has set up the Student Learning Support Team. Team members include the the SENCO, the Counselling Master, representatives from the Chinese Department and English Department, Education Psychologist and teacher assistants. The school makes use of Learning Support Grant to provide various services to SEN students, including counselling services, speech therapy, clinical psychology, emotional support, social skills groups, etc. We promote inclusiveness on the campus to support SEN students.

To enhance the professional capacity of teachers in catering for students with SEN, our school arranges teachers to attend Basic, Advance and Thematic (BAT) courses systematically according to the professional development framework on integrated education. Members of Student Learning Support Team attend different professional interflow activities, meet teachers from different schools, learn updated information and share it with colleagues in order to enhance the professional capacity of our teaching staff to serve SEN students.

The school also collaborates with parents of SEN students closely. We organize parenting activities, workshop and counselling sessions. We also maintain a close relationship with parents and let them understand that the school provides professional support to develop the potentials of SEN students.

**Measures to provide adaptation for Learning and Assessment:**

To encourage a balanced development among students, marks of all the subjects, both academic and cultural, are included in the calculation of the yearly total, which includes marks of examinations, tests and daily performance. Regular panel meetings are held to evaluate the performance of students and to adjust the course contents as well as the teaching strategy to meet the needs of students.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The PTA organised a variety of activities to promote communication among parents, students and teachers. Opinions can also be exchanged on the web page and the chat room of the organisation.
<b>School Ethos:</b> We have cultivated a harmonious culture by promoting the motto, "Care, Open, Respect and Endeavour" among every members of the school. A close and trusting partnership is established among teachers, students and parents. Various counselling programs, leadership training, life-wide learning functions and peer supporting schemes match the developmental needs of students.
<b>Future Development</b>
<b>School Development Plan:</b> 1. To deepen active learning of students through eLearning; 2. To cultivate the core value of "Respect" among students; 3. To empower teachers to be active facilitator for students' development.
<b>Teacher Professional Training and Development:</b> The School and Staff Development Team arranges for teachers to participate in school-based and external professional development functions. Self-evaluation is conducted periodically with the use of questionnaires.
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
More than 30 interest or service groups offer a wide range of functions for students. Junior form students must enrol in one core activity continuously for two years to develop their special talents. Field trips, visits, contests and study tours are organised to enrich school life.
<b>School Facilities</b>
<b>School Facilities:</b> All the classrooms are air-conditioned and equipped with whole school Wi-Fi coverage, tablets(e.g. iPad), computers, projectors and audio-visual equipment. The special rooms include a library, a STEM room, a multi-media learning centre, a language laboratory, two computer rooms, four science laboratories, a student activities centre, a multi-functional area and a gymnasium.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
Students achieved good results in both academic work and inter-school competitions. The overall subject passing percentage of the HKDSE in 2018-19 was 97.4%. Percentage of students attaining the general entrance requirements for admission to JUPAS Bachelors' Degree Programmes was 63.5% and the percentage of receiving an offer was 63%. Ms. Li Wing Nam, our S.6 graduate of 2019, was awarded TWGHs Man-mo Temple Scholarship worth more than HK\$300,000 to, study in School of Law, Leeds University in England of London. Meanwhile, five students, include Hung Yat Hin, Li Cheuk Kiu, Tang Kam, Yip Sin Tung and Cheng Hing Ming got TWGHs HKDSE Outstanding Awards. Hung Yat Hin got the best result among 18 secondary schools in HKDSE.
<b>Direct Public Transportation to School</b>
The school is ten minutes' walk from Kwai Hing MTR Station and is close to the Kwai Shing East Bus Terminal.



東華三院吳祥川紀念中學

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### Mission Statement

Our mission in education is to provide comprehensive and multifarious services to children and young people to enable them to exert their full potentialities and, eventually, to serve the community.

We are committed to achieving an all-round development in our young generation through the provision of a congenial learning environment, equipping young people with the necessary skills and knowledge, and nurturing them to become good citizens with a willing commitment to worthy causes and a genuine concern for social affairs.

### School Information

Supervisor / Chairman of School Management Committee	Mr. Sze Wing Hang		
Principal (with Qualifications / Experiences)	Mr. Jack Wong (Bachelor of Science, Postgraduate Certificate in Education, Master of Science)		
School Type	Aided	Co-ed	
School Motto	Diligence, Frugality, Loyalty, Faithfulness		
Name of Sponsoring Body	Tung Wah Group of Hospitals		
Area Occupied by the School	About 4750 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Information of Teaching Staff (including School Head)

Number of teaching posts in the approved establishment	56
Total number of teachers in the school	56
Qualifications and professional training (% of total number of teachers)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	100%
Master / Doctorate Degree or above	57%
Special Education Training	32%
Years of Experience (% of total number of teachers)	
0 - 4 years	7%
5 - 9 years	13%
≥10 years	80%

### Subjects Offered in the 2019/2020 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Junior Liberal Studies, Chinese History, Computer Literacy, Physical Education, Visual Arts, Music, Design and Technology, Home Economics, Putonghua
	English as the medium of instruction	English Language (Life-wide English & English Library Period), Science, Integrated Humanities
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Tourism and Hospitality Studies, Health Management and Social Care, Visual Arts, Physical Education, Music
	English as the medium of instruction	English Language (Life-wide English & English Library Period), Mathematics, Mathematics (& Extended Module 2), Physics, Chemistry, Biology, Geography, Economics, Business Accounting & Financial Studies, Information & Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	NSS Other Languages (Japanese)

## Subjects to be Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Mathematics, Junior Liberal Studies, Chinese History, Computer Literacy, Physical Education, Visual Arts, Design and Technology, Home Economics, Putonghua, Music
	English as the medium of instruction	English Language (Life-wide English & English Library Period), Science, Integrated Humanities
	Adopt different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Liberal Studies, Chinese History, Tourism and Hospitality Studies, Health Management and Social Care, Visual Arts, Physical Education, Music
	English as the medium of instruction	English Language (Life-wide English & English Library Period), Mathematics, Mathematics (& Extended Module 2), Physics, Chemistry, Biology, Geography, Economics, Business Accounting & Financial Studies, Information & Communication Technology
	Adopt different medium of instruction by class or by group / school-based curriculum	NSS Other Languages (Japanese)

### Class Structure & Chargeable Fees (2019/2020)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$320	\$320	\$320
Parent-Teacher Association Fee	\$40					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2020).</p> <p>Selection criteria for S.1 Discretionary Places:</p> <ul style="list-style-type: none"> <li>- Academic attainment &amp; conduct 45%</li> <li>- Interview performance 15%</li> <li>- Extra-curricular activities 10%</li> <li>- EDB Rank Order List 30%.</li> </ul>
<p><b>Orientation Activities and Healthy Life</b></p> <p>In order to assist the newly admitted Form 1 students to get adapted to the new school environment, and to enhance their self-esteem and self-confidence, our school has organized a series of multiple intelligences activities aiming at helping our students cultivate their potentials in the field of physical and arts education during summer vacation. Added to this, Form 1 newcomers have to take part in Moral and Marching Training Camp in which their self-discipline, self-confidence, team spirit and collaboration would be strengthened and consolidated through the three-day training in August. In addition to life skills training, our school also emphasizes the importance of English Language learning and the to-be-Form 1 students have to take part in the English Bridging Programme supported by online learning materials aiming to help them get accustomed to the subjects using English as the medium of instruction (EMI) before the commencement of their secondary life.</p> <p>Our school also places emphases on the importance of Healthy Eating. To maintain healthy lifestyle and habit, our students will be required to have their meals at school provided by our designated Green Kitchen and it is hoped that our students will have balanced diet and proper meals. Also, all our students are encouraged to do healthy exercise and fitness regularly in order to make sure that they have strong physique.</p>

**School Characteristics****School Management****School's Major Concerns:**

- (1) Enhancing learning and teaching effectiveness by building students' self-regulated learning habit and strengthening school-based learning support.
- (2) Enriching students' learning experiences and cultivating a conducive English learning environment through the promotion of global learning.
- (3) Nurturing students with positive values and attitudes through Guidance and Discipline.

**School Management Organisation:**

We have already established our Incorporated Management Committee. The school managers are professionals from various fields. They are familiar with the local community and the development of our school. The School Management and Improvement Team, which formulates school policies, consists of the Principal, Vice-principals, senior teachers and all teaching staff. Decisions made by the School Management and Improvement Team are to be coordinated and implemented by the school's four working committees namely Board of Administration, Studies, Student Support and Student & General Affairs.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Our Incorporated Management Committee was set up in 2006. The committee members include Supervisor, Sponsoring School Body Managers, Principal, Teacher Managers, Parent Managers, Alumni Manager and Independent Manager. Managers are responsible for formulating school policies and monitoring school performance in the quest for quality education.

**School Green Policy:**

We promote green education through total participation. We believe that students should develop daily habits of conservation. Recycling bins are placed in all classrooms and on school campus. 'All Starts with a Healthy Lifestyle', 'Little Farmer' Project, the Geography Club and the Gardening Club are all committed to helping raise students' awareness to a green living style. Furthermore, we have installed new green facilities and promoted green meals.

**Learning and Teaching Plan****Whole-school Language Policy:**

We are committed to developing students' bi-literate and tri-lingual competence. We pay special attention to our students' English proficiency. In response to the fine-tuning on teaching medium, we have introduced the Cross-curricular Language Enhancement Scheme. Integrated Humanities (including History, Geography and Finance Fundamentals) and Integrated Science (including Physics, Chemistry, Biology and General Science) for S.1-S.3 are taught in English and for all levels we have Life-wide Learning / Life-wide English, English Library Periods, After-school English Great Movies and Campus Radio. Students are also provided with cross-curricular Extended English courses. Among twenty core and elective subjects we offer in NSS, all of which are taught in English, with the exception of Chinese Language, Liberal Studies, Chinese History, Tourism and Hospitality Studies, Health Management and Social Care and Visual Arts. Bridging courses are offered to S.3 students to meet the challenges of using English as the MOI in NSS.

**Learning and Teaching Strategies:**

We aim at enhancing students' ability in "Learning to Learn" through various programmes, including "Reading to Learn", "Project Learning". Quality Assignment Design, Enhancement, Sustainable Support and Remedial Classes, Careers & Life Planning, Multiple Intelligences & Gifted Education and Learning Summer Revision Courses are designed to enhance the students' learning effectiveness. We aim at all-rounded and balanced development of students. The school provides necessary resources and creates capacity for quality education. We have established various uniform groups and sports teams to help develop students' self-discipline, cooperation and self-esteem. In addition, reading schemes are implemented in the subjects of Chinese and English in a sense of Content Area Reading in collaboration with the Library Lesson.

**School-based Curriculum:**

1. Electives: 2X. Physics, Chemistry, Biology, Chinese History, Geography, Economics, Visual Arts, Information and Communication Technology, Business, Accounting and Financial Studies, Tourism and Hospitality Studies, Health Management and Social Care
2. Curriculum highlights: To better prepare our students for Liberal Studies in NSS, we have introduced Liberal Studies in junior form curriculum. School-based learning and teaching materials are tailor-made and incorporated with a series of issue- and event-based learning activities to help students to understand the subject. Project learning forms an integral part of the school-based curriculum. To cater for students' diverse needs, school inquiry-based Integrated Science curriculum is developed for our S.3 students. All subjects stress the importance of interactive learning, autonomous learning, tablet online and elearning, experiential learning, service learning, arts education and life planning in their curriculum.

**Development of Key Tasks:**

1. Our Read to Learn Policy is carried out in the following ways:
  - (a) Regular Library Lessons promote reading among students. There are book recommendations, online reading, book fairs and Reading Club activities in which students can share the joy of reading through online reading. Besides, Reading Award Scheme is also well-received by students. (b) Content Area Reading materials and books of various subjects are uploaded to the school's website or intranet for students to read in their spare time.
2. We encourage and facilitate students' lesson preparation and self-learning by uploading notes, subject-based learning kits, assignments and tests on e-class.
3. Project Learning enables students to acquire generic skills in issue-based & inquiry-based learning through life events analysis.
4. We have the Moral and Civic Education Committee to formulate and coordinate the works on moral and civic education. All departments, subject panels and school clubs will integrate the themes according to health, green and values education into Morning Assemblies, After-school Periods, Post-examination Periods, Homeroom Periods, and Learning Summer.

**Career and Life Planning:**

The school has fully used the resources to promote Life Planning. All the departments and teams have strengthened the preaching of the information of careers and further education like tertiary education in Mainland China and Taiwan to the students. The school has used the community resources to stimulate the students to explore their own strengths and weaknesses for making choices. For senior forms, a continuous adoption of individual careers counselling programmes are used to analyze the characters and self-concepts of each individual student. Different departments sustain the careers-related seminars, the job placement programme, and apprenticeships to widen the horizons of the students.

**Student Support****Whole School Approach to Cater for Student Diversity:**

We joined the Whole School Approach to Integrated Education Scheme in September 2008. Some of our teachers have completed the necessary training as required. As well, the school has adopted the three-tiers mechanism to cultivate the talented and gifted students and assist the learning progress of the gifted students such as after-school enhancement support and tutorial classes.

**Whole School Approach to Integrated Education:**

Our Student Support Team consists of the Vice Principal, SENCO, guidance teacher, Chinese, English or Mathematics teachers, School Social Worker, Teaching Assistant and Educational Psychologist. Besides doing assessment on the students, Educational Psychologist (EP) also attend the Individual Educational Plan Meeting with the Parents, so as to formulate and evaluate the effectiveness of the Individual Educational Plan. EP also conducts Parents workshops to help them to master the effective caring and teaching skills for their children. In addition to the professional development training program provided by the EP, teachers are also encouraged to attend the training course provided by the tertiary Institute, so as to strengthen the competence of the teachers to take care of the students with Special Educational Needs. Our school uses the Learning Support Grant and the other resources to employ 2 teaching assistants and to buy professional services including attention training programme, learning difficulties training programme and school-based speech therapy services and etc., to give interdisciplinary cooperation support to the students, so as to raise the students' academic achievement. To allow the students to recognize the presence of people of different needs in the society, so as to cultivate an inclusive campus, we organize various activities such as sharing by the guest with special needs and to encourage students to take part in inclusive experiential activities. Our school also strives to enhance the cooperation with parents, members of student support team will communicate with the parents from time to time and the speech therapist will give professional advice to the parents, so as to give better support to our students.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: Our School provided additional support such as after-school lessons for non-Chinese speaking students to facilitate their learning of Chinese.

**Measures to provide adaptation for Learning and Assessment:**

Besides Uniform Tests and Examinations, we have adopted continuous assessment to evaluate students' performance. Project Learning is introduced from S.1 to S.3 as one of the components of continuous assessment and for S.4 to S.6, there is SBA.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> The Parent-Teacher Association of our school is the major link between the school and our parents. It offers valuable support to the healthy development of our students. It helps to organize activities, both educational and recreational and to strengthen the communication and understanding among teachers, students and parents. The Parent-Teacher Association has also organized seminars and workshops on child education. As the professional development for the school, teachers and parents, educational visits to China have been organized. Outings and cooking classes are organized every year to promote good family connections and home-school cooperation. To provide quality education for our students, our PTA believes that the school, teachers and parents should collaborate more closely to help our students excel and grow.</p>
<p><b>School Ethos:</b> We emphasize the cultivation of moral values, positive attitudes and strict discipline of our students. We aim at educating our students to be good citizens who are self-reflective, self-disciplined and self-reliant. We will organize activities to cultivate positive values of life among students. Apart from these, more supporting services are available such as the school social workers and education psychologists who have been offering necessary counselling service and timely support to students in need.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Our school endeavours to promote students' healthy and balanced development as well as excellent academic attainments through diversified curriculum, a wide repertoire of extra-curricular activities and enriched learning experience. To arouse students' awareness in environmental protection, a green campus will be built. To cherish Tung Wah's goal of "all-round education", we will provide our students with a quality learning environment where they can realize and unleash their potentials. We are strongly committed to preparing our students to become good citizens with knowledge and skills, ability to think independently, readiness to shoulder responsibilities and concern about community affairs.</p>
<p><b>Teacher Professional Training and Development:</b> To uplift team morale and professional growth of the staff, Tung Wah Group of Hospitals strongly supports teachers' professional development and training. Seminars and workshops, which are organized by Tung Wah Group of Hospitals, are well-received by our teachers. Teachers show enthusiasm in taking part in the activities and courses organized by the EDB and other institutions.</p>
<b>Life-wide Learning Activities including Five Essential Learning Experiences, Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.</b>
<p>Activity-based learning and Chinese Martial Arts are incorporated into the school curriculum. There are more than forty clubs of academic, aesthetics, sports, service and interests in nature. Also, there are moral and civic education thematic events, environmental education activities, project learning, life-wide learning activities, excursions, Marching Band performance and community service, etc. Every year, we have Swimming Gala, Athletic Meet, outings and study trips.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> Classrooms and special rooms are networked and fully equipped with Multi-media IT facilities. Apart from the standard rooms provided, there are two computer rooms equipped with more than 40 computers each, one Project Room and 4 small group-teaching rooms and more than 150 iPads for Library reading and different subjects to use. Also, the school has numerous recreational facilities including the covered playground, the podium area, the basketball court, the volleyball court, badminton court, the Chinese Garden, the Nature Education Trail, the Young Achievers' Gallery, the i-cafe Information Kiosk, the Lecture Theatre for movie purpose, Creative Media Centre and a roof-top flower bed.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift, Accessible toilet, tactile guide path, accessible public information / service counter and visual fire alarm system.</p>
<b>Others</b>
<p>Our sponsoring body, TWGHs, has provided numerous scholarships (more than 15 of different kinds) for the students to apply according to their academic performance, ECA capabilities, gifted abilities and potentials, morality and character development with good attitudes and family socio-economic backgrounds. The school makes every attempt to help each of the students apply for external scholarships so that they are able to have abundant resources to widen their horizons of the world.</p> <p>The school emphasizes the importance of all round education and all the students are encouraged to get engaged in different local and international competitions. On average, we have received around one thousand and five hundred awards and prizes annually. We are so proud of the performance of the students in Latin Dance. Within the short period of four years, our Latin dancers have participated in a number of renowned competitions in Britain, Korea, Italy, China and Malaysia with countless commendations and recognition granted. In 2015, our Latin Dance Team has represented Hong Kong to take part in the Blackpool Dancesports Competition and we have been awarded the Second Place at the international level. Also, our Chinese Dance Team and the Marching Band have outperformed other teams in Hong Kong and their performances are encouraging.</p> <p>The school places high emphases on the importance of exchange programmes since the students will be exposed to multicultural education. Annually, we have organised around 10 excursions and trips to different Chinese cities and foreign nations.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 41, 41M, 42C, 43B, 44, 44M, 49X, 243M; Mini-Bus: 88, 88A, 401.</p>