



顯理中學

Henrietta Secondary School

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**School Mission**

Based on the principles of Christian education, the school aims to cultivate skills, to practise whole person education, to emphasize life-wide learning, to train students in a variety of skills, to develop students' potential, to polish individual characters and to create a happy learning environment.

**School Information**

Supervisor / Chairman of School Management Committee	Dr. Chiu Chi Kwan, Warren		
Principal (with Qualifications / Experiences)	Mr. Ng Ho Yin ( B.Sc., Grad. Dip.(Stat), PGDE, MSocSc(Counseling), Dip. in Christian Ed. )		
School Type	Aided	Co-ed	
School Motto	Faith, Love, Loyalty, Honesty. Train a child in the way he should go, and when he is old he will not turn from it. (Proverbs 22:6)		
Name of Sponsoring Body	Hong Kong Baptist Church		
Area Occupied by the School	About 5762 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Teaching Staff Information (including School Head) in the 2020/2021 School Year**

Number of teaching posts in the approved establishment	55
Total number of teachers in the school	57
Qualifications and professional training (% of teaching staff)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	48%
Master / Doctorate Degree or above	52%
Special Education Training	77%
Years of Experience (% of teaching staff)	
0 - 4 years	5%
5 - 9 years	4%
≥10 years	91%

**Subjects Offered in the 2020/2021 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Biblical Knowledge, Physical Education, Visual Arts, Putonghua, Emotion and Value Education, Life and Society
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 and S.2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	S.1-S.2: History, Geography, Music, Life & Technology (Computer Literacy, Home Economics and Design & Technology) S.3: History, Geography, Physics, Biology, Chemistry, Music, Computer
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Visual Arts, Physical Education, Biblical Knowledge
	English as the medium of instruction	English Language, Information & Communication Technology
	Adopt a different medium of instruction by class or by group / school-based curriculum	Business Accounting and Financial Studies, Physics, Chemistry, Biology, Economics, Geography

## Subjects to be Offered in the 2021/2022 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Biblical Knowledge, Physical Education, Visual Arts, Putonghua, Emotion and Value Education, Life and Society
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 and S.2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	S.1-S.2: History, Geography, Music, Life & Technology (Computer Literacy, Home Economics and Design & Technology) S.3: History, Geography, Physics, Biology, Chemistry, Music, Computer
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Mathematics, Liberal Studies, Chinese History, History, Visual Arts, Physical Education, Biblical Knowledge
	English as the medium of instruction	English Language, Information & Communication Technology
	Adopt a different medium of instruction by class or by group / school-based curriculum	Business Accounting and Financial Studies, Physics, Chemistry, Biology, Economics, Geography

### Class Structure & Chargeable Fees (2020/2021)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$450	\$450	\$450
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$310 (Students whose family suffers from financial difficulties can apply for the exemption.)					
Other Charges / Fees	-					
Remarks	Our school has joined the Voluntary Optimisation of Class Structure Scheme in the 2011 school year. There are four classes from Secondary 1 to Secondary 6. For years, we have split Form 4 to Form 6 classes into 5 classes, so there are presently a total of 27 classes in our school.					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2021). The selection criteria are as follows: 1. EDB Rank Order List (weights 40%); 2. Interview (weights 30%); 3. Final academic results of Primary 4, 5 and 6 (weights 10%); 4. Conduct based on Primary 4, 5 and 6 (weights 10%); and 5. Good performance in co-curricular activities (weights 10%).</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Every year, our school organizes an Open Day for Form One parents and orientation activities for Form One students, a Form One Bridging Programme for Chinese Language, English Language, Mathematics and I.S. Our school also holds a briefing session for P.6 to F.1 students and their parents.</p> <p>Medical organizations will be invited to the school to deliver health talks. They will also incorporate Life and Technology to help students to establish a healthy lifestyle. Our lunch supplier provides students with healthy meals. Students also participate in School Physical Fitness Award Scheme. Exercise and health courses are included in physical education to help students build their healthy life.</p>

**School Characteristics**

**School Management**

**School's Major Concerns:**

Healthy Living; Wonderful Life. (The major concern in 2020-2021 is Study Well and Eat Well)

**School Management Organisation:**

The school Administration Committee, Academic Department and Student Affairs are responsible for managing the school administration, students' learning and whole-person development in order to enhance teachers' professionalism and manage plans for school development.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee of Henrietta Secondary School was founded in 2009. It is formed by members who are professionals including university professors, lawyers and principals of primary and secondary schools. Our school proactively promotes school-based management and strengthens the transparency of administration.

**School Green Policy:**

Invite green groups to organize talks in school. Environmentally-Friendly Agreements and Resource Ambassador Scheme are implemented. To organize a team of Green Ambassador to learn various Green-planting techniques in order to promote a concept of Sustainable Living. Energy-saving lights are used. Environmentally-friendly facilities have been increased in the campus.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

The medium of instruction of Mathematics and Integrated Science in junior forms is English. Four other subjects (History, Geography, Music and Life & Technology (Computer, Home Economics and Design & Technology)), in some classes, have adopted English as the medium of instruction too. Streaming teaching policy is adopted in Forms 1-6 to enable teachers to cater for students' needs. English announcements and English reading program are organized in the past to provide students with more exposure to English learning. Summer overseas tours to England, Australia, New Zealand and Canada have been organized for students to learn English.

**Learning and Teaching Strategies:**

The average subject passing rate For 2020 HKDSE is 96%. In 2020, the rate of students acquiring the basic university entrance requirements is 43.3%, which is higher than the average in Hong Kong. 87.6% of our students attained Level 2 or above in 5 subjects including Chinese and English Language. The rate of students entering tertiary institutes is 81.4%, with 100% pass for 6 subjects. The passing rate for the English Language is 97.9%. We joined 3 School-based Support Services from EDB, in STEM education, History and Integrated Science, enhancing professional discussion. We also carry out the "Language Enhancement Scheme" and arrange split classes in English classes. We have arranged Junior Liberal Studies in our junior forms curriculum. Through Emotion and Value Education, students can understand themselves, and develop good management of emotion and proper moral values. Our school emphasizes multi-intelligence development and the culture of lesson observation for sharing teaching experience. We have introduced the four key learning areas which aim to cultivate the nine generic skills of our students and strengthening students' moral standards. An award scheme, called "Well Done Card", is promoted. It is to encourage students and recognize their performance. A scheme called, 'Classroom Learning Award' has been conducted to encourage students to earnestly participate in the class. Led by the vice-principal, teachers from different subjects form a research group to discuss and practise how an effective lesson should be designed from a cross-curriculum point of view to enhance the effectiveness of class visits. Each teacher is provided with a notebook computer and an iPad. An Infrared Wireless mic system is installed in classrooms. Since 2019-20, we have introduced BYOD. Gradually more Students can bring their iPads to school in order to make good use of information technology and enhance learning efficiency

**School-based Curriculum:**

1. Electives: 2X. A total of 29 selected combinations of subjects.

2. Curriculum highlights: Form One has Reading Lesson. Life and Society and Emotion and Value Education are set up in Junior forms.

**Development of the Four Key Tasks:**

We guide our students on Life Planning through different activities, encouraging them to set goals early in their lives. To achieve what they target, self-management is the starting point. Different reward and detention programmes are employed. There are numerous local or overseas visits for all Forms throughout a school year, aiming at enriching their exposures. Extra-curricular activities and various chances for participation give them opportunities to work with others and build their leadership, and thus self understanding, and refining their goals. The Mentorship scheme provides our students with chances to talk with professionals and the Son of Stars programme helps students set learning targets. A reading lesson has been added to replace Morning Reading Period to enhance students' reading skills. Themed monthly activities are being organized to promote reading. School-based STEM curriculum is adopted. Activities like, Robot-making and drone-video shooting have been organized. Students have won at robot-making contest.

**Life Planning Education:**

We help students understand themselves and strengthen their understanding of the world of workplace, study and career path through Life Planning. Through the collaboration with other subjects, the curriculum includes organizing a tour to visit universities in junior forms, and helping students set their goals for future studies. Additionally, professionals from tertiary institutes and universities, different business sectors and alumni are invited to share their experience of choosing subjects and jobs. We organize multiple pathways seminars, further studies and careers seminars, tertiary institutions visits, workshops on workplace exploration, company and organization visits. Students are provided with various channels and means to experience different fields of work, so that they can broaden their horizons and develop a better understanding of the career world. Individual and group counseling activities are also organized for senior forms to plan their future. Apart from these, our school has implemented the Mentorship Scheme. Mentors include alumni and church members invited by the school's sponsoring body Hong Kong Baptist Church. The Scheme has matched the F.5 students with the mentors based on students' career interests. To broaden students' horizons in overseas studies, we take students to attend Taiwan Higher Education Fair and talks about further studies in China, Taiwan, and foreign countries. In addition, we organize talks about JUPAS preparation and run mock results release workshops and invite alumni to share their experiences. We aim to equip our students with the latest information about different institutes and the strategies in application. Last but not least, we have follow-ups and collect information on our graduates' career paths in order to review our plan.

**Student Support**

**Whole School Approach to Catering for Learner Diversity:**

The School-based Support Services provided by the Education Bureau in Mathematics, History, STEM education and Integrated Science have been completed. We will continue to develop with our school-based policy. 'Collaborative learning' is carried out in Liberal Studies. Our school has applied for the school-based grant of School-based After-school Learning and Support Programmes in order to organize supplementary classes after school. Our school has appointed a Special Educational Needs Coordinator (SENCO) since 2018-19 in order to help coordinate the work related to catering for students with special educational needs. We have also made good use of the funding provided by the Community Care Fund to help families in need to purchase iPads in order to implement BYOD and enhance learning efficiency. "Learning and Support Ambassador" training programme is conducted to motivate students to support each other and grow together.

**Whole School Approach to Integrated Education:**

Our School Support Team consists of the vice principals, SEN coordinator and teacher, the head of the counselling team, discipline teachers, English, Chinese and Mathematics teachers and the teaching assistant. We provide support to SEN and NCS students and require teachers to take courses in inclusive education in order to raise teachers' professionalism. We make use of the Learning Support Grant to obtain outside services such as speech therapy, group or individual counselling. If needed, we also invite parents and educational psychologists to attend case conferences. SEN students will have special arrangements for the uniform tests and examinations. We also help them to apply to the HKEAA for the special arrangements in public examinations.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

We have two school terms in each academic year, one uniform test and one examination in each term. We issue mid-term school reports to parents. With the aim of helping students to develop a good learning attitude, we have set up a centralized system to help students to submit homework. Also, we have a special after-school revision system and a lunchtime revision session for senior form students is also set up.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> We have developed a "Welcome in" culture with the parents in the past few years. Parents play a significant role in working with our school. Parent-Teacher Association was established in 1991. The aim is to strengthen the relationship and communication between parents and our school so as to enhance the mutual cooperation and the teaching quality. A Parent-Teacher Association Centre was established. It is a good place for cultivating communication among parents. Two parent managers participate in school management to develop the spirit of Home-school Cooperation. Parent's Handbook is prepared to allow parents to understand the school system and activities.</p>
<p><b>School Ethos:</b> Our school has adopted a "Demanding but Loving" educational ideology. We have maintained a good ethos and a good teacher-student relationship. Self-discipline and individual counseling are both our areas of concern. In accordance with students' financial needs, we have implemented the Pocket Money Subsidy Scheme to help those students in need. In recent years, after-school tutorials have been organized to help students with their studies. In the Parent Resources Centre, parents can borrow books and audio-visual materials. Also a parent volunteer team has been formed to serve our community. School-based talks on quality parenting and the nurture of promising teenagers are held for parents.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Our school has a 6-year development plan involving 2 cycles. The theme is "Healthy Living; Wonderful Life". The aim is to foster our students a healthy lifestyle during their golden period at our school. In 2020-21, we will focus on 'Study Well' and 'Eat Well'. We hope our students can develop study skills and apply them in their learning. At the same time, they will learn how to love themselves and others. We hope students' academic development, health and psychological development can be mutually facilitated. Our school has promoted e-learning in recent years. All teaching staff are given a notebook computer and an iPad. Teachers use the Schoology Learning Management System in their lessons to motivate students to learn. Peer lesson observation has already been adopted to foster teachers' professional development. The focus of our lesson observation will be 'Classroom Interaction'. We aim to promote 'More interaction, more participation' in the lesson. Although the School-based Support Service – STEM education provided by the EDB has been completed, teachers from Science, Technology and Mathematics departments still meet regularly to establish a more explorative curriculum. For administration, many daily affairs have already been carried out through a digital platform so that teachers can have more time to prepare for the lesson. At the same time, parents can get useful information about their children in a convenient way.</p>
<p><b>Teacher Professional Training and Development:</b> Staff Development Days are held three times a year and led by different professional organizations. With the aim of encouraging continuing education among our teaching staff, a scholarship for Continuing Professional Development of Teachers has been established. There are 30 teachers who are Master's degree holders.</p>
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)</b>
<p>All students are arranged into four houses. We provide students with more than 30 school clubs and interest groups. These clubs and groups can be classified into five areas, namely, religion, study, physical education, discipline and interest groups. Form 4-5 students attend a Service Learning Programme. They participate in volunteer services annually to increase their awareness of deprived communities and enhance their sense of civic responsibilities, self-esteem and self-confidence.</p>
<b>School Facilities</b>
<p><b>School Facilities:</b> All the rooms are air-conditioned. There are altogether 32 classrooms and 22 special rooms, including the Liberal Studies Resources Room, the Henrietta Campus Television, Students' Union Room, Students' Activity Centre, Computer Assisted Learning Room, Chapel and Parents' Resources Centre. All classrooms are well-equipped with computer networking facilities, such as LCD projectors and visualisers. These facilities, together with the new annex and all-weather running track, the revitalization of the school library and the brand new STEM Maker Space, provide students with a better learning environment.</p> <p>The classrooms for Form 1 and 2 has installed with non-reflected white board with alcohol pen, making the environment more healthy.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
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<b>Direct Public Transportation to School</b>
<p>Bus: 2, 10, 18, 18P, 8X, 23, 27, 38, 42; MTR: Fortress Hill MTR Station; Minibus and Tram.</p>