



伊斯蘭脫維善紀念中學
Islamic Kasim Tuet Memorial College

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School Mission

The college motto consists of four key Chinese characters: Prolific, Academic, Affectionate, and Co-operative, which aptly represent the fraternal nature and peace-loving spirit of Islamic teachings. At the college, students are guided towards attaining these qualities through the formal and informal curricula.

School Information

Supervisor / Chairman of School Management Committee	Dr. Siu Wai Lok	
Principal (with Qualifications / Experiences)	Ms Ho Sau Yin Zareenah	
School Type	Aided	Co-ed
School Motto	Prolific, Academic, Affectionate, and Cooperative	
Name of Sponsoring Body	Chinese Muslim Cultural and Fraternal Association	
Area Occupied by the School	About 8000 Sq. M	Religion Islam
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association

Teaching Staff Information (including School Head) in the 2020/2021 School Year

Number of teaching posts in the approved establishment	43	
Total number of teachers in the school	48	
Qualifications and professional training (% of teaching staff)		
Teacher Certificate / Diploma in Education	88%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	40%	
Special Education Training	34%	
Years of Experience (% of teaching staff)		
0 - 4 years	5 - 9 years	≥10 years
34%	6%	60%

Subjects Offered in the 2020/2021 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese as the medium of instruction (including Chinese Language, Chinese History and Putonghua) For Chinese Speaking Students: Life and Society*, Mathematics*, Computers Literacy*, Integrated Science*, Technology and Living*, Religious Studies*, Physical Education*
	English as the medium of instruction	English Language, Music, Visual Arts For Non-Chinese Speaking Students: (Life and Society, Mathematics, Computers Literacy, Integrated Science, Technology and Living, Religious Studies, Physical Education)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Urdu, Nepali, Arabic
S.4 - S.6	Chinese as the medium of instruction	Chinese Language
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics, Liberal Studies, History, Business, Accounting and Financial Studies, Information and Communication Technology, Biology, Physics, Chemistry, Economics, Physical Education (DSE), Physical Education, Religious Studies, Life Education

*Subjects with extended learning activities (ELA) in English

Subjects to be Offered in the 2021/2022 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese as the medium of instruction (including Chinese Language, Chinese History and Putonghua) For Chinese Speaking Students: Life & Society*, Mathematics*, Computers*, Integrated Science*, Technology and Living*, Religious Studies*, Physical Education*
	English as the medium of instruction	English Language, Music, Visual Arts For Non-Chinese Speaking Students: (Life & Society, Mathematics, Computer Literacy, Integrated Science, Technology and Living, Religious Studies, Physical Education)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Urdu, Nepali, Arabic
S.4 - S.6	Chinese as the medium of instruction	Chinese Language
	English as the medium of instruction	English Language
	Adopt a different medium of instruction by class or by group / school-based curriculum	Liberal Studies, Mathematics, History, "Business, Accounting and Financial Studies", Information and Communication Technology, Biology, Physics, Chemistry, Economics, Physical Education (DSE), Physical Education, Religious Studies, Life Education

Class Structure & Chargeable Fees (2020/2021)

*Subjects with extended learning activities (ELA) in English

	S1	S2	S3	S4	S5	S6
No. of Classes	3	3	3	3	3	3
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$30					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	Our college uses extra resources to run 4 classes in S.6 level in 2020/2021.					

S.1 Admission, Orientation Activities & Healthy School Life

<p>Secondary One Admission</p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2021).</p> <p>Admission Criteria and Weightings for Secondary One (S.1) Discretionary Places:</p> <ol style="list-style-type: none"> 1. Applicant's participation and performance in extra-curricular activities and social service: 20%; 2. Applicant's academic achievement and conduct at school: 60%; 3. Applicant's performance during the interview: 20%.
<p>Orientation Activities and Healthy Life</p> <p>There is an orientation day for S.1 new entrants and a parents' day for their parents. A 2-week orientation programme is also run during the summer for S.1 students to help them adapt to secondary school life.</p>

School Characteristics

School Management

School's Major Concerns:

Responsibility Determines Destiny

School Management Organisation:

Teachers of various subject panels and functional departments have representatives in regular School Administrative Committee meetings to exchange ideas and experiences to enhance better co-ordination work for matters related to student affairs as well as the overall learning and teaching strategy.

Incorporated Management Committee / School Management Committee / Management Committee:

The Incorporated Management Committee is well represented and includes nominated members of school sponsoring body, community members, the principal, a teacher representative, an alumni representative and a parent representative. Year plans are made for the school administration and the major departments annually to guide school activities and keep track of their progress.

School Green Policy:

To motivate the concept of saving energy, reducing waste and enhancing the students' knowledge of environmental protection, assisting in organizing environmental protection activities, adjusting the temperature of air-conditioners to 25°C and responding to No Air Conditioner Day. In addition, window films are used to protect students from UV and reduce the room temperature. Some of the areas in the school are also installed solar lights system so that (i) we can provide light at night for safety (ii) save electricity.

Learning and Teaching Plan

Whole-school Language Policy:

From S.1 to S.6, for effective learning, Chinese and non-Chinese students are grouped according to their learning abilities and needs. In order to enhance students' language ability, all students are required to speak Cantonese and English only in the school campus.

Learning and Teaching Strategies:

A good study habit is important for students. Online homework system is arranged for both students and parents to check the homework assigned. In addition, after school homework tutorials, English and Mathematics enhancement classes are arranged for S.1 to S.3 students for helping them to have a good foundation in their first three years of secondary education. In addition, we organize out-of-school learning activities every year.

School-based Curriculum:

1. Electives: 2X. In order to cater for the learning needs of students, a number of subjects' curriculum are designed by our teachers with reference to the other materials, e.g. Liberal Studies, Chinese Language, Mathematics, etc. Since Liberal Studies is closely related with current issues, therefore, other than using the textbook, we also tailor-made school-based materials for our students to cater for their needs.
2. Curriculum highlights: Curriculum adaption, differentiated teaching, multi-sensory approach, multi-intelligence strategies, cooperative learning, graded worksheets and peer tutoring, etc. to cater for the diverse needs, interest and abilities of learners, Information Technology in education, development of generic Skills, promotion of positive values and attitudes, Applied Learning and Other Learning Experience etc.

Development of the Four Key Tasks:

Extensive reading programme in both Chinese and English are carried out. Reading award scheme is organized through the school library. Students are encouraged to share books of their choice orally during morning assembly.

Life Planning Education:

Our Career & Guidance Team organizes different job-related talks, workshops for our S.1 to S.6 students as we believe students need time to prepare and develop their interest and talents, and know what their dreams is in the future. We also invite successful alumni to conduct sharing regarding their own personal growth, how to fulfill their dreams and study skills with their younger brothers and sisters. Taste lessons are also organized for S.3 students to understand the electives offered in our school so that they can make a right choice to study in S.4.

Student Support

Whole School Approach to Catering for Learner Diversity:

Student diversity can be resolved by the creation of a congenial school ethos, caring human network, mutual respect, and real concern for others. Paying due regard to multiple intelligence, every student should have a chance to shine at the college.

Whole School Approach to Integrated Education:

With the aim of catering students' diverse learning needs (DLN), our school has adopted the whole school approach. A student support team (SST) is established to meeting the requirements of the Education Bureau and expectation of the community. Members of the SST include the vice-principal, the SEN coordinator, teachers of different subjects, the school social worker and teaching assistants.

Our SST has sourced different services with the Learning Support Grant (LSG) for Secondary Schools, such as speech therapy services, social skills training services, reading and writing skills enhancement services and attention training services, etc. The LSG is also used flexibly to hire teaching assistants to provide handy supports for our students.

Apart from these, our SST would hold various internal inclusive activities and community work to cultivate an inclusive atmosphere in and out of the school. With close collaboration between the EDB officials and the school-based education psychologist, meetings and assessments of students are conducted on a regular basis. Similarly, we are working closely with the parents through the established mechanism for regular updates of students' learning progress and their learning effectiveness.

To make sure a fair ground for our students with DLN to achieve better results in public exams, we try to accommodate their DLN with special arrangement in the internal exams and apply for corresponding arrangement to the HKEAA in the public exams as well.

In fact the school always encourages teaching staff to enroll in DLN related training courses and seminars. Besides, the school would share inclusive education information with us to enhance our professionalism in catering the needy students with better readiness and understanding.

Education Support for Non-Chinese Speaking (NCS) Students:

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; developing school-based Chinese Language curriculum and/or adapting learning and teaching materials; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

Measures to provide adaptation for Learning and Assessment:

Basically the college adopts the assessment guidelines issued by the EDB and HKEAA.

Home-School Co-operation and School Ethos
<p>Home-School Co-operation: Our Parent-Teacher Association (PTA) has been running for 23 years, and many activities such as picnics, education seminars, etc., have been organized. Moreover, regional teacher-parent meetings are also arranged to serve the needs of students and parents from Kowloon and New Territories.</p>
<p>School Ethos: 1. The college places great emphasis on the pastoral care of students. The Discipline and Counseling Committee is set up to look after the discipline and guidance needs of students with the ultimate goal of helping them to sustain continual human growth. 2. To take better care of the students in S.1-S.6, the school has been arranging two class teachers to work in partnership in looking after each class of students. To facilitate closer contact between teachers and students on a daily basis, the school has arranged the office of the class teachers to be on the same floor with their respective classes. The team of teachers would deal with student affairs and discipline problems specific to the form through formal and informal meetings. They are also responsible for organizing intra-form activities and competitions to enrich students' school life and foster good habits and behavior. 3. The school views the development of the students' human potential as a top priority and facilitates their development through different social activities organised by more than 40 school clubs and interest groups, as well as the Student Union Association.</p>
Future Development
<p>School Development Plan: 1. Management and Organization 1.1 To strengthen and empower the leadership of the SGM and senior teachers; 1.2 To refine the mentorship scheme 1.3 To install a new inventory system 2. Learning and Teaching 2.1 To maximize students' learning potential to strive for academic excellence; 2.2 To provide diverse learning modes for effective learning 3. School ethos and support for students 3.1 To broaden students' horizons and their social awareness; 3.2 To enhance and enrich life planning education for students.</p>
<p>Teacher Professional Training and Development: 1. Our College always encourages teachers to attend seminars or workshops to enhance their teaching effectiveness and student support. 2. Our college joins the following professional network organized by EDB: Learning Community for Chinese Language Teachers.</p>
Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)
There are more than 40 school clubs and student groups, including academic and cultural clubs, interest groups, sports teams and service groups. Efforts are also made to plan and develop activities related to voluntary service and leadership training for school prefects.
School Facilities
<p>School Facilities: The 7-storey building is endowed with spacious playgrounds and open areas. There are 26 air-conditioned standard classrooms, a hall, 2 basketball courts, 2 cricket courts and 2 covered playgrounds. Moreover, there are also special rooms, including one MMLC and two computer rooms, one campus TV room, one music room, one cooking room, one knitting room, five science laboratories, one activity room, ABC facilities and Gym room etc. All the rooms are air-conditioned and equipped with LCD projectors and online computers connected to the school servers by broadband cables.</p>
<p>Facility(ies) for Supporting Students with Special Educational Needs: Accessible lift and Accessible toilet.</p>
Others
The college promotes cultural harmony among the children of Chinese origin and those from the ethnic minorities in Hong Kong. Local students and newly arrived children are welcome to apply for admission. Chinese and non-Chinese students have many opportunities to meet and interact with one another at school. Through daily contact and interpersonal interaction, they can improve their understanding and mastery of the English and Chinese languages respectively.
Direct Public Transportation to School
Bus: No. 8, 8P, 8X, 19, 82, 82S, 82X, 82M, 85, 780, 788, 118, 106, 314, 606, 694, 789, 682; Mini-bus: 47M, 47E; MTR: Chai Wan Station, Exit D.