

**School Mission**

As a proud member of Tung Wah Group of Hospitals, our mission is to achieve the all-round development of our young generation so that they can reach their full potentialities. We firmly believe in the school motto "Diligence, Frugality, Loyalty and Faithfulness" as the guiding principle in the moral and intellectual development of our students. We strive to promote proper values and prepare students to lead a full and meaningful life.

**School Information**

Supervisor / Chairman of School Management Committee	Mr. LUI Lai Cheung, Frederick, JP		
Principal (with Qualifications / Experiences)	Dr. YIP Wai Ming (B.A. (Hons.) Teacher Cert., M. Ed., M. Sc., M.A., Ed.D)		
School Type	Aided	Co-ed	
School Motto	Diligence, Frugality, Loyalty and Faithfulness		
Name of Sponsoring Body	Tung Wah Group of Hospitals		
Area Occupied by the School	About 4870 Sq. M	Religion	Not Applicable
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Teaching Staff Information (including School Head) in the 2020/2021 School Year**

Number of teaching posts in the approved establishment	54	
Total number of teachers in the school	55	
Qualifications and professional training (% of teaching staff)		
Teacher Certificate / Diploma in Education	98%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	44%	
Special Education Training	22%	
Years of Experience (% of teaching staff)		
0 - 4 years	5 - 9 years	≥10 years
20%	13%	67%

**Subjects Offered in the 2020/2021 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese, Chinese History, Mathematics (S.1), Computer Literacy, Music, Physical Education, Home Economics, Design and Technology, Visual Arts, Life & Society (S.2-S.3)
	English as the medium of instruction	English Language, Integrated Humanities (History, Geography), Integrated Science (S.1-S.2; S.3: Physics, Chemistry, Biology)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics (S.2-S.3)
S.4 - S.6	Chinese as the medium of instruction	Chinese, Liberal Studies, Information and Communication Technology, Chinese History, History, Physical education, Tourism and Hospitality Studies
	English as the medium of instruction	English, Physics, Chemistry, Biology, Economics, Geography, "Business, Accounting and Financial Studies", Mathematics Extended Part Module 2 (Algebra and Calculus)
	Adopt a different medium of instruction by class or by group / school-based curriculum	Mathematics

## Subjects to be Offered in the 2021/2022 School Year

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### Class Structure & Chargeable Fees (2020/2021)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$11					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					
Remarks	-					

### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2021).            Conduct must be grade B or above. The admission criteria for Secondary 1 (S.1) Discretionary Places (DP) of SSPA 2019 include: Academic performance at primary school and EDB rank order list:50%, interview:40%, ECAs and others (ECAs performance or connection with our school):10%. (Please refer to the latest information announced by the school in January 2021.)</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>The F.1 Induction Program is organized for F.1 new students. Its aims are to:            i. acquaint students with the school ii. enhance students' learning skills iii. help students appreciate the importance of courtesy and self-discipline            iv. instill into students a sense of responsibility v. develop students' time management skills            The Program serves to prepare our students for secondary school life.            Other activities include:            - Summer English Bridging Program (taught by native speakers of English)            - Big Brothers and Sisters Scheme            - Homework guidance for F.1 students            - Chinese and English Extensive Reading Scheme            These activities equip F.1 students with effective learning skills and help them to adapt to secondary school life more easily.            The school cares about the physical and psychological well-being of students. Students have performed well in various sports.            (Please visit the school website for more details)</p>

**School Characteristics****School Management****School's Major Concerns:**

2020/21 Major Concerns

1. Encourage students to be self-directed and disciplined learners, and develop their high-order thinking skills.
2. Raise teaching and learning effectiveness by promoting professional development among teachers, and enhancing training and support for middle managers.
3. Help students to have a positive outlook to improve their ability to cope with adversity, develop proper moral values and lead better lives by strengthening life education.

**School Management Organisation:**

The school set up the IMC in 2006 with the aim of enhancing school-based management. The Principal, Vice-Principals, Administrative Committee Members, Functional Groups and various Departments are jointly responsible for the day-to-day running of the school and the implementation of school policies.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The school set up the Incorporated Management Committee (IMC) in 2006 with the aim of enhancing school-based management. School managers include Mr. LUI Lai Cheung, Frederick, JP, representatives of Tung Wah Group of Hospitals, teachers, parents, alumni and the Independent Manager.

**School Green Policy:**

Our school has won the "My Green Space" Green Building Competition for Schools for four consecutive years. The competition is organized by the Hong Kong Green Building Council Limited (HKGBC).

**Learning and Teaching Plan****Whole-school Language Policy:**

- Our school has created an environment in which English is widely used in learning, which eases the transition between the junior form and senior form curricula.
- The native English teacher (NET) conducts enrichment classes in the junior forms to help students improve their speaking and listening skills. A wide variety of lunchtime English-learning activities are organized by the NET to arouse students' interest in learning English.
- To promote self-directed learning, the school has designed a school-based online English platform where students have access to the English vocabulary items they have acquired in various subjects and their correct pronunciation. The school has also created an atmosphere conducive to learning English. For example, English is used in morning assemblies, and English videos or TV programs are shown on TVs on the school campus during lunch time. Moreover, a time slot in the morning is allotted to reading English materials. Furthermore, the "Job-Hunting Experience" helps students acquire essential job skills like interviewing and resume writing.
- Our teachers have been presented with the Chief Executive's Award for Teaching Excellence in recognition of outstanding performance in English language teaching and Language across the Curriculum (LaC). Our school has adopted a "whole-school approach" to implementing LaC. Students understand the importance of learning English across different subjects through the cross-curricular writing and LaC class drama presentation. A school-based LaC vocabulary logbook has been designed to help students acquire vocabulary and phrases from various subjects in a more systematic way.
- There are split classes for Chinese, English and Mathematics in order to enhance teaching and learning effectiveness. Students are grouped according to their abilities.

**Learning and Teaching Strategies:**

The school focuses on the learning of Chinese, English and Mathematics among junior form students since language ability is the foundation of learning. The school offers varied curricula which help broaden students' horizons. On top of that, junior form students are required to take part in various extracurricular activities and cross-curricular projects (humanities, science and STEM projects) so that their generic skills, creativity and problem-solving skills can be developed.

There are both Chinese and English extensive reading programmes. The Parent-Teacher Association has launched the Reading Award Scheme in conjunction with the library to promote reading. The school library has worked with other departments to encourage students to read more often and hone their reading skills.

To raise teaching effectiveness, our teachers are encouraged to conduct lesson observation with colleagues and take professional development courses. Our teachers are accustomed to using e-learning regularly in classes to make lessons more interactive and engaging. Through various e-learning platforms, students have higher motivation to do pre-lesson preparation, and this has helped them to develop the habit of self-directed learning.

**School-based Curriculum:**

1. Electives: 2X and 3X. Information and Communication Technology, Chinese History, Geography, History, "Business, Accounting and Financial Studies", Tourism and Hospitality Studies, Physics, Chemistry, Biology, Economics, Physical Education.
2. Curriculum highlights: Curriculum highlights: Cross-curricular projects for humanities and science subjects for F.1-F.3 students.

**Development of the Four Key Tasks:**

The main concepts of the four key tasks have been successfully integrated into the curricula of all subjects and various school activities. For example, project learning activities are organized on special learning days.

A moral education program specifically designed for Tung Wah schools has been implemented in our school. Information technology is widely used in teaching and learning, and there are regular programs to promote reading with a view to enhancing learning effectiveness.

**Life Planning Education:**

The school has implemented life planning education to help students understand themselves better, set life goals, develop feasible plans for implementation. e.g. "My Way" Life Planning Programme, "Life Buddies" Mentoring Scheme (Partner Company: Jardines)

**Student Support****Whole School Approach to Catering for Learner Diversity:**

There are only a very small number of students with special needs in the school. Apart from Guidance Team and the school social worker rendering support to parents & students, the educational psychologist hired by the school sponsoring body is an important resource for parents, students and teachers. The educational psychologist assesses students' needs and provides professional help and service.

**Whole School Approach to Integrated Education:**

In order to promote integrated education, build a culture of inclusiveness and provide comprehensive support to students with special learning needs, the Student Support Team was set up and its members consists the Vice Principal, the Educational Psychologist (Tung Wah Group of Hospitals), two School Social Workers, a Special Educational Needs Coordinator (SENCO), a Special Educational Needs Support Teacher (SENST) and guidance teachers. Regular meetings are held to develop appropriate plans for supporting SEN students and discuss students' learning and behavioral performance. Special Educational Needs Support Teacher (SENST) has been provided on account of "Learning Support Grant" to support SEN students by organizing various types of activities so as to boost their potential. Speech therapists have been arranged to meet the special learning needs of students. Concerning students with considerable special learning needs, our teachers have worked closely with educational psychologists and clinical psychologists, who provide them with professional help such as assessments, referrals and individual plans to support their studies. To promote home-school co-operation, we have close communication with parents so that parents are fully aware of their children's performance at school.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

There are 2 term tests and 2 examinations in each academic year and tests will be arranged by individual subject teachers when needed. There are split classes for Chinese, English and Mathematics. Students are grouped according to their abilities. There is adaptation for curricula in various subjects.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The school has the full support and co-operation from parents.
<b>School Ethos:</b> In accordance with Tung Wah Group of Hospitals' beliefs and missions in education, the school is committed to the whole-person development of students and the achievement of students' full potential. The school helps students to grow by developing desirable qualities in their characters, and creating a caring culture in the school so that their self-confidence and self-esteem can grow. Different administrative teams like the Discipline Team, Guidance Team, Moral and Civic Education Team, Careers Team, Student Support Team, Extra-Curricular Activities Team and Life Education Team often come together to organise activities in collaboration for the entire school, such as the F.1 Orientation Programme, Big Brothers and Sisters Scheme, Whole-School Volunteers Programme, Leadership Training Programme, etc. The school has taken great pains to provide financial assistance to needy students so that they can join more extra-curricular activities and gain diverse learning experiences, with a view to boosting their self-confidence and self-esteem. The school has taken sustainable, preventive and remedial measures in counselling students. The school has also established a rapport with parents since we strongly believe in parent-teacher collaboration.
<b>Future Development</b>
<b>School Development Plan:</b> The school makes every effort to optimize the curriculum design and overall planning at all levels to enhance the effectiveness of learning and teaching, sharpen students' language skills, especially in English, and broaden students' horizons by organizing overseas study tours.  The school has established a "mentorship scheme" so that a caring atmosphere is created among the teaching staff and new teachers are given much-needed support in their job, which definitely benefits the sustainable development of the whole school.
<b>Teacher Professional Training and Development:</b> The school is committed to promoting the personal growth and professional development of teachers. A "mentorship scheme" has been established so that a caring atmosphere is created among the teaching staff. New teachers are given much-needed support in their job, which definitely benefits the sustainable development of the whole school. Teachers regularly open their classrooms for peer lesson observation, which is then followed by reflections and sharing among the subject panel members. Teachers are encouraged to make good use of their valuable experience in their teaching practice in implementing action research on learning and teaching, with a view to achieving sustainable professional development and creating a "learning community" among our teaching staff.  In order to keep pace with the latest development in different areas of study, all teachers regularly attend seminars and courses held by the EDB, EdUHK and other universities or organizations, such as those related to e-learning and STEM education. All teachers teaching subjects with English as the medium of instruction have received relevant professional training and they continue to attend training courses on a regular basis to obtain the most recent information in the relevant field. Our school has developed a set of award-winning school-based LaC teaching and learning materials. Our teachers have been presented with the Chief Executive's Award for Teaching Excellence in recognition of outstanding performance in English language teaching and Language across the Curriculum (LaC).
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)</b>
A wide variety of extracurricular activities have been organized by class committees, clubs, the four houses and the Student Association. There are some forty clubs which fall into 5 categories: social service, moral and civic education, job-related experience, arts and aesthetic development, and sports development. The Student Association is responsible for organizing most school activities, which is a good opportunity for students to develop their leadership skills.
<b>School Facilities</b>
<b>School Facilities:</b> All classrooms, special rooms and the school hall are air-conditioned. Other school facilities include a gym, a performance room, the Multi-media Learning Centre, Computer Learning Centres, the English Corner, the Student Activity Centre, a room for using innovative technology called "WYY Maker's Studio", four laboratories, a guidance counselling room, a Social Worker's Office, the Visual Arts Room, the Music Room, the Drum Room, the Home Economics Room, the Needlework Room, the Geography Room, a self-study room, a library, lifts and washrooms for the disabled, etc.  In recent years, the school has been investing heavily in the upgrade of school facilities. For instance, the newly renovated Biology Laboratory is equipped with state-of-the-art biotechnological equipment, thus helping to nurture scientific talent. Moreover, a recreational space named "Mindful Garden" will be constructed for students.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b>
The Tung Wah Group of Hospitals (TWGHs) offers various scholarships to students in recognition of their outstanding performance in different aspects. Scholarships will be awarded to students based on such criteria as students' academic results, extracurricular activities, moral character and financial needs. Our school has also helped students to apply for scholarships offered by external organisations with a view to providing students with the financial assistance they need to reach their full potential. Chan Wing Sze, our F6 graduate in 2019, won the Concord Fortune Ming Tak Scholarship amounting to HK\$120,000 and pursued a bachelor's degree programme in history at the Chinese University of Hong Kong.  Our students formed a team with two secondary schools and participated in the "International Genetically Engineered Machine (iGEM) Competition", which was organized by the Massachusetts Institute of Technology. Their project enabled them to be selected as the world's top 12 potential teams, winning an award of US \$5,500 as research subsidy.  Our teachers have developed efficient language across the curriculum teaching and learning strategies and materials to raise English learning effectiveness, our school has been presented with the Chief Executive's Award for Teaching Excellence.  Our school has won the girls' and boys' overall championships at the Inter-school Athletics Competition (Kwai Tsing secondary schools) for three years in a row (2018-2020).  To broaden students' horizons, the school has used a considerable amount of resources in organizing overseas study tours. In the past two years, over 600 students travelled to places like Canada (Vancouver), the United Kingdom (London), Dubai, Singapore, Malaysia, Korea (Jeju Island), Kazakhstan, Taiwan, and China (Macau, Beijing, Foshan, Shanxi, Dunhuang, Xi'an, Shanghai, Dawan District), etc.
<b>Direct Public Transportation to School</b>
Bus: 235, 235M, 35A Mini-bus: 83A, 86, 401, 86M