



嘉諾撒書院  
Canossa College

10 Hoi Chak Street Quarry Bay

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**School Mission**

We are fully committed to offering an all-round education enhanced with the Gospel spirit and the virtues of humility, respect, kindness and love.

**School Information**

Supervisor / Chairman of School Management Committee	Ms. Wong Siu Yuk Catherine		
Principal (with Qualifications / Experiences)	Ms. Wong Shui Kuk Anny		
School Type	Aided	Girls	
School Motto	Humility, Respect, Kindness & Love		
Name of Sponsoring Body	Canossian Daughters of Charity		
Area Occupied by the School	About 4000 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

**Teaching Staff Information (including School Head) in the 2021/2022 School Year**

Number of teaching posts in the approved establishment	50	
Total number of teachers in the school	55	
Qualifications and professional training (% of teaching staff)		
Teacher Certificate / Diploma in Education	95%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	53%	
Special Education Training	40%	
Years of Experience (% of teaching staff)		
0 - 4 years	5 - 9 years	≥10 years
25%	6%	69%

**Subjects Offered in the 2021/2022 School Year**

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Religious Education, Physical Education, Life Education
	English as the medium of instruction	English Language, Mathematics, Computer Literacy, Home Economics, Music, History, Geography, Life and Society, Visual Arts, Integrated Science (F.1 - F.2), English Drama (F.1), Biology (F.3), Chemistry (F.3), Physics (F.3)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Citizenship and Social Development (F.4), Liberal Studies (F.5, F.6), Visual Arts, Ethics & Religious Studies, Physical Education, Religious Education (non-public exam), Life Education
	English as the medium of instruction	English Language, Business, Accounting & Financial Studies, Mathematics (with Extended Parts of Modules 1 & 2), Biology, Chemistry, Physics, History, Geography, Economics, Information and Communication Technology, Music (non-public exam.)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Religious Education, Physical Education, Life Education
	English as the medium of instruction	English Language, Mathematics, Computer Literacy, Home Economics, Music, History, Geography, Life & Society, Visual Arts, Integrated Science (F.1 - F.2), English Drama (F.1), Biology (F.3), Chemistry (F.3), Physics (F.3)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History, Citizenship and Social Development (F.4, F.5), Liberal Studies (F.6), Visual Arts, Ethics & Religious Studies, Physical Education, Religious Education (non-public exam.)
	English as the medium of instruction	English Language, Business, Accounting & Financial Studies, Mathematics (with Extended Parts of Modules 1 & 2), Biology, Chemistry, Physics, History, Geography, Economics, Information and Communication Technology, Music (non-public exam.)
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2021/2022)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$340	\$340	\$340
Parent-Teacher Association Fee	\$70					
Student Union / Association Fee	\$20					
Approved Charges for Non-standard items	-					
Other Charges / Fees	-					

### Remarks

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### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2022).</p> <p>(1) Ranking in Discretionary Places Rank Order List/internal school report result - 40%</p> <p>(2) Applicant's conduct - 30%</p> <p>(3) Video Portfolio - 20%</p> <p>(4) Extra-curricular activities/others - 10%</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Summer Bridging Course; New Students Orientation Day in late August.</p> <p>Students are helped to develop their inner strength, live green and serve others through One-life-one-art/sports scheme, talks, Life Education, Civic Education, morning assemblies, form assemblies, spiritual development and services.</p>

**School Characteristics****School Management****School's Major Concerns:**

Character formation and balanced development in moral, intellectual, physical, social, aesthetic and spiritual aspects are our main concerns.

**School Management Organisation:**

There are more than ten committees responsible for academic development, character formation and resource management. The school embraces collaborative decision-making and teachers' participation in the formulation of annual school plan and new policies. The committees implement and supervise the progress of the plans and related daily practices.

**Incorporated Management Committee / School Management Committee / Management Committee:**

Incorporated Management Committee

**School Green Policy:**

Waste separation for recycling by recycling bins on campus, promotion of environmental awareness by the Civic Education Committee and guidelines provided for the use of air-conditioners to prevent unnecessary consumption of energy.

**Learning and Teaching Plan****Whole-school Language Policy:**

1. Our school mainly adopts English as the medium of instruction.
2. Elite class is arranged in F.1 and F.2.
3. Tutorial lessons outside class time are provided for students failing Chinese, English and Mathematics tests and exams.
4. F.5 and F.6 students taking only two electives have to attend extra Chinese, English, Mathematics and Liberal Studies lessons.
5. Academic websites and e-learning resources are provided to promote extensive reading and self-directed learning. To help students adjust to the new medium of instruction, the school adopts a Language-across-the-Curriculum approach that integrates the learning of English and EMI subjects in junior levels.
6. Announcements are to be made in English.
7. Students are responsible for sharing and leading the prayers in English during morning assemblies.

**Learning and Teaching Strategies:**

1. Integrating character formation and development of Canossian spirit into the formal curriculum.
2. Enhancing students' language ability through cross-curricular collaboration.
3. Streaming and small group teaching for English Language and Liberal Studies.
4. Enriching students' knowledge, exposure and various skills through experiential learning.
5. Developing students' ability to learn how to learn.
6. Applying e-learning pedagogy to elevate self-directed learning and motivation.
7. Equipping students with study skills, thinking skills and speaking skills to facilitate learning effectiveness.
8. Promoting the habit of taking notes and keeping vocabulary book.
9. Organizing school-based STREAM-related activities in class and after school.
10. Implement reading across curriculum in senior form to expand students' reading horizons.

**School-based Curriculum:**

1. Electives: 3X. Senior students can take three electives and Mathematics Extended Parts (M1/M2).
2. Curriculum highlights: Life Education and Religious Education are implemented in all classes to cultivate positive values and facilitate character formation and whole person development.

**Development of the Four Key Tasks:****A. Moral, Civic and National Education**

- Foster students' positive values and attitudes through the learning and teaching of various Key Learning Areas/subjects and the provision of relevant learning experiences.
- Compile "Good Morning Pleasure" Reading Materials to promote Moral and Civic Education, and to nurture students' seven priority values and attitudes, which are: "Perseverance", "Respect for Others", "Responsibility", "National Identity", "Commitment", "Integrity" and "Care for Others".

**B. Reading to Learn**

- Organize book exhibitions regularly to introduce new books.
- Assign teachers and reading ambassadors to share books that they like.
- Organize activities and competitions related to reading with various subject panels.
- Recommend reading book lists and e-learning resources for different subjects to students.
- Participate in the "eRead Scheme" and "HyRead ebook Scheme".
- Carry out cross-curricular collaboration to promote Theme-based Reading.

**C. Project Learning**

- Carry out cross-curricular collaboration to promote students' knowledge transfer and lifetime application of the skills learnt.

**D. Information Technology for Interactive Learning**

- Teachers use IT as a tool for learning and teaching to increase teaching efficiency and learning effectiveness, and to promote interactive learning.
- Promote STEM education through four areas: regular lessons, activity blocks and days, extra-curricular activities, inter-school competitions.

**Life Planning Education:**

Objectives and Highlights of Training for Each Level of Students:

- F.1: Building self-confidence through adventure-based training;  
 F.2: Understanding different professions;  
 F.3: Understanding personal interests and abilities through subject selection workshop;  
 F.4: Learning to do reflection and setting plans through writing self-learning profile and joining life planning workshop;  
 F.5: Understanding career planning through alumnae sharing on Life Planning Day;  
 F.6: Strengthening personal skills and life planning through interview skills training and recollection.

**Student Support****Whole School Approach to Catering for Learner Diversity:**

1. All subject panels formulate a plan to cater for learner diversity.
2. Outstanding students are selected to join our Talent Pool for special training.
3. Recommend and subsidize students to join the training for gifted students offered by the EDB and tertiary institutes.
4. Enrichment programmes are offered by different subjects.

**Whole School Approach to Integrated Education:**

Our school adopts the Whole School Approach to Integrated Education. Student Support Team is formed. Members include Special Educational Needs Coordinator, core-subject teachers, school social workers, student counsellor and Education Psychologist. Our school flexibly and strategically deploys various grants to provide comprehensive services for the students through the 3-tier support model. Assessment accommodations are formulated to address the needs of individual students in order to allow students to display their competencies.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: providing after-school support programmes in learning Chinese; appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

At least two different modes of assessment are to be adopted in each subject and continuous assessment is commonly used.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> 1. Arranging talks related to the school's educational objectives; 2. Parents' Forums are provided for parents of each level to keep them updated with current news about students' progress in learning and related school policies; 3. Parent Committee members and volunteers helping in organizing activities; 4. Organizing various leisure activities to enhance communication between parents and teachers; 5. Parents visiting the campus and tasting the food of lunch boxes to ensure good quality of the lunch boxes.
<b>School Ethos:</b> Simplicity is a characteristic of the school. A spirit of warmth and care pervades all relationships with two form teachers in F.1 to F.5 and senior students as big sisters for F.1 students through the Foster Prefects Scheme. Our major concerns always focus on students' character formation and development of students' potential.
<b>Future Development</b>
<b>School Development Plan:</b> 1. Forming students' good habit and personal qualities. 2. Enhancement of study skills and support for students. 3. Development of career and life learning for all students.
<b>Teacher Professional Training and Development:</b> 1. To equip teachers with the strategies and abilities to implement the school plans, staff development programmes always align with the major concerns of the school. 2. To enhance teachers' capability, collaborative lesson planning and sharing of teaching experience are regularly arranged. 3. All teachers exchange lesson observation with peers or panel heads every year. 4. New teachers are provided with orientation and each is supported by an experienced teacher.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)</b>
Besides the four Houses and Student Council, we have 43 extra-curricular activity clubs/societies under six categories: Academic, Interest, Music, Sports, Community Service and Religious Affairs. To stretch students' potential, most activities of the clubs/societies are run by students. All Form One students are required to join either a music or sports group for a diversity of development. All F.1 to F.4 students must join one activity club/society.
<b>School Facilities</b>
<b>School Facilities:</b> 25 classrooms, student activity centre, English Learning Centre, STEM room, 2 visual arts rooms, 4 laboratories, music room, geography room, library, computer-assisted learning room, multi-media learning centre, counselling room, 2 social worker rooms, 2 basketball courts, 2 covered playgrounds (with air-conditioning systems), 2 multi-purpose rooms, 3 small class teaching room, chapel, cookery room, needlework room and hall. All classrooms are installed with infrared wireless microphone system. Wireless network coverage classroom and hall. The school, adjacent to Quarry Bay Park, has a quiet and green environment with plenty resting place and facilities.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.
<b>Others</b>
1. The Religious Affairs Committee coordinates and fosters spiritual growth among students. Activities include retreat, mass, sharing, prayer sessions, service on the Mainland and running game stalls at Caritas Bazaar. 2. For cultivation of service spirit, all students are enrolled CYC members, F.2 have service learning to learn to organize activities for the needy and make contribution to the community. 3. Various study trips are organized for students to gain other learning experience and exposure outside Hong Kong.
<b>Direct Public Transportation to School</b>
Bus: All buses passing King's Road; Tram: All trams passing King's Road; MTR: Quarry Bay Station Exit B.