



顯理中學

Henrietta Secondary School

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### School Mission

Based on the school ethos : "Train a child in the way he should go, and when he is old he will not depart from it (Proverbs 22:6)", and the core values : "Faith, Love, Loyalty, Honesty", we provide holistic education, and aspire to be an outstanding Christian school with "Faith to the Lord", "Love to global neighbors", "Loyalty to learn and teach", and "Honesty to lead".

### School Information

Supervisor / Chairman of School Management Committee	Dr. Chiu Chi Kwan, Warren		
Principal (with Qualifications / Experiences)	Mr. Ng Ho Yin ( B.Sc., Grad. Dip.(Stat), PGDE, MSocSc(Counseling), Dip. in Christian Ed. )		
School Type	Aided	Co-ed	
School Motto	Faith, Love, Loyalty, Honesty.		
Name of Sponsoring Body	Hong Kong Baptist Church		
Area Occupied by the School	About 5762 Sq. M	Religion	Protestantism / Christianity
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Teaching Staff Information (including School Head) in the 2021/2022 School Year

Number of teaching posts in the approved establishment	55	
Total number of teachers in the school	60	
Qualifications and professional training (% of teaching staff)		
Teacher Certificate / Diploma in Education	93%	
Bachelor Degree	100%	
Master / Doctorate Degree or above	45%	
Special Education Training	75%	
Years of Experience (% of teaching staff)		
0 - 4 years	5 - 9 years	≥10 years
13%	5%	82%

### Subjects Offered in the 2021/2022 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Biblical Knowledge, Physical Education, Visual Arts, Putonghua, Emotion and Value Education, Life and Society
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 and S.2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	S.1-S.2: History, Geography, Music, Life & Technology (Computer, Home Economics and Design & Technology) S.3: History, Geography, Physics, Biology, Chemistry, Music, Computer
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development (S.4), Liberal Studies (S.5 and S.6), Chinese History, History, Visual Arts, Physical Education, Biblical Knowledge
	English as the medium of instruction	English Language, Mathematics, Information & Communication Technology
	Adopt a different medium of instruction by class or by group / school-based curriculum	Business, Accounting and Financial Studies, Physics, Chemistry, Biology, Economics, Geography

## Subjects to be Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Biblical Knowledge, Physical Education, Visual Arts, Putonghua, Emotion and Value Education, Life and Society
	English as the medium of instruction	English Language, Mathematics, Integrated Science (S.1 and S.2)
	Adopt a different medium of instruction by class or by group / school-based curriculum	S.1-S.2: History, Geography, Music, Life & Technology (Computer, Home Economics and Design & Technology) S.3: History, Geography, Physics, Biology, Chemistry, Music, Computer
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Citizenship and Social Development (S.4, S.5), Liberal Studies (S.6), Chinese History, History, Visual Arts, Physical Education, Biblical Knowledge
	English as the medium of instruction	English Language, Mathematics, Information & Communication Technology
	Adopt a different medium of instruction by class or by group / school-based curriculum	Business, Accounting and Financial Studies, Physics, Chemistry, Biology, Economics, Geography

### Class Structure & Chargeable Fees (2021/2022)

	S1	S2	S3	S4	S5	S6
No. of Classes	4	4	4	4	4	4
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$450	\$450	\$450
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	\$10					
Approved Charges for Non-standard items	\$310 (Students whose family suffers from financial difficulties can apply for the exemption.)					
Other Charges / Fees	-					

### Remarks

Our school has joined the Voluntary Optimisation of Class Structure Scheme in the 2011 school year. There are four classes from Secondary 1 to Secondary 6. For years, we have split Form 4 to Form 6 classes into 5 classes, so there are presently a total of 27 classes in our school.

### S.1 Admission, Orientation Activities & Healthy School Life

#### Secondary One Admission

Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2022).

The selection criteria are as follows:

1. EDB Rank Order List (weights 40%); 2. Interview (weights 30%); 3. Final academic results of Primary 4, 5 and 6 (weights 10%); 4. Conduct based on Primary 4, 5 and 6 (weights 10%); and 5. Good performance in co-curricular activities (weights 10%).

#### Orientation Activities and Healthy Life

Every year, our school organizes an Open Day for Form One parents and orientation activities for Form One students, a Form One Bridging Programme for Chinese Language, English Language, Mathematics and I.S. Our school also holds a briefing session for P.6 to F.1 students and their parents.

Medical organizations will be invited to the school to deliver health talks. They will also incorporate Life and Technology to help students to establish a healthy lifestyle. Our lunch supplier provides students with healthy meals. Students also participate in School Physical Fitness Award Scheme. Exercise and health courses are included in physical education to help students build their healthy life.

**School Characteristics**

**School Management**

**School's Major Concerns:**

Healthy Living; Wonderful Life. (The major concern in 2020-2021 is Study Well and Think Well)

**School Management Organisation:**

The school Administration Committee, Academic Department and Student Affairs are responsible for managing the school administration, students' learning and whole-person development in order to enhance teachers' professionalism and manage plans for school development.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee of Henrietta Secondary School was founded in 2009. It is formed by members who are professionals including university professors, lawyers and principals of primary and secondary schools. Our school proactively promotes school-based management and strengthens the transparency of administration.

**School Green Policy:**

Invite green groups to organize talks in school. Environmentally-Friendly Agreements and Resource Ambassador Scheme are implemented. To organize a team of Green Ambassador to learn various Green-planting techniques in order to promote a concept of Sustainable Living. Energy-saving lights are used. Environmentally-friendly facilities have been increased in the campus.

**Learning and Teaching Plan**

**Whole-school Language Policy:**

Junior secondary levels: The medium of instruction of some classes is mainly English. As for Mathematics and Integrated Science, English is adopted as the medium of teaching. In light of increasing students' exposure to Native English, the Native-speaking English Teacher(NET) conducts listening or speaking practice with students every week.

Senior secondary levels: The nature of the subjects, students' language abilities and their needs for further studies are considered when we arrange students into different subjects or groups using English or mother-tongue in teaching. We arrange split classes in English lessons to cater for learners' diversity.

**Learning and Teaching Strategies:**

Our School stresses on the importance of self-learning. We encourage our students to reflect and question, as well as to keep records of their learning progress in a systematic way in order to consolidate the knowledge they have acquired. In addition, we make concerted efforts to facilitate students' learning.

School-based Support Services from EDB: The School has joined school-based support services from the Education Bureau in STEM Education, History and Integrated Science for three years. This year, we join the Services in 'Citizenship and Social Development' in the hope of enhancing professional discussion.

Positive Education: We hope to encourage students and recognize their performance through an award scheme called 'Well Done Card'. At the same time, students are encouraged to earnestly participate in class activities through a scheme called 'Classroom Learning Award'. A number of scholarships are established to recognize students' efforts in different areas, including outstanding academic performance, improvements in study, diversified learning achievements and sports performance.

Enhancing students' English levels: Streaming teaching policy is adopted in senior forms. English announcements and English reading programme are organized to provide students with more exposure to English learning. Overseas study tours to the United Kingdom, Australia, New Zealand and Canada have been organized to enhance students' English level and widen their horizons.

A Research Group: A research group for teaching and learning was established. Teachers from different subjects are in the team. Through systematic lesson observation and evaluation, the research group aims at investigating how an effective lesson should be designed from a cross-curriculum point of view.

Professional discussion and development are promoted.

Well-use of Information Technology in Learning: BYOD has been introduced and practised for three consecutive years. All S.1 and S.4 students are allowed to bring their iPads to school. The School hopes to strengthen the interaction between teachers and students and the learning efficiency.

**School-based Curriculum:**

1. Electives: 2X and 3X. A total of 78 selected combinations of subjects.

2. Curriculum highlights: Form One has Reading Lesson. Life and Society and Emotion and Value Education are set up in the junior secondary levels with a view to building up students' positive values. Since 2021-2022, Aspiration Driven Curriculum (ADC) is set up among S.4 students, the curriculum consists of 'Growth Mindset', self-directed learning, career planning, social service, and goal-setting programs. We hope to nurture students' sense of autonomy, innovation, problem-solving and communication skills, exercise their talents, and sense of strive for excellence and assistance to their lifelong learning aspiration and attitudes.

**Development of the Four Key Tasks:**

Moral and Civic Education: The setting up of the Moral and Civil Education Team aims to cultivate a sense of sensible citizenship and positive values and attitudes through organizing diverse activities including exchange tours, site visits, voluntary services. We incorporate the related elements into lessons and the Form 4 School-based course: Aspiration Driven Curriculum (ADC), aiming to encourage students to participate in social services.

Learn through Reading: We strengthen the supervision for reading through the Reading Lesson, hoping to help students enhance their reading skills and strategies. Monthly themed activities are held to promote the good atmosphere for reading in the school.

Project Learning: According to needs of different subjects, we believe that Project Learning is an effective way to train students collect and organize information and statistical data, so as also to promote self-directed learning. We also equip students with the knowledge on information literacy to help them use information technology wisely and responsibly.

Interactive Learning by Information Technology: School-based STEM curriculum is adopted. Activities like, robot-making and drone-video shooting have been organized. Our students have won in robot-making contests. BYOD is also incorporated for enhancing interactive learning.

**Life Planning Education:**

Please refer to the "Others" field.

**Student Support**

**Whole School Approach to Catering for Learner Diversity:**

The School-based Support Services provided by the Education Bureau in Mathematics, History, STEM education and Integrated Science have been completed. The goal of catering for students' diversity is achieved through the sustainable development of the Support Services. The Special Education Needs and Talent Management Team supports the needs of the gifted students and encourage them to enroll in the relevant courses. 'Learning and Support Ambassador' training program is conducted by the Counselling Team to motivate students to support each other and grow together.

**Whole School Approach to Integrated Education:**

Our Special Education Needs and Talent Management Team consists of the Principal, the Coordinator and teachers, the Head of the Counselling Team, discipline teachers, English, Chinese and Mathematics teachers, the teaching assistant, and the Gifted Education Coordinator. The Special Educational Needs Coordinator (SENCO) is responsible for taking care of and supporting the students who have special educational needs and also for the gifted students to help them actualize their potentials to the full. In addition, more than 80% of our school teachers have completed the courses in gifted or inclusive education, in light of increasing the professional capabilities of our staff team to support the learning needs of students. 'Talent Pool' is set up to nurture the exceptional students systematically. We hope to provide them with the appropriate educational opportunities and thus helping to unleash their individual potentials. The School utilizes extra resources in obtaining services such as speech therapy, group or individual counselling and gifted education. If needed, we also invite parents, educational psychologists and Gifted Education Coordinator to attend case conferences so as to understand the students' situation holistically. After the thorough understanding of the case, the school can employ suitable strategies for supporting the students' needs and assisting them in developing their potentials.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; and organising cultural integration activities.

**Measures to provide adaptation for Learning and Assessment:**

We have two school terms each academic year, one uniform test and one examination each term. We issue mid-term school reports to students.

<b>Home-School Co-operation and School Ethos</b>
<p><b>Home-School Co-operation:</b> We have developed a "Welcome in" culture with the parents in the past few years, Parent-Teacher Association was established in 1991. A Parent-Teacher Association Centre was established. Parent's Handbook is prepared to allow parents to understand the school system and activities. The aim is to strengthen the relationship and communication between parents and our school. Through taking part in parent child activities and school-based parents' seminars, parents can participate in school management in order to work closely with the school.</p>
<p><b>School Ethos:</b> Our school has adopted a "Demanding but Loving" educational ideology. We have maintained a good ethos and a good teacher-student relationship. Self-discipline and individual counseling are both our areas of concern. In accordance with students' financial needs, we have implemented the Pocket Money Subsidy Scheme to help those students in need. In recent years, after-school tutorials have been organized to help students with their studies. In the Parent Resources Centre, parents can borrow books and audio-visual materials. Also a parent volunteer team has been formed to serve our community. School-based talks on quality parenting and the nurture of promising teenagers are held for parents.</p>
<b>Future Development</b>
<p><b>School Development Plan:</b> Based on the school aspiration, mission and the educational belief, we aspire to be an outstanding Christian school with 'Faith to the Lord', 'Love to global neighbors', 'Loyalty to learn and teach', and 'Honesty to lead'. We add values to students in four areas: 'The development of faith in Christ for self-understanding', 'Love towards the globe and grasp the chances for growth', 'Be loyal on knowledge exploration and the enrichment of morality', 'The demonstration of integrity in leadership and serving'. Our school has a 6-year development plan involving 2 cycles. The theme is 'Healthy Living; Wonderful Life'. The aim is to foster our students a healthy lifestyle during their golden period at our School. In 2021-22, we will focus on 'Study Well' and 'Mind Well'. We hope our students can develop study skills and apply them in their learning. At the same time, they will learn how to love themselves and others. We hope students' academic development, health and psychological development can be mutually facilitated. Our School is dedicated to promote the self-directed learning of our students, hoping to nurture their positive and enthusiastic life views, and strengthen the professional assistance towards our teaching staff for the sustainable development of the School.</p>
<p><b>Teacher Professional Training and Development:</b> With the aim of encouraging continuing education among our teaching staff, a scholarship for Continuing Professional Development of Teachers has been established. There are 27 teachers with a Master's degree this year. Staff Development Days are held three times a year to analyze the strength, weaknesses, opportunities and risks of the school. As a result, different professional organizations are invited to offer trainings to our teaching staff and help us develop according to the needs of the school and the students.</p>
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)</b>
All students are arranged into four houses. We provide students with more than 30 school clubs and interest groups. These clubs and groups can be classified into six areas, namely, religion, study, physical education, discipline, art and interest groups.
<b>School Facilities</b>
<p><b>School Facilities:</b> All the rooms are air-conditioned. There are altogether 32 classrooms and 22 special rooms, including the Liberal Studies Resources Room, the Henrietta Campus Television, Students' Union Room, Students' Activity Centre, Computer Assisted Learning Room, Chapel and Parents' Resources Centre. All classrooms are well-equipped with computer networking facilities, such as LCD projectors and visualisers. These facilities, together with the new annex and all-weather running track, the revitalization of the school library and the brand new STEM Maker Space, provide students with a better learning environment.</p> <p>The classrooms for Form 1,2 and 3 has installed with non-reflected white board with alcohol pen, making the environment more healthy.</p>
<p><b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Ramp, Accessible lift and Accessible toilet.</p>
<b>Others</b>
<p>"Life Planning Education": We help students understand themselves and strengthen their understanding of the world of workplace, study and career path through Life Planning. Through the collaboration with other subjects, the curriculum includes organizing a tour to visit universities in junior forms, and helping students set their goals for future studies. The Aspiration Driven Curriculum (ADC) for Form 4 students deepens their planning towards their future. Additionally, professionals from tertiary institutes and universities, different business sectors and alumni are invited to share their experience of choosing subjects and jobs. We organize multiple pathways seminars, further studies and careers seminars, tertiary institutions visits, workshops on workplace exploration, company and organization visits. Students are provided with various channels and means to experience different fields of work, so that they can broaden their horizons and develop a better understanding of the career world. Individual and group counseling activities are also organized for senior forms to plan their future. Apart from these, our school has implemented the Mentorship Scheme. Mentors include alumni and church members invited by the school's sponsoring body Hong Kong Baptist Church. The Scheme has matched the F.5 students with the mentors based on students' career interests. To broaden students' horizons in overseas studies, we take students to attend Taiwan Higher Education Fair and talks about further studies in China, Taiwan, and foreign countries. In addition, we organize talks about JUPAS preparation and run mock results release workshops and invite alumni to share their experiences. We aim to equip our students with the latest information about different institutes and the strategies in application. Last but not least, we have follow-ups and collect information on our graduates' career paths in order to review our plan.</p>
<b>Direct Public Transportation to School</b>
<p>Bus: 2, 10, 18, 18P, 8X, 23, 27, 38, 42; MTR: Fortress Hill MTR Station; Minibus and Tram.</p>