



聖保祿中學

St. Paul's Secondary School

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### School Mission

To provide an all-round education, based on Christian values, that enhances the quality of life both spiritually and materially for our Paulinians so that they can contribute positively to their home, profession and society with charity, confidence, conscience, courage, creativity, competence, and commitment.

### School Information

Supervisor / Chairman of School Management Committee	Sister Fung Choi Wa		
Principal (with Qualifications / Experiences)	Mr. Law Siu Wing Lawrence		
School Type	Aided	Girls	
School Motto	Omnia Omnibus - All Things to All Men		
Name of Sponsoring Body	The Sisters of St. Paul de Chartres		
Area Occupied by the School	About 5000 Sq. M	Religion	Catholicism
Parent-Teacher Association	Yes	Past Students' Association / School Alumni Association	Yes

### Teaching Staff Information (including School Head) in the 2021/2022 School Year

Number of teaching posts in the approved establishment	62
Total number of teachers in the school	65
Qualifications and professional training (% of teaching staff)	
Teacher Certificate / Diploma in Education	100%
Bachelor Degree	51%
Master / Doctorate Degree or above	49%
Special Education Training	24%
Years of Experience (% of teaching staff)	
0 - 4 years	8%
5 - 9 years	8%
≥10 years	84%

### Subjects Offered in the 2021/2022 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Family Life Education
	English as the medium of instruction	English Language, Mathematics, Literature in English, Science, History, Geography, Computer Literacy, Visual Arts, Home Economics, Music, Physical Education, Religious Studies, Life and Society
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part Module 2, Liberal Studies (S.5-S.6), Citizenship and Social Development (S.4), Religious Studies, Literature in English, Economics, Geography, History, Biology, Chemistry, Physics, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Music Appreciation (S.4), Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

## Subjects to be Offered in the 2022/2023 School Year

S.1 - S.3	Chinese as the medium of instruction	Chinese Language, Chinese History, Putonghua, Family Life Education
	English as the medium of instruction	English Language, Mathematics, Literature in English, Science, History, Geography, Computer Literacy, Visual Arts, Home Economics, Music, Physical Education, Religious Studies, Life and Society
	Adopt a different medium of instruction by class or by group / school-based curriculum	-
S.4 - S.6	Chinese as the medium of instruction	Chinese Language, Chinese Literature, Chinese History
	English as the medium of instruction	English Language, Mathematics, Mathematics Extended Part Module 2, Liberal Studies (S.6), Citizenship and Social Development (S.4-S.5), Religious Studies, Ethics and Religious Studies, Literature in English, Economics, Geography, History, Biology, Chemistry, Physics, Information & Communication Technology, Business, Accounting & Financial Studies, Visual Arts, Music Appreciation (S.4), Physical Education
	Adopt a different medium of instruction by class or by group / school-based curriculum	-

### Class Structure & Chargeable Fees (2021/2022)

	S1	S2	S3	S4	S5	S6
No. of Classes	5	5	5	5	5	5
School Fee	-	-	-	-	-	-
Tong Fai	-	-	-	\$290	\$290	\$290
Parent-Teacher Association Fee	\$50					
Student Union / Association Fee	-					
Approved Charges for Non-standard items	No more than \$310					
Other Charges / Fees	Student Card/Replacement: \$20 (every time); Printing Charge (To notify by a School Circular the actual expense in a school term)					

### Remarks

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### S.1 Admission, Orientation Activities & Healthy School Life

<p><b>Secondary One Admission</b></p> <p>Our school will accept discretionary places. Our school will participate in the Secondary School Places Allocation System through central allocation stage (Applicable for admission to S.1 in September 2022). Secondary one discretionary places intake is based on student's conduct (20%), academic performance (40%), extra-curricular activities, social services and awards (20%); applicants who have met the school admission criteria will be invited to attend an interview conducted in Cantonese and English (20%). Applications will be accepted from 3 January 2022 to 17 January 2022.</p>
<p><b>Orientation Activities and Healthy Life</b></p> <p>Parents' orientation is held in July; students' orientation and bridging programmes for S.1 intake are held in August. In order to cultivate among our students the regular habit of fruit consumption, the Joyful Fruit Day is organised every year. Moreover, our school lunch supplier is required to observe the "3 Low, 1 High" principle, which stands for low sugar, low salt, low oil and high fibre. In addition, the school has participated in the programme "Jump Rope for Heart" organised by the Hong Kong College for Cardiology for 20 consecutive years.</p>

**School Characteristics****School Management****School's Major Concerns:**

Please visit school website for the Annual School Plan.

**School Management Organisation:**

The school implements "School-based Management". There are committees to promote curriculum development and life-wide learning, coordinate extra-curricular activities of diversified nature, and facilitate teachers' professional development.

**Incorporated Management Committee / School Management Committee / Management Committee:**

The Incorporated Management Committee comprises School Sponsoring Body Manager, Parent Manager, Teacher Manager, Alumnae Manager, and Independent Manager.

**School Green Policy:**

Green School Environmental Policy and Website Content: 1. To establish an environmental conservation culture in the school; 2. To cultivate our students' knowledge in environmental conservation; 3. To develop students' creativity and high-order thinking skills in resolving current issues in environmental conservation both locally and globally; 4. To facilitate all school members' and their family members' effort towards putting the environmental conservation measures into practice; 5. To inspire any individuals or organizations in contact with us to follow our good practices.

**Learning and Teaching Plan****Whole-school Language Policy:**

The school adopts English as the medium of instruction in all subjects and classes except Chinese Language, Chinese Literature, Chinese History, Putonghua and Family Life Education. Our school aims at enabling students to become biliterate and trilingual. There is a weekly broadcast in Putonghua. Besides, there are inter-class competitions in English drama, verse speaking, debate and writing. Students actively participate in inter-school competitions to strengthen their ability to master Chinese and English and appreciate literature. During the summer vacation, the school would arrange for students to immerse themselves in English programme overseas. All S.1 – S.3 students participate in both the English and Chinese Extensive Reading Schemes organized by the Education Bureau.

**Learning and Teaching Strategies:**

Our school's education is centred on The Paulinian Spectrum. The seven colours of the sun's spectrum represent the seven important areas of school education: moral, intellectual, physical, social, aesthetic, emotional, and spiritual realms, which are delivered through the formal and the informal curricula. To foster a progress-oriented learning culture, the school focuses on the assessment as learning to help students achieve their learning targets. The application of information technology enhances students' interest in learning. Through classroom interaction, collaborative learning, the e-learning platform project and presentations, they are encouraged to participate actively when collecting information on learning and expressing their views in the learning process. It boosts their analytical thinking and equips them with the necessary skills for life-long learning. Art education, social services, field study, educational tours, and overseas cultural exchange are part of life-wide learning to help students fully cultivate their talents and interests with the aim of aligning with the "learner-focused" principle of education.

**School-based Curriculum:**

1. Electives: 3X.

2. Curriculum highlights: We pioneered Family Life Education (FLE) for students in the 80s. Our FLE lessons are designed to cultivate students' sense of civic responsibility and moral virtues, with the aim of developing and exemplifying positive values and attitudes towards their development into adulthood.

**Development of the Four Key Tasks:**

To equip students with high-order thinking, generic skills, and positive values and attitudes through "Four Key Tasks", to cultivate their habit of self-directed learning and develop their life-long learning capabilities.

Moral and civic education: We promote moral and civic values strategically through the formal curriculum such as the Form Periods, the Religious Studies lessons, and the Family Life Education lessons as well as other relevant whole-school events with the aim of developing and exemplifying students' positive values and attitudes towards the development into adulthood.

Information technology for the integration and synthesis of learning and teaching: We have successfully applied for the Office of the Government Chief Information Officer's "IT Innovation Lab" funding for organising more IT-related activities such as AI, IoT, VR and Big Data, in order to further facilitate effective interactive learning, and deepen students' knowledge of cutting-edge IT. Moreover, the goal of interactive learning can also be achieved through the components of IT Learning Tools, namely Google Platform, Britannica School, English-learning platforms and e-Library. "BYOD" ("Bring Your Own Device") is also expanded to all forms in order to nurture mobile learning as a habit.

STEAM Education: We have implemented "School-based junior form STEAM lessons", which is supported by Quality Education Fund. A sustainable STEAM education environment has been developed to cultivate students' ability to explore, problem-solve, collaborate and create. The establishment of the "STEAM Room and Open MakerSpace" has further enriched students' learning experience through hands-on STEAM activities. Moreover, STEAM education has been integrated into the formal curriculum of Form 4. Hardware, software, and other resources are used in different projects and cross-curricular programmes such as "Chinese Mitten Crab Aquaponics Project", "Grow for the Future Project", and "Community Weather Information Network (Co-WIN) project".

Reading to learn: We designated reading time to foster the habit and designed a student-centred reading programme to heighten the efficiency and effectiveness of reading.

**Life Planning Education:**

The Careers Guidance Team formulates a specific work plan for each academic year, detailing the strategies to foster students' self-understanding, personal planning and goal setting. The plan, which is uploaded to the school website every December, also spells out how the Career and Life Planning Grant (CLPG) from the Education Bureau is used. To maximize the benefits to students, the school adopts a whole-school approach to life planning education and careers guidance.

At different levels, careers guidance is offered to students through the close partnership between Form Teachers and Careers Teachers. Taking into account the unique needs of each student, the school has employed a part-time careers counsellor to provide students with year-long individual guidance on making life choices, realizing aspirations and potential.

The school offers a wide range of careers guidance programmes to students, e.g. career and life planning lessons, careers quizzes, talks on S.4 subject choices, briefings on JUPAS application, talks on local and overseas university admissions, talks on the world of work, sharing sessions by past students on study skills and programme selection, and a briefing on how to prepare for the release day of HKDSE results.

To ensure that career and life planning is done in a comprehensive and continuous manner, the school has commissioned service providers to conduct careers and life planning workshops for both junior and senior forms students. With a view to broadening their horizons, students are encouraged to participate in various seminars, courses, lectures, work experience schemes, and taster programmes organized by universities or professional organizations. On top of this, the life planning education for students is completed by the multifarious functions organized by the different departments and teams of the school.

**Student Support****Whole School Approach to Catering for Learner Diversity:**

Adjustment is made to the curriculum, learning content and activities to cater for differences in students' abilities and interests. With the provision of the "Capacity Enhancement Grant", the diverse and special learning needs of students with varying abilities and interests will be attended to by gifted programmes, remedial classes, as well as cultural and sports training activities.

**Whole School Approach to Integrated Education:**

With the employment of the Learning Support Grant, students with special educational needs (SEN) are provided a variety of supporting programmes. The Student Support Team works in close collaboration with the teaching staff, the School Social Workers, and the Educational Psychologist from the Education Bureau, thus providing SEN students and their parents with the most appropriate support.

**Education Support for Non-Chinese Speaking (NCS) Students:**

Our school provides additional support for NCS students to facilitate their learning of Chinese: appointing additional teacher(s)/teaching assistant(s) to support NCS students' learning of Chinese; arranging intensive Chinese learning and teaching mode(s), e.g. pull-out learning if necessary, split-class/group learning, etc.; organising cultural integration activities; and hiring additional manpower and/or translation/interpretation services to facilitate the communication with parents.

**Measures to provide adaptation for Learning and Assessment:**

Continuous assessment, based on homework, projects and tests, accounts for 30% and examination accounts for 70%.

<b>Home-School Co-operation and School Ethos</b>
<b>Home-School Co-operation:</b> The PTA organises tea gatherings, talks, workshops and visits, etc., and publishes a periodical newsletter for parents. Parents actively participate in our school activities such as Sports Day, Dance Competition, Verse and Play Competition, Reflection Day, and Famine Lunch. All these activities help strengthen the home-school, teacher-student and parent-child cooperation and communication.
<b>School Ethos:</b> The ethos of the school emphasises simplicity. Prefect Board, Peer Group Counselling Team, teachers and students join hands to nurture the spirit of self-discipline and readiness to serve. Family Life Education and Form Periods are designed to cultivate students' sense of civic responsibility and moral virtues.
<b>Future Development</b>
<b>School Development Plan:</b> The school theme for this year is "Embrace Changes Build Characters" and the school's major concerns are: (1) To foster learning and teaching effectiveness through the smooth implementation of curriculum renewal; (2) To nurture students' character strengths with an emphasis on the virtues of courage and humanity.
<b>Teacher Professional Training and Development:</b> The school emphasises the professional development of teachers. With an eye to keeping abreast of the educational development trends and meeting our staff's needs, in addition to the three Staff Development Days every year, our teachers actively participate in seminars, workshops, exchange meetings, etc. held by the EDB and tertiary educational institutes so as to bring up-to-date and enhance their teaching skills, and broaden their horizons.
<b>Life-wide Learning (including Five Essential Learning Experiences to be provided through Key Learning Areas, Extra-curricular Activities, Co-curricular Activities, etc.)</b>
Extra-curricular activities of diversified nature include Aesthetic Development, Physical Development, Moral and Civic Education, Community Service, Career-related, and Subject-related experiences. There are uniformed groups such as Girl Guides, Road Safety Patrol and SPSS Nursing Cadet. Extra-curricular activities offer ample opportunities for students of different abilities to cultivate their talents and interests, and to develop their leadership skills.
<b>School Facilities</b>
<b>School Facilities:</b> There are well-equipped special rooms including School Hall, Chapel, Student Activity / Dance Room, Small-Group Teaching Rooms, Computer Rooms, STEAM Room, Open MakerSpace, Quantum Lab, Biology Laboratory, Science Laboratory, Physics Laboratory, Library, Lecture Room, Multi-Purpose Room, Needlework Room, Home Management Room, Music Room, Art Room, Interview Rooms, Broadcast Studio, and the Sustainable Development Plantation Area. All the classrooms are well-equipped with projectors, screens, visualizers, and WiFi for effective use of IT in teaching and learning. All the computers in school are networked. Students have easy access to the computers and the Internet after school hours.
<b>Facility(ies) for Supporting Students with Special Educational Needs:</b> Accessible lift and Accessible toilet.
<b>Others</b> -
<b>Direct Public Transportation to School</b>
Bus: Routes 1, 19, 117, 8X; Tram; MTR: Causeway Bay Station; Green minibus: Routes 5, 30.